Application for an environmental permit Part B3.5 – Rearing of pigs or poultry intensively in an installation with more than 40,000 places for poultry or 2,000 places for production pigs (over 30 kg) or 750 places for sows

Please read through this form and the guidance notes that came with it.

You should only use this form if your intended activity is limited to rearing of pigs or poultry intensively in an installation with more than 40,000 places for poultry or 2,000 places for production pigs (over 30 kg) or 750 places for sows (as defined under http://www.legislation.gov.uk/uksi/2010/675/contents/made).

If you want to carry out any other activities that would require a permit (such as an anaerobic digester) you will need to fill in the appropriate parts of the Environmental Permitting Regulations (EPR) application form.

The form can be:

1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
2) printed off and filled in by hand. Please write clearly in the answer spaces.

Note: if you believe including information on a public register would not be in the interests of national security you must tick the box in section 5 of F1 or F3 and enclose a letter telling us that you have told the Secretary of State. We will not include the information in the public register unless directed otherwise.

Where you see the term 'document reference' on the form, give the document references and send the documents with the application form when you have completed it.

It will take less than three hours to fill in this part of the application form.

Contents

1 About you
2 About this application
3 Your ability as an operator
4 Consultation
5 Supporting information
6 Environmental risk assessment
7 Emissions to air, water and land
8 Operating techniques
9 Environmental impact assessment
10 Resource efficiency and climate change
11 Payment
12 Privacy notice
13 Confidentiality and national security
14 Declaration
15 Application checklist
16 Where to send your application and how many copies to send us
17 How to contact us
Appendix 1 – Date of birth information
Appendix 2 – Date of birth information for Relevant offences

1 About you

1a Who will be named on the permit?

Are you applying as an individual, an organisation of individuals (for example, a partnership) or a company (this includes Limited Liability Partnerships)?

An individual	☐ Now go to section 1b
An organisation of individuals (for example, a partnership)	☑ Now go to section 1c
A registered company	☐ Now go to section 1d

1b An individual

Please give the following details.

Title (Mr, Mrs, Miss and so on)

First name

Last name

Now complete your address in question 1e.

1c An organisation of individuals

Type of organisation, for example, a partnership, a group of individuals or a club: Partnership

If you are an organisation of individuals, please give the details of the main representative below. If more than one individual will be named on the permit, the details for each individual are required along with their address and contact details (e.g. telephone numbers/email addresses). Please provide these together on a separate sheet and tell us here the document reference you have given this sheet.

Document reference: Partners details

1 About you, continued

Contact name

Title (Mr, Mrs, Miss and so on): Mr

First name: Christopher

Last name: Wray

Please give us the following details of the organisation of individuals.

Name of organisation if relevant, for example, the name of the partnership: Wray Farms

Now complete the main address for the organisation in section 1e and details in Appendix 1.

1d A company

Name of the company

Company registration number

Date registered (DD/MM/YYYY)

Now complete the main (registered office) address for the company in section 1e.

Please give the details of the directors. If relevant, provide details of other directors on a separate sheet and tell us the document reference you have given this sheet.

Details of Director/s

For a registered company this needs to be a person listed on record at Companies House (http://wck2.companieshouse.gov.uk//wcframe?name=accessCompanyInfo) as a 'current appointment' to the company.

Title (Mr, Mrs, Miss and so on)

First name

Last name

Now complete the main address for the organisation in section 1e and details in Appendix 1.

1e Your main (registered office) address

For companies this is the address on record at Companies House.

Address: Northorpe Farm
Donnington
Spalding
Lincolnshire

Postcode: PE11 4XY

Contact numbers, including the area code

Phone

Fax

Mobile: 07740648477

Email: chris@wrayfarms.com

1f Main UK business address (if different from above)

If the address is the same as given in answer 1e tick this box ☑

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

1 About you, continued

Contact numbers, including the area code

Phone

Fax

Mobile

Email

1g Who can we contact about your application?

If you want us to contact a consultant or an 'agent' for you or another person not named above please provide their details.

Title (Mr, Mrs, Miss and so on) Mr

First name Stephen

Last name Raasch

If the address is the same as given in answer 1e tick this box ☐

Address Trolway Brook
St Weonards
Hereford
Herefordshire

Postcode HR2 8QQ

Contact numbers, including the area code

Phone

Fax

Mobile 07432575687

Email stephenraasch@gmail.co

1h Who can we contact about your operation (if different from question 1g)?

Title (Mr, Mrs, Miss and so on) Mr

First name Christopher

Last name Wray

Address Northorpe Farm
Donnington
Spalding
Lincolnshire

Postcode PE114XY

Contact numbers, including the area code

Phone

Fax

Mobile 07740648477

Email chris@wrayfarms.com

1i Who can we contact about your billing or invoice?

As question 1g ☐

As question 1h ☑

Please give details if different from question 1g or 1h.

Title (Mr, Mrs, Miss and so on)

First name

Last name

1 About you, continued

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

2 About this application

2a Have you told us already about this application?

If you have had pre-application discussions with us before your application, please provide the details, on a separate sheet.

If you have a permit reference number previously provided to you from the Environment Agency, please enter the number here (e.g. EPR/AB1234CD).

Permit reference EPR/LP3009MJ/A001

About your installation

2b Where is the installation?

National grid reference for the centre of your installation (for example, ST 12345, 67890) 519000,335950

To find out the 12-digit grid reference you can search on the UK Grid Reference Finder website: http://gridreferencefinder.com/.

If the address is the same as given in answer 1d tick this box ☑

If not enter the details below.

Site name

Address

Postcode

2c If your installation comprises two or more sites, where are the additional sites?

Site name

Address

Postcode

National grid reference for the centre of the second site of your installation (for example, ST 12345, 67890)

If there are more than two sites then please provide further details in a separate document. If you have already had discussions with the Environment Agency about aggregating these sites, please provide details of these discussions.

Tell us below the reference you have given this sheet.

Document reference

2 About this application, continued

2d What activities are you applying for?

A farm with more than 40,000 places for poultry ☑

A farm with more than 2,000 places for production pigs (over 30 kg) ☐

A farm with more than 750 places for sows ☐

3 Your ability as an operator

3a Management systems

Please tick the box to confirm that your management system meets the conditions set out in Sector Guidance Note EPR6.09 'How to comply with your environmental permit for intensive farming' Version 2, January 2010 (https://www.gov.uk/government/publications/intensive-farming-introduction-and-chapters) ☑

3b Please tick to confirm that your management system covers the following:

Normal operations ☑

Maintenance ☑

Accidents ☑

Incidents and abnormal operation ☑

Complaints ☑

Staff and contractors have defined roles and responsibilities ☑

Site Closure Plan ☑

Staff and contractors instructions or training ☑

Climate change risk assessment (where planned duration of operation is more than 5 years) ☑

3c What management system will you provide for your regulated facility?

Own management system ☑

Other certified management system ☐

Please make sure you send us a summary of your management system with your application and provide the document reference below.

Document reference: EMS

3d Financial status

Does the applicant or relevant person(s) have any current or past bankruptcy or insolvency proceedings against them? Please tick the following relevant box to indicate whether this is the case.

No ☑

Yes ☐

Please make reference to an accompanying document which provides details of the insolvency or bankruptcy proceedings.

Document reference:

3e Relevant offences (refer to the application form guidance)

Have you, your company or any other relevant person been convicted of a relevant offence? A relevant offence is one relating to the environment or environmental regulation.

No ☑ Go to question 4a

Yes ☐ Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on):

First name:

Last name:

3 Your ability as an operator, continued

Position held at the time of the offence

Name of the court where the case was dealt with

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences (and post conviction plans if relevant) and tell us below the reference number you have given the extra sheet.

Document reference

Now complete the details in Appendix 2.

4 Consultation

4a Could the activities at the farm result in process effluent (e.g. wash water or slurry) being released into a sewer managed by a sewerage undertaker?

You do not need to include domestic sewage.

No ☑

Yes ☐ Please name the sewerage undertaker

Please include any documentation concerning agreements that you may hold with them, and tell us below the reference number you have given these records.

Document reference

5 Supporting information

5a Provide a plan or plans for the site

We need a detailed site plan (or plans) showing:

- site location and the location of farm buildings and equipment (accurately drawn to scale, with a north-facing arrow)
- the installation boundary which should be clearly marked
- the plan must identify all of the land on which your activity takes place
- sources of emissions/releases (e.g. ventilation fans, incinerator, biomass boiler(s), heat exchanger(s), generator, slurry store)
- fuel and chemical storage (e.g. diesel, heating oil, LPG, pesticides, disinfectant and so on)
- the site boundary plan must be geographically correct (i.e. include fences, hedgerows or other features recognisable on site and should **not** be a schematic)
- site drainage (including clean and dirty water drainage routes, discharge points and site surfacing)

Document reference/s for the plans: Boundary plan/layout drainage plan

5b Provide the relevant sections of a site condition report

You need to provide us with a site condition report with sections 1 to 3 completed. The H5 Site Condition Report guidance and template is available online at www.gov.uk/government/publications/environmental-permitting-h5-site-condition-report.

Document reference for the report: SCR

5c Provide a non-technical summary of your application

This should include a basic summary of the activities at the farm, a breakdown of the numbers and types of livestock (including details of housing and ventilation types) and a summary of the control measures arising from your risk assessment.

Document reference for the non-technical summary: Non Tech Summary

6 Environmental risk assessment

6a Provide us with an environmental risk assessment which takes into account the impacts your installation poses to air, land and water.

The risk assessment must follow our guidance 'Intensive farming risk assessment for your environmental permit' or an equivalent method as a guide. See https://www.gov.uk/guidance/intensive-farming-risk-assessment-for-your-environmental-permit.

Document reference for your assessment of ammonia emissions: H1 Assessment

6 Environmental risk assessment, continued

Provide a copy of your ammonia screening assessment and **if necessary** a copy of a detailed modelling assessment. If detailed modelling has been undertaken, please include a copy of the electronic modelling data files on a compact disc (CD).

Where your modelling indicates the predicted process contributions are greater than the allowable thresholds your assessment and application should include proposals for ammonia reduction techniques to reduce the contribution to the allowable threshold.

Please note that there is an additional charge for the assessment of the ammonia risk assessment that must be submitted as part of this application. For the charge see https://www.gov.uk/topic/environmental-management/environmental-permits.

Climate change risk assessment

All applicants must carry out a climate change risk assessment if the planned duration of the operation is more than 5 years. This will normally be reviewed and discussed with you as part of our compliance activities.

However, we may require you to submit your climate change risk assessment as part of your application depending on your risk screening score. We will consider the information contained within your climate change risk assessment when we grant your permit.

Conditions may be applied to some permits to manage climate risks.

6b Climate change risk screening

See the guidance to Part B3.5.

Mark your score in each category in the table below. Add each individual score to give a total.

CATEGORY	SCREENING QUESTIONS	SCORE	YOUR SCORE
1 TIMESCALES	How long will a permit be required for this farm?		
	5 years or less of operation. No need to fill in the rest of the screening. You do not need to fill in a risk assessment. Please go straight to question 7.	0	
	Less than 20 years of operation	1	
	Until between 2040 and 2060 (between 20 and 40 years from now)	3	
	Until 2060 or beyond (more than 40 years from now)	5	5
2 FLOODING	What is your site's risk of flooding from rivers or the sea?		
	Not in a flood-risk zone	0	
	Very low or Low	1	
	Medium	2	2
	High	5	
3 WATER USE	What is the source of water for your farm?		
	Mains water	1	
	Surface water or groundwater abstraction	5	5
		TOTAL SCREENING SCORE	12

If your total screening score is 5 or more, complete the climate change risk assessment and submit it with your permit application.

If you expect to operate for 5 years or less, you do not need to submit a risk assessment with your application, regardless of your screening score.

You must enter your score for every category in the table above. If you expect to operate for 5 years or less you may enter 'Not Applicable' for categories 2 and 3.

Document reference of the risk assessment (if submitted with application): Anglian Risk Assessment

If your total screening score is less than 5 we may still request your risk assessment as part of determining this application if we believe you face unmanaged climate risks.

If we do not review your risk assessment as part of your application, it will form part of your Environmental Management System and we will discuss it with you as part of our compliance activities.

7 Emissions to air, water and land

Fill in Table 1 below with details of the emissions from your proposed site (such as ventilation from animal housing, standby generator, carcass incinerator).

Table 1 – Emissions (releases)

Emission point description and location	Source
Point source emissions to air	
e.g. Roof fan outlets on Finisher House 1 as shown on site layout plan	Finisher House 1
Roof fans	Houses 1-8
Fuel Tanks	vents
Standby generator	exhaust
Gable Fans	Houses 1-8
Point source emissions to water	
e.g. Yard drainage discharge to off-site ditch 'Mill Stream', as shown on the site drainage plan	Uncontaminated surface water from yard areas around the office
Outlet to Hammond Beck from attenuation pond	clean roof and yard water
Point source emissions to land	
e.g. Roof water run-off from Broiler House 3	Lightly contaminated roof water from Broiler House 3
Soakaways/French Drains	clean roof and yard water
Point source emissions to sewer, effluent treatment plants or other transfers off site	

If you require more space to list all emission points, please provide this information on a separate sheet.

Document reference for list of emission points

8 Operating techniques

8a Technical standards

Please tick the box to confirm that the operation of the farm will be in accordance with the relevant sections of Sector Guidance Note EPR6.09 'How to comply with your environmental permit for intensive farming' Version 2, January 2010 (https://www.gov.uk/government/publications/intensive-farming-introduction-and-chapters) ☑

Please provide a summary of the main measures you intend to use to control emissions from the farm.

Document reference Tech Standards

8 Operating techniques, continued

8b Odour

It is possible that any odour from the farm may impact nearby receptors. The appropriate measures for this sector can prevent odour emissions, or where that is not possible, they can minimise odour emissions.

Are there sensitive receptors within 400 m of the installation boundary?

Yes ☐

No ☑

Has the farm been the cause of any odour complaints?

Yes ☐

No ☑

Sensitive receptors include, but are not limited to, neighbouring dwellings, workplaces, schools, hospitals or parks.

If you have answered 'Yes' to either of these questions please provide a written odour management plan and indicate the reference you have given this plan below.

Document reference

To help produce your odour management plan further information is available in the accompanying guidance.

8c1 Noise

It is possible that noise from the farm may impact nearby receptors such as local residents. The appropriate measures for this sector can prevent noise emissions, or where that is not possible, they can minimise noise emissions.

Are there sensitive receptors within 400 m of the installation boundary?

Yes ☐

No ☑

Has the farm been the cause of any noise complaints?

Yes ☐

No ☑

Sensitive receptors include, but are not limited to, neighbouring dwellings, workplaces, schools, hospitals or parks.

If you have answered 'Yes' to either of these questions please provide a written noise management plan and indicate the reference you have given this plan below.

Document reference

8c2 Dust and bioaerosols

It is possible that dust and bioaerosols from the farm may impact nearby receptors such as local residents. The appropriate measures for this sector can prevent dust and bio-aerosol emissions, or where that is not possible, they can minimise dust and bio-aerosol emissions.

Are there sensitive receptors within 100 m of the installation boundary?

Yes ☑

No ☐

Sensitive receptors include, but are not limited to, neighbouring dwellings, workplaces, schools, hospitals or parks.

If you have answered 'Yes' to this question please provide a written dust and bio-aerosol management plan and indicate the reference you have given this plan below.

Document reference DMP

To help produce your dust and bio-aerosol management plan further information is available in the accompanying guidance.

8d Types and amounts of raw materials

Please list in Table 2 the raw materials that are used and their quantities as indicated under the respective sections.

If you have already included this information in your management system, please indicate the reference you have given this table below.

Document reference Raw materials

8 Operating techniques, continued

Table 2 – Raw materials

Inventory of raw materials	Justification for use of this material	Quantity used (litres or kg per year)	Quantity stored on site (litres or kg)
a) Biocides (includes disinfectants, wood preservatives, slimicides)			
b) Pesticides (includes herbicides, fungicides, insecticides, vertebrate control products)			
c) Veterinary medicines (excluding dietary additives)			
d) Bedding types			
e) Fuels and oils			

8e Existing buildings, manure, wash water and slurry storage

If your farm will comprise a mixture of new and existing buildings you should review any existing livestock housing and site drainage. Please identify all aspects of the design and management which do or do not meet BAT (Best Available Techniques) standards. Where you identify any improvements that you can make to either the design or management of the housing and drainage which will help to reduce the emissions, you should submit an Improvement Plan with a timetable for implementation. This plan may be included as part of an improvement programme within your permit.

Guidance on completing a housing and drainage review can be found in Annex 7 and Annex 8 of Sector Guidance Note EPR6.09 'How to comply with your environmental permit for intensive farming' Version 2, January 2010.

Document reference for housing review: N/A

Document reference for drainage review: N/A

8f For each type of livestock, tell us the number of animal places you are applying for

Please enter into Table 3 the maximum number of livestock by type that will be held at the installation at any one time.

8 Operating techniques, continued

Table 3 – Livestock

Type of livestock	Number of places
Poultry (e.g. Broilers, Ducks, Layers)	
Broilers	400,000
Pigs	
Sows	
Production pigs ›30 kg	
Pigs ‹30 kg	

8g Is slurry stored on the installation?

No ☑ Now go to question 8i

Yes ☐ All new and substantially reconstructed or substantially enlarged slurry storage systems must conform with the technical measures detailed in the Water Resources (Control of Pollution) (Silage, Slurry and Agricultural Fuel Oil) (England) Regulations 2010 and as amended 2013 (SSAFO) and must be covered.

Describe how your slurry system will operate and include a description of the type of cover.

Document reference

8h Is existing slurry storage covered?

No ☐ All existing slurry stores will need to be covered. Please make reference to an accompanying document which details proposals for covering any existing uncovered slurry stores and lagoons. You should include a timetable for installing the cover(s).

Document reference

Yes ☐ Now go to question 8i

8i Is manure stored on the installation?

No ☑ Now go to question 8k

Yes ☐ Now tick all of the following that apply

Manure is stored in the yard on an impermeable base, and the effluent is collected in a tank or onsite slurry storage ☐

Manure stores are covered ☐

None of the above – make reference to an accompanying document which explains the situation ☐

Document reference

8j If manure/used litter is stored on the farm, please state the maximum amount stored within the installation boundary at any one time

approximate tonnes

8k Is manure or slurry spread on land owned or controlled by the operator?

No ☑

Yes ☐

8l Is manure or slurry exported from the installation?

No ☐

Yes ☑

9 Environmental impact assessment

Have your proposals had an environmental impact assessment as part of a planning application, under Council Directive 85/337/EEC of 27 June 1985 (Environmental Impact Assessment) (EIA)?

Please read the guidance notes for instruction as to when this would be required.

9 Environmental impact assessment, continued

No ☑ Now go to section 10

Yes ☐ Please provide a copy of the environmental statement and, if the procedure has been completed:

- a copy of the planning permission
- the committee report and decision on the EIA

Document reference for the copy

10 Resource efficiency and climate change

10a Have you entered into, or will you enter into, a climate change levy agreement?

No ☑ Describe how you ensure you use energy efficiently at your farm

You may have already included this information in your management system.

Document reference of this description: Energy Efficiency

Yes ☐ Please provide a copy of the environmental statement and, if the procedure has been completed:

Please give the date you entered (or the date you expect to enter) into the agreement (DD/MM/YYYY)

Please also provide documents that prove you are taking part in the agreement.

You may have already included this information in your management system.

Document reference of the proof you are providing

10b Describe how you avoid producing waste in line with Council Directive 2008/98/EC on waste

If you produce waste, describe how you recover it.

If it is technically and financially impossible to recover the waste, describe how you dispose of it while avoiding or reducing any effect it has on the environment.

You may have already included this information in your management system.

Document reference for your description: Waste minimisation

11 Payment

You must submit an application fee with your application. For guidance on the fee and how to pay your charges, please see the document 'Environmental Permitting Charging Scheme & Guidance' (https://www.gov.uk/government/publications/environmental-permitting-charging-scheme-2019) or contact us using one of the options in section 17.

Please note that the charges are revised on 1 April each year. There is an annual subsistence charge to cover the costs we incur in the ongoing regulation of the permit.

Tick below to show how you have paid.

Cheque	☐
Postal order	☐
Cash	☐
Credit or debit card	☐
Electronic transfer (BACS)	☑

We do not recommend sending cash through the post. If you cannot avoid this, please use a recorded-delivery postal service and enclose your application reference details.

If you are applying for a number of farms the combined fees can be paid through a single transaction by one of the following methods:

Cheques

You should make cheques or postal orders payable to 'Environment Agency' and make sure they have 'A/c Payee' written across them if it is not already printed on.

Please write the name of your company and application reference number on the back of your cheque or postal order. We will not accept cheques with a future date on them.

Credit/debit cards

If you are paying by credit or debit card we can call you. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro card only.

Call me to arrange payment by debit or credit card ☐

11 Payment, continued

Electronic transfer (BACS)

If you choose to pay by electronic transfer, you will need to use the following information to make your payment:

Company name	Environment Agency
Company address	SSCL (Environment Agency), PO Box 797, Newport, Gwent, NP10 8FZ
Bank	RBS/NatWest
Address	London Corporate Service Centre, CPB Services, 2nd Floor, 280 Bishopsgate, London EC2M 4RB
Sort code	60-70-80
Account number	10014411
Account name	EA RECEIPTS
Payment reference number	PSCAPPXXXXXYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

You should also email your payment details and reference number to ea_fsc_ar@gov.sscl.com.

If you are making your payment from outside the United Kingdom, it must be in sterling. Our IBAN number is GB23NWK60708010014411 and our SWIFTBIC number is NWBKGB2L.

If you do not quote your reference number, there may be a delay in processing your payment and application.

Provide a unique reference number for the application, i.e. do not only use the company name only		PSCAPPWRAYF001
State who is paying (full name and whether this is the agent/ applicant/other)		Applicant
Fee paid	£	8,640.00
Date payment sent (DD/MM/YYYY)		

12 Privacy notice

The Environment Agency runs the environmental permit application service.

We are the data controller for this service. A data controller determines how and why personal information is processed.

Our personal information charter explains:

- your rights
- what we do with your personal information

We're allowed to process your personal information because we have official authority as the environmental regulator. We need this information to carry out a task in the public interest that is set out in law. As the data controller, when you apply for an environmental permit, we have a legal obligation to process your personal data under the Environmental Permitting Regulations. The second lawful basis for processing your personal data is to comply with this legal obligation.

We need your personal information to process your environmental permit application. If you do not give us this information we cannot issue a permit to you. After we've issued a permit to you, we use your personal information:

- to check that you're complying with your permit
- during any potential enforcement action

What personal information we collect

If you're the individual applicant, director or company secretary of a company applying or a technically competent manager we need your:

- name
- date of birth
- address
- email address

If you're the agent, consultant, employee responsible for the activity or the employee responsible for billing and invoicing we need your:

- name
- address
- email address

12 Privacy notice, continued

If you're the applicant we need details of any:

- convictions
- bankruptcy

We also collect any questions or feedback you leave, including your email address if you contact us.

Your responsibility with other people's personal information

If you've included personal information about other people on your application, you must tell them. You must provide them with a copy of this privacy notice so that they know how their personal information will be used.

What we do with your personal information

We use your personal information to help us decide whether to issue you with a permit.

The information (except dates of birth) is available online on our consultation website during the consultation period. This website is available to everyone so your information may be seen outside the European Economic Area.

After consultation we put all the information (except dates of birth) you give us in your application on our public register.

If you can demonstrate that any information you send us is commercially or industrially confidential, we'll consider withholding that information from our public register.

If you think that the information you'll send us may be a threat to national security you must contact the Secretary Of State before you apply. You must still send us that information with your application. We will not include this information on our public register unless the Secretary of State decides it can be included.

See the environmental permitting guidance for guidance on national security.

We may use your email address to contact you for user research to improve our service. You don't have to take part in the research.

Where your personal information is processed and stored

We store and process your personal information on servers in the UK. We will not host your personal information outside the European Economic Area.

We do not use your personal information to make an automated decision or for automated profiling.

How long we keep your personal information

We keep your personal information while your permit is in use and for 7 years after you surrender your permit. If the permit is for a landfill site, we keep the data for 10 years after surrender.

Removing personal information from the public register

We will remove your personal information from the public register if:

- you withdraw your application
- we refuse your application and the time limit for appealing the decision has expired or an appeal is dismissed
- the information is no longer relevant for public participation purposes under the Environmental Permitting Regulations

Contact

Our Data Protection Team gives independent advice. They monitor how the Environment Agency uses your personal information.

If you have questions or concerns about how we process personal information, or to make a complaint or request relating to data protection, please contact:

Address: Data Protection Team
Environment Agency
Horizon House
Deanery Road
Bristol
BS1 5AH

Email: dataprotection@environment-agency.gov.uk

You can also make a complaint to the Information Commissioner's Office (ICO).

The ICO is the supervisory authority for data protection legislation. The ICO website has a full list of your rights under data protection legislation.

13 Confidentiality and national security

Confidentiality

We will normally put all the information on the public register of environmental information. However we may not include certain information in the public register if this isn't in the interests of national security, or because the information is confidential (see the guidance accompanying this form which explains what we mean by confidentiality).

You can ask for information to be made confidential by ticking the box below and enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree to your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Only tick the box below if you wish to claim confidentiality for your application.

Please treat the information in my application as confidential ☐

National security

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

You can find guidance on national security in 'Environmental permitting guidance: core guidance', published by Defra and available via www.gov.uk.

You cannot apply for national security via this application.

14 Declaration

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

A relevant person should make the declaration.

Ensure a relevant person makes the declaration. A relevant person means **each** individual applicant (or individual trustee) who is applying for their name to appear on the permit; each person must complete this declaration so you will have to print a separate copy of this page for each additional individual to complete.

In the case of a registered company, this must be a person who is listed as a 'current appointment' at Companies House.

If you wish a manager or other employee to sign the declaration on behalf of the Company or Limited Liability Partnership (LLP) we will need a letter signed by a relevant person, that is an officer of the Company or a partner in the LLP confirming that the person has the authority to fill in the declaration.

In the case of a Limited Liability Partnership (LLP), it includes any partner.

An agent acting on behalf of an applicant is NOT a relevant person.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above	☑
Title (Mr, Mrs, Miss and so on)	Mr
First name	Christopher
Last name	Wray
Position	Partner
Today's date (DD/MM/YYYY)	26/06/2021

If you are an organisation of individuals, for example a partnership, each individual (or individual trustee) who is applying for their name to appear on the permit must complete the declaration. If there are more than three individuals making the declaration, print a separate copy of this page for the additional individuals to complete.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above	☑
Title (Mr, Mrs, Miss and so on)	Mr
First name	Richard

14 Declaration, continued

Last name: Wray

Position: Partner

Today's date (DD/MM/YYYY): 26/06/2021

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above ☐

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Today's date (DD/MM/YYYY)

15 Application checklist

Please fill in this section.

If your application is not complete we will return it to you. If you aren't sure about what you need to send, speak to us before you submit your application.

Tell us what you have sent with this application.

The correct application fee under our charging scheme ☑

List all the documents you have included. If necessary, continue on a separate sheet and tell us the reference you have given the document below.

Document reference

Document title	Document reference
Summary of environment management system	EMS
Site location plan and site layout plan	Plan
Site drainage plan	Plan
Site condition report	SCR
Non-technical summary	NTS
Environmental risk assessment (including either ammonia screen or detailed modelling)	H1 Assessment/Pre App
Climate change risk assessment (where planned duration of operation is more than 5 years)	Anglian risk assessment
Dust and bioaerosols	DMP
Technical standards	TS
Odour management plan (if required)	N/A
Noise management plan (if required)	N/A
Pest or fly management plan (if relevant)	N/A
Raw materials inventory	Raw materilas
Housing and drainage review (if required as part of an improvement programme)	N/A
Environmental impact assessment from planning application (if required)	N/A
Energy efficiency	Energy efficiency
Waste minimisation review	Waste minimisation

16 Where to send your application and how many copies to send us

Please send your filled-in application form to:

Permitting Support, NPS Sheffield
Quadrant 2
99 Parkway Avenue
Parkway Business Park
Sheffield
S9 4WF

Email: PSC@environment-agency.gov.uk

Please tick this box if you wish to have all communication about this application sent via email (we will use the details provided in Part A) ☐

You will need to submit:

- **one** electronic or **one** paper copy

17 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/government/organisations/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? ⌊_____⌋

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please ☐

No thank you ☑

Appendix 1 – Date of birth information

Date of birth information in this appendix will not be put onto our Public Register

Are you applying as an individual, an organisation of individuals (for example, a partnership) or a company (this includes Limited Liability Partnerships)?

An individual ☐ Now go to 2

An organisation of individuals (for example, a partnership) ☑ Now go to 3

A registered company or other corporate body ☐ Now go to 4

2 Applications from an individual

Please give us the following details

Name

Date of birth (DD/MM/YY)

3 Applications from an organisation of individuals or charity

Details of the organisation or charity

If you are an organisation of individuals, please give the date of birth details of the main representative below. If relevant, provide details of other members on a separate sheet and tell us the document reference you have given this sheet.

Name Christopher Wray

Date of birth (DD/MM/YY)

Document reference Partners details

4 Applications from companies or corporate bodies

Name of the company

Please give the date of birth details for all directors and company secretary if there is one. If relevant, provide those details of other directors on a separate sheet and tell us the document reference you have given this sheet.

Details of company secretary (if relevant) and director/s

Name

Date of birth (DD/MM/YY)

Name

Date of birth (DD/MM/YY)

Name

Date of birth (DD/MM/YY)

Document reference

Appendix 2 – Date of birth information for Relevant offences

Date of birth information in this appendix will not be put onto our Public Register

Have you filled in the Relevant Offences question?

Yes ☐

No ☐

2 Relevant Offences - date of birth information

Please give us the following details

Name

Date of birth (DD/MM/YY)