

Title:	Outline Method Statement	Version:	7
Reference:	HS/RA/012	Related QMS Reference(s):	
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Creation Date:	Aug 08	Modified Date:	Jan 17

PEST ELIMINATION OUTLINE METHOD STATEMENT

1. Site Arrival

On arrival at site Ecolab employees will

- 1.1 park safely in designated area if appropriate
- 1.2 sign in as per site procedure and report to the nominated site contact
- 1.3 receive site safety briefing and special instructions
- 1.4 make themselves familiar with site procedures and safety requirements
- 1.5 acquaint themselves with ongoing pest problems and site history
- 1.6 inform nominated contact of the areas of the site that they will visit and activities that are to be undertaken

2. Site Specific Risk Assessment

It is the responsibility of the Ecolab employee to carry out a Site Specific Risk Assessment. This may require the assistance of the site contact. This will identify any hazards on site and detail control measure required to ensure the safety and health of Ecolab employees and others.

The Site Specific Risk Assessment will be carried out during the initial visit and a copy left on site.

3. Personal safety

Employees must ensure their own safety at all times and not to put themselves at risk. Employees must

- 3.1 assess any risks on site before they start work. If they believe there are risks which cannot be controlled to an acceptable level they must not proceed and report to their line manager for advice/support
- 3.2 have undertaken the appropriate training course or work under supervision
- 3.3 wear suitable PPE
- 3.4 carry Ecolab photo identification card
- 3.5 report concerns to their line manager

4. Client procedures

- 4.1 Clients procedures must be followed at all times



5. Emergency, welfare and first aid

In addition to Ecolab's emergency procedures, employees will

- 5.1 report any accidents/incidents immediately to the nominated site contact before leaving site
- 5.2 use welfare facilities and first aid facilities if available on site
- 5.3 in the event of an emergency make their work area safe and report to the appropriate assembly point as directed by a member of staff
- 5.4 not return to the area until told it is safe to do so by a member of staff.

6. Pest Elimination Inspection and Treatment

Ecolab employees will

- 6.1 carry out the task or work activity on site that Ecolab have been contracted or requested
- 6.2 carry out appropriate treatments for specified pests using suitable products
- 6.3 ensure that all products selected are used following manufacturers guidelines. All products used by Ecolab are approved by Government departments for safety and effectiveness. All products approved by Ecolab have been assessed for their safety and suitability in accordance with COSHH regulations
- 6.4 be trained and competent to use products
- 6.5 be provided with suitable reference material including
 - ▲ Technical Manuals
 - ▲ Training Manuals

These provide detailed instructions on pest control measures, safe use of pesticides, pest prevention methods and safe working procedures
- 6.6 select products and treatments taking into consideration the risk to the health and safety of the associate, clients and others
- 6.7 select suitable personal protective equipment for the activity undertaken
- 6.8 where necessary, exclude clients and others from treatment areas during application and for an appropriate period after treatment
- 6.9 record areas where infestation is present or areas where pest prevention recommendations are necessary on customer service report (CSR)
- 6.10 follow Ecolab protocols
- 6.11 identify all hazards which are to be included in the Risk Assessment.

7. Pest Elimination Reporting

When the visit has been completed a treatment report will be produced. Treatment reports will

- 7.1 contain information about the observations made on site, recommendations and details of any work carried out
- 7.2 be discussed with the nominated site contact
- 7.3 be signed by the site contact before being printed
- 7.4 be held in the Pest Elimination file which will be held site contact and will be prepared in accordance with the specification of the pest elimination service provided.

8. Waste Disposal

- 8.1 If agreed, waste from treatments (e.g. rodent bodies, waste bait and bait containers) will be removed from the site and disposed of in accordance with the relevant waste legislation and Ecolab procedures.



9. Site Departure

Before leaving site employees will

- 9.1 make the work area safe removing any warning signs, barriers or tape if appropriate
- 9.2 produce a report which should be signed by the nominated site contact
- 9.3 discuss any information and recommendations with the nominated site contact and agree a follow up procedure if appropriate
- 9.4 sign out.

Further Advice

This and additional help on all aspects of your pest elimination service is available from the local Ecolab Pest Elimination District Manager.

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Site Specific Risk Assessment



A Site Details

Customer : Foyle Food Group
Valley Road
Cinderford
Gloucestershire
GL14 3NX

Job/Cont No. : 625P/ 6766/ 1
Client Site Ref :
Assessment Date : 19/01/2017

Work activity or activities to be carried out : pest bio and fly

Number of people involved with work activity : 2 **Frequency of work activity :** 12 visits pa **Duration of work activity :** 300 mins per visit

Where on site is this work activity to be carried out? : Entire Site

B Description of Works as Specified

Generic Risk Assessments associated with work activity to be undertaken :

Code	Description
GRA001	GRA001 Site Inspection or survey
GRA002	GRA002 Insecticidal spray treatment
GRA003	GRA003 Application of dust formulation
GRA004	GRA004 Inspection of rodent monitors
GRA005	GRA005 Installation of rodent bait stations
GRA006	GRA006 Use of hand tools
GRA007	GRA007 Use of gel formulation
GRA009	GRA009 EFK Service
GRA011	GRA011 Working at Height
GRA015	GRA015 Dispatch of animals
GRA016	GRA016 Installation of traps
GRA017	GRA017 Removal of vertebrate carcasses, excreta, nesting
GRA023	GRA023 Working at height from a step ladder
GRA029	GRA029 Use of a drill
GRA034	GRA034 Lone working
GRA035	GRA035 Waste disposal
GRA036	GRA036 Vehicular movement and site safety
GRA037	GRA037 Shooting for vertebrate and bird control

C Site Specific Hazards and Controls

Site Specific Hazards

High risk site and processes
Noisy environment
Slippery floor surface
Traffic movement on site

Site Specific Control Measures / Safe Work Instructions

You must be aware of all the controls detailed above and that they are currently in place.
If not, then speak to your Site Contact / Line Manager before work begins.

D Working at Height

Is it necessary to work at height? : Yes Avoid working at height whenever possible.

Working height (metres) : 2

Access Equipment Required :

Ladders

Has a safe system of work been established? : Yes

E Risks to Others

Have risks to all individuals/groups been reduced? : Yes

Site Specific Risk Assessment



F Personal Protective Equipment Required

- Protective Footwear
- Disposable Coveralls
- Safety Glasses
- Hi-visibility Vest
- Gloves

G COSHH Checklist

- Is it necessary to use pesticide or hazardous substances? : Yes
- Is it necessary to use pesticides outside? : Yes
- Are there any protected species present? : No
- Other special instructions :
- Product Type(s) Used : See Approved List
- Product Quantity Used : See Service Report

IMPORTANT: Always read the product label before use. Please check the customer's site requirements.

H Assessment Completed By Signature & Date

Before any work commences the above Control Measures/Safe Work Instructions must be in place and strictly adhered to. The person who has completed the assessment and the person who is to carry out the work activity should sign below to show that the assessment is a correct and reasonable reflection of the hazards and of the control measures and actions required on this particular site before you begin to carry out the work activity.

Assessment Completed By :

60550 DAVID BALE

Date : 19/01/2017

Additional Persons on Site :

Name: Christopher Heasman Signature: Date: 23/05/2017

Date: 15.01.18

Signatures: *[Signature]*

Date: 15.1.18

Signatures: *[Signature]*

Date:

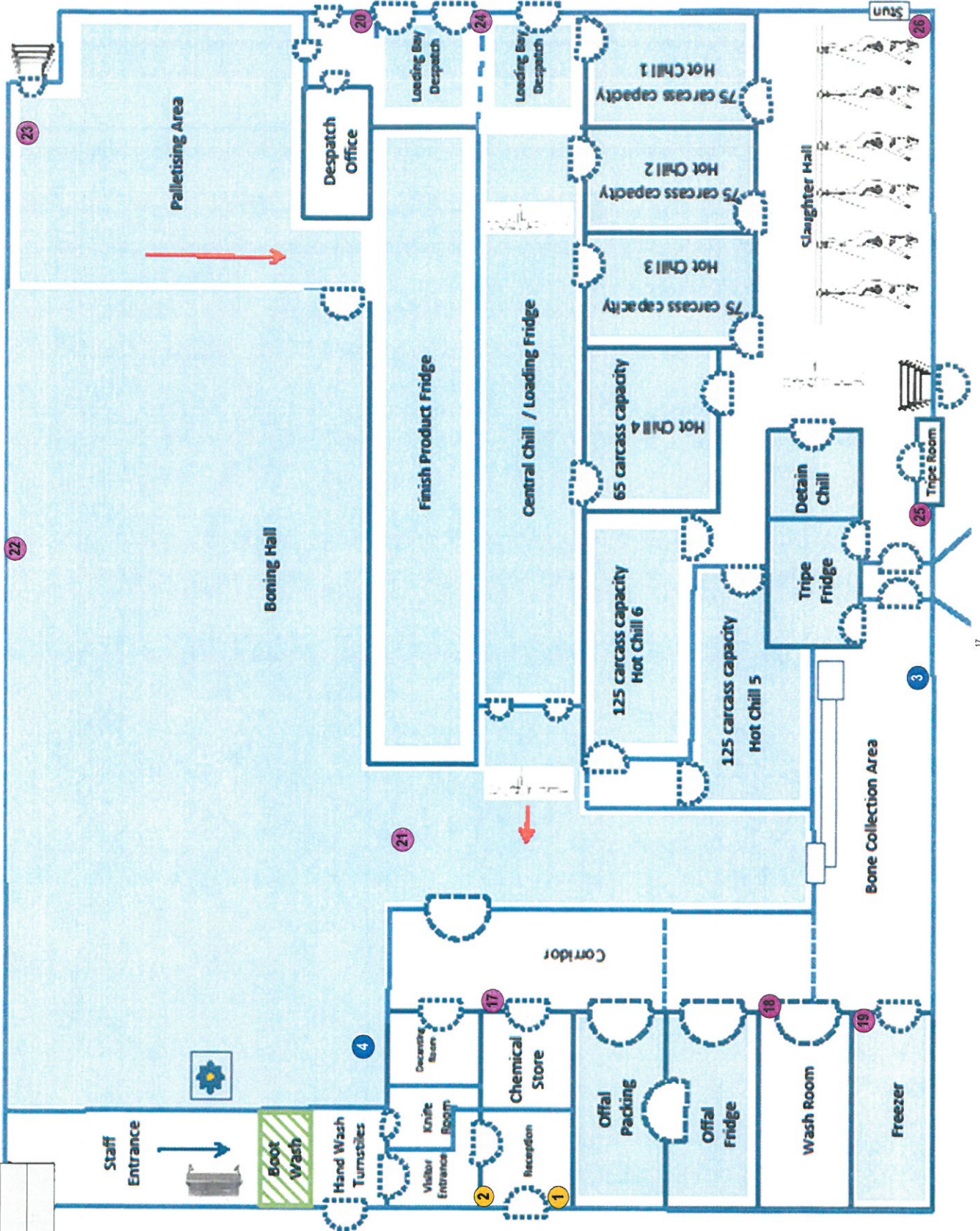
Signatures:

Monitor Point Key

- Fly Control Unit
- Non Toxic Rodent Bait
- Inspection Only Area



FOYLE GROUND FLOOR SITE PLAN



Temporary Baits 23-10-18.

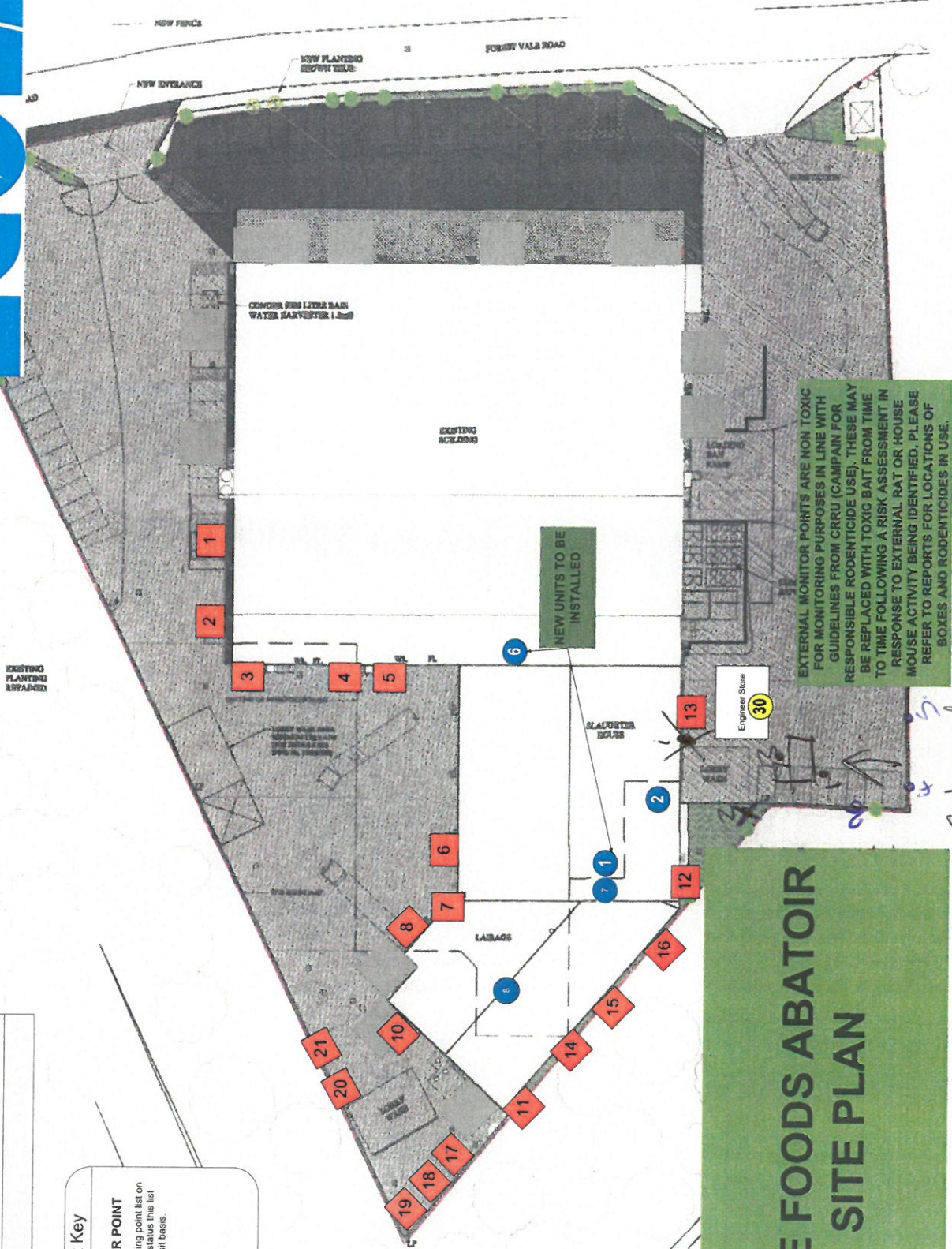
David Beke reviewed 5-3-19.



Date: 15.01.18
 Signatures: *[Signature]*
 Date: 15.1.18
 Signatures: *[Signature]*
 Date:
 Signatures:

Monitor Point Key

- RODENT MONITOR POINT**
Please check dynamic monitoring point list on myecolab for up to date bait status this list updates on a visit by visit basis.
- EFK UNITS**
- Rodent Internal**
Site Managed EKf



EXTERNAL MONITOR POINTS ARE NON TOXIC FOR MONITORING PURPOSES IN LINE WITH GUIDELINES FROM CRRU (CAMPAIGN FOR RESPONSIBLE RODENTICIDE USE). THESE MAY BE REPLACED WITH TOXIC BAIT FROM TIME TO TIME FOLLOWING A RISK ASSESSMENT IN RESPONSE TO EXTERNAL RAT OR HOUSE MOUSE ACTIVITY BEING IDENTIFIED. PLEASE REFER TO REPORTS FOR LOCATIONS OF BOXES AND RODENTICIDES IN USE.

**FOYLE FOODS ABATOIR
SITE PLAN**

External Temp Baits

Temp bait 1 - relocated 6/2/18 RMB