

ENVIRONMENT MANAGEMENT SYSTEM

Wellskye Ltd
Blyth Road
Carlton Forest
Worksop
S81 0TP

Version 1.0 April 2024



SJW Enviro Consulting Ltd

CONTENTS:

	Page No
1.0 GENERAL CONSIDERATIONS	
1.1 Site operator / permit holder	3
1.2 Company environment policy	3
1.3 Permit area	4
1.4 Hydrology and Hydrogeology	4
1.5 Ecological receptors	4
1.6 Waste management operations	4
1.7 Hours of operation	5
1.8 Waste types and quantities	5
1.9 Staffing and management	6
1.10 Health and Safety	6
1.11 Fit and Proper Persons	6
2.0 SITE ENGINEERING AND INFRASTRUCTURE	
2.1 Access and parking	6
2.2 Notice board and signs	7
2.3 Site security	7
2.4 Site office	7
2.5 Measurement of waste inputs	8
2.6 Wheel cleaning facility	8
2.7 Fuel storage	8
2.8 Waste quarantine area	8
2.9 Drainage	8
2.10 Surfacing	8
2.11 Vehicles, plant and equipment	8
3.0 SITE OPERATIONS	
3.1 Preliminary procedures	9
3.2 Checking in and inspection of loads	9
3.3 Waste deposit, manual handling and storage	9
3.4 End of life vehicles	10
3.5 Waste removal and export	10
3.6 Record keeping	11
3.7 Chemical waste appropriate measures	12
3.8 End of life vehicles appropriate measures	14
3.9 Non-hazardous and inert waste appropriate measures	15

4.0 ENVIRONMENTAL CONTROL, MONITORING AND REPORTING

4.1	Breakdowns and spillages	16
4.2	Site inspections and maintenance	16
4.3	Monitoring and control of debris and site residues	17
4.4	Monitoring and control of dust	17
4.5	Monitoring and control of odour	17
4.6	Monitoring and control of litter	18
4.7	Monitoring and control of pests, birds and other scavengers	18
4.8	Monitoring and control of noise	18
4.9	Environmental monitoring and reporting	18
4.10	Monitoring of sewer discharges	19
4.11	Complaints	19
4.12	Climate change provision	19

5.0 EMERGENCY PROCEDURES

5.1	General	19
5.2	Fire	20
5.3	Spillages	20
5.4	Adverse reactions	20
5.5	Poor visibility	20
5.6	Operational failure	20
5.7	Overtaken vehicle	20

6.0 CONTINUAL IMPROVEMENT

6.1	Review	20
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Appendices:

Appendix 1 – Drawings

Drawing No. – WL/BLY/01	Site location map
Drawing No. – WL/BLY/02	Permit boundary plan
Drawing No. – WL/BLY/03	Site layout plan
Drawing No. – WL/BLY/04	Ecological receptors

Appendix 2 – Technical Competence Certificates

Appendix 3 – Climate change risk assessment

Appendix 4 – Complaints form

1.0 GENERAL CONSIDERATIONS

1.1 Site operator / permit holder

1.1.1 The site which is the subject of this environmental management system (EMS) is operated by Wellskye Limited.

1.1.2 The site is used as an authorised treatment facility for the dismantling and storage of end-of-life vehicles and parts.

1.1.3 The site is approximately 77,400 square metres in size. This EMS accompanies an application for a bespoke permit to legitimise the use of the site.

1.1.4 This EMS will form part of the Environmental Permit for this site. It is also to be used to give instructions to staff specifying how the site shall be managed and operated.

1.1.5 The site is situated at the following address:

Blyth Road Contact: David Bradley
Carlton Forest Tel: 07712 563954
Worksop
S81 0TP

1.1.6 SJW Enviro Consulting Ltd has been employed as consultants for Wellskye Limited to prepare an EMS for this facility. Contact details are as follows:

Address: SJW Enviro Consulting Ltd Tel: 07471 910102
 8 Meadow Bank
 Holmfirth
 West Yorkshire
 HD9 1QS

Contact: Simon Walker E-mail: simon@sjwenviroconsulting.co.uk

1.2 Company environment policy

1.2.1 Wellskye Ltd is committed to achieving high performance across the whole range of its activities. Compliance with all relevant environmental legislation is a core requirement of this policy.

1.2.2 The company will pursue continual improvement in performance and management, with the objective of protecting and enhancing the environment and preventing pollution.

1.2.3 Company policies and procedures will be subject to frequent review and all staff at all levels will receive compliance training, updated at regular intervals.

- 1.2.4 The company will actively promote waste recycling and recovery, seeking to extend the range of material recycled with the objective of replacing the use of non-sustainable natural resources where possible.
- 1.2.5 Environmental performance will be given equal priority with all other business objectives and all staff will be made aware of the adherence to this Environmental Policy is the responsibility of all employees.

1.3 Permit area

- 1.3.1 The site is located off Blyth Road, Carlton Forest, Worksop approximately 2.8 kilometres to the northeast of Worksop town centre, as shown on the attached map numbered WL/BLY/01, served at OS map reference SK 60021 82051. The immediate surrounding areas is mainly agricultural land with some industrial premises to the north and east. The site is bounded to the north by an area of restored landfill, possibly a former landfill site. The area which is subject to this EMS is outlined in green on drawing no. WL/BLY/02. All references to ‘the site’ in this document shall mean this area.

1.4 Hydrology and Hydrogeology

- 1.4.1 Flood maps indicate that the site is within flood zone 1. Land and property within flood zone 1 has a low probability of flooding.
- 1.4.2 The Environment Agency groundwater vulnerability map shows that the site is within an area of high to medium-high groundwater vulnerability. The site is not within a drinking water safeguard zone.
- 1.4.3 The site is located within a Nitrate Vulnerable Zone. No nitrate is produced or used on the site.
- 1.4.4 The British Geological Survey maps for the site indicate that there are no boreholes within 500 metres of the site that are used for drinking water..

1.5 Ecological receptors

- 1.5.1 There are high priority habitat inventory for deciduous woodland and high priority biodiversity areas around the site.
- 1.5.2 The location of these ecological receptors is shown in the plan WL/BLY/04 in Appendix 1 with the site marked as a blue cross and mitigation measures to avoid damage to the woodland is given in the environmental risk assessment associated with this permit.

1.6 Waste management operations

- 1.6.1 A waste permit is required for the waste management operations at the site. This EMS and other associated documents are part of an application for a bespoke permit which will legitimise the storage and depollution of end-of-life vehicles and their associated parts.
- 1.6.2 Waste processes carried out on this site include the following:

Specified waste management operations include waste recovery operations listed in Parts II and III of Schedule 4 of the Environmental Permitting Regulations (England and Wales) 2010. They are listed in summary below:

R4: Recycling/reclamation of metals and metal compounds

R5: Recycling/reclamation of other inorganic materials

R13: Storage of wastes pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced).

D15: Storage of wastes pending any of the operations numbered D1 to D14 (excluding temporary storage, pending collection, on the site where it is produced).

1.7 Hours of operation

1.7.1 Site operations will only take place during the hours agreed with the Local Planning Authority.

Waste Delivery and Process Activities:

Monday to Friday 0800 – 1700 hrs

No operations will take place on Saturdays, Sundays or Bank Holidays or outside the above hours without written agreement from the Local Planning Authority and the Environment Agency.

1.7.2 Floodlights are available for use if permitted operations or emergency procedures are carried out after official lighting up times. Mobile floodlights will be made available if additional lighting is required.

1.8 Waste types and quantities

1.8.1 The site accepts end-of-life vehicles and their constituent parts only.

1.8.2 The site is permitted to accept the following list of waste types, being of the relevant codes and descriptions from the EWC Waste Classification. Codes followed by an * are hazardous waste.

16 WASTES NOT OTHERWISE SPECIFIED IN THE LIST

16 01 end-of-life vehicles from different means of transport [including off-road machinery] and wastes from dismantling of end-of-life vehicles and vehicle maintenance (except 13,14, 16 06 and 16 08)

16 01 03 end-of-life tyres

16 01 04* end-of-life vehicles

16 01 06 end-of-life vehicles (containing neither liquids nor other hazardous components)

16 01 21* hazardous components (other than those mentioned in 16 01 07 to
16 01 11 and 16 01 13 and 16 01 14)

16 01 22 components not otherwise specified

16 06 batteries and accumulators

16 06 01* lead batteries

16 06 05 other batteries and accumulators

- 1.8.3 The total maximum amount of end-of-life vehicles and their constituent parts accepted at the site shall not exceed 75,000 tonnes per annum
- 1.8.4 The maximum amount of waste stored on site at any one time shall not exceed 10,000 tonnes.
- 1.8.5 No more than 10 tonnes of hazardous waste will be stored on site at any one time for disposal.
- 1.8.6 No more than 50 tonnes of intact waste vehicle tyres will be stored on site at any one time.
- 1.8.7 If the maximum storage capacity of the site is reached then no further waste will be accepted until waste can be processed or removed from site and taken to a suitably authorised facility.

1.9 Staffing and management

- 1.9.1 The site will be open for the acceptance of waste or for other essential operations during the hours listed in Section 1.4 above.

1.10 Health and safety

- 1.10.1 All operations on site will be carried out in accordance with the relevant requirements of the Health and Safety at Work Act 1974.

1.11 Fit and proper persons

- 1.11.1 The designated technically competent manager for the site is Richard Martin. Richard has technical competence by virtue of Environment Agency assessment. Proof of this assessment and a continuing competency certificate are attached in Appendix 2.
- 1.11.2 There will be a training programme for all staff involved in site operations to ensure sufficient suitably trained persons are available on site to ensure compliance with the permit. Personnel training records will be maintained and available for inspection in the site office.

2.0 SITE ENGINEERING AND INFRASTRUCTURE

2.1 Access and parking

- 2.1.1 The access to the site office is off Blyth Road.

2.1.2 There is off road parking for site staff, visitors and customers to the east of the permitted area outside the entrance gate as shown on the attached plans.

2.2 Notice board and signs

2.2.1 A noticeboard is located on the fence adjacent to the site entrance and displays the following information:

- The site name and address
- The name of the permit holder and operator
- The Environmental permit number
- The Environment Agency contact details
- Operators 'out of hours' emergency number

2.2.2 Additional signs will be displayed around the site for operational and health and safety purposes. All staff and visitors will be required to comply with the requirements of all signs whilst on site.

2.3 Site security

2.3.1 There is a security gates at the entrance to the site which consists of a minimum 2.1 metre high metal paling barrier topped with spikes. The security gate is locked at all times when the site is closed.

2.3.2 The site is surrounded by a minimum of a 2.1 metre high fencing made up of metal paling topped with spikes.

2.3.3 There are CCTV cameras covering the entire site and within the buildings. These cameras are monitored remotely outside operational hours and staff and management are on call to attend the site 24 hours a day.

2.4 Site office

2.4.1 The site office is located as shown on Drawing No. WL/BLY/03. A copy of the waste permit and management documents will be held on site in the site office. Welfare facilities are provided for site staff.

2.4.2 The following documentation will be retained on site:

- Environmental waste permit
- Management system documents
- Site diary
- Environment Agency inspection forms
- In-house inspection and recording forms
- Hazardous waste consignment notes
- Waste delivery tickets
- Accident management plan
- Accident book

2.5 Measurement of waste inputs

2.5.1 No incoming and outgoing loads are weighed.

2.6 Wheel cleaning facilities

2.6.1 There is no facility for wheel cleaning on this site. The entire area of the site is fully surfaced with concrete and drained to an interceptor. There is also a significant distance to the public highway from the operational areas of the site and it is felt unnecessary to provide wheel cleaning facilities.

2.7 Fuel Storage

2.7.1 Fuel and other liquids removed from vehicles are stored as shown in Drawing No. TMM/03 in Appendix 1. The fuel tanks are under cover and are contained within bunds capable of containing a minimum of 110% of the volume of the tank or within double skinned tanks.

2.7.2 All storage tanks and bunding are protected from damage and all associated pipework, vent pipes, filling points, drip trays, valves, pumps, hoses and sight glasses are located within the bund.

2.8 Waste Quarantine area

2.8.1 An area for the storage of rejected waste is provided on site for the deposit of rejected waste that cannot be removed from the site immediately. The location of this quarantine area is shown on Drawing No. WL/BLY/03

2.9 Drainage

2.9.1 The whole of the permitted area of the site is surfaced and falls to an interceptor, the location of which is shown on drawing WL/BLY/03 in Appendix 1.

2.10 Surfacing

2.10.1 All surface area covered by this permit, both inside and outside the buildings is covered with an impermeable pavement and bunded to avoid run-off to the surrounding ground.

2.11 Vehicles, plant and equipment

2.11.1 The site uses equipment to move vehicles around, there is also equipment associated with the depollution and baling of vehicles. Additional equipment may be installed as required.

2.11.2 Vehicles are crushed using a baler located as shown on the attached plans. Baled vehicles are stored adjacent to the baler prior to removal from site.

3.0 SITE OPERATIONS

3.1 Preliminary procedures

3.1.1 Guidance will be given by the site management (operator and permit holder) to all employees, sub-contractors, other waste carriers and customers regarding the waste types which are acceptable at the site. Carrier registration details will be taken for any new haulage operators bringing waste to the site and the details will be periodically checked via the Environment Agency's website to ensure that they are still registered.

3.2 Checking in and inspecting loads

3.2.1 On arrival at the site the driver will report to the site office. The load will be visually inspected to ensure that the composition of the waste complies with the documentation and that it is in a satisfactory condition.

3.2.2 Operators arriving at site without a valid waste carriers registration will not be allowed to deposit waste.

3.2.3 If unsuitable waste is discovered before deposit the load will not be unloaded and will be rejected by the operator and returned to the producer. In cases where the unauthorised waste is likely to lead to a breach of permit conditions or where the rejected waste is thought to be hazardous the Environment Agency will be contacted.

3.2.4 When accepted the driver will be directed to the appropriate area for unloading.

3.3 Waste deposit, manual handling and storage

3.3.1 If accepted at the site vehicles will be unloaded into the designated areas for un-depolluted end-of-life vehicles, depolluted end-of-life vehicles and vehicle parts.

3.3.2 Loads are inspected when they are deposited to ensure that they comply with the terms of the site permit.

3.3.3 Un-depolluted end-of-life vehicles arriving at the site will be stored on a concreted area with sealed drainage system.

3.3.4 All staff who work on the site shall be made aware of the acceptable categories of waste allowed to be deposited. Site staff shall be responsible for inspecting each load. To ensure compliance with this, periodic spot checks shall be made by the site manager.

3.3.5 Persistent non-compliance with the terms of the site permit by a contractor may result in the contractor being banned from the site for a specified length of time to be determined by site management.

3.3.6 Rejected wastes not immediately returned to the customers will be deposited in the quarantine area and will be recorded in the site diary.

- 3.3.7 In the unlikely event of any non-permitted hazardous waste being found in the loads, arrangements for its removal from site shall be made as a matter of urgency by means of a specialist contractor operating to the requirements of the relevant legislation. In such cases the Environment Agency will be informed of the nature and quantity of the waste involved and the date and time it was noticed.
- 3.3.8 Whilst on site such non-compliant hazardous waste shall be handled in accordance with site procedures and the material shall be placed within the quarantine area if possible.
- 3.3.9 No material will remain within the quarantine area for longer than seven days.

3.4 End of life vehicles

- 3.4.1 Vehicles arrive at the site as end-of-life awaiting depollution or have already been depolluted. All vehicles awaiting depollution are stored on a concreted surface with a sealed drainage system.
- 3.4.2 Depollution of vehicles takes place in accordance with Environment Agency guidelines and the End-Of-Life Vehicles Regulations 2003 (as amended) and the End-Of-Life Vehicles (Producer Responsibility) Regulations 2005 (as amended).
- 3.4.3 A dedicated depollution bay is located as shown on Drawing No. WL/BLY/03.
- 3.4.4 Vehicle shells are baled on site with the bales being stored adjacent to the baler prior to their removal from site.
- 3.4.5 Batteries removed from end-of-life vehicles are stored in leak proof containers within the depollution building.
- 3.4.6 F-gas removed from vehicle air conditioning systems is stored in dedicated containers within the building prior to removal.
- 3.4.7 Tyres are stored in the external yard area as shown on Drawing No. WL/BLY/03 prior to removal from site.
- 3.4.8 Spare parts removed from depolluted vehicles are stored on racking within the main storage building where they are listed on auction sites for re-sale.

3.5 Waste removal and export

- 3.5.1 Fully depolluted and baled end-of-life vehicles are removed from site by a third-party haulier and taken to various permitted scrap metal facilities for further processing.
- 3.5.2 Tyres removed from end-of-life vehicles are removed as and when required and taken to permitted facilities for further treatment.
- 3.5.3 Engines removed from vehicles are stored within the main storage building on site and sold from there.

- 3.5.4 Batteries removed from vehicles are stored in dedicated battery boxes undercover on site and removed to permitted facilities in the local area.
- 3.5.5 Liquids are periodically removed by a local contractor and taken to a suitably permitted facility for disposal or recovery.
- 3.5.6 F-gas containers are removed to a local facility for disposal or recovery.

3.6 Record keeping

- 3.6.1 The details below will be recorded on a combination of the record keeping forms, invoices, weighbridge tickets, the site diary and controlled waste transfer notes when required. The records will be kept in paper or electronic format and be available in the site office for inspection upon request.
- 3.6.2 The following details will be recorded for every load deposited at the site:
 - The date and time of delivery.
 - The name and address of the waste producer.
 - The type and quantity of waste including EWC code.
 - The carriers name and address.
 - Drivers name, signature and vehicle registration number.
- 3.6.3 The following details will be recorded for all deposits of non-conforming waste at the site and will be forwarded to the Environment Agency where required:
 - Date and time of deposit.
 - A description of the waste including EWC code.
 - The quantity of waste.
 - Name, address and telephone number of the waste producer.
 - The carriers name and vehicle registration number.
 - The reason for the rejection of the waste and the action taken.
- 3.6.4 The following details will be recorded for every load of waste leaving the site:
 - The date and time of removal.
 - The type and quantity of waste including EWC codes.
 - The destination waste management site or exempt facility.
 - The name and registration number of the carrier or employee removing the waste.
- 3.6.5 A summary of the waste types and quantities deposited and removed from the site will be provided to the Environment Agency at intervals specified by the environmental permit for the site in a form approved by the Agency.
- 3.6.6 The outcome of all inspections of waste types, yard areas, storage tanks, bunds, drainage channels etc. will be recorded and detailed comments will be entered into the site diary including action taken or proposed.
- 3.6.7 Visitors to the site will sign the visitors book upon arrival and exit stating the purpose of their visit and whom they represent.

3.7 Chemical waste appropriate measures

- 3.7.1 The site is permitted to accept a range of hazardous or chemical waste and consequently must comply with the technical guidance for chemical wastes ‘Chemical Waste Appropriate Measures for permitted facilities’.
- 3.7.2 Appropriate measures for treatment of chemical wastes are not relevant for this site as the only activities involve storage and transfer of chemical waste. There is no treatment of any chemical waste on site.
- 3.7.3 Wellskye Ltd. can confirm that appropriate measures are in place in accordance with the guidance as follows:

General management appropriate provisions

- 3.7.4 This written management system and other documents associated with the site permit, for example the fire prevention plan and site condition report cover the relevant general management appropriate measures.
- 3.7.5 Staff competency is addressed in this document and the technically competent manager regularly attends site. Additional training is given to site staff to ensure compliance with all the associated management plans.
- 3.7.6 A comprehensive accident management plan has been put in place by the operators and a copy of the document is available for inspection in the site office.
- 3.7.7 Within the general management appropriate measures there is the requirement to segregate waste and substances by their hazardous properties. All waste streams are segregated as detailed in the fire prevention plan. Storage of chemical waste is within the buildings on site as required by paragraph 2.4 relating to accident prevention measures.
- 3.7.8 Fire prevention is addressed in the fire prevention plan associated with the site permit.
- 3.7.9 While this site does treat some waste streams it does not treat chemical waste and therefore the section on treatment sites and plant decommissioning do not apply.

Waste pre-acceptance, acceptance and tracking appropriate measures

- 3.7.10 Details of pre-acceptance checks to be carried out are shown in section 3.1 above.
- 3.7.11 All pre-acceptance checks are carried out by the technically competent manager or site manager. All checks are in accordance with Section 3.1 Waste pre-acceptance detailed in the guidance.
- 3.7.12 Details of waste acceptance and waste deposit, manual handling and storage are shown in section 3.2 and 3.3 above.

- 3.7.13 The site does not have a weighbridge. Quantities of hazardous or chemical waste accepted at the site are not weighed. Calculation of weights for Environment Agency waste returns is based on volume.
- 3.7.14 The site does not accept bulk loads of chemical waste and consequently paragraphs 24 – 26 of the guidance under waste pre-acceptance, acceptance and tracking appropriate measures are not relevant.
- 3.7.15 Sampling and testing facilities will be sourced off site should they be required.
- 3.7.16 The sites waste tracking is a computer-based programme that can be interrogated to provide appropriate details of each load of chemical containing waste accepted from each premises. The system can identify where each load is stored, how much material is on site and how long each load has been stored. This can also be cross-referenced with the pre-acceptance audit details.

Waste storage, segregation and handling appropriate measures

- 3.7.17 Details of waste deposit, manual handling and storage are shown in section 3.3 above.
- 3.7.18 The section in the guidance relating to transfers of waste into and from tankers is not relevant as the site does not accept tankered waste.
- 3.7.19 The operators agree to store, segregate and handle waste chemicals in accordance with the document No 4. Waste storage, segregation and handling appropriate measures of Chemical Waste: appropriate measures for permitted facilities.

Waste treatment appropriate measures

- 3.7.20 This section is not relevant to this facility as it does not treat chemical waste.

Emissions control appropriate measures

- 3.8.21 The site only accepts small quantities of chemical waste as part of end-of-life vehicles. After depollution of the vehicles there is no further handling or treatment of this waste stream. As a consequence, it is not anticipated that there will be any point source or fugitive emissions to air which means that this section of the guidance does not apply to this site.
- 3.7.22 The section relating to emissions of noise and vibration is dealt with in section 4.8 below.
- 3.7.23 The area of the site where vehicles are depolluted and chemical waste stored is fully bunded so emissions to land, water or sewer are unlikely and the only emissions to water would be in the event of a fire on site. Details on the containment of fire water are given in the fire prevention plan.

Emissions monitoring and limits appropriate measures

- 3.7.24 Emissions to air or water are unlikely (see 3.7.21 – 3.7.23 above) and therefore this section is not relevant to this site.

Process efficiency appropriate measures

3.7.25 This site is not an installation and therefore this section does not apply.

3.8 End of life vehicles appropriate measures

3.8.1 The site is permitted to accept end of life vehicles and consequently must comply with the technical guidance for this waste stream 'End Of Life Vehicles Appropriate Measures for permitted facilities'.

3.8.2 Wellskye Ltd. can confirm that appropriate measures are in place in accordance with the guidance as follows:

General management appropriate provisions

3.8.3 This written management system and other documents associated with the site permit, for example the fire prevention plan cover the relevant general management appropriate measures.

3.8.4 Staff competency is addressed in this document and the technically competent manager is on site for the appropriate amount of time. Additional training is given to site staff to ensure compliance with all the associated management plans.

3.8.5 A comprehensive accident management plan has been put in place by the operators and a copy of the document is available for inspection in the site office. Site staff are aware of their roles and responsibilities and regular refresher training takes place. The site manager is responsible for co-ordinating accident response and follow up.

3.8.6 A fire prevention plan has been created for the site, a copy of which is held in the site office, and it also forms part of the site permit.

3.8.7 Segregating end-of-life vehicles and their components is addressed in this document and the fire prevention plan as is the prevention of accidental emissions.

3.8.8 Site security is addressed in section 2.3 above.

3.8.9 Accurate records of accidents and incidents are maintained on site by the site manager in a combination of daily and weekly reports and the site diary.

3.8.10 Contingency plans and procedures are well established to ensure continued compliance with the site permit and the guidance within the appropriate measures.

3.8.11 Should Wellskye decide to close the facility all vehicles would be removed to other facilities as would all plant and equipment. The interceptor would also be emptied. It would not be necessary to demolish the buildings on site.

ELV (or components) pre-acceptance, acceptance and tracking

3.8.12 Pre-acceptance is dealt with in section 2.1 above.

- 3.8.13 Acceptance is dealt with in Section 2.2 above.
- 3.8.14 All vehicles are fully depolluted prior to being baled.
- 3.8.15 A quarantine area has been identified on this site and its location is shown in the drawings in the fire prevention plan.

ELV (or components) storage

- 3.8.16 All storage of end-of-life vehicles, both un-depolluted and depolluted, and their component parts is in compliance with section 4 of the appropriate measures.

ELV (or components) treatment

- 3.8.18 Depollution of end-of-life vehicles is undertaken in line with relevant legislation and the appropriate measures.
- 3.8.18 Depollution of end-of-life vehicles takes place with a building using modern depollution equipment designed to remove all fluids and other items. Air bags are deployed using an air bag deployment tool. All batteries are removed during the depollution process.
- 3.8.19 Staff are trained in the depollution of electric vehicles. Batteries from these vehicles are stored separately.

Emissions control

- 3.8.20 Depollution of end-of-life vehicles takes place within a building.
- 3.8.21 The depollution area is fully surfaced, drained and bunded which will stop any releases to land and water.
- 3.8.22 It is not anticipated that there will be any point source or fugitive releases to air in the form of odour or dust. The control of noise, odour, litter and dust is detailed in section 4 below.

Waste minimisation, recovery and disposal

- 3.8.23 Every effort is made to re-use as much of every end-of-life vehicle as possible. Very little of each vehicle becomes waste as even the baled shells are sent for recycling.

3.9 Non-hazardous and inert waste appropriate measures

- 3.9.1 The site is permitted to accept non-hazardous waste and consequently must comply with the technical guidance for this waste stream 'Non-Hazardous and Inert Waste Appropriate Measures for permitted facilities'.
- 3.8.2 Wellsky Ltd. can confirm that they agree with the appropriate measures for non-hazardous and inert wastes other than the section relating to process efficiency which is not relevant to this site.

4.0 ENVIRONMENTAL CONTROL, MONITORING AND REPORTING

4.1 Breakdowns and spillages

- 4.1.1 In the event of a breakdown of plant or equipment an alternative will be brought onto site until it is repaired. If an alternative machine cannot be used then no further waste will be accepted until suitable plant is obtained. Minor repairs on plant and machinery will be carried out on site with absorbents used to clear oil or fuel spillages. All other operations on site will continue as normal.
- 4.1.2 All internal and external site surfaces will be inspected daily when the site is in operation. Debris will be swept as required and placed in a container for disposal.
- 4.1.3 Any spillages of fuel will be cleared immediately by depositing sand or absorbents on the affected area. The sand or adsorbents will be placed in a container to be taken to a suitably authorised site for disposal. All spillages of waste on the yard area and any windblown litter will be cleared by the end of the working day on which they occur. Spillage clearance procedures are detailed in Section 5.
- 4.1.4 All wastes liable to give rise to contamination will be removed from the site if the site is not secure or if operations cease or are temporarily suspended.

4.2 Site inspections and maintenance

- 4.2.1 The inspections for maintenance or housekeeping will be completed by a person who is familiar with the requirements of this management system and environmental permit for the site. All details of defects, problems and repairs carried out will be recorded in the site diary on the day that each event occurs. Detailed comments may also be recorded. All repairs will be carried out within five working days unless otherwise agreed with the Environment Agency.
- 4.2.2 All repairs to site security will be made within five working days of the discovery of the damage and the site will be made secure until the repair has been effected.
- 4.2.3 Any major defects found during the daily site inspection which are likely to lead to a breach of permit conditions will be repaired by the end of the working day in which they were found where possible. If a repair is not possible by the end of the working day the Environment Agency will be contacted to agree a suitable timescale for the repair.
- 4.2.4 All defects and problems likely to give rise to pollution will be recorded in the site diary with repairs or solutions being carried out as soon as is practicable.

- 4.2.5 A programme of planned maintenance will be followed and ensuring manufacturers recommendations for inspection and maintenance are carried out. Essential spares for plant maintenance will be kept on site.
- 4.2.6 Waste processing areas, storage areas, concrete hardstanding, buildings, kerbs and bunding will undergo weekly visual checks for wear and tear or physical damage.
- 4.2.7 All drainage systems will be inspected at twice weekly intervals to ensure that they are functioning effectively. Any silt traps will be inspected and emptied when necessary. Oil/water mixtures collected in the underground tank will be removed as required.

4.3 Monitoring and control of debris and site residues

- 4.3.1 Vehicles will be visually inspected before exit to check that loads are secure and that no debris is carried out on the wheels or body of the vehicle to ensure that they comply with the requirements of the Duty of Care. Visual inspections of the site are carried out daily and staff will report any problems with debris on the site surfaces immediately to the site manager.
- 4.3.2 The deposit of materials on the public highway will be treated as an emergency and will be cleared immediately by the operator.

4.4 Monitoring and control of dust

- 4.4.1 The site does not accept dusty wastes but it does, however, have a surface area that could potentially dry out and become dusty.
- 4.4.2 Should a dust problem develop, or a complaint be received from members of the public or the Environment Agency then immediate action will be taken to identify the source. This includes investigating other potential sources outside the permitted area of the site.
- 4.4.3 If a dust issue is identified within the site, then action will be taken to deal with the problem immediately. Dusty areas will be dampened down to prevent dust from becoming airborne and concrete areas will be swept clean.

4.5 Monitoring and control of odour

- 4.5.1 The site does not accept waste material that could cause odours.
- 4.5.2 Site operatives and site management remain vigilant for odours resulting from waste management operations.
- 4.5.3 Should an odour problem develop, or a complaint be received from members of the public or the Environment Agency then immediate action will be taken to identify the source. This includes investigating other potential sources outside the permitted area of the site.
- 4.5.4 If an odour issue is identified within the site, then action will be taken to deal with the problem immediately. Suspected waste will be removed from the site

and an investigation into waste acceptance procedures and waste storage times undertaken.

4.6 Monitoring and control of litter

- 4.6.1 The site does not accept waste materials that could become windblown other than in exceptional weather conditions.
- 4.6.2 On-site training for site operatives include good housekeeping practices and any loose waste that does escape the confines of the vehicles, buildings or external waste piles is cleared up at the end of the working day.
- 4.6.3 A daily check of the site and the site boundaries is carried out as part of the site managers daily inspection and is recorded in the site diary. Checks off site in the vicinity are carried out following periods of adverse weather conditions where there is a possibility of litter escape from site or in the event of a complaint. If it is determined that action is required site staff will be despatched to clean the affected area.

4.7 Monitoring and control of pests, birds and other scavengers

- 4.7.1 The site will be inspected periodically for the presence of vermin and the results of the inspection noted in the site diary or site inspection form. If the presence of vermin is detected a pest control contractor will be contacted immediately to provide appropriate remedies. The nature of the material accepted and the operations at the site do not lend themselves to pest infestation.

4.8 Monitoring and control of noise

- 4.8.1 Noise levels shall be controlled by using efficient silencers on all on-site plant and machinery. A regular and effective plant maintenance programme shall ensure that all noise reduction measures continue to operate effectively.
- 4.8.2 Any incidence of noise nuisance or complaints shall be investigated, and where applicable, corrective mitigating action taken. All action will be recorded in the site diary and the Environment Agency informed if necessary.

4.9 Environmental monitoring and reporting

- 4.9.1 No surface water or groundwater monitoring is required at this time.
- 4.9.2 Weather conditions will be logged in the site diary if they are likely to lead to a breach of permit conditions.
- 4.9.3 All complaints received, and action taken, in respect of any complaints will be recorded in the site diary.
- 4.9.4 The site diary and all associated monitoring form will be available for inspection in the site office at all times.

4.10 Monitoring of sewer discharges

4.10.1 There are no sewer discharges associated with the waste management activities on this site.

4.11 Complaints

4.11.1 All complaints will be registered, together with details of the complainant including name and contact details and investigated within 24 hours of receipt. Details of the investigation and any measures taken as a result will also be recorded on the complaints form attached in Appendix 4.

4.12 Climate change provisions

4.12.1 Wellskye Ltd are aware that climate change is a significant issue which has the potential to impact many areas of the day-to-day activities of the business.

4.12.2 A climate change risk assessment has been prepared, based on Environment Agency guidance updated on May 17th 2023, and is included in this document at Appendix 3.

4.12.3 The main areas of concern identified by the climate change risk assessment relate to increased summer temperatures and the impact on the site of more frequent storms.

4.12.4 Mitigation measures are laid out within the climate change risk assessment in Appendix 3 of this document.

5.0 EMERGENCY PROCEDURES

5.1 General

5.1.1 In addition to obligations imposed by RIDDOR '95 (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995) the operator will notify the Environment Agency of any serious injuries to employees, other site users or members of the public arising as a result of operations on site. Minor injuries such as cuts and bruises will be recorded in the accident book on site. Separate procedures will be used for different types of emergencies. An emergency at the site is defined by site management as follows:

‘Any incident likely to result in harm to human health or pollution of the environment or serious breach of permit conditions and serious detriment to the amenities of the locality.’

5.1.2 For all emergency situations the deposit of any further waste will be suspended where necessary to allow action to be taken safely. If necessary, staff and other users of the site will be evacuated to an area which is a safe distance away from the hazards. Staff handling the emergency will be provided with and trained to use the necessary PPE unless the manager instructs that the hazard is too severe and outside help is needed from the emergency services or specialist waste contractors.

5.2 Fire

- 5.2.1 No waste will be burned on site. Any fire on site will be treated as an emergency.
- 5.2.2 Procedures for dealing with a fire at the site are detailed in the Fire Prevention Plan – Version 1.0 April 2024 associated with this permit.

5.3 Spillages

- 5.3.1 All fuel and chemical stores on site are banded to contain any leaks. If any spills occur a spill containment kit (absorbent pads, booms or granules) will be used to prevent further spillage and the contaminated absorbents placed in a container for disposal at a suitably permitted landfill site.

5.4 Adverse reactions

- 5.4.1 No wastes are accepted which will react to present such a hazard.

5.5 Poor visibility

- 5.5.1 The site will not operate in conditions of poor visibility such as dense fog to reduce the risk of vehicle collision or other accident.

5.6 Operational Failure

- 5.6.1 The manager will be contacted in the event of any operational failure such as the breakdown of plant, systems or equipment and will decide whether operations are to continue or be suspended prior to corrective action being taken. Operational failures which result in the closure of the site will be recorded in the site diary.

5.7 Overtaken vehicle

- 5.7.1 If a vehicle is overturned on the site or near the site entrance then no further waste will be accepted until the vehicle is righted and any spillages have been cleared as described in Section 5.3.

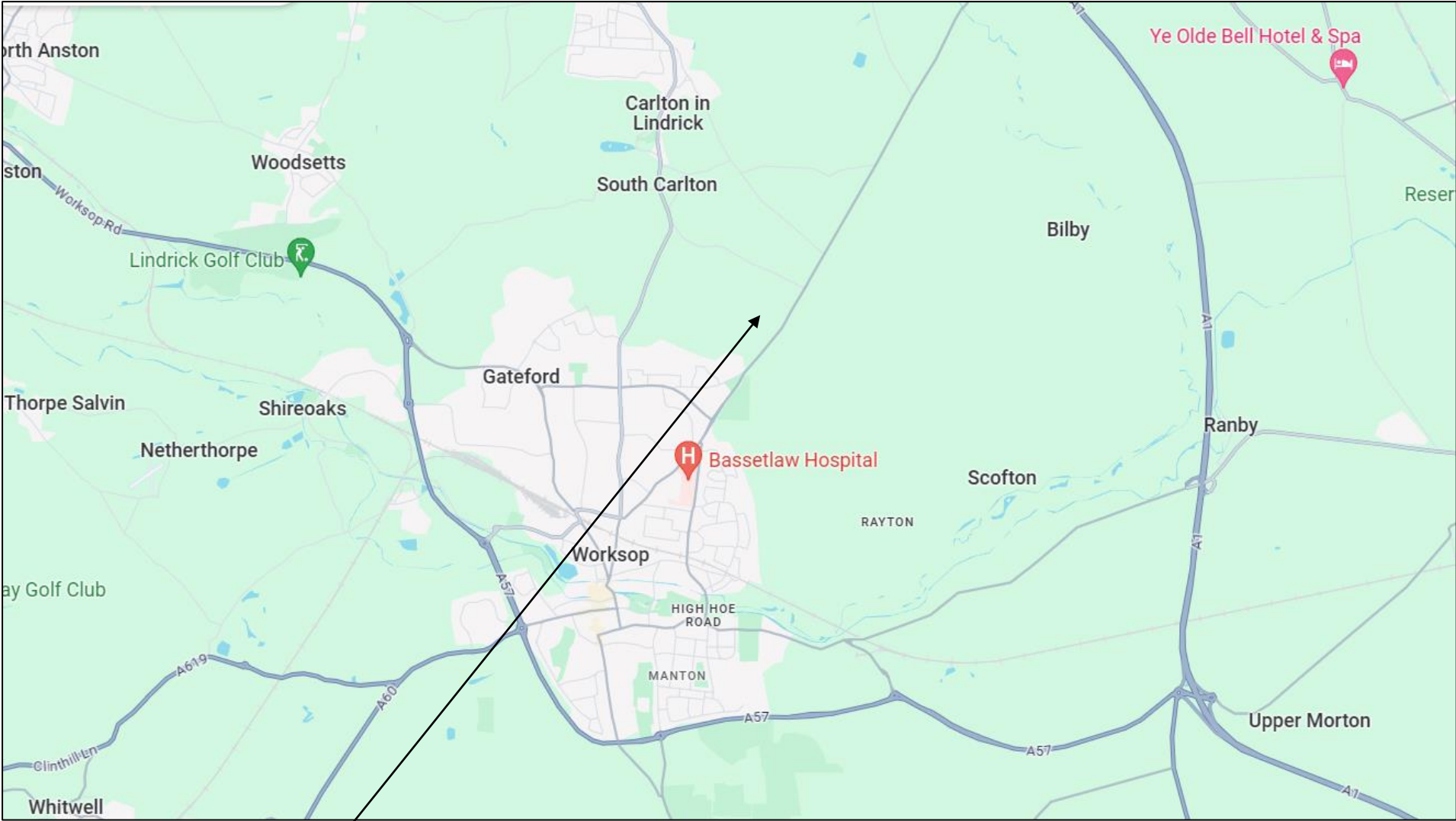
6.0 CONTINUAL IMPROVEMENT

6.1 Review

- 6.1.1 Wellskye Ltd are dedicated to continually improving site operations through investment and modification in staff and infrastructure. This Environment Management System is due for review before the end of April each year. The next review is to be carried out prior to 30th April 2025. Any amendments made to this plan will be sent to the Environment Agency for their consideration and incorporation into the environmental permit.

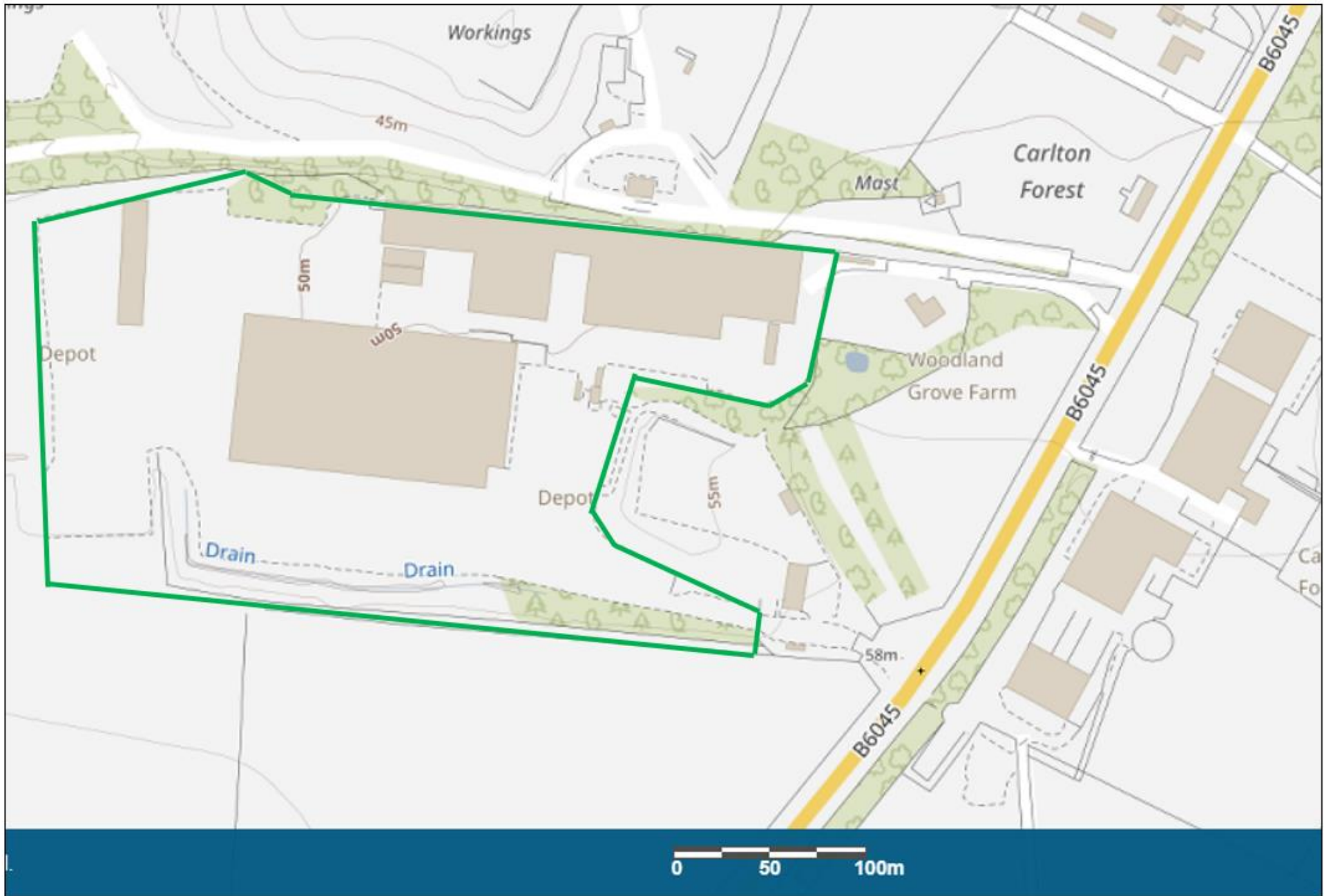
APPENDIX 1
DRAWINGS

Drawing No. – WL/BLY/01 Site location map

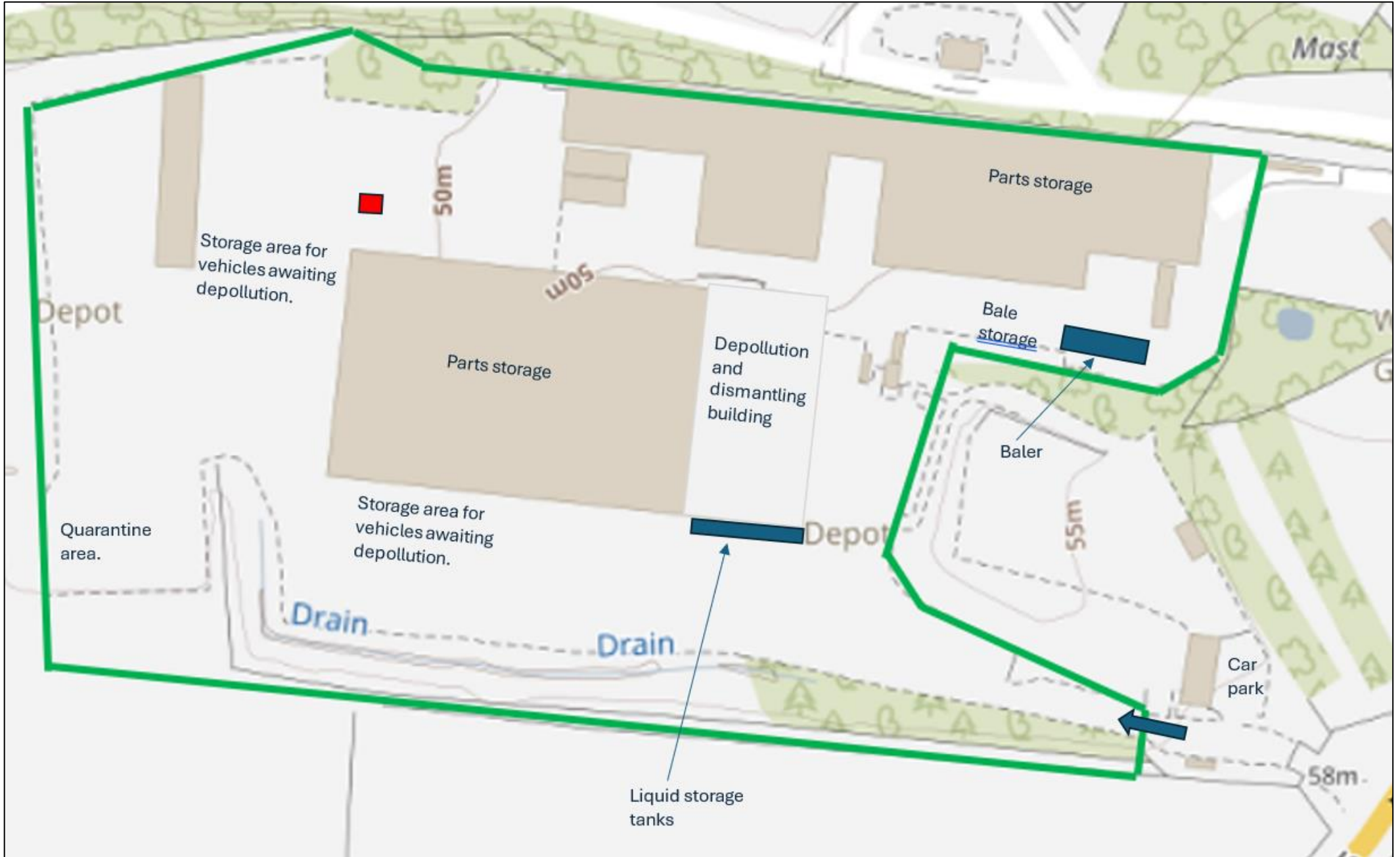


Wellskye Ltd., Blyth Road, Worksop

Drawing No. – WL/BLY/02 Permit boundary plan



Drawing No. – WL/BLY/03 Site layout plan

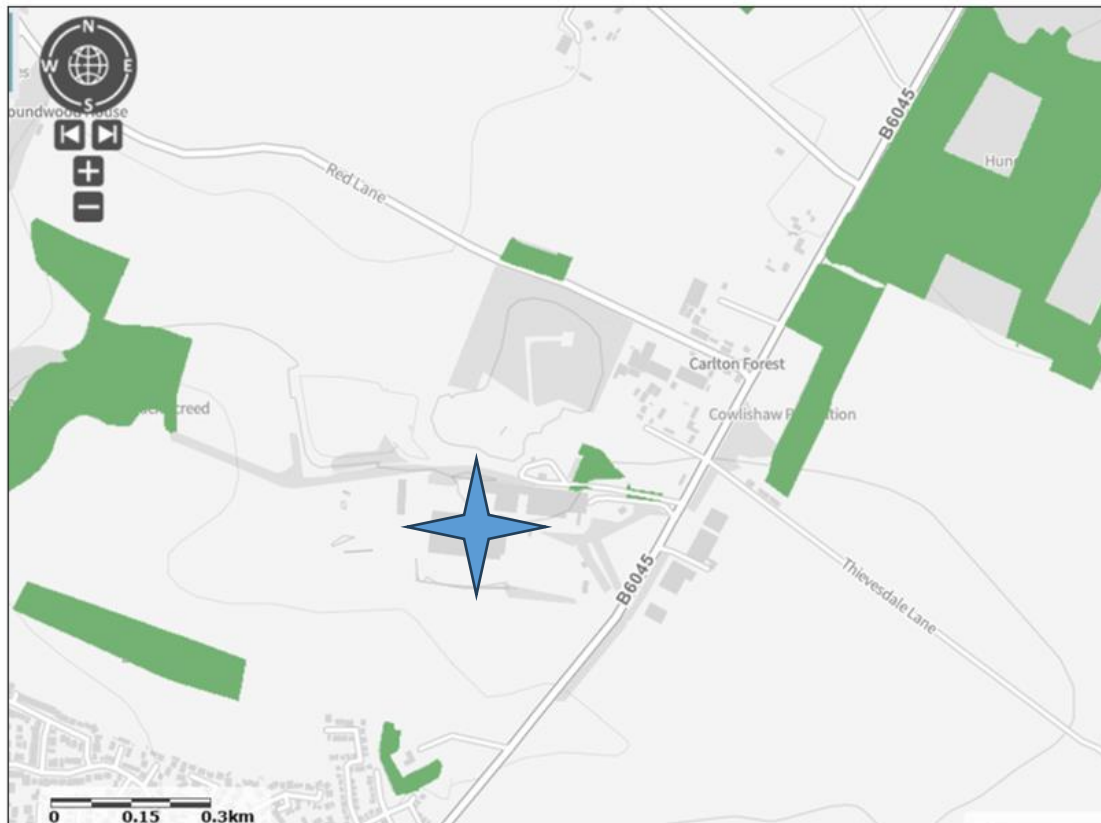


Drawing No. – WL/BLY/04 Ecological receptors

High priority biodiversity areas



Priority habitat inventory – deciduous woodlands



APPENDIX 2
TECHNICAL COMPETENCE CERTIFICATES

creating a better place



Mr Richard Martin
Doncaster Motor Spares Ltd
Askern road
Toll Bar
Doncaster
DN5 0QY

Our ref: EAWML/65510/004

Your ref:

Date: 06 October 2006

Successful Demonstration of Technical Competence for Doncaster Motor Spares, Doncaster Road, Conisbrough, Doncaster, DN12 3AS.

I refer to the technical competence assessments carried out on 04 October 2006.

I am pleased to confirm that you have satisfactorily demonstrated technical competence in relation to the proposed activities at the above premises and the Agency is satisfied that the management of the activities proposed in the licence application will be in the hands of a technically competent manager.

It should be noted that the Agency is required to take steps to ensure that the operation of the facility continues to be in the hands of technically competent management and therefore any major changes in the operation of the facility may mean that a further assessment will be necessary. Similarly, the Agency must be informed of any proposed changes to the technically competent management for this site as the new manager will require Agency assessment for technical competence prior to taking over.

As the technically competent person you must be in a position to control the day to day activities authorised by the licence at all times. If the Agency considers that the management of the activities has ceased to be in the hands of technically competent management for whatever reason, it may suspend or revoke the licence.

Your licence application will continue to be processed and you will be notified of the outcome in due course.

Yours sincerely

A handwritten signature in black ink, appearing to read "Kevin Lane".

**Kevin Lane
Regulatory Officer**

01709 312730

**Environment Agency
Bowbridge Close, Bradmarsh Business Park, Templeborough, Rotherham S60 1BY
Customer Services line: 08708 506 506
www.environment-agency.gov.uk**



Continuing Competence Certificate

This certificate confirms that

Richard Martin

Has met the relevant requirements of the Continuing Competence scheme for the following award(s) which will remain current for two years from 22/12/2022

ELV End-of-Life Vehicles
MRS Metal Recycling Sites

Expiry Date:
22/12/2024

Verification date: 20/12/2022

Authorised:



Professional Services Director

Learner ID: 22054

Certificate No.: 5214235

Date of Issue: 22/12/2022



CIWM Chief Executive Officer



The Chartered Institution
of Wastes Management



APPENDIX 3
CLIMATE CHANGE RISK ASSESSMENT

1. Introduction

- 1.1 This Climate Change Risk Assessment considers the potential and actual risks associated with the use of the site at Wellskye Ltd, Blyth Road, Carlton Forest, Worksop S81 0TP as an authorised treatment facility for end-of-life vehicles and their constituent parts.
- 1.2 The site is operated by Wellskye Ltd in accordance with a fully comprehensive Environment Management System (EMS) and environmental permits regulated by the Environment Agency (EA).
- 1.3 All site staff will be made aware of the contents of this risk assessment and where it is located on site.
- 1.4 All risks identified in this document will be acted upon accordingly by site management to ensure all risks can be appropriately managed and controlled.
- 1.5 This document primarily considers future risks associated with climate change. This does not aim to provide detailed health and safety risk assessments as required separately through the necessary regulation.
- 1.6 Specified waste management operations include waste disposal and waste recovery operations listed in Annex IIA and IIB of the Waste Framework Directive 2008/98/EC and are listed in summary below:
 - R4: Recycling or reclamation of metals
 - R5: Recycling or reclamation of other inorganic materials
 - R13: Storage of wastes pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced).
 - D15: Storage of wastes pending any of the operations numbered D1 to D14 (excluding temporary storage, pending collection, on the site where it is produced).

2. Climate Change Risk Assessment Model

2.1 Fundamental Considerations

- 2.1.1 Hazard or situation: A property or situation that in particular circumstances could lead to harm.
- 2.1.2 Consequences: The adverse effects or harm as a result of realising a hazard which causes the quality of human health or the environment to be impaired in the short or long term.
- 2.1.3 Risk: A combination of the probability of occurrence of a defined hazard and the magnitude of the consequences of the occurrence.

2.3 Consequences

2.3.1 The following table highlights the consequences of the hazards identified and the abbreviations for each as used in the Risk Assessment Table in Section 3

Abbreviation	Consequences
A	Minor Injury
B	Major Injury
C	Death
D	Air Pollution
E	Water Pollution
F	Pollution of Land

2.4 Effects of Consequences

2.4.1 In order to quantify the level of risk and identify the appropriate management procedures, the potential effects must be considered, as outlined in the table below:

Abbreviation	Effect of Consequences	Management Required?
S	Severe	In all cases
Mo	Moderate	In most cases
Mi	Mild	Occasionally
N	Negligible	No

2.4.2 Note 'Management' is the action required to reduce the risk of a hazard causing a problem on site. Contingency measures are procedures which are in place to reduce the consequences of a hazard.

2.5 Risk Estimation and Evaluation

2.5.1 The following table allows the likelihood of an occurrence of an identified risk to be assessed:

	Probability	Evaluation
1	Very likely	Could occur during any working day
2	Likely	Could occur regularly
3	Possible	Event possible
4	Unlikely	Event very unlikely

2.6 Risk Assessment Outcome

2.6.1 The following table shows the resultant risk of an identified hazard or potential situation. This uses the hierarchy of both probability and consequence to assess the

level of risk. The level of risk determines what level of management would be required in order to reduce the risk of occurrence and/or scale.

	S	Mo	Mi	N
1	High	High	Medium	Low
2	High	Medium	Low	Near Zero
3	Medium	Low	Near Zero	N/A
4	Low	Near Zero	N/A	N/A

- 2.6.2 Where the risk assessment outcome is high, first-level management of the risk is essential, i.e. the removal of hazard, implementation of major infrastructure/structural design measures to contain the hazard and risk and company policy changes to incorporate the management of the risk. All risk management measures must be supplemented with detailed induction training, spot training and tool-box talks to ensure all site staff and users are made fully aware of the risk and hazard, all potential consequences and necessary management and contingency procedures.
- 2.6.3 Where the risk outcome is medium, the management of the risk should be tackled by management and delegates. If removal of the hazard is not possible, management will normally be met through implementing minor structural design measures or by imposing procedures for the prevention of occurrences which will be conveyed to all site staff through the appropriate training, including any contingency measures and procedures.
- 2.6.4 Where the risk assessment outcome is low, the management of the risk can be done wholly through appropriate training to site staff including any contingency measures and procedures.
- 2.6.5 Where the risk assessment outcome is near-zero, site staff should be made aware of the possibility of an occurrence and contingency measures should be readily available to all staff should they be required.

3. Risk Assessment Table

- 4.1 The following pages contain the site-specific risk assessment for the site with the appropriate remedial actions, recommendations and comments included for each identified hazard, potential contaminant or situation.
- 4.2 All situations which identify a risk from Low to High will be incorporated into the staff and visitor training and induction schedules where appropriate and acted upon as required.

Hazard or situation	Description	Impact	Consequences	Effect	Probability	Assessment outcome	Mitigation
Increase in maximum daily summer temperatures	This may be 7 degrees higher than today with the potential to reach 40 degrees C with increased regularity.	<p>Increased material reaction and fires</p> <p>Dry vegetation prone to fires</p> <p>Expansion and stress of pipework and plant</p> <p>Increased dust generation</p> <p>Increase in odours and pests.</p>	A, B, C, D, F	S	3	Med	<p>Heat sensitive materials kept under cover.</p> <p>Suitable separation between waste piles.</p> <p>Staff vigilance.</p> <p>Regular maintenance and testing of firefighting equipment.</p> <p>Dust suppression</p> <p>Robust waste acceptance procedures.</p> <p>Rapid turnaround of material.</p> <p>Regular maintenance of all plant and equipment</p>
Increase in maximum daily winter temperatures	This could be up to 4 degrees higher than present with the potential for more extreme temperatures both hotter and colder.	<p>Increased risk of pipework and water supply freezing</p> <p>Submersible pumps in sumps unable to operate</p>	A, B, F	Mo	3	Low	<p>Insulation and the provision of trace heating for all exposed pipework.</p> <p>Regular checks on water supply and clean water storage tanks during cold weather to ensure they don't freeze</p> <p>Sumps and pumps to be checked regularly in cold weather to avoid them freezing up</p>

Storms	Storms could see an increase in frequency and intensity with increased windspeed and rainfall.	<p>Potential for damage to plant and buildings.</p> <p>Lighter material could become windblown.</p>	A, B, C, F	S	3	Med	<p>Review the design off vulnerable structures.</p> <p>Maintain building integrity.</p> <p>Lighter material stored within the buildings</p>
Sea level rise	Sea level could be up to 60cm higher than today.	Potential for increased flooding	A, B, C, E, F	N	4	N/A	The site is a considerable distance from the coast and mitigation for this eventuality is deemed unnecessary.
Drier summers	Summer could see 40% less rainfall than currently.	<p>Increased reliance on mains water for dust suppression, cleaning and fire fighting</p> <p>Increase in dust emissions.</p>	A, D, F	Mo	3	Low	<p>Minimize water usage.</p> <p>Increased collection of rainwater.</p> <p>Regular site clearance</p> <p>Use of dust suppression system.</p>
River flow	The flow in rivers could be 50% more than now at its peak and 80% less at its lowest.	<p>Watercourse flows being too high to allow discharge from the site and site drainage backing up.</p> <p>Flooding</p>	A, F	Mi	3	Near Zero	There are no water courses within 1 kilometre of this site and mitigation for this eventuality is deemed unnecessary.

Average winter rainfall increase	Winter rainfall may increase by up to 40% on today's values.	Potential for increased site surface water and flooding resulting in drainage systems and interceptors becoming overwhelmed.	A, B, E, F	Mo	3	Low	<p>Pumps to remove floodwater.</p> <p>Protection of electrical systems.</p> <p>Drainage systems inspected and maintained.</p> <p>Identification and risk assessment of equipment at greatest risk from flooding.</p>
Increase in daily extreme rainfall.	Daily rainfall could increase by up to 20% on today's levels	Potential for increased site surface water and flooding resulting in drainage systems and interceptors becoming overwhelmed.	A, B, E, F	Mo	3	Low	<p>Pumps to remove floodwater.</p> <p>Protection of electrical systems.</p> <p>Drainage systems inspected and maintained.</p> <p>Identification and risk assessment of equipment at greatest risk from flooding.</p>

APPENDIX 4
COMPLAINTS FORM

Customer Details	
Customer Name -	
Address -	
Postcode -	
Customer Contact Details -	
Tel -	
Email -	
Date -	
Complaint Ref Number -	
Complaint Details -	
Investigation Details	
Investigation carried out by -	
Position -	
Date & time investigation carried out -	
Weather conditions -	
Wind direction and speed -	
Investigation findings -	
Feedback given to Environment Agency and/or local authority -	
Date feedback given -	
Feedback given to public -	
Date feedback given -	
Review and Improve	
Improvements needed to prevent a reoccurrence -	
Proposed date for completion of the improvements -	
Actual date for completion -	
If different insert reason for delay -	
Does the dust management plan need to be updated -	
Date that the dust management plan was updated -	
Closure	
Site manager review date	
Site manager signature to confirm no further action required	