193091/SMS

1.0 MANAGEMENT

1.1 Skip It Waste Management Ltd (the Operator) have access to all site specific management plans submitted and approved under the Environmental Permit's Operating Techniques. Within the systems, the site operates in accordance with the following management systems:

- Register of Environmental Effects;
- Operational Management Plan;
- Dust Management Plan;
- Odour Management Plan;
- Fire Prevention Plan;
- Accident Prevention & Management Plan; and
- Spill Response Plan.

1.2 The Plans set out the following information:

- Environmental Policy
  High level policy document outlining the Operator's commitment to the laws, regulations, and other guidance concerning environmental issues.

- Register of Environmental Effects
  Standalone document detailing the aspects and impacts in a risk-based profile for all site specific potential emissions.

- Operational controls and responsibilities including method of works
  This forms part of the Fire Prevention Plan, Operational, Odour and Dust Management Plan. The plan includes waste types, waste storage times, quarantine controls, and environmental controls for potential emissions.

- Site Infrastructure plan
  Series of plans detailing site infrastructure, vulnerable locations, drainage, and utilities.

- Site and equipment maintenance regime
  All mobile and handheld equipment, belonging to the Operator, is maintained in accordance with the manufacturer's recommendations. There is a maintenance register and daily checklist.

- Accident prevention and management plans and procedures
  This plan outlines all risks associated with unforeseen events (unexpected shutdowns, fire, inclement weather etc.) and implement contingency controls.

- Contingency plans
  The contingency plans are outlined within the Accident Prevention & Management Plan.

- Complaints procedure
  The Operator has a complaints procedure, which can be implemented at the site. As part of the procedure, there is a complaints proforma which details the complaint, complainant, corrective and preventative actions.

- Staff competence & Training
  Staff training and qualifications are recorded, updated and reviewed in accordance with the Operator's own management systems. It can be directly transposed to a site-specific level.

- Record keeping
  Records are kept in accordance with the Permit requirements. All records are kept on site and a copy kept at the Operator's main office.

- Review process (ongoing review of the Management System)
  There will be yearly review of both the site-specific management plans. Following an unforeseen event or complaint, the systems will be reviewed.

1.3 The site will clearly establish and monitor performance for key objectives, this includes, but is not limited to:

- Material and waste compliance;
- Incidents and complaints by category; and
- Non-conformances.