

From: [Irons, Sue](#)
To: [Adele Burns](#)
Subject: Not Duly Made response due close 6 October 2023 Your bespoke waste application - (Old Whittington WWTW) - EPR/KB3804KY/A001 - EAWML 408036
Date: 20 September 2023 20:06:00

Dear Adele

We need more information about your application and extra payment of application charge

Thank you for your application received August 2021, and the recent response to our Request For Information (RFI).

I do need to ask you for some missing information and fees before I can do any more work on your application.

Please provide us with more information to the following questions:

Form Part B2

Q3) Operator competency (TCM) - Amend form to acknowledge Continuing Competency certificate (CC) is CC enclosed; submit appropriate original qualification certificate and a valid CC certificate for Kevin Spink.

Q5a) Site plan – Amend and resubmit map showing the proposed site boundary and discharge point into the Head of Works.

Reason: The National Grid Reference does not appear to correspond with the area on the site plan. The area should be large enough to perform all operational activities. The map should be drawn to scale and have a north arrow, and show some local landscape features, so that the proposed site area is clear in its relationship with the neighbourhood. Currently the scale is too small and there is surplus detail; this hinders the ability to pinpoint the boundary easily.

Q5b) Site Condition Report (SCR)

You must also send us a detailed site plan (or plans) showing:

- site location, the area covered by the SCR, and the location and nature of the activities and/or waste facilities on the site
- locations of receptors, sources of emissions/releases, and monitoring points
- site drainage
- site surfacing

[Environmental permitting: H5 Site condition report - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/environmental-permitting-h5-site-condition-report)

Q5c) Non-Technical Summary (NTS) – Amend to include:

- detail the process that occurs prior to discharge from holding tanks into Head of Works, confirming whether storage and blending prior to discharge into Head of Works would occur.
- the correct the annual throughput tonnage, to be consistent with the OMP.
- the hours and frequencies the tanker deliveries would occur.
- summarise the risks and mitigation associated with the proposed operation.
Reason: The application currently suggests the tankered waste is stored, diluted and blended prior to release at Head of Works; however, this may not be the

intention.

Appendix) - Complete TCM's Date of Birth. *(Please note we redact this information prior to putting it on the Public Register).*

Form Part B4

- Table 1a – Confirm the maximum daily treatment and storage capacities, and annual throughput in tonnes.

Include those requested after the application was submitted but before it was allocated for Duly Making if they are still required

- Table 3a Technical standards -

Amend Table 3a to include the relevant technical standards. The S5.06 guidance is no longer relevant to new operations.

Relevant standards are:

- [Non-hazardous and inert waste: appropriate measures for permitted facilities - Guidance - GOV.UK \(www.gov.uk\)](http://www.gov.uk). (excluding Section/Part 8-Installations)
- [Biological waste treatment: appropriate measures for permitted facilities - Guidance - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

We would expect the operator to agree to the whole guidance or sections of it as appropriate. If you agree with all the parts you can simply list the guidance in Table 3a and say you agree with “all parts”.

If a particular section is not applicable you can state this and explain why.

If you have an alternative measure to what is in the guidance should tell us. If you wish to deviate you must give the reference to your document in the table's right hand column and submit that document. In that document you must explain how the operator will deviate and justify your reasoning.

You should provide infrastructure plans, process flow diagrams or block diagrams to help describe the operations and processes to be undertaken.

- Table 3b Management Plans – Odour Management Plan (OMP)

You must submit the assessment fee. The charge for our assessment of your plan is not included in your baseline application charge; therefore, you need to make an additional payment of **£1,246**.

Form Part F1:

Make an additional payment of £1,246 for the Odour Management Plan (OMP) assessment, as indicated above.

Please send the information quoting the application reference to me and copy (cc) in psc@environment-agency.gov.uk. Or post to:

Permitting Support (PS)
Quadrant 2
99 Parkway Avenue
Parkway Business Park
Sheffield

S9 4WF

Please send the information by 6 October 2023. If we do not receive the information within 10 working days we will return your application.

If we do receive the requested information by 6 October 2023, we'll continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for. In Determination we may ask for extra information, management plans and their fees.

We'll let you know by letter whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the application charge to cover our costs in reviewing your application and requesting information. This maximum amount we'll retain is capped at £1,500. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permitting-ep-charges-scheme>

If you have any questions please phone or email me.

Sue Irons

Permitting Officer (Waste), National Permitting Service - Birmingham hub
Environment Agency

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Ext. number: 02030252898

Int. number: 32898

Website: www.gov.uk/environment-agency

Waste - detailed information: <https://www.gov.uk/topic/environmental-management/waste>

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My flood incident role is: Incident Support Officer