

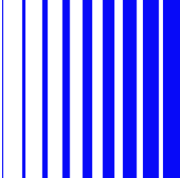
Aldon Landfill Site

Application to vary an Environmental Permit

Operator Information

Contents

- Part C2, Qu3d – Management Systems



Management Systems

All SUEZ operations are controlled by an Integrated Management System (IMS) comprising quality, environmental and health and safety requirements which are certified to ISO 14001, ISO 9001 and ISO 45001 standards.

It should be noted that SUEZ IMS system is a live system and is continually updated. The full SUEZ IMS covers all SUEZ activities, therefore not all sections of the IMS are applicable to a particular site type.

A summary of SUEZ Integrated Management System is enclosed.

Summary of Integrated Management System

Safety, Health, Environment & Quality - IMS

Integrated Management System

- Integrated Policy Statement
- IMS Policy Manual
- Management of Change
- Surface Water Discharges From Waste Facilities
- Management Roles & Responsibilities
- Fair Culture in Health and Safety
- Process Safety Management

IMS System Procedure

- Risk Assessment & Safe Working Procedures
- Fire Risk Assessment
- Environmental Aspects
- Legal and Other Requirements
- Objectives, Targets & Management Programmes
- Training, Awareness & Competence
- Customer Focus and Related Processes
- Complaints
- Control of Documents
- Assessment and Approval of Suppliers and Contractors
- Communication & Consultation
- Purchasing & Verification of Products and Services
- Accident Investigation & Reporting
- Site Inspection, Audit and Reporting
- Managing Non-Conformance, Corrective & Preventive Action
- Control of Records
- Audits
- Management Review
- H&S Specific Responsibilities

IMS Operational Procedure All Sites

- Duty of Care
- Hazardous Waste Administration
- Persistent Organic Pollutants (POPs) in Soft Furnishings
- Animal By-Products Regulations
- ABPR SUEZ Internal Guidance
- Surface Water Management
- Oil & Fuel Storage

Emergency Preparedness & Response
Serious Incidents Protocol
Critical Incident Communications Procedure
Control of Contractors and Visitors
Service Enquiries & Sales
Control & Operation of Vehicles, Plant & Equipment
Handling & Storage of Hazardous Substances
Avery Weighman
Offices, Premises & Welfare Facilities
Manual Handling
Asbestos Management
Control of Legionella
Lifting Equipment
Use of Abrasive Wheels
Construction Design & Management (CDM)
Provision of First Aid
Working At Height
Work Equipment
Noise
Occupational Health
Zone Access Restriction (Traffic & Pedestrian Management)
Mobile Plant
Radio Communications
Hand Arm Vibration (HAVs)
Lone Working
Control of Ozone and Fluorinated Green House Gases
Transfrontier Shipment of Waste (Notifiable Wastes)
Transfrontier Shipment of Waste (Annex VII/Green List)
Amenity Control and Monitoring
Amenity Complaints
PERNS
Security Shredding and Destruction of Information
Personal Protective Equipment (PPE)
Containment Wall Selection and Management

IMS Activity Specific Requirements

Landfill Safety
Refuse Transfer Station & HWRC Safety
Composting Safety
Waste Collection Safety
MRF and Paper Recycling Safety

Cleansing Services Safety
SUEZ recycling and recovery UK Power Safety
Energy from Waste Plants Safety
Quarry Safety
Vehicle & Fabrication Workshops Safety
Road Gritting & Snow Clearance Safety
Works On Highways Safety

IMS Production Quality Management

Materials Acceptance, Sampling & Testing Procedure (Schedule 9A Sites)
Methodology for Input Sample Collection
Methodology for Product Sample Collection
Material Testing Table Methodology
Customer Review & Validation
Trading Claims Process

IMS Production Quality Management Wood Processing

Wood Materials Acceptance Criteria
Waste Wood Regulatory Position Statements 249 and 250

IMS Radioactive & NORM Waste Disposal

Clifton Marsh Prior Risk Assessments

IMS Process Safety

Application of Dangerous Substances and Explosive Atmosphere Regulations (DSEAR)
Process Hazard Analysis and Review (PHA/R)
Hazard and Operability (HAZOP) Study
Structured 'What-If' Technique (SWIFT)
Access, Lifting and Maintenance Study (ALM)
Failure Mode and Effect Analysis (FMEA)
Permit to Work
Isolation of Energy Sources
Mechanical Integrity
Management of Plant and Equipment Change
Temporary Operating Instruction
Override Management
Electrical Safety
High Voltage rules
Pre Start-Up Safety Check
Pre Start-Up Safety Review
Confined Space

IMS Landfill Energy

SUEZ recycling and recovery UK G01 Procedure to measure Methane, Carbon Dioxide and Oxygen

SUEZ recycling and recovery UK GWL01 Procedure to measure Groundwater levels
SUEZ recycling and recovery UK S01: Procedure to Sample Raw Waters and Leachate
SUEZ recycling and recovery UK A01 Procedure to measure Methane and Hydrogen Sulphide in Air
L01 Procedure to Measure and Record Leachate Levels
CAL 1 Procedure for the calibration of site testing equipment