

QUARTERLY MAINTENANCE CHECKLIST



Company Name:	Medisort Limited	Checker:
Site Address:	Hillingdon Inc, Pield Heath Rd, Uxbridge, Middlesex UB8 3NN	Month / Year:
Reference:		Date: Page 1 of 1

All defects or problems found during checks and inspections must be recorded on this form. The completed form must be handed to the Plant Manager who must enter remedial action taken. All records of plant repair and maintenance will be kept for a minimum of two years.

Bin tipper.	Y/N	Comment
Check condition of unit. Clean, change all bearings, check condition of shafts. Change hydraulic oil. Check hoses. Check emergency stops & all interlocks.		

Boiler	Y/N	Comment
Burner service and efficiency check		

Compressor	Y/N	Comment
Unit Service		

Forklift Truck	Y/N	Comment
500 hour Service if required		

Ash scope.	Y/N	Comment
Change pneumatic hoses, check condition of pneumatic valve, change all bearings, change lifting rope. Check emergency stops & interlocks.		

Rectifications made (use reverse of sheet if necessary)

Rectifications checked and this record filed by.....(Plant Manager)