

**From:** [Lee Tyrrell](#)  
**To:** [SM-Defra-RESP-notifications \(DEFRA\)](#)  
**Cc:** [Tim Ross](#); [James Lidgett](#)  
**Subject:** FW: EPR/SP3425LX/A001 We Need More Information About Your Application - Sharp Skips, Beacon Hill Industrial Estate CRM:0371132  
**Date:** 22 September 2025 15:52:16  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image007.jpg](#)  
[Sharp Skips Part F1 Feb '25.pdf](#)  
[Sharp Skips Part B2 Feb '25 updated 3c Sept '25.pdf](#)  
[Part B2 3b Emma Sharp continuing competence scores Aug '25.pdf](#)  
[Part B2 3d EMS summary.pdf](#)  
[Part B2 3b Emma Sharp CIWM continuing competence certificate Aug '25.pdf](#)  
[SSL FPP Botany Way final Sept '25.docx](#)  
[SSL Part B2 5b SCR May '24 \(002\).doc](#)  
[Sharp Skips Part B4 Feb '25.pdf](#)  
[List of wastes.docx](#)  
[SSL Part B2 5iii\) drainage plan Sept '25.pdf](#)

Some people who received this message don't often get email from [lee@sharpskips.co.uk](mailto:lee@sharpskips.co.uk). [Learn why this is important](#)

Dear Tim

Thank you for your email of 8 September 2025.

We confirm receipt of your request and have provided the information below. All referenced documents are attached.

Regarding fees, we note the outstanding balance of £2,020 and will arrange payment in line with Part F of the application form.

Important note:

- Sharp Skips Part B4 Feb '25.pdf – confirms Annual throughput (tonnes each year) at 300,000
- SSL Part B2 5b SCR May '24 (002).doc – confirms application is for 300,000 tonnes per annum (however this document incorrectly listed 150,000 in initial application)

Please let me know if anything further is required or if we are missing anything, and I will duly pass on any outstanding items.

|                                                                                                                      |                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Please provide a copy of form Part B2 with Question 3c Finances completed.                                        | <b>Attached</b>                                                                                                                                                      |
| 2. Please confirm waste treatments to be undertaken on site – is this just mechanical <b>sorting</b> and separation. | <b>These would be (as detailed in SR2022 No4) sorting, separation, screening, baling, shredding, crushing, compaction and bulking.</b>                               |
| 3. Please provide the continued competency certificate for site TCM, or is site relying on grace period.             | <b>Attached</b>                                                                                                                                                      |
| 4. Provide a summary of your environmental management system. We have received confirmation of the ISO               | <b>Attached. We confirm that the ISO14001 will be expanded to also cover the new facility at Botany Way immediately after the issue of the environmental permit.</b> |

|                                                                                                                                                                                                                                            |                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 14001 only.                                                                                                                                                                                                                                |                                                                                                                                                |
| 5. Confirm where the site drainage from yard discharges from oil interceptor.                                                                                                                                                              | <b>The discharge will be to the foul sewer; see attached drainage plan.</b>                                                                    |
| 6. Site plan - please provide a clearer plan at a scale that clearly shows the boundary of the site in relation to surrounding features.                                                                                                   | <b>Attached</b>                                                                                                                                |
| 7. Provide a corrected Site Condition Report for the proposed annual site tonnage of 300,000 tpa. Note: Current SCR indicates site tonnage of 150,000 tpa.                                                                                 | <b>Attached</b>                                                                                                                                |
| 8. Please confirm that the disposal codes D9, D14, D15 as identified in the application form Part B4 Table 1a are required for the permit, as the application non-technical summary indicates that the site is for treatment for recovery. | <b>The D codes are required; these are as shown on the current environmental permit SR2022 No4 on which this application is closely based.</b> |
| 9. Provide a list of waste types to be received by the site. Note: Though referenced within the application this appears to not have been submitted, or confirm in which document this located.                                            | <b>Attached</b>                                                                                                                                |
| 10. Provide the Fire Prevention Plan (FPP) for the site. Note: This is referenced within the application but does not appear to have been submitted.                                                                                       | <b>This was originally enclosed with the application, see attached screenshot, however, this has also been attached again here</b>             |

Kind Regards

**Lee Tyrrell**

Associate Director of Operations & IT

All prices quoted are ex-VAT



P 01708 555 666  
E [lee@sharpskips.co.uk](mailto:lee@sharpskips.co.uk)  
**Sharp Skips**  
Unit 6 Albright Estate  
Rainham, RM13 9BU  
[sharpskips.co.uk](http://sharpskips.co.uk)





This e-mail contains information, which may be legally privileged. It is intended to be read by the addressee only. If this e-mail has been misdirected, please notify the author by replying to this e-mail. If you are not the intended recipient you must not use, disclose, distribute, copy, print or rely on this e-mail and all copies should be deleted. This e-mail does not constitute a legally binding document.

---

**From:** SM-Defra-RESP-notifications (DEFRA) <[RESP-notifications@defra.gov.uk](mailto:RESP-notifications@defra.gov.uk)>

**Sent:** 08 September 2025 16:03

**To:** Lee Tyrrell <[lee@sharp skips.co.uk](mailto:lee@sharp skips.co.uk)>

**Cc:** James Lidgett <[james.lidgett@environment-agency.gov.uk](mailto:james.lidgett@environment-agency.gov.uk)>

**Subject:** EPR/SP3425LX/A001 We Need More Information About Your Application - Sharp Skips,  
Beacon Hill Industrial Estate CRM:0371132

Environment Agency Logo



Dear Lee Tyrrell

**Environmental Permitting (England and Wales) Regulations 2016**

**Application reference: EPR/SP3425LX/A001**

**Operator: Sharp Brothers (Skips) Ltd**

**Facility: Sharp Skips, Beacon Hill Industrial Estate, Purfleet-on-Thames, RM19 1SR**

Thank you for your application received on 07/02/2025. The following is to confirm our conversation of 05/09/2025.

Unfortunately the application payment you sent is incorrect. The correct application charge is £ 11,196, additional fees for the assessment of the Dust Emissions Management Plan and Habitats assessment. This leaves a balance of £ 2,020 to pay.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with more information to question/the following questions

We need to know

1. Please provide a copy of form Part B2 with Question 3c Finances completed.
2. Please confirm waste treatments to be undertaken on site – is this just mechanical sorting and separation.
3. Please provide the continued competency certificate for site TCM, or is site relying on grace period.
4. Provide a summary of your environmental management system. We have received confirmation of the ISO 14001 only.
5. Confirm where the site drainage from yard discharges from oil interceptor.
6. Site plan - please provide a clearer plan at a scale that clearly shows the boundary of the site in relation to surrounding features.
7. Provide a corrected Site Condition Report for the proposed annual site tonnage of 300,000 tpa. Note: Current SCR indicates site tonnage of 150,000 tpa.
8. Please confirm that the disposal codes D9, D14, D15 as identified in the application form Part B4 Table 1a are required for the permit, as the application non-technical summary indicates that the site is for treatment for recovery.
9. Provide a list of waste types to be received by the site. Note: Though referenced within the application this appears to not have been submitted, or confirm in which document this located.
10. Provide the Fire Prevention Plan (FPP) for the site. Note: This is referenced within the application but does not appear to have been submitted.

Please reply directly to this email with your information and copy in [tim.ross@environment-agency.gov.uk](mailto:tim.ross@environment-agency.gov.uk) .

You must send us the information and or payment by 22/09/2025.

Details of how to pay are given in Part F of the application form.

If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the correct application charge to cover our costs in reviewing your application. This maximum amount we'll retain is capped at £1,613. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

Please reply directly to this email with your information and copy in [psc@environment-agency.gov.uk](mailto:psc@environment-agency.gov.uk).

Without this additional information we will be unable to issue your permit.



Note: Our email system has a file size limit of 25MB, if your returns exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

If you have any questions please phone me on 02030253423 or email [tim.ross@environment-agency.gov.uk](mailto:tim.ross@environment-agency.gov.uk).

Yours sincerely,

Tim Ross

Department for Environment, Food and Rural Affairs (Defra) This email and any attachments is intended for the named recipient only. If you have received it in error you have no authority to use, disclose, store or copy any of its contents and you should destroy it and inform the sender.

Whilst this email and associated attachments will have been checked for known viruses whilst within Defra systems we can accept no responsibility once it has left our systems.

Communications on Defra's computer systems may be monitored and/or recorded to secure the effective operation of the system and for other lawful purposes.