

**Application Form A**

# Application for an environmental permit Part A – About you



**You will need to fill in this part A if you are applying for a new permit, applying to change an existing permit or surrender your permit, or want to transfer an existing permit to yourself. Please check that this is the latest version of the form available from our website.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

**Note:** if you believe including information on a public register would not be in the interests of national security you must

tick the box in section 4 of F1 or F3 and enclose a letter telling us that you have told the Secretary of State. We will not include the information in the public register unless directed otherwise.

It will take less than one hour to fill in this part of the application form.

Where you see the term ‘document reference’ on the form, give the document references and send the documents with the application form when you’ve completed it.

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## 1 About you

Are you applying as an individual, an organisation of individuals (for example, a partnership), a company (this includes Limited Liability Partnerships) or a public body?

An individual

Now go to section 2

An organisation of individuals (for example, a partnership)

Now go to section 3

A public body

Now go to section 4

A registered company or other corporate body

Now go to section 5

## 2 Applications from an individual

### 2a Please give us the following details

Name

Title (Mr, Mrs, Miss and so on)

\_\_\_\_\_

First name

\_\_\_\_\_

Last name

\_\_\_\_\_

Date of birth (DD/MM/YYYY)

\_\_\_\_\_

Now go to section 6

## 3 Applications from an organisation of individuals

### 3a Type of organisation

For example, a charity, a partnership, a group of individuals or a club

\_\_\_\_\_

### 3b Details of the organisation

If you are an organisation of individuals, please give the details of the main representative below. If relevant, provide details of other members (please include their title Mr, Mrs and so on) on a separate sheet and tell us the document reference you have given this sheet.

\_\_\_\_\_

### 3 Applications from an organisation of individuals, continued

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

Now go to section 6

### 4 Applications from public bodies

#### 4a Type of public body

For example, NHS trust, local authority, English county council

#### 4b Name of the public body

#### 4c Please give us the following details of the executive

An officer of the public body authorised to sign on your behalf

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Now go to section 6

### 5 Applications from companies or corporate bodies

#### 5a Name of the company

VIRIDOR WASTE MANAGEMENT LIMITED

#### 5b Company registration number

00575069

Date of registration (DD/MM/YYYY)

03/12/1956

If you are applying as a corporate organisation that is not a limited company, please provide evidence of your status and tell us below the reference you have given the document containing this evidence.

Document reference

Now go to section 6

#### 5c Please give details of the directors

If relevant, provide details of other directors on a separate sheet and tell us the reference you have given this sheet.

Document reference

List of Directors

Details of directors

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

## 6 Your address

### 6a Your main (registered office) address

For companies this is the address on record at Companies House.

Contact name

Title (Mr, Mrs, Miss and so on)

\_\_\_\_\_

First name

\_\_\_\_\_

Last name

\_\_\_\_\_

Address

Peninsula House

Rydon Lane

Exeter

Devon

Postcode

EX2 7HR

Contact numbers, including the area code

Phone

\_\_\_\_\_

Fax

\_\_\_\_\_

Mobile

\_\_\_\_\_

Email

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For an organisation of individuals every partner needs to give us their details, including their title Mr, Mrs and so on. So, if necessary, continue on a separate sheet and tell us below the reference you have given the sheet.

Document reference for the extra sheet

\_\_\_\_\_

### 6b Main UK business address (if different from above)

Contact name

Title (Mr, Mrs, Miss and so on)

\_\_\_\_\_

First name

\_\_\_\_\_

Last name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

Contact numbers, including the area code

Phone

\_\_\_\_\_

Fax

\_\_\_\_\_

Mobile

\_\_\_\_\_

Email

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Now go to section 7

## 7 Contact details

### 7a Who can we contact about your application?

This can be someone acting as a consultant or an 'agent' for you.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

|\_\_\_\_\_|

| Lisa |

| Edmonds |

| Viridor House |

| Priory Bridge Road |

| Taunton |

| Somerset |

| TA1 1AP |

| 01823 728 856 |

|\_\_\_\_\_|

| 07736 374 031 |

| ledmonds@viridor.co.uk |

|\_\_\_\_\_|

|\_\_\_\_\_|

### 7b Who can we contact about your operation (if different from question 7a)?

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

|\_\_\_\_\_|

| as above |

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|\_\_\_\_\_|

## 7 Contact details, continued

### 7c Who can we contact about your billing or invoice?

As in question 7a

As in question 7b

Please give details below if different from question 7a or 7b.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

\_\_\_\_\_

Accounts Department

Viridor Ltd

Viridor House

Priory Bridge Road

Taunton

Somerset

TA1 1AP

01823 721 400

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 8 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, or you would like us to review a decision we have made, please let us know. More information on how to do this is available at: [www.gov.uk/government/organisations/environment-agency/about/complaints-procedure](http://www.gov.uk/government/organisations/environment-agency/about/complaints-procedure)

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_

**Application Form B2.5**



# Application for an environmental permit

## Part C2.5 – Variation to a bespoke permit to add a new MCP/SG permitted activity or to vary an existing MCP/SG standalone permit



<p>Fill in this part of the form, together with parts A and F1 if you are applying to vary (change) the conditions or any other part of the permit.</p> <p>Please check that this is the latest version of the form available from our website.</p> <p>You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or making changes to existing ones).</p> <p>You do not need to resend any information from your original permit application if it is not affected by your proposed changes.</p>	<p>Please read through this form.</p> <p>The form can be:</p> <ol style="list-style-type: none"><li>1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.</li><li>2) printed off and filled in by hand. Please write clearly in the answer spaces.</li></ol> <p>It will take less than one hour to fill in this part of the application form.</p> <p><b>Contents</b></p> <ol style="list-style-type: none"><li>1 About the permit you wish to vary</li><li>2 Emissions to air</li><li>3 MCP/SG Emissions Monitoring</li><li>4 Supporting information</li><li>5 How to contact us</li></ol> <p>Appendix 1 – Specific questions for the MCP/SG</p>
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### 1 About the permit you wish to vary

#### 1a Discussions before your application

If you have engaged in discussions with us before making this application please give us the reference number of any relevant documentation.

Document reference

#### 1b What is the number of the permit you wish to vary?

#### 1c Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

## 1 About the permit you wish to vary, continued

### 1d Listed activities

Fill in Table 1 with details of what you are applying to vary.

**Table 1 – with example**

Listed activities						
Installation/regulated facility or site name	Schedule-1 (or other) or Schedule 25A/25B references (see note 1)	Description of the activity (see note 2)	Activity capacity (see note 3)	Description of existing activity	Description of proposed change	Document reference of proposed changes
<del>Peter's Crisps</del>	<del>6.8A(1)(d)(ii)</del>	<del>Producing fruit &amp; vegetables</del>	<del>350 tonnes/day</del>	<del>Food and Drink manufacturing unit</del>	<del>Addition of new Medium Combustion Plant</del>	<del>Ref: MCP 1</del>
Directly associated activities (see note 4)						
Name of DAA		Description of the DAA (identifying the schedule-1 activity or activities it serves)				
For installations that take waste		Total storage capacity (see note 5)				
		Annual throughput (tonnes each year)				

## 1 About the permit you wish to vary, continued

### Notes

- 1 Quote the section number, part A(1) or A(2) or B, then paragraph and sub-paragraph number as shown in part 2 of schedule 1 to the regulations. For other regulated facilities quote the EPR Schedule that applies, i.e. Schedule 9 for a waste operation. If amending an existing MCP/SG then use Schedule 25A or Schedule 25B as appropriate.
- 2 Use the description from the schedules of the regulations. Include any extra detail that you think would help to accurately describe what you want to do.
- 3 By ‘capacity’, we mean the total incineration capacity (tonnes every hour) for waste incinerators, the total landfill capacity (cubic metres) for landfills, the total treatment capacity (tonnes every day) for waste treatment and the total storage capacity (tonnes) for waste-storage operations, the processing and production capacity for manufacturing operations or the thermal input capacity for combustion activities.
- 4 Fill this in as a separate line and give an accurate description of any other activities associated with your schedule-1 activities. You cannot have DAAs as part of a mobile plant application or waste/mining waste operation.
- 5 By ‘total storage capacity’, we mean the maximum amount of waste (in tonnes) you store on the site at any one time.

### 1e Type of variation

Tick the box to tell us which type of variation you are applying for:

- Minor technical
- Normal variation
- Substantial

Definitions of these terms are available via: <https://www.gov.uk/government/publications/environmental-permitting-charges-guidance/environmental-permitting-charges-guidance#vary>

### 1f Changes to existing activities

Provide a brief summary of the changes you are proposing to make in the space below

## 2 Emissions to air

Fill in Table 2 with details of the emissions that will result from the changes you are proposing to make to your existing activities.

**Table 2 – Emissions**

Installation or Regulated Facility name				
Point-source emissions to air resulting from proposed change				
Emission-point reference and location (NGR/Latitude & Longitude)	Source	Parameter	Concentration	Units

### 2a Is your permit variation application for the addition of a new MCP/SG onto your existing IED Installation?

No

Yes  You need to review the BAT assessment for your new installation including the additional MCP/SG and any associated fuel storage facilities

If this is the case provide the document reference number \_\_\_\_\_

## 2 Emissions to air, continued

### 2b Is your permit variation application for a new activity or substantially refurbished activity for medium combustion plants with a total aggregated thermal input of 20MW thermal or more?

No

Yes  You must either submit a report which shows how your MCP also meets the requirements of Schedule 24 of the Environmental Permitting Regulations which implement the relevant requirements of the Energy Efficiency Directive (2012/27/EU) (see [www.gov.uk/guidance/energy-efficiency-standards-for-industrial-plants-to-get-environmental-permits#additional-requirements-for-new-and-substantially-refurbished-combustion-plants](http://www.gov.uk/guidance/energy-efficiency-standards-for-industrial-plants-to-get-environmental-permits#additional-requirements-for-new-and-substantially-refurbished-combustion-plants)) or provide an explanation of why Schedule 24 does not apply in your case

### 2c Permit variation application for a new MCP

Is your unit greater than or equal to 20MW thermal?

No

Yes

Is your unit one that burns waste biomass as described in Article 3(18)(b) of the Medium Combustion Plant Directive?

No

Yes

If you have answered Yes to either or both of these questions you should confirm whether the MCP falls under the description of an EPR Part B activity as set out below:

Do any of the MCPs on site meet the criteria of a Schedule 1, Part 2, Chapter 1, section 1.1 Part B activity?

No

Yes

Do any of the MCPs on site meet the criteria of a Schedule 1, Part 2, Chapter 5, section 5.1 Part B activity?

No

Yes

If you have answered Yes to either of these questions, then you must complete a Best Available Techniques assessment in line with the relevant Environmental Permitting technical guidance note (see <https://www.gov.uk/guidance/part-b-activities-combustion-and-incineration-permits>).

If this is the case provide the document reference number

### 2d Habitats screening for MCP and/or SG

If there are habitats within the screening distance for your new plant then you need to complete an H1 assessment and possibly air quality modelling. This work will be submitted in a supporting document.

If this is the case provide the document reference number

### 2e Does your application refer to an existing Mining Waste activity?

No

Yes

#### 2e1 If yes, does your application propose a change in how you currently use or dispose of your waste gas?

No

Yes  You must submit an amended Waste Management Plan (WMP) which covers the changes in your permitted activity to reflect the operation of your new MCP/SG. (See Appendix 6 in the guidance <https://www.gov.uk/government/publications/mining-waste-operations-epr-614-additional-guidance>)

Document reference of the amended WMP

### 2f Is your permit variation application for a SG where a unit is greater than or equal to 20MW thermal?

No

Yes  You should confirm whether it falls under the description of an EPR Part B activity as set out in 2c

No

Yes  You must complete a Best Available Techniques (BAT) assessment in line with the relevant Environmental Permitting technical guidance note (see <https://www.gov.uk/guidance/part-b-activities-combustion-and-incineration-permits>)

If this is the case provide the document reference number

## 2 Emissions to air, continued

### 2g Are you applying for an SG permit that does not require dispersion modelling to assess the risk to the environment from proposed emissions to air?

No

Yes  Please provide a completed copy of the Environment Agency's new 'Specified Generator Tranche B screening tool' to support your decision. This is available via <https://www.gov.uk/guidance/specified-generators-dispersion-modelling-assessment>

### 2h Are you applying for an SG permit that requires dispersion modelling to assess the risk to the environment from your proposed emissions to air?

No

Yes  Please refer to 'Guidance on dispersion modelling for oxides of nitrogen assessment from specified generators' available via <https://www.gov.uk/government/collections/medium-combustion-plant-and-specified-generator-regulations>

Please also submit a copy of your completed modelling report and modelling input files to us in support of your application

If you have used the Environment Agency's new 'Specified Generator Tranche B screening tool' (available via <https://www.gov.uk/guidance/specified-generators-dispersion-modelling-assessment>) to help make your decision please also supply a completed copy of this tool with your application.

Where you wish to use a different methodology to assess the environmental impact, that methodology must address the same issues to an equivalent level of detail. The purpose of the environmental risk assessment is to demonstrate that the impacts of your proposals will be acceptable.

## 2i Information for MCP/SG

You must complete this section for all applications.

Complete the checklist(s) in Appendix 1 for the MCP/SG which are the purpose of this permit variation application. This is additional to the information you may provide in the following sections of this application form.

If your variation relates to a combustion plant that is both a new Medium Combustion Plant and a Specified Generator then you need to complete both checklists in Appendix 1.

## 3 MCP/SG Emissions Monitoring

Give details of the emissions monitoring you will undertake regarding the operation of your new MCP/SG. See M5 reference via <https://www.gov.uk/government/publications/m5-monitoring-of-stack-gas-emissions-from-medium-combustion-plants-and-specified-generators>

## 4 Supporting information

### 4a Provide a non-technical summary of your application to vary your existing permit

Write a non-technical summary that explains your application in non-technical language as much as possible avoiding technical terms, detailed data and scientific discussion. It should include a summary of the regulated facility, a summary of the key technical standards and control measures arising from your risk assessment and how the subject of your application fits with the existing permitted activity(s). If your application is for mobile plant describe the mobility of your plant and how you intend to operate.

Document reference of the summary

## 4 Supporting information, continued

### 4b Is the boundary of your existing site being extended to accommodate the addition of a MCP/SG?

- No  Submit a copy of the existing site plan showing the location of the new plant
- Yes  Submit an amended site plan to show the new boundary and where the new plant will be located. If your existing permit relates to an EPR Installation or Waste Operation, also submit an updated site condition report to include the land enclosed by the boundary extension. (See section 5 of the guidance note 'C2' available via [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/783854/Form-guidance-Part\\_C2-vary-a-bespoke-permit.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/783854/Form-guidance-Part_C2-vary-a-bespoke-permit.pdf))

Document reference or references of the plans and Site Condition Report

## 5 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

**Appendix 1 – Specific questions for the MCP/SG****Medium Combustion Plant checklist**

Information to be provided by the operator to the competent authority for each Medium Combustion Plant

MCP Site specific identifier*				
Grid reference of the location of the MCP (either NGR or Latitude/Longitude)	Easting	Northing	Latitude	Longitude
Rated thermal input (MW) of the MCP				
Type of MCP (e.g. boiler)				
Type of fuels used: gas oil (diesel), natural gas, gaseous fuels other than natural gas				
Date when the new MCP was first put into operation				
Sector of activity of the MCP or the facility in which it is applied (NACE code**)				
Expected number of annual operating hours of the MCP				
Average load in use (%)				
Where the option of exemption under Article 6(8) is used, a declaration signed here by the operator (as identified on Form A) that the MCP will not be operated more than the number of hours referred to in this paragraph				
Stack height (m)				
Distance to nearest human receptor (m)				
Distance to nearest ecological receptor (m)				

\* identifier – the MCP must be traceable via a serial number or other unique identifier, name plate, manufacturer and or model.

\*\* NACE code – means Nomenclature of Economic Activities and is the European statistical classification of economic activities, see <http://www.export.gov.il/files/EEN/ListNACEcodes.pdf>.To find the 12-digit grid reference you can search on the UK Grid Reference Finder website at <http://www.gridreferencefinder.com>.**Generator checklist**

Information to be provided by the operator to the competent authority for each generator which comprises the Specified Generator (Excluded generators are not required to be included in this table). If you have more than one generator please provide the additional information on a supporting sheet.

Specific identifier*				
Rated thermal input of generator in MW thermal				
Total rated thermal input of all generators on site in MW thermal				
Grid reference of the location of the SG (either NGR or Latitude/Longitude)	Easting	Northing	Latitude	Longitude
Commissioning date (MM/YYYY)				
Fuel				
Technology (engine/turbine)				
Annual hours				
Annual load (%)				
Distance to nearest human receptor (m)				
Distance to nearest ecological receptor (m)				
Background NO <sub>2</sub> (µg/m <sup>3</sup> )				
If your generator is in an AQMA please give details				

\* identifier – the SG should be traceable via a serial number or other unique identifier, name plate, manufacturer and or model.

For each generator provide the 12-digit Ordnance Survey national grid reference, or Latitude and Longitude expressed to 4 decimal places, e.g. Latitude 50.6154, Longitude -1.1765.

**Application Form C2**



# Application for an environmental permit – Part C2 – General – varying a bespoke permit



**Fill in this part of the form, together with part A and the relevant parts of C3 to C7 and part F1 or F2, if you are applying to vary (change) the conditions or any other part of the permit. Please check that this is the latest version of the form available from our website.**

**You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or changing existing ones).**

**Waste operation changing to installation or vice versa?**

**If your changes mean that a waste operation becomes an installation (or vice versa) you also need to fill in either part C3 (waste to installation) or part C4 (installation to waste).**

**You do not need to resend any information from your original permit application if it is not affected by your proposed changes.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this form.

**Contents**

- 1 About the permit
- 2 About your proposed changes
- 3 Your ability as an operator
- 4 Consultation
- 5 Supporting information
- 6 Environmental risk assessment
- 7 How to contact us

Appendix 1 – Low impact installation checklist

## 1 About the permit

Note: If you are applying to convert your existing permit to a standard permit or add a standard facility you need to fill out form C1.

### 1a Discussions before your application

If you have had discussions with us before your application, provide the permit reference number or details on a separate sheet and tell us below the reference you have given the document.

Permit or document reference number

### 1b Permit number

What is the permit number that this application relates to?

### 1c Site details

What is the name, address and postcode of the site?

Site name

Address





Postcode

## 2 About your proposed changes

### 2a Type of variation

What type of variation are you applying for? (Please tick)

Minor technical

Normal variation

Substantial

## 2 About your proposed changes, continued

### 2b Changes or additions to existing activities

Please give us brief details in the box below. More detailed information can be given in Table 1 below.

The variations include; the replacement of one landfill gas engine of five currently operating on site; the installation of a methane stripping plant for the treatment of leachate and run-off; the removal of a gas monitoring point; the construction of a waste recovery area; and amendments to the monitoring requirements listed in the permit.

Fill in Table 1 with details of all the proposed changes to current activities. In the final column of the table, give us the document reference for the proposed changes and send them to us with your filled in application form.

Fill in a separate table for each activity you are applying to vary or add. Use a separate sheet if you have a long list and send it to us with your application form. Tell us below the reference you have given this document.

Document reference Table 1 - Changes to existing activities"

You only need to fill in one table for your mining waste operations.

### 2c Consolidating (combining) or updating existing permits

If your proposed change is to modernise (update) your permit, now answer 2c1; otherwise go to 2d.

If your proposed change is to consolidate (combine) a number of permits, now answer 2c2; otherwise go to 2d.

Note: In both cases we may require additional information from you about, for example, your management system. Therefore we would always advise you to talk to us before you submit any application to modernise or consolidate permits.

2c1 Do you want to have a modern style permit?

No

Yes

2c2 Identify all the permits you want to consolidate (combine) by listing the permit numbers in Table 2 below.

#### Table 2 – Permit numbers


### 2d Treating batteries

Are you proposing to treat batteries?

No

Yes  Tell us how you will do this and send us a copy of your explanation

Document reference for the explanation  

### 2e Ship recycling

Is your activity covered by the Ship Recycling Regulations 2015? (See the guidance notes on part C2.)

No

Yes  Tell us how you will do this. Please send us a copy of your explanation and your facility recycling plan, and tell us below the reference numbers you have given these documents.

Document reference for the explanation  

Document reference for the facility recycling plan  

Is this a renewal of an existing authorisation covered by the Ship Recycling Regulations 2015?

No

Yes  Tell us the expiry date of your existing authorisation

(DD/MM/YYYY)

**Table 1 – Changes to existing activities**

Name	Installation schedule 1 references	Description of the installation activity	Description of waste operation	Description of the mining waste operations	Description of water discharge activity	Description of groundwater activity	Proposed changes document reference
i.e. name of installation, waste operation, mining waste operation, water discharge activity or groundwater activity							
Example – Effluent unique name					Example – treated sewage effluent		
If you do not have enough room, go to the line below or send a separate document and give us the document reference here							
<b>See "Table 1 - Changes to existing activities"</b>							

## 2 About your proposed changes, continued

### 2f Low impact installations (installations only)

Will any changes mean that any of the regulated facilities will become low impact installations?

No  Now go to section 3

Yes

If yes, tell us how you meet the conditions for a low impact installation (see the guidance in appendix 1).

Document reference for the explanation \_\_\_\_\_

Tick the box to confirm you have filled in the low impact installation checklist in appendix 1 for each regulated facility.

Now go to section 3

## 3 Your ability as an operator

**If you are applying to add waste installations or waste operations to a permit that has not previously had them, you need to fill in all of section 3.**

**If you are applying to consolidate (combine) two or more permits or have an updated permit you must fill in question 3d.**

This section does not apply for applications to surrender a permit.

### 3a Relevant offences (installations and waste operations only – see the guidance notes on part C2)

Have you, or any other relevant person, been convicted of any relevant offence?

No  Now go to question 3b

Yes  Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Date of birth (DD/MM/YYYY) \_\_\_\_\_

Position at the time of the offence \_\_\_\_\_

Name of the court \_\_\_\_\_

Date of the conviction (DD/MM/YYYY) \_\_\_\_\_

Offence and penalty set \_\_\_\_\_

Date any appeal against the conviction will be heard \_\_\_\_\_

(DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet. \_\_\_\_\_

Now go to question 3b

### 3b Technical ability (specified waste management activities and waste operations only – see the guidance notes on part C2)

Please indicate which of the two schemes you are using to demonstrate you are technically competent to operate your facility and the evidence you have enclosed to demonstrate this.

#### ESA/EU skills

I have enclosed a copy of the current Competence Management System certificate

### 3 Your ability as an operator, continued

#### CIWM/WAMITAB scheme

Please select **one** of the following:

- I have enclosed a copy of:
  - the relevant qualification certificate/s
  - or**
  - evidence of deemed competence
  - or**
  - Environment Agency assessment
  - or**
  - evidence of nominated manager status under the transitional provisions for previously exempt activities
 and, if deemed competent or Agency-assessed, or if there is evidence of a nominated manager, or if the original qualification is over two years old:

I have enclosed a copy of the relevant current continuing competence certificate/s

For each technically competent manager please give the following information. If necessary, use a separate sheet to give us these details and tell us below the document reference you have given the extra sheet:

Title (Mr, Mrs, Miss and so on)	<input type="text"/>
First name	<input type="text" value="No Change to technically competent management"/>
Last name	<input type="text"/>
Date of birth (DD/MM/YYYY)	<input type="text"/>
Phone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Please provide the environmental permit number/s and site address for **all** other waste activities that the proposed technically competent manager provides technical competence for, including permits held by other operators.

Permit number	Site address	Postcode

Document reference of the extra sheet

Now go to question 3c

#### 3c Finances (installations, waste operations and mining waste operations – see the guidance notes on part C2)

Please note that if you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

Do you or any relevant person or a company in which you were a relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Yes  Please give details over page, including the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed.

We may want to contact a credit reference agency for a report about your business's finances.

### 3 Your ability as an operator, continued

#### Landfill, Category A mining waste facilities and mining waste facilities for hazardous waste only

How do you plan to make financial provision (to operate a landfill or a mining waste facility you need to show us that you are financially capable of meeting the obligations of closure and aftercare)?

- Bonds
- Escrow account
- Trust fund
- Lump sum
- Other

Provide a plan of your estimated expenditure on each phase of the landfill or mining waste facility.

Give the document plan reference number

Now go to question 3d

#### 3d Management systems

You must have an effective, written management system in place that identifies and reduces the risk of pollution. You may show this by using a certified scheme or your own system.

Your permit requires you (as the operator) to ensure that you manage and operate your activities in accordance with a written management system. You can find guidance on management systems on our website at [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency).

You can find guidance on management systems on our website at [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency).

Tick this box to confirm that you have read the guidance and that your management system will meet our requirements.

What management system will you provide for your regulated facility?

- EC Eco-Management and Audit Scheme (EMAS)
- EMAS Easy
- ISO 14001
- BS 8555 (Phases 1–5)
- Acorn
- Green Dragon
- Own management system

Please make sure you send us a summary of your management system with your application.

Document reference or references for this summary

### 4 Consultation (fill in 4a to 4c for installations and waste operations and 4d for installations only)

Could the waste operation or installation involve releasing any substance into any of the following?

#### 4a A sewer managed by a sewerage undertaker?

- No
- Yes  Please name the sewerage undertaker

#### 4b A harbour managed by a harbour authority?

- No
- Yes  Please name the harbour authority

#### 4c Directly into relevant territorial waters or coastal waters within the sea fisheries district of a local fisheries committee?

- No
- Yes  Please name the fisheries committee

#### 4d Is the installation on a site for which

4d1 a nuclear site licence is needed under section 1 of the Nuclear Installations Act 1965?

- No
- Yes

#### 4 Consultation (fill in 4a to 4c for installations and waste operations and 4d for installations only), continued

4d2 a policy document for preventing major accidents is needed under regulation 5 of the Control of Major Accident Hazards Regulations 2015, or a safety report is needed under regulation 7 of those regulations?

No

Yes

#### 5 Supporting information

##### 5a Provide a plan or plans for the site (see the guidance notes on part C2 for what needs to be marked on the plan)

Document plan reference or references

See attached layout plan BTN178 001

##### 5b Do any of the variations you plan to make need extra land to be included in the permit?

No

Yes  Please provide a site report for the extra land.

Document report reference or references

##### 5c Provide a non-technical summary of your application

Document reference

Non-Technical Summary

##### 5d Are you applying for an activity that includes the storage of combustible wastes?

This applies to all activities excluding standalone water and groundwater discharges.

Yes  Provide a fire prevention plan (see the guidance notes on part C2). You need to highlight any changes you have made since your pre-application discussions.

No

##### 5e Adding an installation

If you are applying to add an installation, tick the box to confirm that you have sent in a baseline report and provide a reference.

Document reference of the report

See "Site Condition Report"

#### 6 Environmental risk assessment (if you need one – see the guidance notes on part C2)

Provide an assessment of the risks each of your proposed activities cause to the environment. The risk assessment must follow the methodology set out in 'Risk assessments for your environmental permit' at <https://www.gov.uk/guidance/risk-assessments-for-your-environmental-permit> or an equivalent method.

Document reference of the assessment

See "Amenity and Accident Risk Assessment" and AQMA

#### 7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_



**Plain English Campaign's Crystal Mark does not apply to appendix 1.****Appendix 1 – Low impact installation checklist**

Installation reference			
Condition	Response		Do you meet this?
A – Management techniques	Provide references to show how your application meets A.		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
B – Aqueous waste	Effluent created	m <sup>3</sup> /day	Yes <input type="checkbox"/> No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C.		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
D – Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E – Producing waste	Hazardous waste	Tonnes per year	Yes <input type="checkbox"/>
	Non-hazardous waste	Tonnes per year	No <input type="checkbox"/>
F – Using energy	Peak energy consumption	MW	Yes <input type="checkbox"/> No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)		Yes <input type="checkbox"/> No <input type="checkbox"/>
	Provide references to show how your application meets G.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
H – Noise	Provide references to show how your application meets H.		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
I – Emissions of polluting substances	Provide references to show how your application meets I.		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
J – Odours	Provide references to show how your application meets J.		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes.	Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Application Form C3**

# Application for an environmental permit Part C3 – Variation to a bespoke installation permit



**Fill in this part of the form, together with part A, part C2 and part F1, if you are applying to vary (change) the conditions or any other part of the permit. Please check that this is the latest version of the form available from our website.**

**You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or making changes to existing ones).**

**You do not need to resend any information from your original permit application if it is not affected by your proposed changes.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.

- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than three hours to fill in this part of the application form.

### Contents

- 1 What activities are you applying to vary?
- 2 Emissions to air, water and land
- 3 Operating techniques
- 4 Monitoring
- 5 Environmental impact assessment
- 6 Resource efficiency and climate change
- 7 How to contact us

- Appendix 1 – Specific questions for the combustion sector
- Appendix 2 – Specific questions for the chemical sector
- Appendix 3 – Specific questions for the intensive farming sector
- Appendix 4 – Specific questions for the clinical waste sector
- Appendix 5 – Specific questions for the hazardous and non-hazardous waste recovery and disposal sector
- Appendix 6 – Specific questions for the waste incineration sector
- Appendix 7 – Specific questions for the landfill sector

## 1 What activities are you applying to vary?

Fill in Table 1a below with details of all the activities listed in schedule 1 of the Environmental Permitting Regulations (EPR) and all directly associated activities (DAAs) (in separate rows), that you propose to carry out at the installation.

Fill in a separate table for each installation you are applying to vary. Use a separate sheet if you have a long list and send it to us with your application form. Tell us below the reference you have given the document.

Document reference

**Table 1a – Types of activities**

Schedule 1 listed activities						
Installation name	Schedule 1 references (See note 1)	Description of the Activity (See note 2)	Activity capacity (See note 3)	Annex I (D codes) and Annex II (R codes) and descriptions	Hazardous waste treatment capacity (if this applies) (See note 3)	Non-hazardous waste treatment capacity (if this applies) (See note 3)
Add extra rows if you need them. If you do not have enough room, go to the line below or send a separate document and give us the document reference here	Put your main activity first			For installations that take waste only	For installations that take waste only	For installations that take waste only
Landfill Gas Engines	N/A	Medium Combustion Plant and Specified Generator	12.15MWth	R1 - use principally as fuel to generate energy.		
Beddington Landfill	5.2 A(1) (a)	Construction of a inactive waste recovery cell	458,000m3	R5, R10		
Methane Stripping Plant	5.4 A(1) (a) (ii)	Leachate treatment prior to discharge to sewer	36,500m3	D8		36,500 m3
Directly associated activities (See note 4)						
Name of DAA		Description of the DAA (please identify the schedule 1 activity it serves)				
Add extra rows if you need them						
For installations that take waste		Total storage capacity (See note 5 below)				
		Annual throughput (tonnes each year)				

## 1 What activities are you applying to vary?, continued

### Notes

- 1 Quote the section number, part A1 or A2 or B, then paragraph and sub paragraph number as shown in part 2 of schedule 1 to the regulations.
- 2 Use the description from schedule 1 of the regulations. Include any extra detail that you think would help to accurately describe what you want to do.
- 3 By 'capacity', we mean:
  - the total incineration capacity (tonnes every hour) for waste incinerators;
  - the total landfill capacity (cubic metres) for landfills;
  - the total treatment capacity (tonnes each day) for waste treatment;
  - the total storage capacity (tonnes) for waste storage operations;
  - the processing and production capacity for manufacturing operations; or
  - the thermal input capacity for combustion activities.
- 4 Fill this in as a separate line and give an accurate description of any other activities associated with your schedule 1 activities. You cannot have DAAs as part of a mobile plant application.
- 5 By 'total storage capacity', we mean the maximum amount of waste, in tonnes, you store on the site at any one time.

### Types of waste accepted

For those installations that take waste, for each line in Table 1a (including DAAs), fill in a separate document to list those wastes you will accept on to the site for that activity. Give the List of Wastes catalogue code and description (search for 'Technical guidance on how to assess and classify waste' at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency)).

. If you need to exclude waste from your activity or facility by restricting the description, quantity, physical nature, hazardous properties, composition or characteristic of the waste, include these in the document. Send it to us with your application form.

Please provide the reference for each document.

You can use Table 1b as a template.

If you want to accept any wastes with a code ending in 99, you must give us more information and a full description.

Document reference for this extra information

Beddington Waste List for Recovery Area

### Table 1b – Template example – types of waste accepted and restrictions

Waste code	Description of waste
Example 02 01 08* 06 01 02*	Example Agrochemical waste containing hazardous substances Hydrochloric acid

## 2 Emissions to air, water and land

Fill in Table 2 below with details of the emissions that result from the operating techniques at each of your installations.

Fill in one table for each installation.

### Table 2 – Emissions

Installation name				
Point source emissions to air				
Emission point reference and location	Source	Parameter	Quantity	Unit
LGE2/ VIR 008 to be replaced otherwise				
no change in emissions to air				

## 2 Emissions to air, water and land, continued

**Table 2 – Emissions, continued**

Point source emissions to water (other than sewers)				
Emission point reference and location	Source	Parameter	Quantity	Unit
1BF004SW				
no change to currently permitted discharge				
Point source emissions to sewers, effluent treatment plants or other transfers off site				
Emission point reference and location	Source	Parameter	Quantity	Unit
Sewer (TEDC issued by Thames Water)	MSP	Treated Leachate	36,500.00	m3
Point source emissions to land				
Emission point reference and location	Source	Parameter	Quantity	Unit
no emissions to land				

### Supporting information

## 3 Operating techniques

### 3a Technical standards

Fill in Table 3 for each activity, at the installation you have referred to in Table 1a above. List the relevant technical guidance note (TGN) or notes you are planning to use. If you are planning to use the standards set out in the TGN, there is no need to justify using them.

You must justify your decisions in a separate document if:

- there is no technical standard;
- the technical guidance provides a choice of standards; or
- you plan to use another standard.

This justification could include a reference to the Environmental Risk Assessment provided in part C2 (general bespoke permit) of the application form.

The documents you have referenced in Table 3 should summarise the main measures you use to control the main issues identified in your risk assessment (search for 'Risk assessment for your environmental permit' at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency)) or technical guidance. For each of the activities listed in Table 3, describe the type of operation and the options you have chosen for controlling emissions from your process.

### 3 Operating techniques, continued

**Table 3 – Technical standards**

Fill in a separate table for each activity at the installation.

Installation name	Landfill and Associated DAAs	
Description of the schedule 1 activity or directly associated activity	Relevant technical guidance or best available techniques as described in BAT conclusions under IED (see footnote below)	Document reference (if appropriate)
Leachate Treatment	IPPC S5.03 - Treatment of Landfill Leachate	BAT Assessment
Inactive Waste Restoration Cell	LFE 4	Inactive Waste Cell Restoration Plan
Landfill	LFTGN 02 LFTGN 03	ESID and EMS as amended by the Restoration Plan and ODMP Addendum
	Waste Acceptance at Landfills	

\*Directive 2010/75/EU of the European Parliament and of the Council of 24 November 2010 on industrial emissions (integrated pollution prevention and control)

If appropriate, use block diagrams to help describe the operation and process. Provide the references for the description.

Document reference for the diagram or description \_\_\_\_\_

**3a1 Does your permit (in Table 1.2 Operating Techniques or similar table in the permit) have references to any of your own documents or parts of documents submitted as part of a previous application for this site?**

No  Go to 3b

Yes

Tell us in a separate document what document references are no longer valid or have been superseded and why.

Tell us below the reference number you have given the document and send it in with your application.

Document reference \_\_\_\_\_

### 3b General requirements

Fill in a separate Table 4 for each installation.

**Table 4 – General requirements**

Name of the installation	
If the TGN or your risk assessment shows that emissions of substances not controlled by emission limits are an important issue, send us your plan for managing them	Document reference or references current management techniques remain valid
Where the TGN or your risk assessment shows that odours are an important issue, send us your odour management plan	Document reference or references current management techniques remain valid
If the TGN or your risk assessment shows that noise or vibration are important issues, send us your noise or vibration management plan (or both)	Document reference or references current management techniques remain valid

Search for 'Risk assessment for your environmental permit' at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency).

### 3 Operating techniques, continued

#### 3c Types and amounts of raw materials

Fill in Table 5 for all schedule 1 activities. Fill in a separate table for each installation.

**Table 5 – Types and amounts of raw materials**

Name of the installation		See "Raw Materials" for information		
Capacity (See note 1 below)				
Schedule 1 activity	Description of raw material and composition	Maximum amount (tonnes) (See note 2 below)	Annual throughput (tonnes each year)	Description of the use of the raw material including any main hazards (include safety data sheets)

#### Notes

1 By 'capacity', we mean the total storage capacity (tonnes) or total treatment capacity (tonnes each day).

2 By 'maximum amount', we mean the maximum amount of raw materials on the site at any one time.

Use a separate sheet if you have a long list of raw materials, and send it to us with your application form. Please also provide the reference for this extra sheet.

Document reference for the sheet

#### 3d Information for specific sectors

For some of the sectors, we need more information to be able to set appropriate conditions in the permit. This is as well as the information you may provide in sections 5, 6 and 7. For those activities listed below, you must answer the questions in the related document.

**Table 6 – Questions for specific sectors**

Sector	Appendix
Combustion	See the questions in appendix 1
Chemicals	See the questions in appendix 2
Intensive farming	See the questions in appendix 3
Clinical waste	See the questions in appendix 4
Hazardous and non-hazardous waste recovery and disposal	See the questions in appendix 5
Incinerating waste	See the questions in appendix 6
Landfill	See the questions in appendix 7

### General information

#### 4 Monitoring

##### 4a Describe the measures you use for monitoring emissions by referring to each emission point in Table 2 above

You should also describe any environmental monitoring. Tell us:

- how often you use these measures;
- the methods you use; and
- the procedures you follow to assess the measures.

Document reference

See Non Technical Summary and ODMP Addendum

##### 4b Point source emissions to air only

Provide an assessment of the sampling locations used to measure point source emissions to air. The assessment must use M1 (search for 'M1 sampling requirements for stack emission monitoring' at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency)).

Document reference of the assessment



## 5 Environmental impact assessment

### 5a Have your proposals been the subject of an environmental impact assessment under Council Directive 85/337/EEC of 27 June 1985 [Environmental Impact Assessment]?

No

Yes  Please provide a copy of the environmental statement and, if the procedure has been completed:

- a copy of the planning permission; and
- the committee report and decision on the EIA.

Document reference for the copy

\_\_\_\_\_

## 6 Resource efficiency and climate change

If the site is a landfill, you only need to fill in this section if the application includes landfill gas engines.

### 6a Describe the basic measures for improving how energy efficient your activities are

Document reference for the description

See BAT Assessment

\_\_\_\_\_

### 6b Provide a breakdown of any changes to the energy your activities use up and create

Document reference for the description

See BAT Assessment

\_\_\_\_\_

### 6c Have you entered into, or will you enter into, a climate change levy agreement?

No  Describe the specific measures you use for improving your energy efficiency.

Document reference for the description

\_\_\_\_\_

Yes  Please give the date you entered (or the date you expect to enter) into the agreement. Please also provide documents that prove you are taking part in the agreement (DD/MM/YYYY)

Document reference of proof

\_\_\_\_\_

\_\_\_\_\_

### 6d Explain and justify the raw and other materials, other substances and water that you will use

Document reference of the justification

See "Raw Materials"

\_\_\_\_\_

### 6e Describe how you avoid producing waste in line with Council Directive 2008/98/EC on waste

If you produce waste, describe how you recover it. If it is technically and financially impossible to recover the waste, describe how you dispose of it while avoiding or reducing any effect it has on the environment.

Document reference of the description

See BAT Assessment

\_\_\_\_\_

## 7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

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Textphone: 03708 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

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If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

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We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_

**Plain English Campaign's Crystal Mark does not apply to appendices 1 to 7.****Appendix 1 – Specific questions for the combustion sector****1 Identify the type of fuel burned in your combustion units (including when your units are started up, shut down and run as normal). If your units are dual fuelled (that is, use two types of fuel), list both the fuels you use**

Fill in a separate table for each installation.

Installation reference	Covered by MCPD - See form B2.5		
Type of fuel	When run as normal	When started up	When shut down
Coal			
Gas oil			
Heavy fuel oil			
Natural gas			
WID waste			
Biomass (see notes 1 and 2 below)			
Biomass (see notes 1 and 2 below)			
Biomass (see notes 1 and 2 below)			
Biomass (see notes 1 and 2 below)			
Biomass (see notes 1 and 2 below)			
Other			

**Notes**

- 1 Not covered by Industrial Emissions Directive 2010/75/EU.
- 2 'Biomass' is referred to in [www.opsi.gov.uk/si/si2002/20020914.htm](http://www.opsi.gov.uk/si/si2002/20020914.htm).

Give extra information if it helps to explain the fuel you use.

Document reference **2 Give the composition range of any fuels you are currently allowed to burn in your combustion plant**

Fill in a separate table for each installation.

Fuel use and analysis					
Installation reference	Covered by MCPD - See form B2.5				
Parameter	Unit	Fuel 1	Fuel 2	Fuel 3	Fuel 4
Maximum percentage of gross thermal input	%				
Moisture	%				
Ash	% wt/wt dry				
Sulphur	% wt/wt dry				
Chlorine	% wt/wt dry				
Arsenic	% wt/wt dry				
Cadmium	% wt/wt dry				
Carbon	% wt/wt dry				
Chromium	% wt/wt dry				
Copper	% wt/wt dry				
Hydrogen	% wt/wt dry				
Lead	% wt/wt dry				
Mercury	% wt/wt dry				
Nickel	% wt/wt dry				
Nitrogen	% wt/wt dry				
Oxygen	% wt/wt dry				
Vanadium	mg/kg dry				
Zinc	mg/kg dry				
Net calorific value	MJ/kg				

**Appendix 1 – Specific questions for the combustion sector, continued**

**3 If NOx factors are necessary for reporting purposes (that is, if you do not need to monitor emissions), please provide the factors associated with burning the relevant fuels**

Fill in a separate table for each installation.

Installation reference	
Fuel	NOx factor (kgt <sup>-1</sup> )
Fuel 1	
Fuel 2	
Fuel 3	
Fuel 4	

Note: kgt<sup>-1</sup> means kilograms of nitrogen oxides released for each tonne of fuel burned.

**4 Will your combustion plant be subject to Chapter III of the Industrial Emissions Directive 2010/75/EU? (see Government Guidance)**

No  Now fill in part F

Yes

**5 Is your plant**

an existing plant (a plant licensed before 1 July 1987)?

a new plant (a plant licensed on or after 1 July 1987 but before 27 November 2002, or a plant for which an application was made before 27 November 2002 and which was put into operation before 27 November 2003)?

or

a new-new plant (a plant for which an application was made on or after 27 November 2002)?

**6 If you run more than one type of plant or a number of the same type of plant on your installation, please list them in the table below**

Fill in a separate table for each installation.

Installation reference	
Type of plant	Number within installation
Existing	
New	
New-new	
Gas turbine (group A)	
Gas turbine (group B)	

**7 If you run an existing plant, have you submitted a declaration for the ‘limited life derogation’ set out in Article 33 of Chapter III of the Industrial Emissions Directive?**

No  Now go to section 9

Yes

**8 Have you subsequently withdrawn your declaration?**

No

Yes

**9 List the existing large combustion plants (LCPs) which have annual mass allowances under the National Emission Reduction Plan (NERP), and those with emission limit values (ELVs) under the LCPD**

Installation reference	
LCPs under NERP	LCPs with ELVs

**10 Do you meet the monitoring requirements of Chapter III of the Industrial Emissions Directive?**

Yes

Document reference number

**11a Are you substantially refurbishing an existing installation according to the meaning given in Article 14 of the Energy Efficiency Directive?**

No

Yes  Please go to question 11b

**11b Have you carried out a cost–benefit assessment (CBA) of opportunities for cogeneration (combined heat and power) or district heating under Article 14 of the Energy Efficiency Directive?**

No  Please provide supporting evidence of why a CBA is not required (for example, an agreement from us)

Document reference number of this evidence

Yes  Please submit a copy of your CBA

Document reference number of the CBA

## Appendix 2 – Specific questions for the chemical sector

### 1 Please provide a technical description of your activities

The description should be enough to allow us to understand:

- the process;
- the main plant and equipment used for each process;
- all reactions, including significant side reactions (that is, the chemistry of the process);
- the material mass flows (including by products and side streams) and the temperatures and pressures in major vessels;
- the all emission control systems (both hardware and management systems), for situations which could involve releasing a significant amount of emissions – particularly the main reactions and how they are controlled;
- a comparison of the indicative BATs and benchmark emission levels standards: technical guidance notes (TGNs); additional guidance ‘The production of large volume organic chemicals’ (EPR 4.01); ‘Speciality organic chemicals sector’ (EPR 4.02); ‘Inorganic chemicals sector’ (EPR 4.03); and best available techniques reference documents (BREFs) for the chemical sector.

Document reference \_\_\_\_\_

### 2 If you are applying for a multi-purpose plant, do you have a multi-product protocol in place to control the changes?

No

Yes  Provide a copy of your protocol to accompany this application

Document reference \_\_\_\_\_

### 3 Does Chapter V of the Industrial Emissions Directive (IED) apply to your activities?

No

Yes  Fill in the following

#### 3a List the activities which are controlled under the IED

Installation reference	
Activities	

#### 3b Describe how the list of activities in question 3a above meets the requirements of the IED

Document reference \_\_\_\_\_

## Appendix 3 – Specific questions for the intensive farming sector

### 1 For each type of livestock, tell us the number of animal places you are applying for

Installation reference	
Type of livestock	Number of places

### 2 Is manure or slurry exported from the site?

No

Yes

### 3 Is manure or slurry spread on the site?

No

Yes

## Appendix 4 – Specific questions for the clinical waste sector

If you are applying for an activity covered by the Chapter IV of the Industrial Emissions Directive and wish to accept clinical waste you should fill in questions 1, 2 and 3 of this appendix.

Note: If your procedures are fully in line with the standards set out in ‘Technical guidance for managing clinical waste’ (EPR 5.07) then you should tick the ‘yes’ box and provide the procedure reference from EPR 5.07. There is no need for you to supply a copy of the procedure.

### 1 Are pre-acceptance procedures in place that are fully in line with the appropriate measures set out in section 2.2 of EPR 5.07 and which are used to assess a waste enquiry before it is accepted at the installation?

No  Provide justification for departure from EPR 5.07 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  EPR 5.07 procedure reference

\_\_\_\_\_

### 2 Are waste acceptance procedures in place that are fully in line with the appropriate measures set out in section 2.2 of EPR 5.07, and which are used to cover issues such as loads arriving and being inspected, sampling waste, rejecting waste, and keeping records to track waste?

No  Provide justification for departure from EPR 5.07 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  EPR 5.07 procedure reference

\_\_\_\_\_

### 3 Are waste storage, handling and dispatch procedures, and infrastructure in place that are fully in line with the appropriate measures set out in section 3.2 of EPR 5.07?

No  Provide justification for departure from EPR 5.07 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  EPR 5.07 procedure reference

\_\_\_\_\_

### 4 Are monitoring procedures in place that are fully in line with the appropriate measures set out in section 3.3 of EPR 5.07?

No  Provide justification for departure from EPR 5.07 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  EPR 5.07 procedure reference

\_\_\_\_\_

### 5 Are you proposing to either

- accept an additional waste not included in Table 2.1 of section 2.1 of EPR 5.07, or
- apply a permitted activity to a waste other than that identified for that waste in Table 2.1?

No

Yes  Provide justification

Document reference

\_\_\_\_\_

### 6 Please provide a summary description of the treatment activities undertaken on the installation. This should cover the general principles set out in section 2.1.4 of EPR 5.07

Document reference for summary

\_\_\_\_\_

### 7 Please provide layout plans detailing the location of each treatment plant and main plant items and process flow diagrams for the treatment plant

Document reference

\_\_\_\_\_

## Appendix 5 – Specific questions for the hazardous and non-hazardous waste recovery and disposal sector

Note: If your procedures are fully in line with the standards set out in ‘Recovery and disposal of hazardous and non-hazardous waste’ (SGN 5.06) then you should tick the ‘yes’ box and provide the procedure reference from SGN 5.06. There is no need for you to supply a copy of the procedure.

### 1 Are pre-acceptance procedures in place that are fully in line with the appropriate measures set out in section 2.1.1 of SGN 5.06, and which are used to assess a waste enquiry before it is accepted at the installation?

No  Provide justification for departure from SGN 5.06 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  SGN 5.06 procedure reference

Leachate is monitored on a regular basis

### 2 Are waste acceptance procedures in place that are fully in line with the appropriate measures set out in section 2.1.2 of SGN 5.06, and which are used to cover issues such as loads arriving and being inspected, sampling waste, rejecting waste, and keeping records to track waste?

No  Provide justification for departure from SGN 5.06 and submit a copy of your procedures

Document reference

Waste is accepted via Landfill & Transfer station drainage

Yes  SGN 5.06 procedure reference

\_\_\_\_\_

### 3 Are waste storage procedures and infrastructure in place that are fully in line with the appropriate measures set out in section 2.1.3 of SGN 5.06?

No  Provide justification for departure from SGN 5.06 and submit a copy of your procedures

Document reference

\_\_\_\_\_

Yes  SGN 5.06 procedure reference

see BAT assessment & ODMP addendum

### 4 Provide a layout plan giving details of where the installation is based, the infrastructure in place (including areas and structures for separately storing types of waste which may be dangerous to store together) and capacity of waste storage areas and structures

Document reference

BD ETP 02 & BD ETP 03

### 5 Provide a summary of the treatment activities carried out on the installation. This should cover the general principles set out in section 2.1.4 of SGN 5.06 and the specific principles set out in sections 2.1.5 to 2.1.15 as appropriate of SGN 5.06

Document reference for summary

see BAT assessment & ODMP addendum

### 6 Provide layout plans giving details of where each treatment plant is based, the main items at each plant, and process flow diagrams for the treatment plant

Document reference or references

BD ETP 03 and ODMP addendum

\_\_\_\_\_

\_\_\_\_\_



**Appendix 6 – Specific questions for the waste incineration sector**

If you are proposing to accept clinical waste please also fill in questions 1, 2 and 3 of appendix 4 above.

**1a Do you run incineration plants as defined by Chapter IV of the Industrial Emissions Directive (IED)?**

No  You do not need to answer any other questions in this appendix

Yes  IED applies

**1b Are you subject to IED as an incinerator or co-incinerator?**

As an incinerator

As a co-incinerator

**2 Do any of the installations contain more than one incineration line?**

No  Now go to section 4

Yes

**3 How many incineration lines are there within each installation?**

Fill in a separate table for each installation

Installation reference	
Number of incineration lines within the installation	
Reference identifiers for each line	

You must provide the information we ask for in questions 4, 5 and 6 below in separate documents. The information must at least include all the details set out in section 2 ('Key Issues') of S5.01 'Incineration of waste: additional guidance' (under the sub heading 'European legislation and your application for an EP Permit').

You must answer questions 7 to 13 on the form below.

**4 Describe how the plant is designed, equipped and will be run to make sure it meets the requirements of IED, taking into account the categories of waste which will be incinerated**

Document reference \_\_\_\_\_

**5 Describe how the heat created during the incineration and co-incineration process is recovered as far as possible (for example, through combined heat and power, creating process steam or district heating)**

Document reference \_\_\_\_\_

**6 Describe how you will limit the amount and harmful effects of residues and describe how they will be recycled where this is appropriate**

Document reference \_\_\_\_\_

For each line identified in question 3, answer questions 7 to 13 below

Question 3 identifier, if necessary \_\_\_\_\_

**7 Do you want to take advantage of the Article 45 (1)(f) allowance (see below) if the particulates, CO or TOC continuous emission monitors (CEM) fail?**

No

Yes  This allows 'abnormal operation' of the incineration plant under certain circumstances when the CEM for releases to air have failed. Annex VI, Part 3(2) sets maximum half hourly average release levels for particulates (150mg/m<sup>3</sup>), CO (normal ELV) and TOC (normal ELV) during abnormal operation.

Describe the other system you use to show you keep to the requirements of Article 13(4) (for example, using another CEM, providing a portable CEM to insert if the main CEM fails, and so on).

## Appendix 6 – Specific questions for the waste incineration sector, continued

### 8 Do you want to replace continuous HF emission monitoring with periodic hydrogen fluoride (HF) emission monitoring by relying on continuous hydrogen chloride (HCl) monitoring as allowed by IED Annex VI, Part 6 (2.3)?

Under this you do not have to continuously monitor emissions for hydrogen fluoride if you control hydrogen chloride and keep it to a level below the HCl ELVs.

No

Yes  Please give reasons for doing this

### 9 Do you want to replace continuous water vapour monitoring with pre-analysis drying of exhaust gas samples, as allowed by IED Annex VI, Part 6 (2.4)?

Under this you do not have to continuously monitor the amount of water vapour in the air released if the sampled exhaust gas is dried before the emissions are analysed.

No

Yes  Please give your reasons for doing this

### 10 Do you want to replace continuous hydrogen chloride (HCl) emission monitoring with periodic HCl emission monitoring, as allowed by IED Annex VI, Part 6 (2.5), first paragraph?

Under this you do not have to continuously monitor emissions for hydrogen chloride if you can prove that the emissions from this pollutant will never be higher than the ELVs allowed.

No

Yes  Please give your reasons for doing this

## Appendix 6 – Specific questions for the waste incineration sector, continued

### 11 Do you want to replace continuous HF emission monitoring with periodic HF emission monitoring, as allowed by IED Annex VI, Part 6 (2.5), first paragraph?

Under this you do not have to continuously monitor emissions for hydrogen fluoride if you can prove that the emissions from this pollutant will never be higher than the ELVs allowed.

No

Yes  Please give your reasons for doing this

### 12 Do you want to replace continuous SO<sub>2</sub> emission monitoring with periodic sulphur dioxide (SO<sub>2</sub>) emission monitoring, as allowed by IED Annex VI, Part 6 (2.5), first paragraph?

Under this you do not have to continuously monitor emissions for sulphur dioxide if you can prove that the emissions from this pollutant will never be higher than the ELVs allowed.

No

Yes  Please give your reasons for doing this

### 13 If your plant uses fluidised bed technology, do you want to apply for a derogation of the CO WID ELV to a maximum of 100 mg/m<sup>3</sup> as an hourly average, as allowed by IED Annex VI, Part 3?

No

Does not apply

Yes  Please give your reasons for doing this

## Appendix 6 – Specific questions for the waste incineration sector, continued

### 14a Are you substantially refurbishing an existing installation according to the meaning given in Article 14 of the Energy Efficiency Directive?

No

Yes  Please go to question 14b

### 14a 14b Have you carried out a cost–benefit assessment (CBA) of opportunities for cogeneration (combined heat and power) or district heating under Article 14 of the Energy Efficiency Directive?

No  Please provide supporting evidence of why a CBA is not required (for example, an agreement from us)

Document reference number of this evidence

\_\_\_\_\_

Yes  Please submit a copy of your CBA

Document reference number of the CBA

\_\_\_\_\_

## Appendix 7 – Specific questions for the landfill sector

### 1 Provide your Environmental Setting and Installation Design (ESID) report

Document reference

\_\_\_\_\_ No Change

### 2 Provide your hydrogeological risk assessment (HRA) for the site

Document reference

\_\_\_\_\_ No Change

### 3 Provide your stability risk assessment (SRA) for the site

Document reference

\_\_\_\_\_ No Change

### 4 Provide your landfill gas risk assessment (LFGRA) for the site

Document reference

\_\_\_\_\_ No Change

We have developed templates for these four reports which can be found at  
<https://www.gov.uk/government/collections/environmental-permitting-landfill-sector-technical-guidance>

### 5 Provide your proposed plan for closing the site and your procedures for looking after the site once it has closed

Document reference

\_\_\_\_\_ No Change

**Application Form F1**

# Application for an environmental permit

## Part F1 – Charges and declarations



**Fill in this part for all applications for installations, waste operations, mining waste operations, water discharges, point source groundwater discharges and groundwater discharges onto land. Please check that this is the latest version of the form available from our website.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this part of the application form.

### Contents

- 1 Working out charges
- 2 Payment
- 3 The Data Protection Act 1998
- 4 Confidentiality and national security
- 5 Declaration
- 6 Application checklist
- 7 How to contact us
- 8 Where to send your application

## 1 Working out charges (you must fill in this section)

You have to submit an application fee with your application. You can find out the charge by searching for 'Environment Agency charging scheme and guidance: environmental permits' at [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency).

Please remember that the charges are revised on 1 April each year and that there is an annual subsistence charge to cover the costs we incur in the ongoing regulation of the permit.

**Table 1 Type of application (add number if more than one)**

Installation	Waste	Mining waste	Water discharge/point source discharge to groundwater	Groundwater spreading onto land
non-hazardous landfill				

**Table 2 Charge type (A)**

Activity description	Activity reference	Percentage charge (see charges tables)						Amount
		100	60	50	30	20	10	
S5.4 physico chemical treatme	1.17.4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	£ 16,001.00
deposit for recovery	1.17.9	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4,603.50
normal variation	1.17.2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5,694.00
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Total A</b>								<b>£ 26,298.50</b>

**1 Working out charges (you must fill in this section), continued****Table 3 Additional component charges (B)**

Part 1.19 Charges for plans and assessments			Tick appropriate
Reference	Plan or assessment	Charge	
1.19.1	Waste recovery plan	£1,231	<input type="checkbox"/>
1.19.2	Habitats assessment	£779	<input checked="" type="checkbox"/>
1.19.3	Fire prevention plan	£1,241	<input type="checkbox"/>
1.19.4	Pest management plan	£1,241	<input type="checkbox"/>
1.19.5	Dust management plan	£1,241	<input type="checkbox"/>
1.19.6	Odour management plan	£1,246	<input type="checkbox"/>
1.19.7	Noise and vibration management plan	£1,246	<input type="checkbox"/>
1.19.8	Ammonia emissions risk assessment	£620	<input type="checkbox"/>
1.19.9	Dust and bio-aerosol management plan	£620	<input type="checkbox"/>
	Advertising	£500	<input checked="" type="checkbox"/>
<b>Total B</b>			<b>£ 1,279.00</b>

Total charges

£ 27,577.50

**Total A plus total B****2 Payment**

Tick below to show how you have paid.

Cheque Postal order Cash 

Tick below to confirm you are enclosing cash with the application

Credit or debit card Electronic transfer (for example, BACS) 

Remittance number

VP3039SWV007

Date paid (DD/MM/YYYY)

12/07/2019

**How to pay****Paying by cheque, postal order or cash**

Cheque details

Cheque made payable to

Cheque number

Amount

£ 27,577.50

You should make cheques or postal orders payable to 'Environment Agency' and make sure they have 'A/c Payee' written across them if it is not already printed on.

Please write the name of your company and application reference number on the back of your cheque or postal order.

**We will not** accept cheques with a future date on them.

We do not recommend sending cash through the post. If you cannot avoid this, please use a recorded delivery postal service and enclose your application reference details. Please tick the box below to confirm you are enclosing cash.

I have enclosed cash with my application **Paying by credit or debit card**

If you are paying by credit or debit card, either we can call you or you can fill in the separate form CC1 and enclose it with the application. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro card only.

## 2 Payment, continued

- Please call me to arrange payment by debit or debit card
- I have enclosed form CC1 with my application

### Paying by electronic transfer BACS reference

If you choose to pay by electronic transfer you will need to use the following information to make your payment.

Company name	Environment Agency
Company address	SSCL (Environment Agency), PO Box 797, Newport Gwent, NP10 8FZ
Bank	RBS/NatWest
Address	London Corporate Service Centre, CPB Services, 2nd Floor, 280 Bishopsgate, London EC2M 4RB
Sort code	60-70-80
Account number	10014411
Account name	EA RECEIPTS
Payment reference number	PSCAPPXXXXYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

You should also email your payment details and reference number to [ea\\_fsc\\_ar@sscl.gse.gov.uk](mailto:ea_fsc_ar@sscl.gse.gov.uk).

If you are making your payment from outside the United Kingdom, it must be in sterling. Our IBAN number is GB23NWK60708010014411 and our SWIFTBIC number is NWBKGB2L.

If you do not quote your reference number, there may be a delay in processing your payment and application.

Now read section 3 below.

## 3 The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

Now read section 4 below.

## 4 Confidentiality and national security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential.

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

**Only tick the box below if you wish to claim confidentiality for your application**

Please treat the information in my application as confidential



## 4 Confidentiality and national security, continued

### National security

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

You can find guidance on national security in 'Environmental permitting guidance: core guidance', published by Defra and available via our website at gov.uk.

You cannot apply for national security via this application.

Now go to section 5.

## 5 Declaration

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2010.

A relevant person should make the declaration (see guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

Each individual (or individual trustee) who is applying for their name to appear on the permit must complete this declaration. You will have to print a separate copy of this page for each additional individual to complete.

If you are transferring all or part of your permit, both you and the person receiving the permit must make the declaration. You must fill in the declaration directly below; the person receiving the permit must fill in the declaration under the heading 'For transfers only'.

Note: we will issue a letter to both current and new holders to confirm the transfer. If you are changing address we will need to send this letter to your new address; therefore please tell us your new address in a separate letter.

If you are unable to trace one or more of the current permit holders please see below under the transfers declaration.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

I confirm that my standard facility will fully meet the rules that I have applied for (this only applies if the application includes standard facilities)

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

Tick this box if you do not want us to use information from any ecological survey that you have supplied with your application (for further information please see the guidance notes on part F1)

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant; for example, a company or organisation and so on)

Position (if relevant; for example, in a company or organisation and so on)

Today's date (DD/MM/YYYY)

### For transfers only – declaration for person receiving the permit

A relevant person should make the declaration (see guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

I declare that the information in this application to transfer an environmental permit to me is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration as above. Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

## 5 Declaration, continued

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant; for example, a company or organisation and so on)

Position (if relevant; for example, in a company or organisation and so on)

Today's date (DD/MM/YYYY)

Now go to section 6

## 6 Application checklist (you must fill in this section)

If your application is not complete we will return it to you. If you aren't sure about what you need to send, speak to us before you submit your application.

You must do the following:

Complete legibly all parts of this form that are relevant to you and your activities

Identify relevant supporting information in the form and send it with the application

List all the documents you are sending in the table below. If necessary, continue on a separate sheet. This separate sheet also needs to have a reference number and you should include it in the table below

For new permits or any changes to the site plan, provide a plan that meets the standards given in the guidance note on part F1

Provide a supporting letter for any claim that information is confidential

Get the declaration completed by a relevant person (not an agent)

Send the correct fee

Question reference	Document title	Document reference
	Waste Recovery Plan	
	Accident and Amenity Risk Assessment	
	ODMP addendum	
	Site Condition Report for MSP as new listed activity	
	Assessment of Best Available Techniques for MSP as new listed activity	
	Non-technical Summary	
	Air Quality Assessment	
	Information for each MCP/SG	
	Raw Materials for MSP as new listed activity	
	Odour Management Plan	
	Review of Financial Provision	

## 7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## 8 Where to send your application (for how many copies to send see the guidance note on part F1)

Please send your filled in application form to:

For water discharges by email to [PSC-WaterQuality@environment-agency.gov.uk](mailto:PSC-WaterQuality@environment-agency.gov.uk)

For waste and installations by email to [PSC@environment-agency.gov.uk](mailto:PSC@environment-agency.gov.uk)

Or

Environment Agency Permitting and Support Centre

Environmental Permitting Team

Quadrant 2

99 Parkway Avenue

Parkway Business Park

Sheffield

S9 4WF

**Do you want all information to be sent to you by email?**

Please tick this box if you wish to have all communication about this application sent via email (we will use the details provided in Part A)

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received

£