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| Date: 15/06/22  Location: NRS Meridan Waste Management  Topic – Lifting Tackle |
| Present: Laura Hands (Auditor) Dave Albrighton ( Auditor)  Brain Dorman (Site manager) |

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| Summary: Cage to be build for site and this should be lockable with only two people having access to the cage, sign in and out system to be applied to this cage to control who is using the lifting equipment. Monthly inspections to be carried out. Registers to be updated. Colour coded system to be put in place. Quarantine / damaged area to be put in place. More signage to be used. |

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| Images | Description | Action: actions to be carried out by: |
| Lifting Tackle | 1. Lifting Tackle register - present but not updated 2. Testing/Inspection – items sent out for 6 monthly inspections – this has been kept on top of but also need to be visually inspected by manager each month. 3. Damage procedure – need to be written and need to be carried out across the site 4. Storage – No cage – all equipment hung outside.   Quarantine system needed   1. Area/ bin for damaged tackle and quarantine tackle to be added to stores. | Brain to go through lifting tackles and chains to see what he needs and what he doesn’t, to condense the list of lifting equipment to only items that are needed.  Cage to be build for site that is lockable and put inside one of the containers where the lifting tackle is protected from the elements. Only Brian and one other person to have access to the cage – everyone must sign in and out the equipment  Registers to be updated with any items that have been destroyed or quarantined.  Colour coded system to be used to indicate what is safe to use and indicate when the testing was last done.  Area to be defined where quarantine tackles and chains will be placed with signage and tags to indicate this, another area also to be defined for tackles that are no longer in use or need to be destroyed. |
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| Mangers Name | Manger’s signature: | Date: |