

# Application for an environmental permit

## Part A – About you



You will need to fill in this part A if you are applying for a new permit, applying to change an existing permit or surrender your permit, or want to transfer an existing permit to yourself. Please check that this is the latest version of the form available from our website.

You can apply online for Waste standard rules environmental permits, bespoke waste permits and bespoke Medium combustion plant permits

Apply online for an environmental permit.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2) printed off and filled in by hand. Please write clearly in the answer spaces.

**Note:** if you believe including information on a public register would not be in the interests of national security you must enclose a letter telling us that you have told the Secretary of State. We will not include the information in the public register unless directed otherwise.

It will take less than one hour to fill in this part of the application form.

Where you see the term 'document reference' on the form, give the document references and send the documents with the application form when you've completed it.

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## 1 About you

Are you applying as an individual, an organisation of individuals (for example, a partnership), a company (this includes Limited Liability Partnerships) or a public body?

An individual

Now go to section 2 and if you are applying for a new permit or transferring a permit for an installation or waste activity please also fill in Appendix 1

An organisation of individuals (for example, a partnership)

Now go to section 3 and if you are applying for a new permit or transferring a permit for an installation or waste activity please also fill in Appendix 1

A public body

Now go to section 4

A registered company or other corporate body

Now go to section 5 and if you are applying for a new permit or transferring a permit for an installation or waste activity please also fill in Appendix 1

## 2 Applications from an individual

### 2a Please give us the following details

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Now go to section 6

### 3 Applications from an organisation of individuals or charity

#### 3a Type of organisation

For example, a charity, a partnership, a group of individuals or a club

#### 3b Details of the organisation or charity

If you are an organisation of individuals, please give the details of the main representative below. If relevant, provide details of other members (please include their title Mr, Mrs and so on) on a separate sheet and tell us the document reference you have given this sheet

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Now go to question 3c or section 6

#### 3c Details of charity

Full name of charity

This should be the full name of the legal entity not any trading name.

#### 3d Company registration number

If you are registered with Companies House please tell us your registration number

#### 3e Charity Commission number

If you are registered with the Charity Commission please tell us your registration number

Now go to section 6

### 4 Applications from public bodies

#### 4a Type of public body

For example, NHS trust, local authority, English county council

#### 4b Name of the public body

#### 4c Please give us the following details of the executive

An officer of the public body authorised to sign on your behalf

Name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Now go to section 6

### 5 Applications from companies or corporate bodies

#### 5a Name of the company

#### 5b Company registration number

Date of registration (DD/MM/YYYY)

If you are applying as a corporate organisation that is not a limited company, please provide evidence of your status and tell us below the reference you have given the document containing this evidence.

Document reference

## 5 Applications from companies or corporate bodies, continued

### 5c Please give details of the directors

If relevant, provide details of other directors and company secretary, if there is one, on a separate sheet and tell us the reference you have given this sheet.

Document reference

Details of company secretary (if relevant) and director/s

Title (Mr, Mrs, Miss and so on)

First name

Last name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Now go to section 6

## 6 Your address

### 6a Your main (registered office) address

For companies this is the address on record at Companies House.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

For an organisation of individuals every partner needs to give us their details, including their title Mr, Mrs and so on. So, if necessary, continue on a separate sheet and tell us below the reference you have given the sheet.

Document reference

### 6b Main UK business address (if different from above)

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

## 6 Your address, continued

Contact numbers, including the area code

Phone

Fax

Mobile

Email

Now go to section 7

## 7 Contact details

### 7a Who can we contact about your application?

It will help us if there is someone we can contact if we have any questions about your application. The person you name should have the authority to act on your behalf.

Please add a second contact on a separate sheet if this person is not always available.

Document reference of this separate sheet

This can be someone acting as a consultant or an 'agent' for you.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

### 7b Who can we contact about your operation (if different from question 7a)?

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

## 7 Contact details, continued

### 7c Who can we contact about your billing or invoice?

**Note:** Please provide the name and address that all invoices should be sent to for your subsistence fees.

As in question 7a

As in question 7b

Please give details below if different from question 7a or 7b.

Contact name

Title (Mr, Mrs, Miss and so on)

First name

Last name

Address

Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email

## 8 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it. More information on how to do this is available at: [www.gov.uk/government/organisations/environment-agency/about/complaints-procedure](http://www.gov.uk/government/organisations/environment-agency/about/complaints-procedure).

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## 9 Where to send your application

For how many copies to send see the guidance note on part A.

For water discharges by email to [PSC-WaterQuality@environment-agency.gov.uk](mailto:PSC-WaterQuality@environment-agency.gov.uk)

For waste and installations by email to [PSC@environment-agency.gov.uk](mailto:PSC@environment-agency.gov.uk)

For flood risk activity permits send 1 copy only to [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk) or to the local Environment Agency office for where the work is proposed to be carried out.

Or

Permitting Support, NPS Sheffield  
Quadrant 2  
99 Parkway Avenue  
Parkway Business Park  
Sheffield  
S9 4WF

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)  
\_\_\_\_\_

Our reference number  
\_\_\_\_\_

Payment received?

No

Yes  Amount received

£ \_\_\_\_\_

## Appendix 1 – Date of birth information for installation and waste activities (applications for a new permit or transferring a permit) only

### Date of birth information in this appendix will not be put onto our Public Register

Are you applying as an individual, an organisation of individuals (for example, a partnership) or a company (this includes Limited Liability Partnerships)?

- An individual  Now go to 2
- An organisation of individuals (for example, a partnership)  Now go to 3
- A registered company or other corporate body  Now go to 4

### 2 Applications from an individual

Please give us the following details

Name

Date of birth (DD/MM/YY)

### 3 Applications from an organisation of individuals or charity

#### Details of the organisation or charity

If you are an organisation of individuals, please give the date of birth details of the main representative below. If relevant, provide details of other members on a separate sheet and tell us the document reference you have given this sheet.

Name

Date of birth (DD/MM/YY)

Document reference

### 4 Applications from companies or corporate bodies

Name of the company

Please give the date of birth details for all directors and company secretary if there is one. If relevant, provide those details of other directors on a separate sheet and tell us the document reference you have given this sheet.

Details of company secretary (if relevant) and director/s

Name

Date of birth (DD/MM/YY)

Name

Date of birth (DD/MM/YY)

Name

Date of birth (DD/MM/YY)

Document reference

# Application for an environmental permit

## Part C1 – Varying a permit – to change to or add a standard facility



Fill in this part of the form, together with parts A and F1, if you are applying to vary (change) a standard facility or add a standard facility. Please check that this is the latest version of the form available from our website.

You cannot vary the conditions of a standard permit but you can add new standard facilities.

If you want to vary (change) the conditions you will change to a bespoke permit and you must fill in part C2 and the relevant parts of C3 to C7.

You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or making changes to existing ones). You do not need to resend any information from your original permit application if it is not affected by your proposed changes.

Please read through this form and the guidance notes that came with it.

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- 5 Your ability as an operator
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Appendix 1 – Low impact installation checklist  
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 Appendix 3 – Date of birth information for Relevant offences and/or Technical ability questions only

### 1 About the permit

#### 1a Discussions before your application

If you have had discussions with us before your application, give us the permit reference number or details on a separate sheet. Tell us below the reference you have given to this extra sheet.

Permit or document reference

#### 1b Permit number

What is the permit number that this application relates to?

#### 1c Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

### 2 About your proposed changes

#### 2a What are your proposed changes?

Are you applying to change your existing permit to a standard permit?

No

Yes

Are you applying to add a standard rules set to your current permit?

No

Yes



## 2 About your proposed changes, continued

If you want to change your existing permit to a standard permit and also add a standard rules set to your existing permit, please give us more detail in a separate document.

Document reference of this separate document

Minor (for example to change your site boundary)

If your proposed change above is to consolidate (combine) a number of permits, now answer question 2b. If not, go to section 3.

### 2b Consolidating (combining) existing permits

Identify all the permits you want to consolidate or combine by listing the permit numbers in Table 1 below.

Note: we may require additional information from you about, for example, your management system. Therefore we would always advise you to talk to us before you submit any application to consolidate permits.

**Table 1 – Permit numbers**


## 3 Standard facilities

### 3a Tick the relevant boxes below to show which standard rules you are applying for

Note: If you are applying for more than one set of standard rules each will need to be operated as a self-contained and discrete activity. (See the guidance notes on part C1 for more details on how to demonstrate this.)

**Table 2 – Sets of standard rules that are available for your permit**

Plain English Campaign's Crystal Mark does not apply to Table 2.

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Asbestos waste transfer station	Less than 3,650 tpa <input type="checkbox"/>	SR2008No9 3650te
Inert and excavation waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No10 75kte
Inert and excavation waste transfer station with treatment	Less than 75,000 tpa <input type="checkbox"/>	SR2008No11 75kte
Non-hazardous sludge biological, chemical and physical treatment site	Less than 75,000 tpa <input type="checkbox"/>	SR2008No19 75kte
Non-hazardous sludge biological, chemical and physical treatment site	Less than 250,000 tpa <input type="checkbox"/>	SR2008No19 250kte
Storage of furnace ready scrap metal for recovery	Less than 75,000 tpa <input type="checkbox"/>	SR2008No22 75kte
Clinical waste and healthcare waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No24 75kte
Clinical waste and healthcare waste treatment and transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No25 75kte
Mobile plant for the treatment of waste soils and contaminated material, substances or products	Tonnes per annum does not apply <input type="checkbox"/>	SR2008No27 Rem MP
Low impact Part A installation	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No2
Low impact Part A installation for the production of biodiesel	No more than 2,000 tpa <input type="checkbox"/>	SR2009No3
Combustion of biogas in engines at a sewage treatment works	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No4
Inert and excavation waste transfer station	Less than 250,000 tpa <input type="checkbox"/>	SR2009No5
Inert and excavation waste transfer station with treatment	Less than 250,000 tpa <input type="checkbox"/>	SR2009No6
Storage of furnace ready scrap metal for recovery	Less than 1,000,000 tpa <input type="checkbox"/>	SR2009No7
The management of inert extractive wastes at mines and quarries (and appendix 2; see below)	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No8
Discharge to surface water: cooling water and heat exchangers	Max volume 1,000 cubic metres per day <input type="checkbox"/>	SR2010No2
Discharge to surface water: secondary treated domestic sewage	Max volume between 5 and 20 cubic metres per day <input type="checkbox"/>	SR2010No3

### 3 Standard facilities, continued

**Table 2 – Sets of standard rules that are available for your permit**

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Mobile plant for land spreading	Spreading of waste for agricultural or ecological benefit. Up to 10 wastes types 50 hectares per deployment	<input type="checkbox"/> SR2010No4
Mobile plant for reclamation, restoration or improvement of land	Spreading of waste to create a soil profile. Up to 10 wastes types per hectare over 50 hectares	<input type="checkbox"/> SR2010No5
Mobile plant for land spreading of sewage sludge	Deployment max 250 tonnes per hectare over 50 hectares	<input type="checkbox"/> SR2010No6
Mobile plant for the treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per deployment	<input type="checkbox"/> SR2010No11
Treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per year	<input type="checkbox"/> SR2010No12
Composting biodegradable waste	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/> SR2010No14
Storage of wastes to be used in land treatment	Less than 75,000 tonnes storage at any one time	<input type="checkbox"/> SR2010No17
Storage and treatment of dredgings for recovery	Less than 125,000 cubic metres at any one time	<input type="checkbox"/> SR2010No18
Discharge to land: enzyme treated sheep dip	5 cubic metres per day	<input type="checkbox"/> SR2010No19
Composting biodegradable waste (in open and contained systems)	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/> SR2011 No1_500t
Composting in closed systems – waste operation – capacity of no more than 75 tonnes per day	Limit of 75 tonnes per day	<input type="checkbox"/> SR2012 No3
Composting in closed systems – Part A installation – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes	<input type="checkbox"/> SR2012 No4
Composting in open systems – waste operation – capacity of no more than 75 tonnes per day	Limit of 75 tonnes per day	<input type="checkbox"/> SR2012 No7
Composting in open systems – part A installation – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes	<input type="checkbox"/> SR2012 No8
Part A installation – on farm anaerobic digestion facility including the use of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/> SR2012 No9
On-farm anaerobic digestion facility using farm wastes only, including use of the resultant biogas. Waste recovery operation – treatment capacity of no more than 100 tonnes of waste per day	Less than 100 tonnes per day	<input type="checkbox"/> SR2012 No10
Part A installation – anaerobic digestion facility including the combustion of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/> SR2012 No11
Waste recovery operation – anaerobic digestion facility including the combustion of the resultant biogas	Less than 100 tonnes per day	<input type="checkbox"/> SR2012 No12
Part A installation – treatment of incinerator bottom ash (IBA) – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes per year	<input type="checkbox"/> SR2012 No13
Storage of electrical insulating oils	Less than 500 tonnes a year	<input type="checkbox"/> SR2012 No15
Small clinical waste treatment unit	Less than 1,000 tonnes a year	<input type="checkbox"/> SR2013 No1

### 3 Standard facilities, continued

**Table 2 – Sets of standard rules that are available for your permit**

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
The management of extractive waste not including a waste facility, generated from onshore oil and gas prospecting activities including drilling, coring, fall-off testing, acid wash and decommissioning but excluding any well stimulation or hydraulic fracturing, for the production of oil or gas, (using oil and water based drilling mud)	The activities shall be limited to and conform to those described in 'Ref. WMP3' <input type="checkbox"/>	SR2015 No1
Part A installation, storage and handling of crude oil arising from onshore oil and gas exploration and production activities	Storage capacity limited to 500 tonnes <input type="checkbox"/>	SR2015 No2
Metal recycling and waste electrical and electronic equipment authorised treatment facility excluding ozone-depleting substances	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No3
Household, commercial and industrial waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No4
Household, commercial and industrial waste transfer station (no building)	Less than 5,000 tpa <input type="checkbox"/>	SR2015 No5
Household, commercial and industrial waste transfer station with treatment	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No6
Household, commercial and industrial waste transfer station with asbestos storage	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No8
Household, commercial and industrial waste transfer station with treatment and asbestos storage	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No10
Non-hazardous mechanical biological (aerobic) treatment (MBT) facility	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No12
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 25,000 tpa <input type="checkbox"/>	SR2015No13 25kte
Metal recycling site	Less than 75,000 tpa <input type="checkbox"/>	SR2015No14 75kte
Waste electrical and electronic equipment authorised treatment facility (ATF) excluding ozone depleting substances	Less than 25,000 tpa <input type="checkbox"/>	SR2015No15 25kte
Metal recycling site	Less than 25,000 tonnes per site <input type="checkbox"/>	SR2015 No16
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 2,500 tonnes per site <input type="checkbox"/>	SR2015 No17
Metal recycling, vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 25,000 tonnes a year of waste metal and less than 5,000 tonnes a year of waste motor vehicles <input type="checkbox"/>	SR2015 No18
Non-hazardous household waste amenity site	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No19
Non-hazardous and hazardous household waste amenity site	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No20
Materials recycling facility	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No21
Treatment of waste wood for recovery	Less than 5,000 tpa <input type="checkbox"/>	SR2015 No23
Use of waste to manufacture timber and construction products	Less than 75,000 tonnes per year <input type="checkbox"/>	SR2015 No24
Use of waste in a deposit for recovery operation (construction, reclamation, restoration or improvement of land other than by mobile plant)	Maximum volumetric capacity of recovery operation 60,000 m3 <input type="checkbox"/>	SR2015 No39
Xxx	Xxx <input type="checkbox"/>	Xxx
Xxx	Xxx <input type="checkbox"/>	Xxx

### 3 Standard facilities, continued

#### 3b SR 2009No8 Management of inert extractive wastes at mines and quarries

Tick the box to confirm that you have filled in the waste management plan checklist in appendix 2 if you are applying for a standard permit for a mining waste operation

For mining waste only please tick which of the following applies:

Standalone water discharge

Integral water discharge

#### SR2015 No 1 The management of extractive waste not including a waste facility, generated from onshore oil and gas prospecting activities including drilling, coring, fall-off testing, acid wash and decommissioning but excluding any well stimulation or hydraulic fracturing, for the production of oil or gas, (using oil and water based drilling mud)

Please tick the box to indicate that you are using Ref. WMP3 Waste Management Plan

Search on [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency) for 'WMP3: Waste Management Plan for the management of extractive waste not involving a waste facility, generated from onshore oil and gas prospecting activities of drill, core, leak off well testing, acid wash and decommissioning without well stimulation (using oil and water-based drilling mud)'

Please provide an estimate of the total quantity of extractive waste to be generated \_\_\_\_\_ tonnes

#### 3c SR 2009No4 Combustion of biogas in engines at a sewage treatment works

3c1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

Yes

No

3c2 Do the engine stack gas releases not exceed 500 mg/m<sup>3</sup> for oxides of nitrogen and 1400 mg/m<sup>3</sup> carbon monoxide?

Yes

No

If you answered 'Yes' to both questions, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

#### 3d SR 2015No39 Deposit for recovery

See the guidance notes on part C1.

3d1 Are you applying for a waste recovery activity involving the permanent deposit of waste on land for construction or land reclamation?

Yes

No

3d2 Have we told you during pre-application discussions that we believe the activity is waste recovery?

Yes

No

3d3 Have there been any changes to your proposal since the pre-application discussion?

Yes

No

3d4 Please send us a copy of your waste recovery plan that complies with our guidance at <https://www.gov.uk/guidance/waste-recovery-plans-and-permits>. You need to highlight any changes you have made since the pre-application discussions. Also, below, give us the reference you have given the document with your justification.

Document reference \_\_\_\_\_

Please note that there is an additional charge for the assessment of a waste recovery plan that must be submitted as part of this application. For the charge see <https://www.gov.uk/topic/environmental-management/environmental-permits>.

#### 3e SR 2010Nos 2 or 3 Discharges to surface water

See the guidance notes on part C1.

What date do you want the permit for this effluent to start? \_\_\_\_\_ (DD/MM/YYYY)

### 3 Standard facilities, continued

Please note that charges will start on this date, even if you have not started to discharge, unless you contact us to change (delay) the start date (see the guidance notes on part C1).

Please give name of watercourse

We recommend that you contact us during pre-application discussions to find out if your proposed activity meets the nature conservation risk criteria (see the guidance notes on part C1). Please tick this box if we have confirmed that you can meet the nature conservation risk criteria

#### 3f SR 2015Nos 17 and 18 ELV depollution and dismantling operations

You should discuss this with us during your pre-application discussions.

3f1 Is the drainage from the impermeable surface where you keep vehicles **before** they are depolluted or dismantled either discharged to sewer under a consent from the local water company or collected in a blind sump for subsequent disposal?

Yes

No  Go to question 3f2

3f2 Is the drainage system for this area designed, constructed and maintained to ensure the discharge does not adversely impact the water quality of the receiving water body (does it include, for example, an appropriately designed, operated and maintained interceptor)?

Yes

No

If you answered 'No' to both questions you cannot comply with the standard rules for this activity and you should contact us to discuss your options.

#### 3g SR 2010No16 On-farm anaerobic digestion facility including use of the resultant biogas

3c1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

Yes  The distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page

No

#### 3h Low-impact installations (installations only)

3h1 Are any of the regulated facilities low-impact installations?

No  Now go to section 4

Yes  Please give us a description of your proposed activity telling us how you meet the conditions for a low-impact installation and send it to us with your application form. Tell us below the reference number you have given this (see appendix 1 in the guidance notes on part C1)

Document reference

Tick the box to confirm you have filled in the low-impact installation checklist in appendix 1 for each regulated facility

### 4 General information

#### 4a Provide a plan or plans for the site

See the guidance notes on part C1.

If you are applying for more than one standard rule you will need to provide a site plan showing the area each standard rule set will be carried out in.

Document plan reference or references

#### 4b Provide the relevant sections of a site condition/baseline report

This only applies to installations (see the guidance notes on part C1).

Document report reference

If you are applying for a standard permit for an IED installation (SR2012 Nos 4, 8, 9, 11 and 13), tick the box to confirm that you have sent in a baseline report

#### 4c Provide a fire prevention plan if the standard rule set you are applying for requires one

See the guidance notes on part C1.

Document plan reference number

## 5 Your ability as an operator

See the guidance notes on part C1 for what needs to be marked on the plan.

### 5a Relevant offences

Installations and waste operations (see the guidance notes).

Have you, or any other relevant person, been convicted of any relevant offence?

No  Now go to question 5b

Yes  Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

\_\_\_\_\_

First name

\_\_\_\_\_

Last name

\_\_\_\_\_

Position held at the time of the offence

\_\_\_\_\_

Name of the court where the case was dealt with

\_\_\_\_\_

Date of the conviction (DD/MM/YYYY)

\_\_\_\_\_

Offence and penalty set

\_\_\_\_\_

Date any appeal against the conviction will be heard (DD/MM/YYYY)

\_\_\_\_\_

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet.

Document reference

\_\_\_\_\_

Now go to question 5b.

Please also complete the details in Appendix 3.

### 5b Technical ability

Specified waste management activities and waste operations only (see the guidance notes on part C1).

Please indicate which of the two schemes you are using to demonstrate you are technically competent to operate your facility and the evidence you have enclosed to demonstrate this.

#### ESA/EU skills

I have enclosed a copy of the current Competence Management System certificate

Now go to question 5c

#### CIWM/WAMITAB scheme

If you are applying for more than one standard rule you will need to provide the relevant evidence for each standard rule. (See the guidance notes on part C1.)

Please select **one** of the following:

- I have enclosed a copy of:
  - the relevant qualification certificate/s
  - or**
  - evidence of deemed competence
  - or**
  - Environment Agency assessment
  - or**
  - evidence of nominated manager status under the transitional provisions for previously exempt activities

and, if deemed competent or Agency-assessed, or if there is evidence of a nominated manager, or if the original qualification is over two years old:

I have enclosed a copy of the relevant current continuing competence certificate/s

## 5 Your ability as an operator, continued

For each technically competent manager please give the following information. If necessary, use a separate sheet to give us these details and tell us below the document reference you have given the extra sheet:

Title (Mr, Mrs, Miss and so on)	<input type="text"/>
First name	<input type="text"/>
Last name	<input type="text"/>
Phone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Please provide the environmental permit number/s and site address for all other waste activities that the proposed technically competent manager provides technical competence for, including permits held by other operators. Continue on a separate sheet as required.

Permit number	Site address	Postcode

Document reference of the extra sheet

Now go to question 5c.

Please also complete the details in Appendix 3.

### 5c Finances

Installations, waste operations and mining waste operations only (see the guidance notes on part C1).

Please note that if you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

Do you or any relevant person or a company in which you were a relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Yes  Please give details below, including the required set-up costs (including infrastructure), maintenance and clean-up costs for the proposed facility against which a credit check may be assessed

We may want to contact a credit reference agency for a report about your business's finances.

## 6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)  
\_\_\_\_\_

Our reference number  
\_\_\_\_\_

Payment received?

No

Yes  Amount received

£ \_\_\_\_\_



**Plain English Campaign's Crystal Mark does not apply to appendices 1 and 2.****Appendix 1 – Low impact installation checklist**

See the guidance notes on part C1.

Installation reference	Response		Do you meet this?
A – Management techniques	Provide references to show how your application meets A		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
B – Aqueous waste	Effluent created	m <sup>3</sup> /day	Yes <input type="checkbox"/>
			No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
D – Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E – Producing waste	Hazardous waste	Tonnes per year	Yes <input type="checkbox"/>
	Non-hazardous waste	Tonnes per year	No <input type="checkbox"/>
F – Using energy	Peak energy consumption	MW	Yes <input type="checkbox"/>
			No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Provide references to show how your application meets G		
	References		
H – Noise	Provide references to show how your application meets H		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
I – Emissions of polluting substances	Provide references to show how your application meets I		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
J – Odours	Provide references to show how your application meets J		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes	Yes <input type="checkbox"/> No <input type="checkbox"/>	

## Appendix 2 – Waste management plan checklist for standard permit applications for mining waste operations

### Waste management plan checklist for standard rules SR2009No8 – the management of inert wastes and unpolluted soil resulting from the prospecting, extraction, treatment and storage of mineral resources and the working of quarries, at mines and quarries

Name of operator

Name of site

Please confirm whether the standard answers apply to you in the YES/NO/NA column.

Questions	Answers
Do you have a waste management plan that you will operate to for the minimisation, treatment, recovery and safe disposal of extractive waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it available for inspection by the Environment Agency on request?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the waste will be deposited, or will accumulate in a waste facility, does your waste management plan provide justification that it is not a Category A facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
Does your waste management plan characterise the waste in accordance with Annex II of the Directive?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan confirm that the waste is inert?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan provide an estimate of the total quantity of extractive waste to be generated during the operational phase?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan describe the operation generating the waste and any subsequent treatment of the waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a description of how the environment and human health could be adversely affected by the deposit of extractive waste and the preventive measures that you will take in order to minimise the environmental impact during operation and after closure, including any control and monitoring procedures?  Note: the plan should include, but not be limited to, selection of the location of the facility, preventive measures to minimise dust, noise, vibration and the run-off of waste from the activities.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a proposed plan for the closure of the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you operate a mining waste facility, does your waste management plan contain a survey of the condition of the land to be affected by the waste facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>

Does the mining waste operation include one or more inert mining waste facilities?

No

Yes  Provide the number of inert mining waste facilities

#### Sector category

Tick the correct category below:

- Construction minerals
- Metallic minerals
- Industrial minerals
- Energy minerals
- Other sectors  Please provide details below

### Appendix 3 – Date of birth information for Relevant offences and/or Technical ability questions only

**Date of birth information in this appendix will not be put onto our Public Register**

Have you filled in the Relevant Offences question?

Yes

No

Have you filled in the Technical ability question?

Yes

No

#### 2 Relevant Offences - date of birth information

Please give us the following details

Name

Date of birth (DD/MM/YY)

#### 3 Technical ability - date of birth information

Name

Date of birth (DD/MM/YY)

# Application for an environmental permit

## Part C1 – Varying a permit – to change to or add a standard facility



Fill in this part of the form, together with parts A and F1, if you are applying to vary (change) a standard facility or add a standard facility. Please check that this is the latest version of the form available from our website.

You cannot vary the conditions of a standard permit but you can add new standard facilities.

If you want to vary (change) the conditions you will change to a bespoke permit and you must fill in part C2 and the relevant parts of C3 to C7.

You only need to give us details in this application for the parts of the permit that will be affected (for example, if you are adding a new facility or making changes to existing ones). You do not need to resend any information from your original permit application if it is not affected by your proposed changes.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2) printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than one hour to fill in this part of the application form.

Contents

- 1 About the permit
- 2 About your proposed changes
- 3 Standard facilities
- 4 General information
- 5 Your ability as an operator
- 6 How to contact us

Appendix 1 – Low impact installation checklist  
 Appendix 2 – Waste management plan checklist for standard permit applications for mining waste operations  
 Appendix 3 – Date of birth information for Relevant offences and/or Technical ability questions only

### 1 About the permit

#### 1a Discussions before your application

If you have had discussions with us before your application, give us the permit reference number or details on a separate sheet. Tell us below the reference you have given to this extra sheet.

Permit or document reference

#### 1b Permit number

What is the permit number that this application relates to?

#### 1c Site details

What is the name, address and postcode of the site?

Site name

Address

Postcode

### 2 About your proposed changes

#### 2a What are your proposed changes?

Are you applying to change your existing permit to a standard permit?

No

Yes

Are you applying to add a standard rules set to your current permit?

No

Yes

## 2 About your proposed changes, continued

If you want to change your existing permit to a standard permit and also add a standard rules set to your existing permit, please give us more detail in a separate document.

Document reference of this separate document

Minor (for example to change your site boundary)

If your proposed change above is to consolidate (combine) a number of permits, now answer question 2b. If not, go to section 3.

### 2b Consolidating (combining) existing permits

Identify all the permits you want to consolidate or combine by listing the permit numbers in Table 1 below.

Note: we may require additional information from you about, for example, your management system. Therefore we would always advise you to talk to us before you submit any application to consolidate permits.

**Table 1 – Permit numbers**


## 3 Standard facilities

### 3a Tick the relevant boxes below to show which standard rules you are applying for

Note: If you are applying for more than one set of standard rules each will need to be operated as a self-contained and discrete activity. (See the guidance notes on part C1 for more details on how to demonstrate this.)

**Table 2 – Sets of standard rules that are available for your permit**

Plain English Campaign's Crystal Mark does not apply to Table 2.

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Asbestos waste transfer station	Less than 3,650 tpa <input type="checkbox"/>	SR2008No9 3650te
Inert and excavation waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No10 75kte
Inert and excavation waste transfer station with treatment	Less than 75,000 tpa <input type="checkbox"/>	SR2008No11 75kte
Non-hazardous sludge biological, chemical and physical treatment site	Less than 75,000 tpa <input type="checkbox"/>	SR2008No19 75kte
Non-hazardous sludge biological, chemical and physical treatment site	Less than 250,000 tpa <input type="checkbox"/>	SR2008No19 250kte
Storage of furnace ready scrap metal for recovery	Less than 75,000 tpa <input type="checkbox"/>	SR2008No22 75kte
Clinical waste and healthcare waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No24 75kte
Clinical waste and healthcare waste treatment and transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2008No25 75kte
Mobile plant for the treatment of waste soils and contaminated material, substances or products	Tonnes per annum does not apply <input type="checkbox"/>	SR2008No27 Rem MP
Low impact Part A installation	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No2
Low impact Part A installation for the production of biodiesel	No more than 2,000 tpa <input type="checkbox"/>	SR2009No3
Combustion of biogas in engines at a sewage treatment works	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No4
Inert and excavation waste transfer station	Less than 250,000 tpa <input type="checkbox"/>	SR2009No5
Inert and excavation waste transfer station with treatment	Less than 250,000 tpa <input type="checkbox"/>	SR2009No6
Storage of furnace ready scrap metal for recovery	Less than 1,000,000 tpa <input type="checkbox"/>	SR2009No7
The management of inert extractive wastes at mines and quarries (and appendix 2; see below)	Tonnes per annum does not apply <input type="checkbox"/>	SR2009No8
Discharge to surface water: cooling water and heat exchangers	Max volume 1,000 cubic metres per day <input type="checkbox"/>	SR2010No2
Discharge to surface water: secondary treated domestic sewage	Max volume between 5 and 20 cubic metres per day <input type="checkbox"/>	SR2010No3

### 3 Standard facilities, continued

**Table 2 – Sets of standard rules that are available for your permit**

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
Mobile plant for land spreading	Spreading of waste for agricultural or ecological benefit. Up to 10 wastes types 50 hectares per deployment	<input type="checkbox"/> SR2010No4
Mobile plant for reclamation, restoration or improvement of land	Spreading of waste to create a soil profile. Up to 10 wastes types per hectare over 50 hectares	<input type="checkbox"/> SR2010No5
Mobile plant for land spreading of sewage sludge	Deployment max 250 tonnes per hectare over 50 hectares	<input type="checkbox"/> SR2010No6
Mobile plant for the treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per deployment	<input type="checkbox"/> SR2010No11
Treatment of waste to produce soil, soil substitutes and aggregate	Less than 75,000 tonnes per year	<input type="checkbox"/> SR2010No12
Composting biodegradable waste	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/> SR2010No14
Storage of wastes to be used in land treatment	Less than 75,000 tonnes storage at any one time	<input type="checkbox"/> SR2010No17
Storage and treatment of dredgings for recovery	Less than 125,000 cubic metres at any one time	<input type="checkbox"/> SR2010No18
Discharge to land: enzyme treated sheep dip	5 cubic metres per day	<input type="checkbox"/> SR2010No19
Composting biodegradable waste (in open and contained systems)	Open and contained systems. Less than 500 tonnes on site at any one time	<input type="checkbox"/> SR2011 No1_500t
Composting in closed systems – waste operation – capacity of no more than 75 tonnes per day	Limit of 75 tonnes per day	<input type="checkbox"/> SR2012 No3
Composting in closed systems – Part A installation – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes	<input type="checkbox"/> SR2012 No4
Composting in open systems – waste operation – capacity of no more than 75 tonnes per day	Limit of 75 tonnes per day	<input type="checkbox"/> SR2012 No7
Composting in open systems – part A installation – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes	<input type="checkbox"/> SR2012 No8
Part A installation – on farm anaerobic digestion facility including the use of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/> SR2012 No9
On-farm anaerobic digestion facility using farm wastes only, including use of the resultant biogas. Waste recovery operation – treatment capacity of no more than 100 tonnes of waste per day	Less than 100 tonnes per day	<input type="checkbox"/> SR2012 No10
Part A installation – anaerobic digestion facility including the combustion of the resultant biogas	Over 100 tonnes per day and up to 100,000 tonnes per year and 5MW thermal input	<input type="checkbox"/> SR2012 No11
Waste recovery operation – anaerobic digestion facility including the combustion of the resultant biogas	Less than 100 tonnes per day	<input type="checkbox"/> SR2012 No12
Part A installation – treatment of incinerator bottom ash (IBA) – treatment capacity of more than 75 tonnes per day	Less than 75,000 tonnes per year	<input type="checkbox"/> SR2012 No13
Storage of electrical insulating oils	Less than 500 tonnes a year	<input type="checkbox"/> SR2012 No15
Small clinical waste treatment unit	Less than 1,000 tonnes a year	<input type="checkbox"/> SR2013 No1

### 3 Standard facilities, continued

**Table 2 – Sets of standard rules that are available for your permit**

Standard rule description	Tonnes per annum (tpa)	Standard rule reference (office use only)
The management of extractive waste not including a waste facility, generated from onshore oil and gas prospecting activities including drilling, coring, fall-off testing, acid wash and decommissioning but excluding any well stimulation or hydraulic fracturing, for the production of oil or gas, (using oil and water based drilling mud)	The activities shall be limited to and conform to those described in 'Ref. WMP3' <input type="checkbox"/>	SR2015 No1
Part A installation, storage and handling of crude oil arising from onshore oil and gas exploration and production activities	Storage capacity limited to 500 tonnes <input type="checkbox"/>	SR2015 No2
Metal recycling and waste electrical and electronic equipment authorised treatment facility excluding ozone-depleting substances	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No3
Household, commercial and industrial waste transfer station	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No4
Household, commercial and industrial waste transfer station (no building)	Less than 5,000 tpa <input type="checkbox"/>	SR2015 No5
Household, commercial and industrial waste transfer station with treatment	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No6
Household, commercial and industrial waste transfer station with asbestos storage	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No8
Household, commercial and industrial waste transfer station with treatment and asbestos storage	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No10
Non-hazardous mechanical biological (aerobic) treatment (MBT) facility	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No12
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 25,000 tpa <input type="checkbox"/>	SR2015No13 25kte
Metal recycling site	Less than 75,000 tpa <input type="checkbox"/>	SR2015No14 75kte
Waste electrical and electronic equipment authorised treatment facility (ATF) excluding ozone depleting substances	Less than 25,000 tpa <input type="checkbox"/>	SR2015No15 25kte
Metal recycling site	Less than 25,000 tonnes per site <input type="checkbox"/>	SR2015 No16
Vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 2,500 tonnes per site <input type="checkbox"/>	SR2015 No17
Metal recycling, vehicle storage, depollution and dismantling (authorised treatment) facility	Less than 25,000 tonnes a year of waste metal and less than 5,000 tonnes a year of waste motor vehicles <input type="checkbox"/>	SR2015 No18
Non-hazardous household waste amenity site	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No19
Non-hazardous and hazardous household waste amenity site	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No20
Materials recycling facility	Less than 75,000 tpa <input type="checkbox"/>	SR2015 No21
Treatment of waste wood for recovery	Less than 5,000 tpa <input type="checkbox"/>	SR2015 No23
Use of waste to manufacture timber and construction products	Less than 75,000 tonnes per year <input type="checkbox"/>	SR2015 No24
Use of waste in a deposit for recovery operation (construction, reclamation, restoration or improvement of land other than by mobile plant)	Maximum volumetric capacity of recovery operation 60,000 m3 <input type="checkbox"/>	SR2015 No39
Xxx	Xxx <input type="checkbox"/>	Xxx
Xxx	Xxx <input type="checkbox"/>	Xxx

### 3 Standard facilities, continued

#### 3b SR 2009No8 Management of inert extractive wastes at mines and quarries

Tick the box to confirm that you have filled in the waste management plan checklist in appendix 2 if you are applying for a standard permit for a mining waste operation

For mining waste only please tick which of the following applies:

Standalone water discharge

Integral water discharge

#### SR2015 No 1 The management of extractive waste not including a waste facility, generated from onshore oil and gas prospecting activities including drilling, coring, fall-off testing, acid wash and decommissioning but excluding any well stimulation or hydraulic fracturing, for the production of oil or gas, (using oil and water based drilling mud)

Please tick the box to indicate that you are using Ref. WMP3 Waste Management Plan

Search on [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency) for 'WMP3: Waste Management Plan for the management of extractive waste not involving a waste facility, generated from onshore oil and gas prospecting activities of drill, core, leak off well testing, acid wash and decommissioning without well stimulation (using oil and water-based drilling mud)'

Please provide an estimate of the total quantity of extractive waste to be generated \_\_\_\_\_ tonnes

#### 3c SR 2009No4 Combustion of biogas in engines at a sewage treatment works

3c1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

Yes

No

3c2 Do the engine stack gas releases not exceed 500 mg/m<sup>3</sup> for oxides of nitrogen and 1400 mg/m<sup>3</sup> carbon monoxide?

Yes

No

If you answered 'Yes' to both questions, the distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page.

#### 3d SR 2015No39 Deposit for recovery

See the guidance notes on part C1.

3d1 Are you applying for a waste recovery activity involving the permanent deposit of waste on land for construction or land reclamation?

Yes

No

3d2 Have we told you during pre-application discussions that we believe the activity is waste recovery?

Yes

No

3d3 Have there been any changes to your proposal since the pre-application discussion?

Yes

No

3d4 Please send us a copy of your waste recovery plan that complies with our guidance at <https://www.gov.uk/guidance/waste-recovery-plans-and-permits>. You need to highlight any changes you have made since the pre-application discussions. Also, below, give us the reference you have given the document with your justification.

Document reference \_\_\_\_\_

Please note that there is an additional charge for the assessment of a waste recovery plan that must be submitted as part of this application. For the charge see <https://www.gov.uk/topic/environmental-management/environmental-permits>.

#### 3e SR 2010Nos 2 or 3 Discharges to surface water

See the guidance notes on part C1.

What date do you want the permit for this effluent to start? \_\_\_\_\_ (DD/MM/YYYY)



### 3 Standard facilities, continued

Please note that charges will start on this date, even if you have not started to discharge, unless you contact us to change (delay) the start date (see the guidance notes on part C1).

Please give name of watercourse

We recommend that you contact us during pre-application discussions to find out if your proposed activity meets the nature conservation risk criteria (see the guidance notes on part C1). Please tick this box if we have confirmed that you can meet the nature conservation risk criteria

#### 3f SR 2015Nos 17 and 18 ELV depollution and dismantling operations

You should discuss this with us during your pre-application discussions.

3f1 Is the drainage from the impermeable surface where you keep vehicles **before** they are depolluted or dismantled either discharged to sewer under a consent from the local water company or collected in a blind sump for subsequent disposal?

Yes

No  Go to question 3f2

3f2 Is the drainage system for this area designed, constructed and maintained to ensure the discharge does not adversely impact the water quality of the receiving water body (does it include, for example, an appropriately designed, operated and maintained interceptor)?

Yes

No

If you answered 'No' to both questions you cannot comply with the standard rules for this activity and you should contact us to discuss your options.

#### 3g SR 2010No16 On-farm anaerobic digestion facility including use of the resultant biogas

3c1 Is the effective stack height more than 3 metres or is the stack height more than 7 metres?

Yes  The distance limit to dwellings of 200 metres no longer applies, for further guidance see the relevant web page

No

#### 3h Low-impact installations (installations only)

3h1 Are any of the regulated facilities low-impact installations?

No  Now go to section 4

Yes  Please give us a description of your proposed activity telling us how you meet the conditions for a low-impact installation and send it to us with your application form. Tell us below the reference number you have given this (see appendix 1 in the guidance notes on part C1)

Document reference

Tick the box to confirm you have filled in the low-impact installation checklist in appendix 1 for each regulated facility

### 4 General information

#### 4a Provide a plan or plans for the site

See the guidance notes on part C1.

If you are applying for more than one standard rule you will need to provide a site plan showing the area each standard rule set will be carried out in.

Document plan reference or references

#### 4b Provide the relevant sections of a site condition/baseline report

This only applies to installations (see the guidance notes on part C1).

Document report reference

If you are applying for a standard permit for an IED installation (SR2012 Nos 4, 8, 9, 11 and 13), tick the box to confirm that you have sent in a baseline report

#### 4c Provide a fire prevention plan if the standard rule set you are applying for requires one

See the guidance notes on part C1.

Document plan reference number

## 5 Your ability as an operator

See the guidance notes on part C1 for what needs to be marked on the plan.

### 5a Relevant offences

Installations and waste operations (see the guidance notes).

Have you, or any other relevant person, been convicted of any relevant offence?

No  Now go to question 5b

Yes  Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position held at the time of the offence

Name of the court where the case was dealt with

Date of the conviction (DD/MM/YYYY)

Offence and penalty set

Date any appeal against the conviction will be heard (DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet.

Document reference

Now go to question 5b.

Please also complete the details in Appendix 3.

### 5b Technical ability

Specified waste management activities and waste operations only (see the guidance notes on part C1).

Please indicate which of the two schemes you are using to demonstrate you are technically competent to operate your facility and the evidence you have enclosed to demonstrate this.

#### ESA/EU skills

I have enclosed a copy of the current Competence Management System certificate

Now go to question 5c

#### CIWM/WAMITAB scheme

If you are applying for more than one standard rule you will need to provide the relevant evidence for each standard rule. (See the guidance notes on part C1.)

Please select **one** of the following:

• I have enclosed a copy of:

- the relevant qualification certificate/s

or

- evidence of deemed competence

or

- Environment Agency assessment

or

- evidence of nominated manager status under the transitional provisions for previously exempt activities

and, if deemed competent or Agency-assessed, or if there is evidence of a nominated manager, or if the original qualification is over two years old:

I have enclosed a copy of the relevant current continuing competence certificate/s

## 5 Your ability as an operator, continued

For each technically competent manager please give the following information. If necessary, use a separate sheet to give us these details and tell us below the document reference you have given the extra sheet:

Title (Mr, Mrs, Miss and so on)	<input type="text"/>
First name	<input type="text"/>
Last name	<input type="text"/>
Phone	<input type="text"/>
Mobile	<input type="text"/>
Email	<input type="text"/>

Please provide the environmental permit number/s and site address for all other waste activities that the proposed technically competent manager provides technical competence for, including permits held by other operators. Continue on a separate sheet as required.

Permit number	Site address	Postcode

Document reference of the extra sheet

Now go to question 5c.

Please also complete the details in Appendix 3.

### 5c Finances

Installations, waste operations and mining waste operations only (see the guidance notes on part C1).

Please note that if you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

Do you or any relevant person or a company in which you were a relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Yes  Please give details below, including the required set-up costs (including infrastructure), maintenance and clean-up costs for the proposed facility against which a credit check may be assessed

We may want to contact a credit reference agency for a report about your business's finances.

## 6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

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Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)  
\_\_\_\_\_

Our reference number  
\_\_\_\_\_

Payment received?

No

Yes  Amount received

£ \_\_\_\_\_

**Plain English Campaign's Crystal Mark does not apply to appendices 1 and 2.****Appendix 1 – Low impact installation checklist**

See the guidance notes on part C1.

Installation reference	Response		Do you meet this?
A – Management techniques	Provide references to show how your application meets A		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
B – Aqueous waste	Effluent created	m <sup>3</sup> /day	Yes <input type="checkbox"/>
			No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
D – Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E – Producing waste	Hazardous waste	Tonnes per year	Yes <input type="checkbox"/>
	Non-hazardous waste	Tonnes per year	No <input type="checkbox"/>
F – Using energy	Peak energy consumption	MW	Yes <input type="checkbox"/>
			No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Provide references to show how your application meets G		
	References		
H – Noise	Provide references to show how your application meets H		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
I – Emissions of polluting substances	Provide references to show how your application meets I		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
J – Odours	Provide references to show how your application meets J		Yes <input type="checkbox"/>
	References		No <input type="checkbox"/>
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes	Yes <input type="checkbox"/> No <input type="checkbox"/>	

## Appendix 2 – Waste management plan checklist for standard permit applications for mining waste operations

### Waste management plan checklist for standard rules SR2009No8 – the management of inert wastes and unpolluted soil resulting from the prospecting, extraction, treatment and storage of mineral resources and the working of quarries, at mines and quarries

Name of operator \_\_\_\_\_

Name of site \_\_\_\_\_

Please confirm whether the standard answers apply to you in the YES/NO/NA column.

Questions	Answers
Do you have a waste management plan that you will operate to for the minimisation, treatment, recovery and safe disposal of extractive waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it available for inspection by the Environment Agency on request?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the waste will be deposited, or will accumulate in a waste facility, does your waste management plan provide justification that it is not a Category A facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
Does your waste management plan characterise the waste in accordance with Annex II of the Directive?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan confirm that the waste is inert?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan provide an estimate of the total quantity of extractive waste to be generated during the operational phase?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan describe the operation generating the waste and any subsequent treatment of the waste?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a description of how the environment and human health could be adversely affected by the deposit of extractive waste and the preventive measures that you will take in order to minimise the environmental impact during operation and after closure, including any control and monitoring procedures?  Note: the plan should include, but not be limited to, selection of the location of the facility, preventive measures to minimise dust, noise, vibration and the run-off of waste from the activities.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does your waste management plan contain a proposed plan for the closure of the site?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If you operate a mining waste facility, does your waste management plan contain a survey of the condition of the land to be affected by the waste facility?	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>

Does the mining waste operation include one or more inert mining waste facilities?

No

Yes  Provide the number of inert mining waste facilities \_\_\_\_\_

#### Sector category

Tick the correct category below:

Construction minerals

Metallic minerals

Industrial minerals

Energy minerals

Other sectors  Please provide details below

### Appendix 3 – Date of birth information for Relevant offences and/or Technical ability questions only

**Date of birth information in this appendix will not be put onto our Public Register**

Have you filled in the Relevant Offences question?

Yes

No

Have you filled in the Technical ability question?

Yes

No

#### 2 Relevant Offences - date of birth information

Please give us the following details

Name

Date of birth (DD/MM/YY)

#### 3 Technical ability - date of birth information

Name

Date of birth (DD/MM/YY)

# Application for an environmental permit Part F1 – Charges and declarations



You will need to use an Adobe Acrobat reader product to complete this form. The form may not work properly if you use a different pdf reader, such as the one built-in to your internet browser.

Fill in this part for all applications for:

- installations (excluding new permit and variation applications for intensive farming. Use application form Part B3.5 or C3.5 instead)
- waste operations
- mining waste operations
- medium combustion plant
- specified generators
- water discharges (excluding small discharges of 23m<sup>3</sup> per day if using Part B6.5)
- groundwater activities (excluding small discharges of 15m<sup>3</sup> per day or less if using Part B6.5 OR existing small discharges to Source Protection Zone1 if using Part B6.6)

Please check that this is the latest version of the form available from our website.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1) saved onto a computer and then filled in.
- 2) printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this part of the application form.

## Contents

- 1 **Working out charges**
- 2 **Payment**
- 3 **Privacy notice**
- 4 **Confidentiality and national security**
- 5 **Declaration**
- 6 **Application checklist**
- 7 **How to contact us**
- 8 **Where to send your application**

## 1 Working out charges

You must fill in this section.

You have to submit an application fee with your application. For guidance on the fee and how to pay your charges, please see our charging guidance (<https://www.gov.uk/government/publications/environmental-permitting-charges-guidance>) and associated links to the current charging scheme. You can also contact us for pre-application to help work out charges

Please note that there is an annual subsistence charge to cover the costs we incur in the ongoing regulation of the permit.



## 1 Working out charges, continued

Table 1 – Type of application (fill number of activity being applied for in each column)

Installation	Waste	Mining waste	Medium Combustion Plant (MCP)/ Specified Generator (SG)	Water discharge	Groundwater activity

Table 2 – Charge type (A)

Charge activity reference	Charge activity description	What are you applying to do?  For example, a new permit, minor variation, normal variation, substantial variation, surrender, low risk surrender, transfer	Amount
e.g. 1.17.3	e.g. Section 5.2 – landfill for hazardous waste	e.g. transfer application	e.g. £5,561
Total A			

## 1 Working out charges, continued

Table 3 – Additional assessment charges (B)

Part 1.19 Charges for plans and assessments			Tick appropriate
Reference	Plan or assessment	Charge	
1.19.1	Waste recovery plan	£1,231	
1.19.2	Habitats assessment (except where the application activity is a flood risk activity)	£779	
1.19.3	Fire prevention plan (except where the application activity is a farming installation)	£1,241	
1.19.4	Pests management plan (except where the application activity is a farming installation)	£1,241	
1.19.5	Emissions management plan (except where the application activity is a farming installation)	£1,241	
1.19.6	Odour management plan (except where the application activity is a farming installation)	£1,246	
1.19.7	Noise and vibration management plan (except where the application activity is a farming installation)	£1,246	
1.19.8	Ammonia emissions risk assessment (intensive farming applications only)	£620	
1.19.9	Dust and bio-aerosol management plan (intensive farming applications only)	£620	
	Advertising	£500	
Total B			

### Total charges

Total A plus total B

## 2 Payment

Tick below to show how you have paid.

Cheque

Credit or debit card

Electronic transfer (for example, BACS)

### Cheques

You should make cheques payable to 'Environment Agency' and make sure they have 'A/c Payee' written across them if it is not already printed on.

Please write the name of your company and application reference number on the back of your cheque. We will not accept cheques with a future date on them.

## 2 Payment, continued

### Credit/debit cards

If you are paying by credit or with debit card we will call you. We can accept payments by Visa, MasterCard or Maestro card only.

Call me to arrange payment by debit or credit card

### Electronic transfer BACS

If you choose to pay by electronic transfer, you will need to use the following information to make your payment:

Company name	Environment Agency
Company address	SSCL (Environment Agency), PO Box 797, Newport Gwent, NP10 8FZ
Bank	RBS/NatWest
Address	London Corporate Service Centre, CPB Services, 2nd Floor, 280 Bishopsgate, London EC2M 4RB
Sort code	60-70-80
Account number	10014411
Account name	EA RECEIPTS
Payment reference number	PSCAPPXXXXYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

You should also email your payment details and reference number to [ea\\_fsc\\_ar@gov.sscl.com](mailto:ea_fsc_ar@gov.sscl.com).

If you are making your payment from outside the United Kingdom, it must be in sterling. Our IBAN number is GB23NWBK60708010014411 and our SWIFTBIC number is NWBKGB2L.

If you do not quote your reference number, there may be a delay in processing your payment and application.

Provide a unique reference number for the application, i.e. do not only use the company name only

\_\_\_\_\_

State who is paying (full name and whether this is the agent/applicant/other)

\_\_\_\_\_

Fee paid

£ \_\_\_\_\_

Date payment sent (DD/MM/YYYY)

\_\_\_\_\_

## 3 Privacy notice

The Environment Agency runs the environmental permit application service.

See <https://www.gov.uk/guidance/environmental-permits-privacy-notice> for how we use your personal information in services to services to support environmental permitting.

## 4 Confidentiality and national security

### Confidentiality

We will normally put all the information in your application on a public register of environmental information. However, we may not include certain information in the public register if this is in the interests of national security, or because the information is confidential.

You can ask for information to be made confidential by enclosing a letter with your application giving your reasons. If we agree with your request, we will tell you and not include the information in the public register. If we do not agree with your request, we will let you know how to appeal against our decision, or you can withdraw your application. You can find guidance on confidentiality in ‘Environmental permitting guidance: core guidance’, published by Defra and available at <https://www.gov.uk/government/publications/environmental-permitting-guidance-core-guidance--2>.

Only tick the box below if you wish to claim confidentiality for parts of your application

Please treat the specified information in my application as confidential

### National security

You can tell the Secretary of State that you believe including information on a public register would not be in the interests of national security. You must enclose a letter with your application telling us that you have told the Secretary of State and you must still include the information in your application. We will not include the information in the public register unless the Secretary of State decides that it should be included.

You can find guidance on national security in ‘Environmental permitting guidance: core guidance’, published by Defra and available at <https://www.gov.uk/government/publications/environmental-permitting-guidance-core-guidance--2>

You cannot apply for national security via this application.

Now fill in section 5

## 5 Declaration

If you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2016.

A relevant person should make the declaration (see the guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

Each individual (or individual trustee) who is applying for their name to appear on the permit must complete this declaration. You will have to print a separate copy of this page for each additional individual to complete.

If you are transferring all or part of your permit, both you and the person receiving the permit must make the declaration. You must fill in the declaration directly below; the person receiving the permit must fill in the declaration under the heading ‘For transfers only’.

Note: we will issue a letter to both current and new holders to confirm the transfer. If you are changing address we will need to send this letter to your new address; therefore please tell us your new address in a separate letter.

If you are unable to trace one or more of the current permit holders please see below under the transfers declaration.

## 5 Declaration, continued

I declare that the information in this application is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

I confirm that my standard facility will fully meet the rules that I have applied for (this only applies if the application includes standard facilities)

Tick this box if you do not want us to use information from any ecological survey that you have supplied with your application (for further information please see the guidance notes on part F1)

### Name

Title

\_\_\_\_\_

First name

Last name

\_\_\_\_\_

\_\_\_\_\_

on behalf of (if relevant; for example, a company or organisation and so on)

\_\_\_\_\_

Position (if relevant; for example, a company or organisation and so on)

\_\_\_\_\_

Today's date (DD/MM/YYYY)

\_\_\_\_\_

### For transfers only – declaration for person receiving the permit

A relevant person should make the declaration (see the guidance notes on part F1). An agent acting on behalf of an applicant is NOT a relevant person.

I declare that the information in this application to transfer an environmental permit to me is true to the best of my knowledge and belief. I understand that this application may be refused or approval withdrawn if I give false or incomplete information.

Note: If you cannot trace a person or persons holding the permit you may be able to transfer the permit without their declaration as above. Please contact us to discuss this and supply evidence in your application to confirm you are unable to trace one or all of the permit holders.

If you deliberately make a statement that is false or misleading in order to get approval you may be prosecuted.

Tick this box to confirm that you understand and agree with the declaration above, then fill in the details below (you do not have to provide a signature as well)

## 5 Declaration, continued

Name

Title

\_\_\_\_\_

First name

Last name

\_\_\_\_\_

\_\_\_\_\_

on behalf of (if relevant; for example, a company or organisation and so on)

\_\_\_\_\_

Position (if relevant; for example, a company or organisation and so on)

\_\_\_\_\_

Today's date (DD/MM/YYYY)

\_\_\_\_\_

Now go to section 6

## 6 Application checklist

You must fill in this section.

If your application is not complete, we will return it to you. If you aren't sure about what you need to send, contact us before you submit your application. For further information on pre-application advice, see <https://www.gov.uk/guidance/get-advice-before-you-apply-for-an-environmental-permit>.

You must do the following:

- Complete legibly all parts of the application form that are relevant to you and your activities

- Identify relevant supporting information in the form and send it with the application

- List all the documents you are sending in the table below. If necessary, continue on a separate sheet. This separate sheet also needs to have a reference number and you should include it in the table below

- For new permit applications or any changes to the site plan, provide a plan that meets the standards given in the guidance note on part F1

- Provide a supporting letter for any claim that information is confidential

- Get the declaration completed by a relevant person (not an agent)

- Send the correct fee



## 8 Where to send your application

For how many copies to send see the guidance note on part F1.

Please send your filled in application form and supporting documents to:

For water discharges and groundwater activities by email to

**[PSC-WaterQuality@environment-agency.gov.uk](mailto:PSC-WaterQuality@environment-agency.gov.uk)**

For waste, installations, medium combustion plant and specified generators by email to

**[PSC@environment-agency.gov.uk](mailto:PSC@environment-agency.gov.uk)**

For large electronic documents (too large for email attachment) you can upload your applications to file sharing sites and send us a link to download the documents. Alternatively, you can send more than one email with documents attached.

Or by post to:

Permitting Support, NPS Sheffield

Quadrant 2

99 Parkway Avenue

Parkway Business Park

Sheffield

S9 4WF

Do you want all information to be sent to you by email?

Please tick this box if you wish to have all communication about this application sent via email (we will use the details provided in part A)

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.



How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



**For Environment Agency use only**

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received (£)