

OLD OIL WELL PAD SITE CHECKLIST

T.G.PORTER

Week Commencing:

TCM Minimum Attendance Req'd

TCM Attendance - Hrs/wk

Inspected Items		Mon	Tue	Wed	Thur	Fri	Sat	Sun	TCM Check
	Person Completing Checklist - Daily Initials								
1	Weather - Daily Temp.								
2	Weather - Wind Direction								
3	Weather - WWind Strength								
4	Weather - Rainfall/Precipitation								
5	Access road surface clean & in good condition?								
6	Site signs clean & in good condition?								
7	Site Gates ok?								
8	Site Fence ok?								
9	Weighbridge ok?								
10	Weighbridge clean & clear?								
11	Oil Well Pad Yard clean & clear?								
12	Drainage sump water level (if present)								
13	Is drainage sump clean?								
14	Are tanks, valves & waterlines in good condition?								
15	Water Level - Tank 1 (250cubic metres)								
16	Water Level - Tank 2 (33 cubic metres)								
17	Water Level - Tank 3 (100 cubic metres)								
18	Details of plant used today								
19	Operator Name(s)								
20	Maintenance records up to date?								
21	Cab fire extinguisher present & in date?								
22	Cab frst aid kit present?								
23	Plant cleaned?								
24	Is quarantine area clean and clear?								
25	If not clear, when will it be cleared?								
26	Quarantine area demarkation cones present?								
27	Litter present? If so, follow EMS pcedure & record.								
28	Other debris?								
29	Dust present? If so, follow EMS procedure & record								
30	Odour present? If so, follow EMS procedure & record								
31	Vermin present? If so, follow EMS procedure & record								
32	Noise nuisance present? If so, follow EMS procedure & record								
33	Average Temperature of the 2 north end checks - Stockpile 1								
34	Average Temperature of the 2 south end checks - Stockpile 1								
35	Average Temperature of the 4 west side checks - Stockpile 1								
36	Average Temperature of the 4 east side checks - Stockpile 1								
37	Average Temperature of the 2 north end checks - Stockpile 2								
38	Average Temperature of the 2 south end checks - Stockpile 2								
39	Average Temperature of the 4 west side checks - Stockpile 2								
40	Average Temperature of the 4 east side checks - Stockpile 2								
41	Average Temperature of the 2 north end checks - Stockpile 3								
42	Average Temperature of the 2 south end checks - Stockpile 3								
43	Average Temperature of the 4 west side checks - Stockpile 3								
44	Average Temperature of the 4 east side checks - Stockpile 3								
45	Average Temperature of the 2 north end checks - Stockpile 4								
46	Average Temperature of the 2 south end checks - Stockpile 4								
47	Average Temperature of the 4 west side checks - Stockpile 4								
48	Average Temperature of the 4 east side checks - Stockpile 4								
49	Any signs of steam or smoke from any stockpile?								
50	Any single temperature over 50°C?								
51	If so, has management procedure been followed? Note in Diary!								
52	Any slumping of a stockpile?								
53	Being built, in store or being removed this week?	Built:		In store:		Removed:			

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54	Any security incidents?								
55	Any Environmental Incidents?								
56	Any Health & Safety Incidents?								
57	All incidents reported?								
58	Any fires?								
59	Any waste rejected or reloaded?								

Item	General Remarks

Day	Site Diary
Mon	
Tue	
Wed	
Thur	
Fri	
Sat	
Sun	

Site Manager Name:	Signature:	Date:
COTC/TCM Name:	Signature:	Date: