



REF: FORMC5/AUG16/QSP/SF/EQ

18th November 2016

Adrian Jefimiuk
10 Abney Close
Bilston
WV14 0AN

Dear Adrian

WAMITAB Award Registration MROC1

Thank you for registering with QSP Training for your WAMITAB award as listed above. You will receive notification of your WAMITAB registration number directly from the Awarding Body in due course. Keep this information safe as you will need to include the letter in your portfolio.

Your assessor is **Nigel Brown**; he will contact you to arrange an assessment visit to get you started on your award. Your internal verifier is **Steve Pearce**; he will check over your work on completion. Your assessor is currently on Holiday until the end of November, but he will contact you on his return.

Your portfolios are being prepared and will be despatched shortly and will be delivered to you by our courier service.

After each visit with your Assessor you will be asked to sign a time sheet for their time with you along with their travel element which will be charged to you / your company where appropriate.

If you have any queries please contact me on the number above.

Yours sincerely

Emma Quince
Statutory Administrator