

## WORK INSTRUCTION W.I. EMS 23 V1

### **ANNUAL DRAINAGE INSPECTION PROCEDURE**

**All drains both storm and foul are to be checked annually to ensure that they are flowing freely and are in sound condition using site plan 1.1.3. as a guide.**

- The check should identify any drains which have or sunk and which will result in liquids including rainwater permeating into ground.
- This includes ensuring that all covers are fitting correctly.
- This also includes noting the condition of marking paint red for foul and blue for storm.
- The location of the damage requiring repair action should be noted on a copy of the site plan (see site plan 1.1.3) in order to assist if others have to carry out the follow up measures.
- These annual inspections should also be recorded on the Maintenance Supervisor Environmental Inspection Actions Record EMS F2 sheet 2
- In the event that areas require repair, a repair schedule will be implemented.

PLEASE DESTROY PREVIOUS COPIES

Signed:

Date: 20.01.2023



Copies to: Engineering & WI File