EQUINIX

Diesel Fuel Filling Procedure UK Sites		EQUINIX
Process Owner: Neville Angoy	Retention Period: - 5 Years	Page: - 1 of 1
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Inputs/Source	Process	Outputs/Destination

Prior to diesel lines being connected as per site specific **RAMS** and Tanker positioned as per site drawings, drain covers to be placed over drains dependant on site requirements. Immediately contain spillage using the equipment provided in the nearest spill Kit.
If leaking from pipe work utilise dip tray to collect leaking fluid.
Arrange to isolate area of leak by switching off, isolating valves etc.
Ensure the correct personal protective equipment is used. Once immediate spill or leak is contained barrier off the area to ensure slips and personal contamination is avoided.

Escalate immediately to notify operations management of the spill and request additional help where required. For further guidance on **Action Plan** refer to EMEA Environmental Emergency Preparedness Procedure.

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IN case of Large spill and resulting contamination of the area escalate immediately.

Emergency Procedures

In the event of personal contamination, ingestion, contact with eyes or skin follow the guidance in the Hazardous Substances assessment for that site. Information also detailed in Material Safety Data Sheet located close to fill points on all sites.

Hazardous Substances Assessment

There may be need to Notify Local authorities where there has been contamination of the ground in accordance the Environmental Protection Act 86/2000

EMERGENCIES

In Case of Fire – Notify the BOC immediately and follow the Emergency Fire Action Procedure
Used Spillage equipment is classed as hazardous waste and must be disposed of in line with Waste Management Procedures.
DO NOT Dispose of in general waste

Fuel Spill Kit located close to area

Arrange for Incident to be logged as an Environmental Incident within **Sharepoint EMEA Environmental Register**. Where this is logged as a Major or Critical ensure all information is provided for investigation and root cause analysis. Arrange for Spill kits to be replenished as a priority.

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