

## I'Anson Bros Ltd Environmental Management System

### EMS SP10 Management Review

Version No: 1	Issued By: Operations Manager
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## INTRODUCTION

This procedure describes I'Anson Bros Ltd processes for the Management Review of the Environmental Management System.

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## RESPONSIBILITIES

The Operations Manager is responsible for ensuring that the EMS is reviewed at planned intervals at least annually to ensure its continuing suitability, adequacy and effectiveness. The Operations Manager is responsible for ensuring that Site EMS meetings are held quarterly.

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## PROCEDURE

EMS Meetings are held quarterly – the agenda for these is held on the computer system.

Minutes of these meetings (including observations, conclusions and agreed actions) are maintained.

Minutes of the Site EMS Review Meetings are copied to the Operations Manager.

Management Review inputs include:

- Audit results.
- Evaluations of compliance with legal requirements and other requirements to which the organisation subscribes.
- Measurements of performance against EMS objectives.
- Status of preventive and corrective actions.
- Actions from previous management reviews.
- Incident / non-conformity reports and external communication / complaint reports.
- Environmental KPIs via Site Environmental KPI recording.

The review considers:

- The continuing suitability of the EMS in relation to changing conditions and information.
- The concerns of relevant interested parties.
- Whether any changes need to be made to the Environmental Policy.
- Whether any changes need to be made to the management system as a result of corrective actions.
- The relevance of Environmental Aspects as recorded in the Aspects Register.
- Legislation status and any new or impending legislation or regulatory requirements which may have a bearing on Company activities.
- The extent to which objectives and targets are being met.
- The Environmental Programme for the period until the next Management Review.
- Review of the procedures.
- Whether or not the EMS is delivering the required improvement in environmental performance.
- Recommendations for improvement.

The EMS Team will make changes to the EMS or initiate actions it deems necessary and communicate changes to the appropriate parties. This will ensure that the system continues to deliver continual environmental improvement.