

From: [Hazel MORGAN](#)
To: [SM-Defra-RESP-notifications \(DEFRA\)](#)
Cc: [Topping, Liz](#)
Subject: FW: EPR/DP3092ZJ/V005 We Need More Information About Your Application CRM:0297058
Date: 14 March 2024 18:15:02
Attachments: [image001.png](#)
[Woodhouse Mill RFI YW response.docx](#)
[Woodhouse Mill Figure 3 Site Layout Plan_ Rev B - Principal Emissions Points.pdf](#)

You don't often get email from hazel.morgan@yorkshirewater.co.uk. [Learn why this is important](#)

Hello Liz, please see the attached response in regards Woodhouse Mill STF. Any questions please do let me know.

Best wishes, Hazel



From: SM-Defra-RESP-notifications (DEFRA) <RESP-notifications@defra.gov.uk>
Sent: Monday, March 4, 2024 10:52 AM
To: Hazel MORGAN <hazel.morgan@yorkshirewater.co.uk>
Cc: Topping, Liz <liz.topping@environment-agency.gov.uk>
Subject: EPR/DP3092ZJ/V005 We Need More Information About Your Application CRM:0297058

You don't often get email from resp-notifications@defra.gov.uk. [Learn why this is important](#)

WARNING - EXTERNAL SOURCE

This email has been sent from an account outside of the Kelda Group network and could be a phishing email.

Please **THINK** before clicking links or opening any attachments.

If you suspect that this email is suspicious please report it to the Cyber Security Team using the "Report Message" button.



Dear Hazel Morgan

Environmental Permitting (England and Wales) Regulations 2016

Application reference: EPR/DP3092ZJ/V005/S006

Operator: YORKSHIRE WATER SERVICES LIMITED

Facility: Woodhouse Mill WwTW, Retford Road, Woodhouse Mill, Sheffield, S13 9WD

I'm going to be the Permitting Officer dealing with the above application, all my contact details are below. I've just got a few questions I could do with a response on please.

1) Application fee

a) Variation application fee

I know Sarah confirmed in her e-mail dated 26/01/2024 that you needed to pay a further £1760 following her triage questions to you. I have checked and we have not received this payment yet. Also I can confirm that a habitat assessment fee (charging reference 1.19.2 for £779) is not required for this application as there are no nearby qualifying habitat sites. Therefore you owe us £981 for the variation application. The charges are summarised below (and you have paid £17,869 so far).

£13,984 application fee for S5.4 A(1) (b) (i)

£2,379 Application fee for a Minor variation fee to remove activity R2

£1,246 Odour management plan

£1,241 Emission management plan

Please can you let me know the date and reference of this payment once made.

b) Partial surrender application fee

You have paid £6084 for the partial surrender on 29/06/2023 (under charging reference 1.16.19), however it has been agreed this partial surrender is a low risk surrender which is charged at 20% of the new permit activity under charging reference 1.16.19. The main permit activity charge is £10,141 and so 20% of this figure is £2028.20. I will request that £4055.80 is refunded.

Note: The two applications need to be dealt with separately so I still need you to make the payment for the variation application and I can sort out the refund for the partial surrender separately.

2) Site name

What site name do you want to use for this permit application? Application form C2 says Woodhouse Mill Wastewater Treatment Works but it may be confusing to use this name as this will be the name of the UWWTD permit for this site. We could call the site Woodhouse Mill sludge treatment and tankered waste facility or Woodhouse Mill Sludge Treatment Facility, please confirm.

3) Wet weight

In your supporting information (table C3: 1a-1 types of activities) you have stated the ... *total digester treatment capacity combined 270 tonnes per day⁷ (at 6% dry solids), 16.2 tonnes dry solids (TDS) per day.*

a) Can you confirm what is the maximum wet weight in tonnes per day is for the

treatment capacity?

b) Can you confirm what is the maximum wet weight in tonnes per day is for the annual throughput?

4) Emission points

I've noticed that some of the emission point NGR's provided in the supporting information table C3:2-1 & 2-2 do not match the location on the site location plans submitted. Can you please double check these NGR's, the current NGR given for emission point S2 is just outside of the installation boundary. If you think the NGR's are correct in your current application you may need to update your site plans to reflect this.

Emission point	NGR given in application	NGR I think it should be to match location on site plans
A1	SK 43462 85890	SK 43459 85886
A2	SK 43465 85885	SK 43463 85878
A3	SK 43425 85905	SK 43421 85901
S2	SK 43355 85958	SK 43355 85954

5) Head of works waste activity discharge point

a) Please complete application C4 for your waste operation at this site, link to form is as follows: [Application for an environmental permit Part C4 – Varying a bespoke waste operation permit - GOV.UK \(www.gov.uk\)](http://www.gov.uk). As this waste operation is changing, we need you to complete this form to confirm the throughputs for the remaining head of work wastes.

b) Please confirm the maximum annual throughput wet weight in tonnes per day for this waste activity?

b) Please supply a site plan showing the head of works discharge point, sample point and any storage facilities for this waste activity, please ensure you use appropriate references on the site plan that corresponds with the other emission points already supplied for this application.

c) Please supply a description of how this waste activity is discharged at the wastewater works and detail any storage information. For example, are buffer tanks used here, how long wastes are stored, the volumes stored, if there is any abatement or pre-treatment, if it's an impermeable surface with a sealed drainage system etc.

6) Uncontaminated site surface water from roof and non-operational areas

You have supplied a drainage plan for the site but this does not give a discharge point reference or NGR for the site surface water from roof and non-operational areas.

a) Please supply a site plan to show this location labelled, please ensure you use appropriate references on the site plan that corresponds with the other emission points already supplied for this application.

b) Please supply the NGR's for these discharge point(s).

Please reply directly to this email with your information and copy in liz.topping@environment-agency.gov.uk.

Please send the information and payment within 10 working days of this letter. Details of how to pay are given in Part F of the application form.

If we do not receive the information and payment within 10 working days we will return your application.

If we do receive the requested information and payment within 10 working days, we'll continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we

need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by letter whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the application charge to cover our costs in reviewing your application and requesting information. This maximum amount we'll retain is capped at £1,500. Further information on charging can be found at:

<https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>.

If you have any questions please phone me on 020 302 50786 or email liz.topping@environment-agency.gov.uk.

Yours sincerely,
Liz Topping

Liz Topping

Senior Permitting Officer - Installations, National Permitting Service (Part of Operations – Regulation, Monitoring & Customer)

Environment Agency | Richard Fairclough House, Knutsford Road, Warrington, WA4 1HT

liz.topping@environment-agency.gov.uk

External phone: 020 302 50786 | Internal jabber: 30786 | Pronouns: she/her ([why is this here?](#))

Help us to improve our service and complete our customer survey – click [NPS Survey](#)

Department for Environment, Food and Rural Affairs (Defra) This email and any attachments is intended for the named recipient only. If you have received it in error you have no authority to use, disclose, store or copy any of its contents and you should destroy it and inform the sender. Whilst this email and associated attachments will have been checked for known viruses whilst within Defra systems we can accept no responsibility once it has left our systems.

Communications on Defra's computer systems may be monitored and/or recorded to secure the effective operation of the system and for other lawful purposes.

Want to know a bit more about Yorkshire Water? Our website is full of useful info, from how to apply for a water meter to planning your next walk at one of our beautiful reservoirs - it's all at yorkshirewater.com

Need to talk to us? For the best way to get in touch with us, go to yorkshirewater.com/contact

Now the legal stuff! The information and any files sent as part of this email are confidential, possibly legally privileged and for the addressee's attention only. If you've wrongly received this email, please reply to it to let the sender know and delete it from your computer. Just to confirm, this email isn't a binding offer, acceptance, amendment, waiver or any agreement or obligation – unless this is clearly stated in the email.

We need to let you know that the content is subject to the legal notice at yorkshirewater.com/about-us/our-policies/privacy-policy. Any disclosure, copying, distribution or action taken based on its contents, is prohibited and may be unlawful.

Yorkshire Water Services Limited

Registered Office Western House, Halifax Road, Bradford, BD6 2SZ

Registered in England and Wales No 2366682

Information in this message may be confidential and may be legally privileged. If you have received this message by mistake, please notify the sender immediately, delete it and do not copy it to anyone else. We have checked this email and its attachments for viruses. But you should still check any attachment before opening it. We may have to make this message and any reply to it public if asked to under the Freedom of Information Act, Data Protection Act or for litigation.

Email messages and attachments sent to or from any Environment Agency address may also be accessed by someone other than the sender or recipient, for business purposes.

The information in this e-mail, and any files transmitted with it, is confidential and may also be legally privileged. The contents are intended solely for the addressee only and are subject to the legal notice available at <http://www.keldagroup.com/email.htm>. This email does not constitute a binding offer, acceptance, amendment, waiver or other agreement, or create any obligation whatsoever, unless such intention is clearly stated in the body of the email. If you are not the intended recipient, please return the message by replying to it and then delete the message from your computer. Any disclosure, copying, distribution or action taken in reliance on its contents is prohibited and may be unlawful. Kelda Group Limited Registered Office: Western House, Halifax Road, Bradford, BD6 2SZ Registered in England and Wales No 2366627