

Summary of Environmental Management System

Happy Days Farming Company Ltd, Jesmond Farm

The Environmental Management System (EMS) in place includes the following:

- 1) Implementing Environment Agency's Environmental Permit Regulations (EPR) 'How to Comply' document 6.09 (version 2)
- 2) Farm assurance scheme(s)
- 3) Evidence of training, operating, inspection and maintenance in compliance with the manufacturers' instructions
- 4) Records of complaints, incidents and reporting
- 5) Evidence that Basic Farm Payment Scheme cross compliance requirements are complied with
- 6) Records and operations as per statutory requirements (e.g. relating to Nitrate Vulnerable Zones, pig keeper registration and movement records, waste regulations, water resources act, health and safety, COSHH, duty of care)
- 7) Storage complies with the Silage, Slurry and Agricultural Fuel Oil regulations (SAFFO) and current BAT guidelines.
- 8) Manure and Nutrient Management Plans
- 9) Pollution Prevention and Management Plan
- 10) Staff are trained and are aware of their, and any contractors', responsibilities.
- 11) Bioaerosols, Pest, Odour and Noise Management Plans

In addition to the above, the EMS includes:

Normal operations

- Daily records are kept on all aspects of the farm's operation including:
 - Pig movements
 - Feed consumption and deliveries
 - Delivery of goods and materials
 - Medication
 - Mortalities
- Records of water consumption are kept
- Staff carry out daily inspections of the site to ensure all plant is operating correctly
- The farm manager reviews information and operation frequently with staff, to identify any unexpected or abnormal changes in operation and agree suitable remedial action if necessary.

Happy Days Farming Company Ltd.

Maintenance schedule and records

A programme of planned preventative maintenance is carried out on all plant equipment including:

- Feed and water systems
- Manure handling and dirty water handling and storage
- Inspections and maintenance schedules are based on the manufacturer recommendations
- Buildings and equipment on site are inspected weekly and checked for visual signs of leakage, corrosion and structural damage, security and correct operation
- A record of all faults, maintenance work and inspections are kept in the main office. Details can be found in the inspection and maintenance schedule (template included on page 6 of this document).

Incidents and abnormal operations

Measures are in place to identify incidents and abnormal operations such as breakdowns, damage, etc. Staff are trained to notice and respond to abnormal changes in operation by investigating the causes. They then either take steps to get back to normal operation and ensure the problem does not reoccur or report issues that cannot be immediately addressed.

A copy of the permit is available and accessible for staff to read. Staff have been given training on the potential environmental impacts of the unit and their role in ensuring environmental impacts are minimised. Training records are maintained.

An Accident Management Plan is available to all staff.

Complaints system

Complaints relating to the instillation's activity are logged and referred to the farm manager for investigation and follow up action (a copy of the form to be used can be found on page 11 of this document). A record is kept of any remedial action to prevent or minimise the causes and staff will also respond to concerns raised by the local community as appropriate.

On receipt of the environmental permit we will place a site identification notice at the entrances of the sites clearly visible from a public highway in accordance with '*How to comply with your environmental permit for intensive farming Version 2 2010*'. The sign will notify neighbours and members of the public about the nature of the instillation and who they can contact for further information or to notify a concern.

Accidents

The installation has an Accident Management Plan which will be implemented if an accident occurs. Events or failures that could damage the environment have been identified in the Environmental Risk Assessment. A back up copy of the Accident Management Plan can be found in the farm office in the event that the unit office is inaccessible in an emergency. All staff are aware of the location and content and their responsibilities in the event of an accident.

Training and qualifications

- All staff are suitably qualified to work at the installation
- All staff receive formal training both in house and from external training providers, which includes making them aware of their (and contractors') roles and responsibilities

Happy Days Farming Company Ltd.

- All staff have received formal training on Health and Safety, the accident management plan, the requirements of the environmental permit and pollution prevention.
- New staff are mentored as part of their ‘on the job’ training
- Staff and contractors have defined roles and understand what is required of them and what others will carry out
- Training and instruction of staff and contractors is recorded in the training plan; the training plan is kept in the site office

Site security

- The site can be accessed only via the designated tracks. Farm gates will be kept shut with an entry code to open them electrically.
- CCTV will be installed
- Sheds, stores and equipment are securely locked at night.
- No unauthorised access at any time - pedestrian and vehicle
- There is a fuel oil tank (diesel) on the installation which is bunded and secure and meets all SSAFO regulation requirements
- Signs are placed around the perimeter to warn unauthorised people against entering the site
- There is no public footpath through or adjacent to any part of the installation.

Energy efficiency

Energy usage at the installation is as follows:

Energy source	Use
Electricity	lighting, feed augers, water pumps
Diesel	vehicles, pressure washing

Basic energy requirements

The site has been designed with a strong focus on resource saving and efficiency.

- Low electricity requirements – for feed and water systems and lighting only when required in hours of darkness, for checking or handling stock.
- No fan ventilation or ACNV
- No heating

Electricity

- Low energy light bulbs are used in the office and stores
- LED lights are used in the sheds
- We use well maintained machinery and equipment, on a rotating replacement policy looking for the most energy efficient models.

Fuel oil

- Vehicles and tractors are serviced by a contractor at recommended service intervals

Happy Days Farming Company Ltd.

- All staff and contractors employed on site are trained in the efficient use of equipment, including driving techniques. Training needs are reviewed annually, and as new equipment or techniques are introduced
- Energy usage is recorded. In accordance with the permit, energy efficiency and usage will be reviewed every four years. Opportunities to improve energy efficiency will be implemented if suitable.
- We use well maintained machinery and equipment, on a rotating replacement policy looking for the most energy efficient models.

Further potential improvement measures include:

- Installing more energy efficient equipment and controllers, as appropriate.

Efficient use of raw materials

- Types and amounts of raw materials used on farm are listed in the Raw Materials Inventory
- Product safety sheets should be attached to this form
- The raw materials inventory will be reviewed every four years to identify opportunities for reducing usage or substituting materials that are less harmful.

Minimising water use

- Water is from mains supply. There is no borehole. Water usage is monitored; any significant fluctuations will be investigated by the farm manager and remedial action taken.
- Water drinkers are designed to reduce risk of wastage and are checked at least daily for signs of leaks, damage or wear.
- Waste water is minimised through efficient cleaning and disinfectant procedures.
- A water efficiency audit will take place within two years of the permit issue. Water use will then be reviewed every four years.

Avoidance, recovery and disposal of wastes

A waste minimisation review will be undertaken every 4 years to take into account the waste hierarchy and to identify whether appropriate measures to ensure that minimal waste is produced need to be updated and changed. Please refer to latest Waste Review and waste consignment/collection notes.

For wastes which are technically and financially impossible to recover, such as sharps, vaccines, veterinary materials, including gloves and ABP, these are collected by a suitably licensed contractor for disposal. The farm is not registered as a hazardous waste producer as the quantities produced are below threshold. Where building and construction wastes arise, they are reused to maintain drives and hard-standings.

Carcass Disposal

Dead pigs are kept in a locked container and collected by a licensed fell monger.

Inspection and maintenance schedule

Records are kept of inspection and maintenance of farm structures and plant. Staff report any problems encountered and actions taken on a daily basis directly to the unit manager/operator. A record is made in a logbook kept in the office. This is reviewed daily by the person with overall responsibility for the site for that day and appropriate action implemented.

Happy Days Farming Company Ltd.

Maintenance is carried out on an ongoing basis and anything that needs attention is seen to without unnecessary delay. The inspection and maintenance programme covers the following areas where applicable:

- Building structures and yards; includes structural integrity, flooring, concrete, water system, electrical systems, roofs, drainage systems, gutters and downpipes
- Dirty water storage tank including associated pipework
- Medicines/chemical stores; includes bunding and security arrangements
- Fuel storage tank and pipework, including bund integrity and security arrangements
- Feed storage silos; including bund and collision protection integrity as applicable
- Feed and water delivery pipework/systems
- Deadstock storage

The full annual inspection and maintenance schedule should be detailed in the tables that follow.

Annual inspection and maintenance schedule Year: _____

Facility	Reference on site Layout Plan	Remedial work required and date noted	Date remedial work completed	Signature
Pig buildings, internal and external infrastructure	See Appendix 4			
Drainage channels, drainage covers, guttering and Soakaways	See Appendix 4			
Dirty water storage tank				
Feed bins, including collision protection Feeders and feed system (pipework, augers, etc)				
Water system (pipework, drinkers)				

Facility	Reference on site Layout Plan	Remedial work required and date noted	Date remedial work completed	Signature
Office and staff changing area				
Medicine store				
Chemical store				
Track and hard standing areas between/around buildings				
Deadstock storage container				
Fuel tank (diesel) and associated bund and pipework				

Facility	Reference on site Layout Plan	Remedial work required and date noted	Date remedial work completed	Signature
Electrical systems and mobile generator				

Operator signature: Date:

Intensive Farming General Complaint Form

Name of farm	
Time and date of complaint	Name and address of complainant
How complaint was received, eg telephone call, visit, etc?	Email address of complainant
Who first received the complaint?	Telephone number of complainant
Who was the complaint reported to for further action?	
Type of complaint <i>(give all relevant details – use space overleaf if necessary)</i>	
Describe the activity which was happening at the time of the complaint <i>(include names of any relevant staff)</i>	
Any other relevant information	
Are there any other complaints relating to the installation or that location? (If yes, give details)	
Actions taken and by who	

Form completed by	Signed	Date
<p>Intensive Farming General Complaint Form</p> <p>Type of complaint continued...</p>		

Site closure/decommissioning plan

Purpose

This plan indicates how buildings, infrastructure and any remaining manures and wastes will be dealt with when a site is closed or decommissioned.

The plan also includes a record of any pollution incidents, such as spillage of oil, leaking stores, etc. which have occurred during the operation of the permitted site, together with the steps taken to remedy that pollution at the time. This will help to establish whether the site is in a satisfactory state when the permitted Schedule 1 Activity (pig production) ceases and the EPR/IPPC Permit is surrendered.

Methodology

Buildings, stores and facilities which are to remain in place will be cleaned thoroughly internally and externally to avoid any potential risk of pollution. If these buildings, stores or facilities are to continue in use for activities for which the Permit is no longer required, a suitable programme of works and timescale for completion will be agreed in writing with the Environment Agency to achieve the best environmental outcome and to minimise waste.

Wastes, including unused chemicals, asbestos and oils, will be disposed of following the Duty of Care. Dirty water will be emptied as appropriate with the contents applied to land for agricultural benefit.

Where possible, unused livestock feeds will be collected and fed to suitable livestock elsewhere. Spoilt and surplus feedstuffs, and feedstuffs that cannot be recovered by feeding to stock, will be removed by licenced waste contractor or incorporated into litter depending on quantities.

Infrastructure dedicated to the livestock named in the permit will be removed or taken out of use if no immediate further use is required for it on that site. Buildings will be cleaned and secured if their use is no longer required. This plan will be maintained on site, updated as circumstances change and will be reviewed

every four years. Please refer to the Site Layout, Site Drainage and Site Services plans and Site Condition Report for further details.

Pollution Incident Record

Permit Number:.....

Attach relevant documents or provide details using the Pollution Incident Record form provided below.

Date of incident	Description of the incident <i>Include any EA case number and name(s) of EA officers in attendance, if applicable</i>	Action taken	Signature

--	--	--	--

Please now append your Accident Management Plan which can be found in 3.5 3c Appendix.

This document has been prepared by the applicant using the BPEX template. While the Agriculture and Horticulture Development Board, operating through its BPEX division, seeks to ensure that the information contained within this document is accurate at the time of printing, no warranty is given in respect thereof and, to the maximum extent permitted by law, the Agriculture and Horticulture Development Board accepts no liability for loss, damage or injury howsoever caused (including that caused by negligence) or suffered directly or indirectly in relation to information and opinions contained in or omitted from this document.