

Reference	SOP 12
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The aim of this document is to ensure that waste materials are transported within the relevant legislation and to minimise the risk to the general public and other road users whilst in transit.

**Vehicles:** The vehicle used in the transportation of waste will be fit for purpose and meet statutory requirements. All vehicles will be inspected, examined and maintained in accordance with statutory requirements. A record of examination will be maintained.

The CPC holder will ensure that drivers carry out daily checks, keep records of such checks and report any defects through the defect system.

**Dangerous Goods:** The Company will appoint a dangerous goods safety (DGSA) and train sufficient persons to act as DGSAs to enable full compliance with the legislation.

The appointed DGSA will ensure that an annual report is compiled detailing the Company's involvement with carrying dangerous goods, ensure that a security plan and appropriate emergency procedures are in place for the transportation of high consequence dangerous goods. The Company will appoint an individual from the senior management team to be responsible for transport security.

The appointed DGSA will investigate all reportable incidents and prohibition notices and compile a written report.

When new vehicles are to be purchased the appointed DGSA will be consulted.

**Training:** The GM will ensure that all individuals controlling the transport function will have obtained the appropriate certificate of professional competence (CPC).

They will ensure that drivers hold valid driving licences, these will be checked on a quarterly basis, that drivers carrying dangerous goods have been trained in ADR and hold an appropriate ADR licence and that all drivers have undertaken the drivers CPC. Drivers will be appropriately trained in the security issues of transporting dangerous goods and the relevant emergency procedures.

**Technical Assessment:** All wastes will undergo an assessment by the technical assessment team prior to being transported. The team will assess each waste against the relevant legislation, recommend appropriate segregation and mode of transport, packaging and packing methods and ensure that labels, consignment notes, transfer notes and transport documentation are compiled.

**Equipment:** Drivers will be supplied with relevant PPE and equipment as detailed in the Carriage of Dangerous Goods Regulations plus any additional equipment deemed necessary to complete the job safely.