



## WORK INSTRUCTION W.I. EMS 4 V1

### EMERGENCY SPILL PROCEDURES

In the event of a liquid spillage the following action must be taken:-

- Close isolation valve / Stop pump / Cease delivery discharge.
- Ensure that the appropriate PPE is used prior to tackling spill.
- Use Emergency spill kits, pigs and matting, to contain spillage and prevent further spread. Spill kits are located adjacent to the liquid filling points and near the main intake point.
- Summon assistance if required and notify the Production Manager.
- If the spillage threatens the drainage system use contents of the spill kit to cover the gully in question.
- The Production Manager or nominated deputy should notify the EA and Emergency Services if required.
- The Production Manager or nominated deputy must complete a NCIR Non-Conformance & Incident Report Form.
- The Production Manager or nominated deputy should arrange for the clean up and removal, of all spilled liquid, with an approved waste disposal contractor.
- All drains should be jet washed clean before removal of the slam shut valve.
- Ensure that all contaminated pigs and mats are assessed and disposed of as Hazardous or General Waste
- Report use of spill kit pigs and mats to the Production Manager who will replenish stocks.

PLEASE DESTROY PREVIOUS COPIES

Signed:

Date: 20.01.2023

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Copies to: Engineering, Control Room & WI File