

EMS OP12: Emergency Procedure

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| Version No: 1 | Issued By: Operations Manager |
| Issue Date: 20 February 2022 | |

INTRODUCTION

This procedure describes the method by which l'Anson Bros Ltd will manage emergency procedures (fire, spillages and abnormal emissions) at each site. The main objective of this procedure is to ensure that emergency procedures are in place to avoid any environmental impact.

REFERENCES

Health & Safety Manual
Emergency Action Plan
NCIR - Non-conformance and Incident Report Form

RESPONSIBILITIES

The Production Manager is responsible for the implementation and maintenance of the Emergency Action Plan.

All staff on Site are responsible for implementing emergency procedures to avoid environmental pollution.

HAZARDS

The potential pollutants in an emergency situation are as follows:-

Fire – smoke, contaminated water and foam

Spillages of bulk liquids

Emissions – particulates

These pollutants could affect human occupation/residences in the surrounding area and contaminate land and water systems.

ACTIONS

Fire

Fire prevention and control policies are documented in the Company Health & Safety Manual, copy found on the computer system.

Fire detection equipment must be checked weekly and recorded in Fire Logbook.

Evacuation drills must be conducted annually and recorded in Fire Logbook

The Emergency Action Plan contains instructions on what to do in the event of a fire.

l'Anson Bros Ltd Environmental Management System

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Spillages

Site work instructions contain detailed instructions on procedures and actions to take in the event of a spillage of bulk liquids or failure of bunding. Spillages must be reported to the Regulatory authorities

The Emergency Action Plan contains a register of each liquid held on site.

Emissions

In the event of abnormal emissions from abatement plant the process plant must be immediately shut down and corrective actions taken to prevent further emissions.

Abnormal odour or dust emissions must be reported to line managers. An investigation must take place to identify any problems and carry out corrective actions. Consideration must be given by the Production Manager if these abnormalities must be reported to the Regulatory authorities.

Site management and shift leaders will check for abnormal dust and odour during daily mill tours.

Documentation

After any Emergency e.g. fire, details of the emergency and the action taken must be documented in a specific report to be held on Site.

LEGISLATION

Details of the legislation relating to this procedure are contained in the Register of Legislation held on the computer system.

OTHER USEFUL REFERENCES
