

Appendix 4 – Summary of Management System

SITE DETAILS	
Name of the applicant	Pukka Pies Limited
Activity address	The Halfcroft, Syston, Leicester LE7 1LD
National grid reference	SK 61994 11866

Introduction

Pukka Pies operate an Environmental Management System (EMS) which is based on the ISO14001:2015 standard. The company have chosen to date to not have the EMS certified by an external certification body.

The EMS and the company commitment to effective and responsible management of the environment is approved by senior management via the Environmental Policy. The EMS covers food production at the Halfcroft site. The EMS was implemented to assist Pukka Pies to identify and manage environmental responsibilities in a systematic manner and to monitor and enhance our environmental performance. The EMS delivers a series of intended outcomes including achieving our environmental objectives and delivering continual improvement.

EMS Structure

The core structure of Pukka Pies EMS is as follows:

SECTION	TITLE OF DOCUMENT
3:00 Terms & Definitions	
4.00 Context of Organisation	
env 4.1	Context of the organisation
5:00 Leadership	
env 5.1	Environment policy
env 5.3	EMS Training matrix
6:00 Planning	
TSOP.08b	HACCP Flow (Processes)
env 6.5	Environmental Risk Assessment
env 6.7	Objectives & Targets
env 6.10	Waste Management Matrix
7:00 Support	
env 7.1	Documentation control
Env 7.1a	Documentation control log
env 7.3	Complaints procedure
env 7.4	Complaints & external communication log
env 7.5	Control of records
8:00 Operations	
env 8.1	Operational control
env 8.3	Emergency procedure
env 8.3a	Chemical Spill kit inventory List Chemical store (Dump Warehouse)
env 8.3b	Chemical Spill kit inventory List Chemical store
env 8.3c	Maintenance Spill kit inventory List for Diesel Tank
env 8.3d	Spill kit weekly inventory check sheet
env 8.4	Major incident Record
env 8.5	Minor incident Record

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env 8.7	Defining emergency procedure
env 8.8	Environment incident log
env 8.11	Complaint record
env 8.11a	Noise complaint record
env 8.11b	Odour complaint record
env 8.12	Odour management plan
env 8.12a	Odour monitoring form
env 8.13	Noise management plan
9:00 Performance evaluation	
env 9.1	Monitoring & measuring
env 9.7	Monitoring of point source air emissions
env 9.8	Trade effluent monitoring
10:00 Improvement	