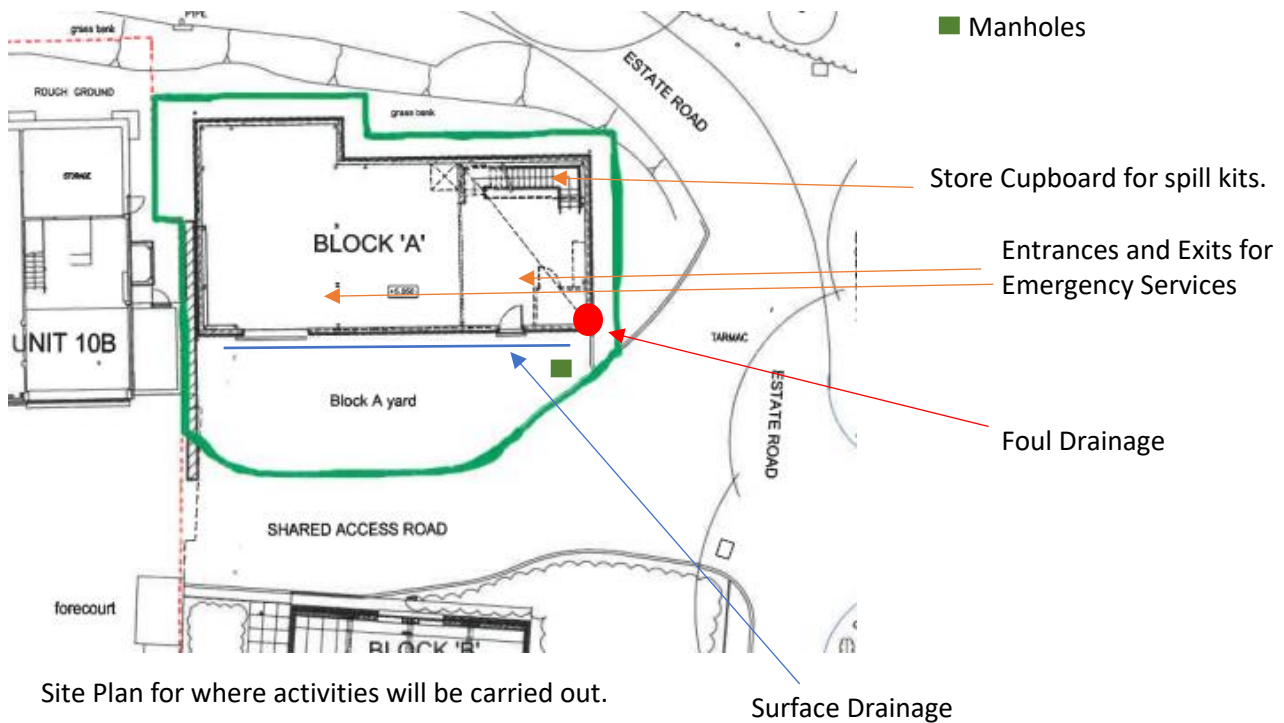
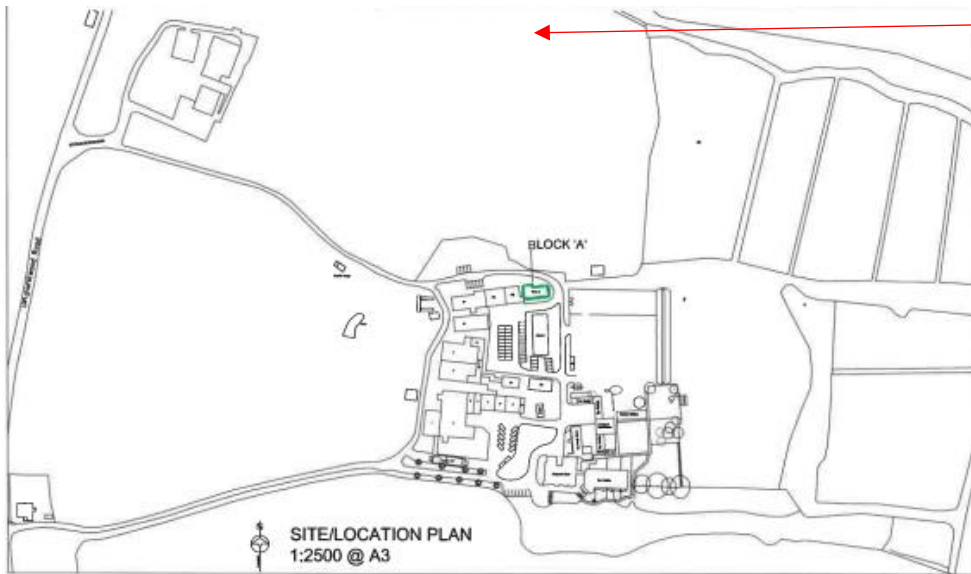


Management System

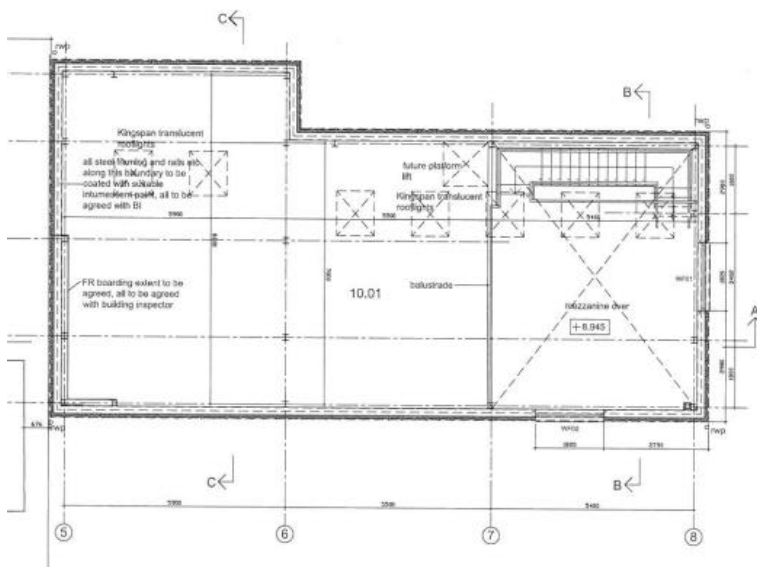
- When the driver arrives back to the site, the waste will be offloaded from the vehicle and into the allocated waste bin on site by the warehouse manager. The bin will be labelled so that we can identify what waste is in the unit and what can and cannot go in the unit. All the units are locked and secure.
 - There will be a unit for sharps boxes which will all be in individual units with colour coded lids to enable us to identify the waste in the unit.
 - There will be a unit for all pharmaceutical waste.
 - There will be a unit for all dental waste apart from the Amalgam waste and the Gypsum waste which will be stored in a separate unit.
- The Driver will also return the Consignment Note to the office where it will be checked by the Customer Co-Ordinator to ensure the details are correct. It will then be filed in the customers file where it will stay for 3 years.
- The waste will then be stored on site for 3-5 days in the outlined units before the waste is collected by a third party and taken for disposal.
- The units they collect will then be replaced with new empty and clean units. These are reused once they have been treated by the third party.

The Technically Competent Manager will also provide random checks once every 3 months to ensure the operation is running as stated and address any issues found. They will also assess whether the Management System is still sufficient for the operations.





Warnham SSI which could be affected by the



Fire Prevention

- Please see the fire prevention document alongside this.

Site Equipment Contingency Plan

- Every 3 months, the technically competent manager will assess the site and ensure that it is still functional and that the units the waste is stored in are locking correctly.

Contingency Plans

- Enforced Shutdowns
 - o The site will be closed and therefore the waste will remain contained within the building if we cannot get the waste collected before the closure
- Breakdowns

- If a vehicle breaks down while out on the road, we will request it is brought to our site in order for us to empty the waste before it is taken in for repair
- Extreme Weather
 - As our waste is stored inside a building, it is unlikely that this will have an affect on the waste storage however it would be monitored and if we need more frequent visits from the third party collection company to decrease the risk to the environment, we will do so.

Accident prevention and management plan

| Potential Accident | Likelihood of accident happening | Consequences of the accident | Measures to take to avoid the accident | Measures to take to minimise impact of accident |
|------------------------------|---|---|---|--|
| Vehicle Breakdowns | Unlikely – Our vehicles are replaced every 2 years to prevent any issues with the engines | Waste could be left on the vehicle for longer than the stated 24 hours | Ensure the vehicles are serviced regularly in line with mileage to identify any issues before | Should the vehicle breakdown, request the collection company bring the vehicle to our site first to empty the waste |
| Enforced Shutdown | Unlikely as long as we comply with the rules of the permit and health and safety regulations | Waste could be left on site for longer than 72 hours which could lead to bad smells coming from the building | Ensure all staff members are up to date on policies, processes and training to prevent any breach of the rules of the permit. | Get the waste removed before the shutdown takes place and if unable to do that, minimise the number of people going onto site while closed to keep the shutter and main entrance closed. |
| Fire | Unlikely as there are no direct fire risks and the unit has no windows | Pollution of the air and surrounding SSI. Residents and Businesses could be affected if the fire spreads. Enforced shutdown due to no building. | Ensure all staff members are up to date on the fire policies and that there is a fire officer on site at all times. | Attempt to prevent the fire spreading by quarantining it. Ensure the emergency services are called immediately to allow them to get to site. |
| Flooding | Unlikely as we are not in an area at risk of flooding | Waste would be contaminated with dirty water | Ensure the doors are secure and that we have items such as sand bags available should these be needed. | Try to ensure all waste is stored in raised containers and is not left on the floor. |
| Extreme weather – Heavy Snow | Unlikely – it is all dependent on the weather however statistically we have not had heavy snowfall in this area for many years. | Our third party may be unable to reach us during severe weather meaning the waste will be stored on site for longer than 72 hours and could result in us not having the space on site to store it safely. | Try to notify the third party of weather to rearrange the collections around the weather warnings. | Stop services for our customers, we can then ensure there is no waste on our site being stored unsafely and likely to cause issue to the environment or SSI. |

Accident Plan reviewed: 10.05.2023

Next review: 10.05.2024

Emergency Contacts:

Vicki Crawte – 07866 561 240

Substances Stored:

- Offensive waste
- Dental waste
- Sharps waste

All stored in containers made from durable plastic.

Please see document for accident reporting.

The affect of the climate change on the business.

We plan to be on this site for 3 years before we anticipate having to move to a bigger site.

We anticipate that the climate could make changes to the weather and therefore affect our operations.

Should we have higher temperatures, we would have to assess the infrastructure and look at how we can ensure the warehouse remains at a safe temperature to prevent fires.

Should the weather go the other way and we have more extreme lower temperatures, we will have to ensure that we work with our third party provider to ensure we are not left with more waste on the site than is safe.

Complaints Procedure

- If a complaint is received regarding the work we are doing on site, it is to be passed to the Managing Director.
- She will then assess how we investigate the complaint.
 - o She will look into what may have caused the complaint, who is involved, what happened and how we can prevent any further complaints related to the same issue.
 - o She will then take action based on her findings.

Managing Staff Competence and training Records

- All staff are trained upon employment with the company and are briefed on the rules and regulations in line with the permit.
- All staff will have refresher training every 18 months.

Everything related to the permit application and rules and regulations of the permit will be stored on the shared drive on our UHS computers.

Management of Waste

- Quantity = 450 tonnes per year.

This Management System is to be reviewed every 18 months by the Technically Competent manager and updated as necessary.

It must also be updated if any new waste streams are added or a change to the amount of waste stored on site changes.