

WRITTEN MANAGEMENT SYSTEM SUMMARY

RAM Utility Solutions UK Ltd

As a requirement of the application for a waste transfer operation Environmental Permit (temporary waste storage, de-watering and transfer of commercial waste), RAM Utility Solutions Ltd have compiled the following summary to describe the written environmental management system (WMS) they intend to implement at the commencement of waste activities at the site.

The WMS will be implemented with reference to the Environment Agency online guidance 'Develop a Management System: Environmental Permits'. The WMS will contain a set of operational and management systems procedures (both in existence and newly developed) which will describe how the organisation will minimise the risk of pollution from all activities covered by the environmental permit and beyond.

Initially the WMS will be drafted as a standalone 'bespoke' set of documents and procedures with the long-term objective of the Company to fully implement an accredited / certified environmental management system based on the requirements of ISO14001: 2015.

As required by the Environment Agency Guidance, the WMS will be a series of documents covering the following requirements:

- Plans & Drawings – detailed plans including detailed site layout, drainage systems, waste storage infrastructure, locations of emergency spill response equipment, site entrance and exits, utility services (gas, water, electricity).
- Site Descriptions – detailed descriptions of all waste management activities / site operations including:
 - Waste types
 - Waste retention times
 - Waste acceptance process
- Site Maintenance Procedures – planned preventative and reactive maintenance.
- Operational Contingency Plans – covering aspects such as breakdowns and shutdowns.
- Accident Prevention Plans & Procedures – including investigation procedures, emergency site evacuation, fire prevention etc.
- Staff Competency & Training Requirements – including all associated evidence and training records.
- Communication & Complaints Procedures – including complaints logs and records, complaints handling process, non-conformance / corrective / preventative action process.
- Control of Documents & Records Process
- WMS Internal Audit Process & Annual Technical Review.

All associated procedures and documents will be fully implemented at the commencement of the waste management activities specified in the issued Environmental Permit.