

BKP Waste & Recycling Limited
BKP Hazardous Waste Transfer and
Treatment Station

Date: 02/12/2025

Dear Stuart McNish,

Pre-application advice – Enhanced service

Pre-application reference: EPR/FP3599LH/P001

Site: BKP Hazardous Waste Transfer and Treatment Station, Bunny Lane, Timsbury,
SO51 0PG

Thank you for your pre-application enquiry on 09/06/2025.

I am pleased to provide you with your pre-application advice. This advice is based on the information provided on your pre-application advice form and the emails containing supplementary information on 20/10/2025 and 07/11/2025.

What this enhanced pre application advice covers

As part of this service, we have provided you with the following information:

Application reference number	EPR/FP3599LH/P001
Documents attached	Installations pre-application basic advice
Application charge required	£8,000 (1.16.1.2) normal variation fee for Section 5.3 (a)(ii) – hazardous waste installation – physico-chemical treatment £16,001 (1.16.1.3) application fee for new activity Section 5.3 (a)(iii) - hazardous waste installation – blending £7,930 (1.16.12) application fee for new waste activity – physical treatment of non-hazardous waste £4,800 (1.16.1.2) minor variation fee for removal of activities £1,241 (1.19.3) Fire Prevention Plan Assessment

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	£779 (1.19.2) Habitats Assessment Total = £38,751 The inclusion of additional activities will incur further fees. If the risk assessment shows that an Odour Management Plan, Noise Management Plan (£1,246 each) or a Dust Management Plan (£1,241) is required, then these further fees will also need to be paid.
Forms required	<u>Change, transfer or cancel your environmental permit - GOV.UK</u> Form A: about you Form C2: varying a bespoke permit Form C3: change an installation permit Form C4: change a bespoke waste operation Form F1: charges and declarations
Additional documents required	Application should include but not be limited to: • Non-Technical Summary • Site plan (emission point plan) • Site location plan • Site condition report • Environmental management system (summary) • Site drainage plan • Site layout plan • Process flow diagram • Habitats risk assessment • Environmental risk assessment • Technical description • BAT Assessment • Waste codes • Accident prevention and management plan • Technical Competence • Pre-acceptance, acceptance and rejection procedures • Relevant material safety data sheets

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We have included our basic pre-application advice document which covers relevant information for your application. You should read this carefully and use the information to help prepare your application.

You must ensure you provide dates of birth for all appropriate people as per Appendix 1 in form Part A. Failure to do so will delay your application being put into our systems. Please note that these details will not be made available on the Public Register.

After you apply

The information that you need to submit with your application is explained in the application form and its guidance. The Environment Agency will check that you have submitted this information and the correct application charges. This is to ensure we have enough information to start to determine your permit application.

We will contact you if information is missing and can feasibly be provided within 10 working days. If we consider information cannot be provided within this time frame we will return your application with a list of what is missing.

We'll retain 20% of the correct application charge to cover our costs in reviewing your application and requesting information. This maximum amount we'll retain is capped at £1,500. This is explained in the environmental permitting charges guidance.

We will not charge this if we return an application after having done very little work – for example, because it contained obvious errors or omissions.

Once we have duly made an application we will start to determine it. This is when we do our technical checks. We may need to ask you for further information or additional documents at this stage.

Once an application is validated and duly made, it is ready to be allocated for determination.

The time it takes us to allocate an application depends on a number of factors, including the complexity of the specific application and the availability of a member of our team with the right skills to assess it.

The amount of time taken to determine your application will vary. It will be impacted by factors such as:

- The quality of the application
- The complexity of the application
- Whether an application is of high public interest
- Whether the application includes novel technologies or techniques
- Whether the determination requires input from others, both internal and external to the Environment Agency

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- Whether modelling and/or monitoring and assessment is required, for example Air Quality modelling and assessment or water discharge or groundwater activity specific substances assessment.

The Permitting Officer determining your application will be able to keep you updated with the progress of your application.

What happens next?

If you submit an environmental permit application then please quote this pre-application reference number: EPR/FP3599LH/P001.

If the advice above details using the [online digital application form](#), your application can be submitted using this method. If not, please send your completed application documents via email to psc@environment-agency.gov.uk.

Please email applications where possible. If email is not possible you can submit by post to:

Environment Agency, Permitting Support Centre, Quadrant 2, 99 Parkway Avenue,
Sheffield, S9 4WF

Scope of this advice

We have only provided the specific advice you requested based on the information provided. We cannot provide advice on all aspects of your application, so it is important you read all available online guidance and the application forms to ensure anything not covered within this advice is considered as part of your application.

It is important to remember:

- this is advice, we are not agreeing anything at this stage
- we have provided this advice based on the limited information we have about your proposals at this time
- we have only provided the advice you specifically requested
- we may need to request additional information when we have a full application

Disclaimer

The advice given is based on the information you have provided, and does not constitute a formal response or decision of the Environment Agency with regard to future permit applications. Any views or opinions expressed are without prejudice to the Environment Agency's formal consideration of any application. Please note that any application is subject to duly making and then full technical checks during determination, and additional information may be required based on your detailed submission and site specific requirements and the advice given is to address the specific pre-application request.

This advice covers installations activities only.

Other permissions from the Environment Agency and/or other bodies may be required for associated or other activities.

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Enhanced pre application cost estimate

At this stage the pre-application advice is expected to cost up to £1000 plus VAT. An invoice will be sent separately.

This pre-application request is now closed.

We consider this pre application request is now closed however if you have any questions regarding this letter please contact PreApplicationService@environment-agency.gov.uk.

If you require additional enhanced pre-application advice please complete our [online form](#).

Yours sincerely

Rusal Bostan

Senior Permitting Officer