

# ALPERTON FACILITY AUDIT

FACILITY	ALPERTON LANE	WIND DIRECTION		
AUDITOR'S NAME		WIND STRENGTH		
AUDITOR'S POSITION		BREEZE		MODERATE
WEATHER CONDITIONS		BLUSTRY		GAIL
DAY, DATE & TIME OF AUDIT		STILL		
<b>PLEASE TICK APPROPRIATE BOX &amp; COMPLETE</b>				
		YES	NO	COMMENTS
<b>Health and Safety Checks</b>				
Are all Health & Safety Signs displayed and legible?				
Is there a First Aider on site today?				
Are Drivers wearing appropriate PPE?				
Are Yard Staff wearing appropriate PPE?				
Visitors-PPE in stock and available and are they wearing it?				
Is route to the Office clearly marked & free from obstructions?				
Are the Stairs to the Office clean, free from obstruction and in a condition to prevent slips, trips & falls?				
Ensure adequate lighting/floodlights are on and working within site				
Lighting-is there sufficient stock of bulbs?				
Canteen-clean, tidy & free from litter & obstructions?				
Washroom – clean, tidy & free from litter & obstructions?				
Are Non-Smoking Areas observed?				
Are Gas Canisters separated and stored in appropriate conditions?				
Are Flammable/COSHH related items stored correctly within designated areas?				
Is access to Storage Areas clear from debris and Walkways clear of obstructions to prevent slips, trips and falls?				
Is storage being carried out in such a manner to prevent falling objects?				
Are all pedestrians within the correct area?				
Are all prohibited areas clear of pedestrians?				
<b>Welfare Facilities – Yard Toilet</b>				

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Flooring is clean			
Windows are clean and in good condition			
Light fixtures/bulbs are functional			
Mirror is present and in good condition			
Toilet rolls and spares are available			
Detergent and cleaning materials are available			
Hand towel is available			
Soap dispenser is available and full			
Toilet is clean and in good condition			
Toilet seat is clean and in good condition			
Toilet doors are clean and in good condition			
Condition of paint work			
<b>Vehicle Movements</b>			
Are sheeting nets being used by drivers?			
Sheeting and un-sheeting area – clearly identified and visible?			
Are vehicles leaving the site in an appropriate condition?			
Are Traffic Management controls being implemented?			
Are Speed Limits clear and displayed?			
Are Speed Limits being complied with?			
Banksman – is the Banksman clearly identifiable?			
Is a Banksman present and in operation?			
<b>Operation of Equipment</b>			
Do all Excavator Drivers have all round visibility?			
Are all mirrors in place on the Excavators in working condition?			
Would the Excavators pass the meter test?			
Are Reversing Mechanisms operational on Mechanical Vehicles?			
<b>Environmental Checks – Waste Operation</b>			
Environment Agency Licence and Site plan: are they displayed and readable?			
Are operational times being adhered to?			
Is detail of supervision available to ensure that operations comply with this licence? E.g. technically competent person on site.			

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Is a legible identification board displayed at the entrance to this facility?			
Is a copy of the Environment Agency Licence displayed at the facility?			
<b>Environmental Checks – Waste Management</b>			
Is the Waste being contained within the Shed Area?			
Is waste being segregated appropriately?			
Is all waste at the facility compliant? i.e. no non-conforming waste types?			
Visual inspection of containers in acceptable working condition?			
Have the bales been in rotation within the last 14 days?			
Are bales waiting collection safely stacked and contained within the permitted area?			
Are the shutter doors to the shed operating efficiently?			
Is the weighbridge working?			
Is the Emergency Bay/Quarantine Area clear?			
<b>Environmental Checks – Site Containment and Drainage</b>			
Is Equipment available to contain the spillage of waste anywhere on the site?			
Are all areas clear of spillage?			
Are all areas clear of accumulation of water?			
Are all drains clear and free of waste?			
Is the interceptor functioning adequately?			
<b>Environmental Checks – Site Condition</b>			
Are Perimeter Fences secure and in good condition?			
Is the Pushing Wall in good condition?			
Is the Hard Standing free from cracks and obstructions?			
Are Bunds around appropriate Storage Tanks in good/acceptable condition?			
Is the pump pipe intact and not leaking?			

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<b>Environmental Checks – Public Highway</b>			
Is the Public Highway free from litter & mud?			
<b>Environmental Checks – Nuisance Issues</b>			
Is rodent activity adequately controlled?			
Are Sprinklers in use?			
Are the levels of dust controlled?			
Are there any apparent odours attributable to the activities of the site?			
Have decibel readings been carried out and recorded?			

**PLEASE USE THIS PAGE FOR ANY ADDITIONAL NOTES OR COMMENTS YOU MAY HAVE**

**NOTES:**