



Security Policy – Security Management (Fleetlands Site)

VAIL-SEC-008

Affected Departments	
All	

	Role	Date
Originator	Security Controller	30 Apr 2020
Reviewer	Deputy Security Controller	5 May 2020
Process Owner	Board Level Security	5 May 2020
Approved By	Head of Compliance	10 Jun 2020
Authorised for Publishing	Head of Compliance	10 Jun 2020

Issue Number	1
Revision Number	0
Date	30 Apr 2020
Supersedes	FBM.SEC.01

ISSUE/REV NUMBER	SUMMARY OF UPDATE	DATE INCORPORATED
1.0	Review and updated in new format	30 Apr 2020

List of Abbreviations	
SPF	Security Policy Framework
SyCo	Security Controller

Reference Documents	
SPF	Security Policy Framework

Forms	

1. Purpose

- 1.1. This policy covers the whole Fleetlands site and Heliport. The Heliport remains in MoD ownership but its security remains the responsibility of StandardAero staff.
- 1.2. At Fleetlands, Boeing UK, T Mobile, and various clubs are tenants, and must abide by this policy.
- 1.3. The Fleetlands site will comply with the SPF and meets the Government standards in order to maintain "List X" status as a MoD contractor.

2. Policy/Scope

The Fleetlands Security Management Policy is defined as follows:

- 2.1. The VAIL Executive Board is committed to working with all relevant stakeholders in the development and implementation of a security strategy and systems, which ensures that security standards are achieved. These standards must be proportionate to the business risk, and support Fleetlands outputs in the most effective and efficient way. The Board therefore encourages a proactive security culture and ensures that each employee receives security awareness training on induction, and every two years. Those employees with specific security responsibilities receive appropriate security education on an annual basis, or as and when required. The Board strives to continually improve performance in all areas of security to assure the safety and integrity of all VAIL and tenant's assets and personnel, and assets loaned by external authorities.
- 2.2. The Security Director accepts responsibility from StandardAero for the implementation and risk management of security policy and standards on the Fleetlands site. In discharging this responsibility, he has put in place the necessary arrangements to ensure that Fleetlands meets its legal, moral, and regulatory obligations and complies with all present and any subsequent legislation.
- 2.3. The Security Director manages Security policy. The Security Controller (SyCo) reports to the Security Director and provides advice and guidance on all matters regarding the adoption and implementation of Security policies, procedures and security incidents.
- 2.4. Associates all have a responsibility to apply effective security measures at all times. All employees must ensure that they fully understand their security responsibilities to safeguard owned and loaned assets (e.g. IT, crypto, Intellectual Property and documents) from unauthorised access or disclosure.

3. Responsibilities

- 3.1. Contractual responsibility for the security of government assets held on the VAIL's premises rests with the contractor's Board of Directors.
- 3.2. Senior Management Team establish an appropriate security organisation (staffed and trained) with clear lines of responsibility and accountability at all levels of the organisation. This must include a VAIL Board-level lead, with authority to influence investment decisions and agree the organisation's overall approach to security.

4.0 VAIL Security Management Personnel

