

Application for an environmental permit Part A – About you



You will need to fill in this part A if you are applying for a new permit, applying to change an existing permit or surrender your permit, or want to transfer an existing permit to yourself. Please check that this is the latest version of the form available from our website.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

Note: if you believe including information on a public register would not be in the interests of national security you must

tick the box in section 4 of F1 or F3 and enclose a letter telling us that you have told the Secretary of State. We will not include the information in the public register unless directed otherwise.

It will take less than one hour to fill in this part of the application form.

Where you see the term 'document reference' on the form, give the document references and send the documents with the application form when you've completed it.

Contents

- 1 About you
- 2 Applications from an individual
- 3 Applications from an organisation of individuals
- 4 Applications from public bodies
- 5 Applications from companies
- 6 Your address
- 7 Contact details
- 8 How to contact us

1 About you

Are you applying as an individual, an organisation of individuals (for example, a partnership), a company (this includes Limited Liability Partnerships) or a public body?

An individual

Now go to section 2

An organisation of individuals (for example, a partnership)

Now go to section 3

A public body

Now go to section 4

A registered company or other corporate body

Now go to section 5

2 Applications from an individual

2a Please give us the following details

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

Now go to section 6

3 Applications from an organisation of individuals

3a Type of organisation

For example, a charity, a partnership, a group of individuals or a club

3b Details of the organisation

If you are an organisation of individuals, please give the details of the main representative below. If relevant, provide details of other members (please include their title Mr, Mrs and so on) on a separate sheet and tell us the document reference you have given this sheet.

3 Applications from an organisation of individuals, continued

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

Now go to section 6

4 Applications from public bodies

4a Type of public body

For example, NHS trust, local authority, English county council

4b Name of the public body

4c Please give us the following details of the executive

An officer of the public body authorised to sign on your behalf

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Now go to section 6

5 Applications from companies or corporate bodies

5a Name of the company

Regent Park Energy Limited

5b Company registration number

04557422

Date of registration (DD/MM/YYYY)

09/10/2002

If you are applying as a corporate organisation that is not a limited company, please provide evidence of your status and tell us below the reference you have given the document containing this evidence.

Document reference

Now go to section 6

5c Please give details of the directors

If relevant, provide details of other directors on a separate sheet and tell us the reference you have given this sheet.

Document reference

Appendix A List of Directors

Details of directors

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YYYY)

6 Your address

6a Your main (registered office) address

For companies this is the address on record at Companies House.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Regent Park Energy Limited

First Floor 500 Pavilion Drive

Northampton Business Park

Northampton

Postcode

NN4 7YJ

Contact numbers, including the area code

Phone

Fax

Mobile

Email

For an organisation of individuals every partner needs to give us their details, including their title Mr, Mrs and so on. So, if necessary, continue on a separate sheet and tell us below the reference you have given the sheet.

Document reference for the extra sheet

6b Main UK business address (if different from above)

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

Now go to section 7

7 Contact details

7a Who can we contact about your application?

This can be someone acting as a consultant or an 'agent' for you.

Contact name

Title (Mr, Mrs, Miss and so on)

Mr

First name

Greg

Last name

Altria

Address

SLR Consulting Ltd

3rd Floor, Brew House

Jacob Street, Tower Hill

Bristol

Postcode

BS2 0EQ

Contact numbers, including the area code

Phone

01179064280

Fax

Mobile

+44 7787 269604

Email

galtria@slrconsulting.com

7b Who can we contact about your operation (if different from question 7a)?

Contact name

Title (Mr, Mrs, Miss and so on)

Mrs

First name

Kate

Last name

Phillips

Address

Infinis

500 Pavilion Drive

Northampton Business Park

Northampton

Postcode

NN4 7YJ

Contact numbers, including the area code

Phone

07900 494763

Fax

Mobile

Email

Kate.phillips@infinis.com

7 Contact details, continued

7c Who can we contact about your billing or invoice?

As in question 7a

As in question 7b

Please give details below if different from question 7a or 7b.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Infinis Accounts Team

Last name

Address

500 Pavilion Drive

Northampton Business Park

Northampton

Postcode

NN4 7YJ

Contact numbers, including the area code

Phone

01604 662400

Fax

Mobile

Email

Purchase_Ledger@infinis.com

8 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/government/organisations/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, or you would like us to review a decision we have made, please let us know. More information on how to do this is available at: www.gov.uk/government/organisations/environment-agency/about/complaints-procedure

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? _____

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes Amount received

£ _____

Application for an environmental permit

Part B2.5 – New Medium Combustion Plant and/or Specified Generator bespoke permit



<p>Fill in this part of the form together with Parts A and F1 if you are applying for a new Medium Combustion Plant and/or Specified Generator bespoke permit. If you are varying an existing installation complete this form and form C2.</p> <p>Please read through this form and the guidance notes that are included within it.</p> <p>The form can be:</p> <ol style="list-style-type: none"> 1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes. 2) printed off and filled in by hand. Please write clearly in the answer spaces. 	<p>It will take less than two hours to fill in this part of the application form.</p> <p>Contents</p> <ol style="list-style-type: none"> 1 About the permit 2 About your MCP/SG 3 Your ability as an operator 4 Consultation 5 Supporting information 6 How to contact us <p>Appendix 1 – Medium Combustion Plant checklist</p> <p>Appendix 2 – Generator checklist</p>
--	--

1 About the permit

1a Discussions before your application

If you have had discussions with us before your application, give us the permit reference number or details on a separate sheet. Tell us below the reference number you have given to this extra sheet.

Permit or document reference for the extra sheet

If you have an existing installation or waste operation environmental permit please quote the reference number here

1b What is your permit for?

- A stationary Medium Combustion Plant (MCP) Now fill in section 2a
- A stationary Specified Generator (SG) Now fill in section 2b
- An MCP which is also an SG Now fill in sections 2a and 2b*
- A mobile SG Now fill in section 2c

* Operators should note that if your application is for a MCP which is also an SG then both sets of information should be provided. You should also note that in determination of the application the tighter of the two standards will apply in the permit.

2 About your MCP/SG

2a For each stationary MCP what is the address, postcode and national grid reference of where the plant is located?

Site name

Address

Postcode

National grid reference or latitude/longitude for the MCP

For example, ST 12345 67890, or Latitude 50.6154, Longitude -1.1765.

To find out the 12-digit grid reference you can search on the UK Grid Reference Finder website at www.gridreferencefinder.com.

For each subsequent MCP at the same address, please confirm the NGR or latitude/longitude for that particular plant.

For example, ST 12345 67890, or Latitude 50.6154, Longitude -1.1765.

2 About your MCP/SG, continued

National grid reference or latitude/longitude for the MCP

National grid reference or latitude/longitude for the MCP

National grid reference or latitude/longitude for the MCP

For each of your MCP activities complete Appendix 1.

Is your permit application for a new activity or substantially refurbished activity for MCPs with a total aggregated thermal input of 20MW thermal or more?

No

Yes You must either submit a report which shows how your MCP also meets the requirements of Schedule 24 of the Environmental Permitting Regulations which implement the relevant requirements of the Energy Efficiency Directive (2012/27/EU) (see www.gov.uk/guidance/energy-efficiency-standards-for-industrial-plants-to-get-environmental-permits#additional-requirements-for-new-and-substantially-refurbished-combustion-plants) or an explanation of why Schedule 24 does not apply in your case.

Is your permit application for an MCP that is either:

(a) a unit greater than or equal to 20MW thermal, or

(b) one that burns waste biomass as described in Article 3(18) (b) of MCPD?

If so you should confirm whether it falls under the description of an EPR Part B activity as set out below:

Do any of the MCPs on site meet the criteria of a Chapter 1, Section 1.1 Part B activity?

No

Yes

Do any of the MCPs on site meet the criteria of a Chapter 5, Section 5.1 Part B activity?

No

Yes

If you have answered Yes to either of these questions then you must complete a Best Available Techniques assessment in line with the relevant Environmental Permitting technical guidance note (see supporting information that accompanies this form on Citizen Space website) and submit it in support of your application.

Please tell us the name of the local authority in which your MCP is located

2b For a stationary SG what is the site name, address, postcode and national grid reference?

The 'site' means all the land the activity occupies. The grid reference should be taken at the centre of the site.

Give the site name and address.

Site name

Address

Postcode

National grid reference or latitude/longitude for the SG

For the SG provide the 12-digit Ordnance Survey national grid reference, or Latitude and Longitude expressed to 4 decimal places, for example Latitude 50.6154, Longitude -1.1765.

For each generator which comprises the Specified Generator complete Appendix 2.

Is your permit application for a new activity or substantially refurbished activity for an SG with a total aggregated thermal input of 20MW thermal or more?

No

Yes You must either submit a report which shows how your MCP also meets the requirements of Schedule 24 of the Environmental Permitting Regulations which implement the relevant requirements of the Energy Efficiency Directive (2012/27/EU) (see www.gov.uk/guidance/energy-efficiency-standards-for-industrial-plants-to-get-environmental-permits#additional-requirements-for-new-and-substantially-refurbished-combustion-plants) or an explanation of why Schedule 24 does not apply in your case.

2 About your MCP/SG, continued

Is your permit application for an SG that is a unit greater than or equal to 20MW thermal?

If so you should confirm whether it falls under the description of an EPR Part B activity as set out below:

Does the SG on site meet the criteria of a Chapter 1, Section 1.1 Part B activity?

No

Yes You must complete a Best Available Techniques assessment in line with the relevant Environmental Permitting technical guidance note (see supporting information that accompanies this form on Citizen Space website) and submit it in support of your application.

Please tell us the name of the local authority in which your SG is located

STOKE ON TRENT

Are you applying for an SG permit that does not require dispersion modelling to assess the risk to the environment from proposed emissions to air?

No

Yes Please provide a completed copy of the Environment Agency's new 'Specified Generator Tranche B Screening Tool' to support your decision. This is available with this application form.

Are you applying for an SG permit that requires dispersion modelling to assess the risk to the environment from your proposed emissions to air?

No

Yes Please refer to 'Guidance on dispersion modelling for oxides of nitrogen assessment from specified generators' available with this application form.

And submit a copy of your completed modelling report and modelling input files to us in support of your application.

If you have used the Environment Agency's new 'Specified Generator Tranche B Screening Tool' to help make your decision please also supply a copy of that completed tool with your application.

Where you wish to use a different methodology to assess the environmental impact, that methodology must address the same issues to an equivalent level of detail. The purpose of the environmental risk assessment is to demonstrate that the impacts of your proposals will be acceptable.

~~2c For a mobile SG what is the site name, address, postcode and national grid reference?~~

~~The 'site' means all the land the activity occupies. The grid reference should be taken at the centre of the site.~~

~~Give the site name and address.~~

~~Site name~~

~~_____~~

~~Address~~

~~_____~~

~~_____~~

~~_____~~

~~_____~~

~~Postcode~~

~~_____~~

~~**National grid reference or latitude/longitude for the mobile SG**~~

~~_____~~

~~For the SG provide the 12-digit Ordnance Survey national grid reference, or Latitude and Longitude expressed to 4 decimal places, for example Latitude 50.6154, Longitude -1.1765.~~

~~Do you want the option of deploying your mobile SG to an Air Quality Management Area? (for location of AQMA's see <https://uk-air.defra.gov.uk/aqma/maps/>)?~~

~~No~~

~~Yes Tell us the background concentration of nitrogen dioxide (expressed as an annual mean in $\mu\text{g}/\text{m}^3$) in that area.~~

~~_____~~

~~If your mobile SG is also a MCP you must complete Appendix 1.~~

3 Your ability as an operator

3a Relevant offences

Have you, or any other relevant person, been convicted of any relevant offence?

No Now go to question 3b

Yes Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

First name

Last name

Date of birth (DD/MM/YY)

Position held at the time of the offence

Name of the court where the case was dealt with

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard
(DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet.

Document reference of the extra sheet

3b Finances

Please note that if you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

Do you or any relevant person or a company in which you were a relevant person have current or past bankruptcy or insolvency proceedings against you?

No Now go to question 3c

Yes Please give details below, including the required set-up costs (including infrastructure) and maintenance costs for the proposed facility against which a credit check may be assessed.

We may want to contact a credit-reference agency for a report about your business's finances.

3c Management systems

You must have an effective, written management system in place that identifies and reduces the risk of pollution. You may show this by using a certified scheme or your own system.

Your permit requires you (as the operator) to ensure that you manage and operate your activities in accordance with a written management system.

You can find guidance on management systems on the GOV.UK website here www.gov.uk/guidance/develop-a-management-system-environmental-permits.

Tick this box to confirm that you have read the guidance and your management system will meet our requirements

4 Consultation

4a Is the MCP or SG located within an Air Quality Management Area (AQMA)?

Check here <https://uk-air.defra.gov.uk/aqma/maps>.

No Now go to section 5

Yes What is the name of the AQMA?

Stoke on Trent AQMA

What is the name of the local authority?

Stoke-on-Trent City Council

5 Supporting information

5a Provide a non-technical summary of your application

Write a non-technical summary that explains your application in non-technical language as much as possible avoiding technical terms, detailed data and scientific discussion. It should include a summary of the regulated facility, a summary of the key technical standards and control measures arising from your risk assessment. If your application is for mobile plant describe the mobility of your plant and how you intend to operate.

Document reference of the summary

402.01428.00043_Hem_Heath_NTS (Section 1 of application)

6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/government/organisations/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

Appendix 1 – Medium Combustion Plant checklist

Information to be provided by the operator to the competent authority for each Medium Combustion Plant as identified in Annex I of Medium Combustion Plant Directive (EU/2015/2193).

MCP specific identifier*	See Non-Technical Summary
12-digit grid reference or latitude/longitude	SEE NTS
Rated thermal input (MW) of the MCP	9.68
Type of MCP (diesel engine, gas turbine, other engine or other MCP)	See Non-Technical Summary
Type of fuels used: gas oil (diesel), natural gas, gaseous fuels other than natural gas	See Non-Technical Summary
Date when the new MCP was first put into operation (DD/MM/YYYY)	
Sector of activity of the MCP or the facility in which it is applied (NACE code**)	See Non-Technical Summary
Expected number of annual operating hours of the MCP and average load in use	See Non-Technical Summary
Where the option of exemption under Article 6(8) is used the operator (as identified on Form A) should sign a declaration here that the MCP will not be operated more than the number of hours referred to in this paragraph	See Non-Technical Summary

* identifier – the MCP must be traceable via a serial number or other unique identifier, name plate, manufacturer and or model.

** NACE code means Nomenclature of Economic Activities and is the European statistical classification of economic activities.

To find out the 12-digit grid reference you can search on the UK Grid Reference Finder website at www.gridreferencefinder.com.

Appendix 2 – Generator checklist

Information to be provided by the operator to the competent authority for each generator which comprises the Specified Generator (excluded generators are not required to be included in this appendix).

The rated thermal input in MW thermal	Refer to Non-Technical Summary
Details of any capacity agreement(s) or balancing service agreement(s) for each individual generator, for example if they are Tranche A or Tranche B generators	Refer to Non-Technical Summary
The total rated thermal input of all generators on site	Refer to Non-Technical Summary
Will the operating hours for each individual Tranche A generator be restricted to 50 hours or less per year?	No
Will the aggregated operating hours for all Tranche A generators be restricted to 50 hours or less per year?	No
Will the NO _x emissions of any individual Tranche A generator be greater than 500mg/Nm ³ per year (STP, 15% O ₂)?	No

If additional space is needed to complete the application then please supply additional information on supporting pages or spreadsheet.

Application for an environmental permit Part F1 – Charges and declarations



Fill in this part for all applications for installations, waste operations, mining waste operations, water discharges, point source groundwater discharges and groundwater discharges onto land. Please check that this is the latest version of the form available from our website.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this part of the application form.

Contents

- 1 Working out charges
- 2 Payment
- 3 The Data Protection Act 1998
- 4 Confidentiality and national security
- 5 Declaration
- 6 Application checklist
- 7 How to contact us
- 8 Where to send your application

1 Working out charges (you must fill in this section)

You have to submit an application fee with your application. You can find out the charge by searching for ‘Environment Agency charging scheme and guidance: environmental permits’ at www.gov.uk/government/organisations/environment-agency.

Please remember that the charges are revised on 1 April each year and that there is an annual subsistence charge to cover the costs we incur in the ongoing regulation of the permit.

Table 1 Type of application (add number if more than one)

Installation	Waste	Mining waste	Water discharge/point source discharge to groundwater	Groundwater spreading onto land
Tranche B Specified Generators				

Table 2 Charge type (A)

Activity description	Activity reference	Percentage charge (see charges tables)						Amount
		100	60	50	30	20	10	
Medium Combustion Plant site - does not require dispersion modelling	1.10.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	£ 2,028.00
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Total A								£ 2,028.00

1 Working out charges (you must fill in this section), continued

Table 3 Additional component charges (B)

Part 1.19 Charges for plans and assessments			Tick appropriate
Reference	Plan or assessment	Charge	
1.19.1	Waste recovery plan	£1,231	<input type="checkbox"/>
1.19.2	Habitats assessment	£779	<input type="checkbox"/>
1.19.3	Fire prevention plan	£1,241	<input type="checkbox"/>
1.19.4	Pest management plan	£1,241	<input type="checkbox"/>
1.19.5	Dust management plan	£1,241	<input type="checkbox"/>
1.19.6	Odour management plan	£1,246	<input type="checkbox"/>
1.19.7	Noise and vibration management plan	£1,246	<input type="checkbox"/>
1.19.8	Ammonia emissions risk assessment	£620	<input type="checkbox"/>
1.19.9	Dust and bio-aerosol management plan	£620	<input type="checkbox"/>
	Advertising	£500	<input type="checkbox"/>
Total B			

Total charges

Total A plus total B

£ 2,028.00

2 Payment

Tick below to show how you have paid.

Cheque

Postal order

Cash

Tick below to confirm you are enclosing cash with the application

Credit or debit card

Electronic transfer (for example, BACS)

Remittance number

Purchase Order - reference 312247.

Date paid (DD/MM/YYYY)

How to pay

Paying by cheque, postal order or cash

Cheque details

Cheque made payable to

Cheque number

Amount

£ 2,028.00

You should make cheques or postal orders payable to ‘Environment Agency’ and make sure they have ‘A/c Payee’ written across them if it is not already printed on.

Please write the name of your company and application reference number on the back of your cheque or postal order.

We will not accept cheques with a future date on them.

We do not recommend sending cash through the post. If you cannot avoid this, please use a recorded delivery postal service and enclose your application reference details. Please tick the box below to confirm you are enclosing cash.

I have enclosed cash with my application

Paying by credit or debit card

If you are paying by credit or debit card, either we can call you or you can fill in the separate form CC1 and enclose it with the application. We will destroy your card details once we have processed your payment. We can accept payments by Visa, MasterCard or Maestro card only.

2 Payment, continued

- Please call me to arrange payment by debit or debit card
- I have enclosed form CC1 with my application

Paying by electronic transfer BACS reference

If you choose to pay by electronic transfer you will need to use the following information to make your payment.

Company name	Environment Agency
Company address	SSCL (Environment Agency), PO Box 797, Newport Gwent, NP10 8FZ
Bank	RBS/NatWest
Address	London Corporate Service Centre, CPB Services, 2nd Floor, 280 Bishopsgate, London EC2M 4RB
Sort code	60-70-80
Account number	10014411
Account name	EA RECEIPTS
Payment reference number	PSCAPPXXXXYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

You should also email your payment details and reference number to ea_fsc_ar@sscl.gse.gov.uk.

If you are making your payment from outside the United Kingdom, it must be in sterling. Our IBAN number is GB23NWK60708010014411 and our SWIFTBIC number is NWBKGB2L.

If you do not quote your reference number, there may be a delay in processing your payment and application.

Now read section 3 below.

3 The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of the licence, permit or registration;
- process renewals; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows). We may pass the information on to our agents or representatives to do these things for us.

Now read section 4 below.

4 Confidentiality and national security

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential.

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application.

Only tick the box below if you wish to claim confidentiality for your application

Please treat the information in my application as confidential

4 Confidentiality and national security, continued

National security

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

You can find guidance on national security in ‘Environmental permitting guidance: core guidance’, published by Defra and available via our website at gov.uk.

You cannot apply for national security via this application.

Now go to section 5.

5 Declaration

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2010.

A relevant person should make the declaration (see guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

Each individual (or individual trustee) who is applying for their name to appear on the permit must complete this declaration. You will have to print a separate copy of this page for each additional individual to complete.

If you are transferring all or part of your permit, both you and the person receiving the permit must make the declaration. You must fill in the declaration directly below; the person receiving the permit must fill in the declaration under the heading ‘For transfers only’.

Note: we will issue a letter to both current and new holders to confirm the transfer. If you are changing address we will need to send this letter to your new address; therefore please tell us your new address in a separate letter.

If you are unable to trace one or more of the current permit holders please see below under the transfers declaration.

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

I confirm that my standard facility will fully meet the rules that I have applied for (this only applies if the application includes standard facilities)

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

Tick this box if you do not want us to use information from any ecological survey that you have supplied with your application (for further information please see the guidance notes on part F1)

Name

Title (Mr, Mrs, Miss and so on)

Mr _____

First name

James _____

Last name

Milne _____

on behalf of (if relevant; for example, a company or organisation and so on)

Regent Park Energy Limited _____

Position (if relevant; for example, in a company or organisation and so on)

Director _____

Today’s date (DD/MM/YYYY)

19/12/2018 _____

For transfers only – declaration for person receiving the permit

A relevant person should make the declaration (see guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

I declare that the information in this application to transfer an environmental permit to me is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration as above. Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

5 Declaration, continued

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

on behalf of (if relevant; for example, a company or organisation and so on)

Position (if relevant; for example, in a company or organisation and so on)

Today's date (DD/MM/YYYY)

Now go to section 6

6 Application checklist (you must fill in this section)

If your application is not complete we will return it to you. If you aren't sure about what you need to send, speak to us before you submit your application.

You must do the following:

Complete legibly all parts of this form that are relevant to you and your activities

Identify relevant supporting information in the form and send it with the application

List all the documents you are sending in the table below. If necessary, continue on a separate sheet. This separate sheet also needs to have a reference number and you should include it in the table below

For new permits or any changes to the site plan, provide a plan that meets the standards given in the guidance note on part F1

Provide a supporting letter for any claim that information is confidential

Get the declaration completed by a relevant person (not an agent)

Send the correct fee

Question reference	Document title	Document reference
	Please see contents page	

7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/government/organisations/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

8 Where to send your application (for how many copies to send see the guidance note on part F1)

Please send your filled in application form to:

For water discharges by email to PSC-WaterQuality@environment-agency.gov.uk

For waste and installations by email to PSC@environment-agency.gov.uk

Or

Environment Agency Permitting and Support Centre

Environmental Permitting Team

Quadrant 2

99 Parkway Avenue

Parkway Business Park

Sheffield

S9 4WF

Do you want all information to be sent to you by email?

Please tick this box if you wish to have all communication about this application sent via email (we will use the details provided in Part A)

Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? _____

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes Amount received

£ _____