Application to vary an environmental permit Part C3.5 – Rearing of pigs or poultry intensively in an installation with more than 40,000 places for poultry or 2,000 places for production pigs (over 30 kg) or 750 places for sows

Please read through this form and the guidance notes that came with it.

If you are seeking to vary your permit to carry out any other activities that would require a permit (such as an anaerobic digester) you will need to fill in the appropriate parts of the EPR application form on our website.

If you are seeking to apply for an administrative variation only, you will need to complete form Part C0.5 only. (http://publications.environment-agency.gov.uk/pdf/GEHO0412BUOP-E-E.pdf).

The form can be:

1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
2) printed off and filled in by hand. Please write clearly in the answer spaces.

Note: if you believe including information on a public register would not be in the interests of national security you must tick the box in section 5 of F1 or F3 and enclose a letter telling us that you have told the Secretary of State. We will not include the information in the public register unless directed otherwise.

Where you see the term 'document reference' on the form, give the document references and send the documents with the application form when you have completed it.

It will take less than three hours to fill in this part of the application form.

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Appendix 1 – Date of birth information

1 About you

1a Your existing permit

Permit number	
Operator	Green Label Poultry Ltd
Name of farm	Stallards Poultry Farm
Address	Stallards Farm
	Great Ellingham
	Attleborough
	Norfolk
Postcode	NR17 1JF

1b Applicant contact details

If the address is the same as given in answer 1a tick this box ☐

For a registered company this needs to be completed by a person listed on record at Companies House (http://wck2.companieshouse.gov.uk//wcframe?name=accessCompanyInfo) as a 'current appointment' to the company.

Contact name

Title (Mr, Mrs, Miss and so on)	Mr
First name	Geoffrey
Last name	Buchanan

1 About you, continued

Address	Loomswood Farm
	Haskerton
	Woodbridge
	Suffolk
Postcode	IP13 6JW
Contact numbers, including the area code	
Phone	
Fax	
Mobile	
Email	

1c Who can we contact about your application?

If you want us to contact a consultant or an 'agent' for you or another person not named above please provide their details.

Contact name	
Title (Mr, Mrs, Miss and so on)	Mr
First name	Stephen
Last name	Raasch
Address	Trolway Brook
	St Weonards
	Hereford
	Herefordshire
Postcode	HR2 8QQ
Contact numbers, including the area code	
Phone	
Fax	
Mobile	07432575687
Email	stephenraasch@gmail.com

2 About your proposed change

2a Have you told us already about this application?

If you have had pre-application discussions, please provide the details on a separate sheet and reference this document below.

Document reference	EPR/PP3232VM/V004

2b Summary of proposed change

This should include a summary of the activities at the farm, a summary of the changes proposed and the key technical standards and control measures arising from your risk assessment.

Please confirm operator details are unchanged (operator name, address and, if appropriate, the registration number for registered companies).

If there are changes to the operator's address or to the registered company's name without a change to the registered company number please give details below.

Note: any changes to the identity of the operator itself (for example, change of operator registered company number) need to be the subject of a permit transfer application.

Reason for the change:

2 About your proposed change, continued

If you have provided this in a separate document, indicate the reference below.

Document reference: Proposed Changes

2c Type of variation

Minor variation ☐

Normal variation ☐

Substantial variation* ☑

* applies (but not limited) to all increases in animal places greater than 40,000 bird places, 2,000 production pigs over 30 kg and 750 sows. See guidance for more examples.

3 Relevant offences

Refer to the application form guidance.

Have you, or any other relevant person, been convicted of a relevant offence? A relevant offence is one relating to the environment or environmental regulation.

No ☑ Go to question 4

Yes ☐ Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position held at the time of the offence

Name of the court where the case was dealt with

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet.

Document reference

Now complete the details in Appendix 1.

4 Management systems

Please tick the box to confirm that your updated management system meets the conditions set out in Sector Guidance Note EPR6.09 'How to comply with your environmental permit for intensive farming' Version 2, January 2010 (https://www.gov.uk/government/publications/intensive-farming-introduction-and-chapters). ☑

Please make sure you send us a summary of your updated management system with your application and provide the document reference below.

Document reference: EMS

5 Supporting information

5a Provide a plan or plans for the site

Where you are altering the site layout, for example extending a shed or building additional sheds, you must provide an updated site plan.

We need a detailed site plan (or plans) showing:

- site location and the location of farm buildings and equipment (accurately drawn to scale, with a north-facing arrow)
- the installation boundary which should be clearly marked
- the plan must identify all of the land on which your activity takes place
- sources of emissions/releases (e.g. ventilation fans, incinerator, biomass boiler(s), heat exchanger(s), generator, slurry store)
- fuel and chemical storage (e.g. diesel, heating oil, LPG, pesticides, disinfectant and so on)
- the site boundary plan must be geographically correct (i.e. include fences, hedgerows or other features recognisable on site and should **not** be a schematic)
- site drainage (including clean and dirty water drainage routes, discharge points and site surfacing)

Document reference/s for the plans: Installation Boundary

5b Provide a site drainage plan

Where you are altering the site drainage systems, for example extending the drainage system for the new buildings or adding an emission point, you must provide an updated site drainage plan. This plan should include clean and dirty water drainage routes, discharge points and surfacing.

Document reference for site drainage plan: Layout/Drainage Plan

5 Supporting information, continued

5c Provide a copy of your updated site condition report

Do any of the changes you plan to make need extra land to be included in the permit?

No ☑

Yes ☐ You must update and submit a copy of your site condition report for the extra land. **Provide the relevant sections of a site condition report.** The H5 Site Condition Report guidance and template is available online at https://www.gov.uk/government/publications/environmental-permitting-h5-site-condition-report.

Document reference for your updated site condition report

6 Environmental risk assessment

6a Provide us with an environmental risk assessment, which takes into account the impacts the changes to your installation pose to air, land and water.

The risk assessment must follow our guidance 'Intensive farming risk assessment for your environmental permit' or an equivalent method as a guide. See https://www.gov.uk/guidance/intensive-farming-risk-assessment-for-your-environmental-permit.

Document reference(s) for your updated environmental risk assessment: H1 Assessment

Where you are proposing to increase animal places you should include an ammonia impact assessment. Where your ammonia pre application screening indicated that detailed modelling was required you must provide a copy of the ammonia modelling report. **Include a copy of the modelling data files on a compact disc (CD).**

Where your modelling indicates the predicted process contributions are greater than the allowable thresholds your assessment and application should include ammonia reduction techniques to reduce the contribution to the allowable threshold. Please note that there is an additional charge for the assessment of the ammonia risk which must be submitted as part of this application. For the charge see https://www.gov.uk/topic/environmental-management/environmental-permits.

Document reference(s) for your ammonia impact assessment and mitigation proposals: Pre Application Report

7 Emissions to air, water and land

If you are changing or adding emission points fill in Table 1 below with the details (such as ventilation from animal housing, standby generator, and carcass incinerator).

If you require more space to list all emission points, please provide this information on a separate sheet.

Document reference for list of emission points

Table 1 – Emissions (releases)

Emission point description and location	Source
Point source emissions to air	
e.g. Roof fan outlets on Finisher House 1 as shown on site layout plan	Finisher House 1
Roof fan outlets	Houses 1-7
Gable Fans	Houses 1-7
Generator	Exhaust
Fuel and LPG Tanks	Vents
Point source emissions to water	
e.g. Yard drainage discharge to off-site ditch 'Mill Stream', as shown on the site drainage plan	Uncontaminated surface water from yard areas around the office

7 Emissions to air, water and land, continued

Emission point description and location	Source
Point source emissions to land	
e.g. Roof water run-off from Broiler House 3	Lightly contaminated roof water from Broiler House 3
Roof and yard water	All houses and yards
Settlement pond soakaway	Settlement pond
Point source emissions to sewer, effluent treatment plants or other transfers off site	

8 Operating techniques

8a Technical standards

Please tick the box to confirm that the proposal (the changes) will be in accordance with Sector Guidance Note EPR6.09 'How to comply with your environmental permit for intensive farming' Version 2, January 2010 (https://www.gov.uk/government/publications/intensive-farming-introduction-and-chapters) ☑

Please provide a summary of the main measures you use to control emissions from the farm.

Document reference: Tech Standards

8b Odour, noise or dust and bio-aerosol

Where there are sensitive receptors within 400 metres (100 metres for dust) of the installation boundary or there has been a history of odour or noise complaints, you must assess the potential impact of odour, noise or dust and bio-aerosol emissions. If this applies, you must provide updated odour and noise management plans.

Document references for your updated noise management plan, odour management plan or dust and bio-aerosol management plan.

OMP,NMP, DMP

8c Raw materials

Where you will be using additional or new raw materials provide an updated raw materials inventory.

Document reference for your updated raw materials inventory: Raw Materials

8d Number of animal places

For each type of livestock, tell us the revised number of animal places you are applying for (i.e. the totals which will now be on the installation) by completing Table 2.

able 2 – Livestock

Type of livestock	Number of places
Poultry (e.g. Broilers, Ducks, Layers)	
Broilers	390,000
Pigs	
Sows	
Production pigs ›30 kg	
Pigs ‹30 kg	

8 Operating techniques, continued

8e Does this variation result in changes to the slurry or manure management?

No ☑ Now go to question 9

Yes ☐ Now go to question 8f

8f Is slurry stored on the installation?

No ☐ Now go to question 8h

Yes ☐ All new and **substantially reconstructed or substantially enlarged** slurry storage systems must conform with the technical measures detailed in the Water Resources (Control of Pollution) (Silage, Slurry and Agricultural Fuel Oil) (England) Regulations 2010 and as amended 2013 (SSAFO) and must be covered

Describe how your slurry system will operate and include a description of the type of cover.

Document reference for the summary

8g Is existing slurry storage covered?

No ☐ All existing slurry stores will need to be covered. Please make reference to an accompanying document which details proposals for covering any existing uncovered slurry stores and lagoons. You should include a timetable for installing the cover(s).

Document reference for the summary

Yes ☐ Now go to question 8h

8h Is manure stored on the installation?

No ☐ Now go to question 8i

Yes ☐ Please tick all of the following that apply

Manure is stored in the yard on an impermeable base, and the effluent is collected in a tank or onsite slurry storage ☐

Manure stores are covered ☐

None of the above – make reference to an accompanying document which explains the situation ☐

Document reference

8i Is manure or slurry spread on land owned or controlled by the operator?

No ☐

Yes ☐

8j Is manure or slurry exported from the installation?

No ☐

Yes ☐

9 Environmental impact assessment

Have your proposals had an environmental impact assessment under Council Directive 85/337/EEC of 27 June 1985 (Environmental Impact Assessment) (EIA)?

Please read the guidance notes for instruction as to when this would be required.

No ☑ Now go to section 10

Yes ☐ Please provide a copy of the environmental statement and, if the procedure has been completed:

- a copy of the planning permission
- the committee report and decision on the EIA

Document reference for the copy

10 Resource efficiency and climate change

If your proposed changes include how resource efficiency is managed then answer questions 10a to 10c. Focus on how these aspects will be modified by your proposed changes.

If your proposed changes do not include how resource efficiency is managed then progress to question 11.

10 Resource efficiency and climate change, continued

10a Describe the basic measures for improving how energy efficient your activities are

Document reference for your updated energy efficiency review: Energy Efficiency

10b Have you entered into, or will you enter into, a climate change levy agreement?

No ☑ Describe the specific measures you use for improving energy efficiency

Document reference of this description: Energy Efficiency

Yes ☐ Please provide the date you entered (or the date you expect to enter) and a copy of documents that prove you are taking part in the agreement

Date entered (DD/MM/YYYY):

Document reference of the proof you are providing:

10c Describe how you avoid producing waste in line with Council Directive 2008/98/EC on waste

If you produce waste, describe how you recover it. If it is technically and financially impossible to recover the waste, describe how you dispose of it while avoiding or reducing any effect it has on the environment.

Document reference of description: Waste Minimisation

11 Payment

Charges

You must submit an application fee with your application. For guidance on the fee and how to pay your charges, please see the document 'Environmental Permitting Charging Scheme & Guidance' (https://www.gov.uk/government/publications/environmental-permitting-charging-scheme) or contact us using one of the options in section 17.

Please note that the charges are revised on 1 April each year. There is an annual subsistence charge to cover the costs we incur in the ongoing regulation of the permit.

Tick below to show how you have paid.

Cheque	☐
Postal order	☐
Cash	☐
Credit or debit card	☐
Electronic transfer (BACS)	☑

We do not recommend sending cash through the post. If you cannot avoid this, please use a recorded-delivery postal service and enclose your application reference details.

If you are applying for a number of farms the combined fees can be paid through a single transaction by one of the following methods:

Cheques

You should make cheques or postal orders payable to 'Environment Agency' and make sure they have 'A/c Payee' written across them if it is not already printed on.

Please write the name of your company and application reference number on the back of your cheque or postal order. We will not accept cheques with a future date on them.

Credit/debit cards

If you are paying by credit or debit card we can call you. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro card only.

Call me to arrange payment by debit or credit card ☐

Electronic transfer (BACS)

If you choose to pay by electronic transfer, you will need to use the following information to make your payment:

Company name	Environment Agency
Company address	SSCL (Environment Agency), PO Box 797, Newport, Gwent, NP10 8FZ
Bank	RBS/NatWest
Address	London Corporate Service Centre, CPB Services, 2nd Floor, 280 Bishopsgate, London EC2M 4RB
Sort code	60-70-80
Account number	10014411

11 Payment, continued

Account name	EA RECEIPTS
Payment reference number	PSCAPPXXXXXYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

You should also email your payment details and reference number to ea_fsc_ar@gov.sscl.com.

If you are making your payment from outside the United Kingdom, it must be in sterling. Our IBAN number is GB23NWK60708010014411 and our SWIFTBIC number is NWBKGB2L.

If you do not quote your reference number, there may be a delay in processing your payment and application.

Provide a unique reference number for the application, i.e. do not only use the company name only

State who is paying (full name and whether this is the agent/ applicant/other)

Fee paid £ 7,838.00

Date payment sent (DD/MM/YYYY)

12 Privacy notice

The Environment Agency runs the environmental permit application service.

We are the data controller for this service. A data controller determines how and why personal information is processed.

Our personal information charter explains:

- your rights
- what we do with your personal information

We're allowed to process your personal information because we have official authority as the environmental regulator. We need this information to carry out a task in the public interest that is set out in law. As the data controller, when you apply for an environmental permit, we have a legal obligation to process your personal data under the Environmental Permitting Regulations. The second lawful basis for processing your personal data is to comply with this legal obligation.

We need your personal information to process your environmental permit application. If you do not give us this information we cannot issue a permit to you. After we've issued a permit to you, we use your personal information:

- to check that you're complying with your permit
- during any potential enforcement action

What personal information we collect

If you're the individual applicant, director or company secretary of a company applying or a technically competent manager we need your:

- name
- date of birth
- address
- email address

If you're the agent, consultant, employee responsible for the activity or the employee responsible for billing and invoicing we need your:

- name
- address
- email address

If you're the applicant we need details of any:

- convictions
- bankruptcy

We also collect any questions or feedback you leave, including your email address if you contact us.

Your responsibility with other people's personal information

If you've included personal information about other people on your application, you must tell them. You must provide them with a copy of this privacy notice so that they know how their personal information will be used.

12 Privacy notice, continued

What we do with your personal information

We use your personal information to help us decide whether to issue you with a permit.

The information (except dates of birth) is available online on our consultation website during the consultation period. This website is available to everyone so your information may be seen outside the European Economic Area.

After consultation we put all the information (except dates of birth) you give us in your application on our public register.

If you can demonstrate that any information you send us is commercially or industrially confidential, we'll consider withholding that information from our public register.

If you think that the information you'll send us may be a threat to national security you must contact the Secretary Of State before you apply. You must still send us that information with your application. We will not include this information on our public register unless the Secretary of State decides it can be included.

See the environmental permitting guidance for guidance on national security.

We may use your email address to contact you for user research to improve our service. You don't have to take part in the research.

Where your personal information is processed and stored

We store and process your personal information on servers in the UK. We will not host your personal information outside the European Economic Area.

We do not use your personal information to make an automated decision or for automated profiling.

How long we keep your personal information

We keep your personal information while your permit is in use and for 7 years after you surrender your permit. If the permit is for a landfill site, we keep the data for 10 years after surrender.

Removing personal information from the public register

We will remove your personal information from the public register if:

- you withdraw your application
- we refuse your application and the time limit for appealing the decision has expired or an appeal is dismissed
- the information is no longer relevant for public participation purposes under the Environmental Permitting Regulations

Contact

Our Data Protection Team gives independent advice. They monitor how the Environment Agency uses your personal information.

If you have questions or concerns about how we process personal information, or to make a complaint or request relating to data protection, please contact:

Address: Data Protection Team
Environment Agency
Horizon House
Deanery Road
Bristol
BS1 5AH

Email: dataprotection@environment-agency.gov.uk

You can also make a complaint to the Information Commissioner's Office (ICO).

The ICO is the supervisory authority for data protection legislation. The ICO website has a full list of your rights under data protection legislation.

13 Confidentiality and national security

Confidentiality

We will normally put all the information on the public register of environmental information. However we may not include certain information in the public register if this isn't in the interests of national security, or because the information is confidential (see the guidance accompanying this form which explains what we mean by confidentiality).

You can ask for information to be made confidential by ticking the box below and enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree to your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Only tick the box below if you wish to claim confidentiality for your application.

Please treat the information in my application as confidential ☐

13 Confidentiality and national security, continued

National security

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

You can find guidance on national security in 'Environmental permitting guidance: core guidance', published by Defra and available via www.gov.uk.

You cannot apply for national security via this application.

14 Declaration

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

A relevant person should make the declaration.

Ensure a relevant person makes the declaration. A relevant person means **each** individual applicant (or individual trustee) who is applying for their name to appear on the permit; each person must complete this declaration so you will have to print a separate copy of this page for each additional individual to complete.

In the case of a registered company, this must be a person who is listed as a 'current appointment' at Companies House.

If you wish a manager or other employee to sign the declaration on behalf of the Company or Limited Liability Partnership (LLP) we will need a letter signed by a relevant person, that is an officer of the Company or a partner in the LLP confirming that the person has the authority to fill in the declaration.

In the case of a Limited Liability Partnership (LLP), it includes any partner.

An agent acting on behalf of an applicant is NOT a relevant person.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above	☑
Title (Mr, Mrs, Miss and so on)	Mr
First name	Geoffrey
Last name	Buchanan
Position	Director
Today's date (DD/MM/YYYY)	22/04/2021

If you are an organisation of individuals, for example a partnership, each individual (or individual trustee) who is applying for their name to appear on the permit must complete the declaration. If there are more than three individuals making the declaration, print a separate copy of this page for the additional individuals to complete.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above	☐
Title (Mr, Mrs, Miss and so on)	
First name	
Last name	
Position	
Today's date (DD/MM/YYYY)	

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above	☐

14 Declaration, continued

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Today's date (DD/MM/YYYY)

15 Application checklist

Please fill in this section.

If your application is not complete we will return it to you. If you aren't sure about what you need to send, speak to us before you submit your application.

Tell us what you have sent with this application.

The correct application fee under our charging scheme ☑

List all the documents you have included. If necessary, continue on a separate sheet and tell us the reference you have given the document below.

Document reference

Document title	Document reference
Non-technical summary of proposed changes	NTS & Proposed changes
Summary of updated environment management system (if required)	EMS
Updated site location plan and site layout plan (if required)	Location plan
Updated site drainage plan (if required)	Layout & Drainage
Updated site condition report (if required)	N/A
H1 environmental risk assessment (if required)	H1 Assessment
A copy of the detailed ammonia modelling data files on a compact disc (if required)	N/A
Technical standards (if required)	TS
Odour management plan (if required)	OMP
Noise management plan (if required)	NMP
Updated raw materials inventory (if required)	Raw materials
Environmental impact assessment – environmental statement (if required)	N/A
Updated energy efficiency plan (if required)	energy efficiency
Updated waste minimisation review (if required)	waste minimisation

16 Where to send your application and how many copies to send us

Please send your filled-in application form to:

Permitting Support, NPS Sheffield
Quadrant 2
99 Parkway Avenue
Parkway Business Park
Sheffield
S9 4WF

Email: PSC@environment-agency.gov.uk

Please tick this box if you wish to have all communication about this application sent via email (we will use the details provided in Part A) ☐

You will need to submit:

- **one** electronic or **one** paper copy

17 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/government/organisations/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please ☐

No thank you ☑

Appendix 1 – Date of birth information

Date of birth information in this appendix will not be put onto our Public Register

Have you filled in the Relevant Offences question?

Yes ☐

No ☑

2 Relevant Offences - date of birth information

Please give us the following details

Name

Date of birth (DD/MM/YY)