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Making a positive difference
for energy consumers

RHI Enquiry Line: 0300 003 2289

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Date: 22 Jul 2019

Dear Mr Thompstone

RHI0000024564 Application Acceptance Letter

We are pleased to inform you that your installation Anslow Turkeys Biomass has been accepted into the Renewable Heat Incentive (RHI) scheme.

Effective accreditation date

The accreditation date is 08/11/2018 from which support payments for eligible heat will start. It is also the date on which future dates for taking meter readings and submitting periodic data is based.

This letter contains important information and you should also familiarise yourself with RHI Guidance Volume 2 which details your ongoing obligations as a participant in the RHI scheme, as well as providing more information on periodic data submission and payments.

Tariff and payments

Your starting tariff in line with the published rates will be 3.05p/kWh. This rate will be subject to change, based on the relevant indexation rate and the adjustments which are updated on 1st April of each year and published on the Ofgem RHI website.

If your technology is a small or medium commercial biomass installation with a date of accreditation before the 20 September 2017, or a ground or water source heat pump, a two-tiered tariff rate applies:

- In each 12 month period commencing with the date of accreditation or any anniversary of that date, tier one is paid on 'initial heat' generated by the installation; the amount of this 'initial heat' (in kWh) may be calculated as the installation capacity (in kW) multiplied by 1,314 hours.
- Tier two is paid on all further heat generated in the remainder of the twelve month period.

For small, medium and large commercial biomass installations with a date of accreditation on

or after 20 September 2017, a two-tiered tariff rate also applies:

- In each 12 month period commencing with the date of accreditation or any anniversary of that date, tier one is paid on 'initial heat' generated by the installation; the amount of this 'initial heat' (in kWh) may be calculated as the installation capacity (in kW) multiplied by 3,066 hours.
- Tier two is paid on all further heat generated in the remainder of the twelve month period.

Your tariff lifetime is 20 years from the date of accreditation. You will stop receiving tariff payments under the RHI on 08/11/2038.

We will normally aim to pay your periodic support payments for this accredited installation within 6 weeks of submission of complete meter readings for each payment quarter, provided we have no other concerns regarding your RHI installation.

Please note that for each participant, periodic support payments will be payable into only one bank account at any one time.

Taking and submitting meter readings

If your installation is sized below 1MW, you will need to provide meter readings to Ofgem on a quarterly basis. Your first meter reading date is three months from your date of accreditation, and at the same intervals thereafter. If your installation is sized 1MW or above, you will need to provide meter readings to Ofgem on a monthly basis. Your first meter reading date is one month from your date of accreditation, and at the same intervals thereafter.

Meter readings should be submitted via the RHI Register on the Ofgem RHI website as soon as possible after the meter reading date but no later than one month after that date.

For help in calculating periodic data see our web page [Meter readings and your responsibilities](#) where you'll also find the following resources:

[Date Calculator Spreadsheet](#): helps you work out when to take meter readings and submit periodic data to us.

[Guide to the RHI Register](#): see pages 36-40 for step-by-step screenshots and instructions on how to submit readings.

For further information please see Chapter 3, for periodic data submissions, and Chapter 5, for periodic support payments, of the [RHI Guidance Volume Two](#).

Additional periodic reporting requirements

If you have a biomass installation you may have additional periodic reporting requirements, such as fuel measurement and sampling (FMS) and sustainability reporting. Please refer to Chapter 4 and Chapter 6 of the RHI Guidance Volume 2 for further information on these requirements.

Your ongoing obligations

Now that your installation is accredited into the scheme you will need to comply with a number of ongoing obligations including maintenance and record keeping for which you must:

- Carry out regular maintenance of the installation equipment in line with manufacturer instructions.
- Properly maintain the meters which must be periodically checked for errors so that they continuously operate in the normal course of business. Meters must be re-calibrated every ten years or as according to manufacturer's instructions, whichever is sooner.
- Keep a maintenance record of the equipment and meters in addition to a record of the amount of fuel used and keep fuel receipts.

Please see full details of all of your ongoing obligations in RHI Guidance Volume Two.

Conditions

The following conditions are attached to your accreditation:

- You must ensure access (by contractual or other means) for Ofgem (or our authorised agents) to non-domestic third party premises for the purpose of verifying eligible heat use.
- You must notify us within 28 days of any change (not being the addition or removal of a plant) to your accredited installation or to any other plants supplying heat to a heating system of which your accredited installation forms part. [Note that notification of changes consisting of addition or removal of plants is a separate requirement contained in the Regulations.]
- In relation to your obligation under the RHI Regulations to submit meter readings, other metering data, and supporting data and calculations required under the Regulations ('metering information') at such regular intervals as we may require, the metering information must be collected by +/- 3 days of the end of each such period and provided to us within one month of the meter readings being taken.
- You must not tamper with your meter(s) in any way which may affect the meter reading.
- You must maintain the composition of the heat transfer medium in your heating system in line with any applicable manufacturers instructions, and in such a way that it is consistent with the heat meter calibration.
- If you change your installation from a standard to a multiple metering arrangement, in addition to the requirement to notify Ofgem within 28 days, you must obtain and submit to Ofgem, within 28 days, an independent report by a competent person to verify whether the metering requirements, or specified metering arrangements, in the RHI Regulations have been met.
- You must not receive a grant from public funds in respect of any of the costs of purchasing and/or installing the eligible installation for which you are intending to claim periodic support payments.
 - The schematic and supporting information relating to your heating system controls submitted on 08/11/2018 show the metering arrangements that have been approved as part of your accreditation dated 08/11/2018. You must ensure that these approved heating system controls remain in place and are not altered without seeking further approval from Ofgem. You must not do anything to the heating system controls that would affect Ofgem's ability to determine the kWhth of heat generated by the eligible installation which is used for eligible purposes.
- Please note that as you are generating heat from solid biomass the following applies to you:
 - As your installation generates heat from solid biomass in an installation with a capacity between 45kWth and 1MWth, you are required to comply with Regulation 30 of the Renewable Heat Incentive Regulations 2011 (as amended).

Please refer to Chapter 4 of the Renewable Heat Incentive Guidance Volume Two and the RHI Regulations for further information on these requirements.

Please note that Ofgem will consider that, where a loan or other form of debt from public funds that has been provided in respect of the costs of purchasing and/or installing the eligible installation is written off (in whole or in part), this constitutes a grant equivalent to the amount of the written off debt.

As part of your ongoing obligations to remain eligible for periodic support payments through the RHI scheme you are required to submit an annual declaration, due 08/11/2019 and on the same date each year thereafter up to the maximum length of 20 years scheme participation.

If you breach a condition of your accreditation or fail to comply with other ongoing obligations you may be liable for compliance action including possible sanctions. Please refer to Chapter 10 of RHI Guidance Volume 2 for further information on sanctions.

If you have any queries please contact us using the number or email address above, quoting your RHI number in all correspondence.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Russell', written in a cursive style.

Paul Russell
Head of Operations
Non-Domestic RHI team
Ofgem