
Lee Mill Transfer Station

Application for a New Bespoke Waste Operation Environmental Permit (EPR/GP3123LK)

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Part A, Qu 5 and Appendix 1 – Directors Details – Devon Contract Waste Ltd

Details of Directors

Appointment	Name	Date of Birth
Director	Christopher Thorn (Mr)	
Director	John Scanlon (Mr)	
Secretary	Mark Thompson (Mr)	

SUEZ does not wish this page of personal information to be added to the public register.

Part C2 - Operator Ability

Relevant Offences

Summary of Offences for SUEZ Recycling & Recovery UK Limited (parent company of Devon Contract Waste Ltd)

Formal Cautions 0 - 5 yrs					
Date	Site	Company Name	Enforcement	Action	Permit/Consent Reference
26 February 2019	Coleshill	SUEZ Recycling & Recovery UK Limited	Issue of formal caution by Severn Trent Water in relation to a sample of discharge in association with the Trade Effluent Consent being breached. This was investigated and a report submitted to the water authority.	The formal caution was issued in relation to breaches of the effluent discharge consent for the following parameters : suspended solids, COD (Chemical Oxygen Demand) and Phosphorous. The acceptance of the formal caution prevented any further enforcement action and the matter was deemed to be closed.	Trade Effluent Consent 008354V

Technical Ability

The required personal details for the Technically Competent Manager for Lee Mille Transfer Station are as follows:

Name	Date of Birth	Phone	E-mail
Richard Smith		07550 077361	richard@dcw.co.uk

SUEZ does not wish this page of personal information to be added to the public register.

Heath, Katie

From: katie.heath@suez.com
To: Richard Smith
Subject: RE: Richard Smith - CIWM Registration Email

From: Samantha Rudge <s.rudge@qsp.ltd.uk>
Sent: 11 March 2025 11:05
To: Richard Smith <richard@dcw.co.uk>
Subject: Richard Smith - CIWM Registration Email

Dear Richard,

Candidate No: 104855

Date of Registration: 10/03/2025

You are now registered with QSP Training for the **MROC2 award** and your candidate number, which should be quoted in any correspondence with us, is shown above.

Please note, this registration is only valid for 2 years from the above date. If the qualification is not completed in this timeframe then you will need to re – register and you will be invoiced accordingly.

We wish you every success in the achievement of your qualification.

Kind Regards

Administration Team

Tel: 0121 565 2277



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The banner features a purple background with a green circular logo on the right containing the CIWM crest. To the right of the logo is a photograph of two construction workers in high-visibility gear and hard hats, one holding a tablet.

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Registered Company Number 5283124

Registered Company Address: QSP Training Ltd, Imex Business Centre, East Moons Moat, Oxleasow Road, Redditch B98 0RE Main Line: 0121 565 2277

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Management Systems

All SUEZ operations are controlled by an Integrated Management System (IMS) comprising quality, environmental and health and safety requirements which are certified to ISO 14001, ISO 9001 and ISO 45001 standards.

It should be noted that SUEZ IMS system is a live system and is continually updated. The full SUEZ IMS covers all SUEZ activities, therefore not all sections of the IMS are applicable to a particular site type.

A summary of SUEZ Integrated Management System is included below:

Safety, Health, Environment & Quality - IMS

1 Integrated Management System

- 1.1 Integrated Policy Statement
- 1.2 IMS Policy Manual
- 1.3 Management of Change
- 1.4 Surface Water Discharges From Waste Facilities.
- 1.5 Management Roles & Responsibilities
- 1.6 Fair Culture in Health and Safety
- 1.9 Process Safety Management

2 IMS System Procedure

- 2.0 Risk Assessment & Safe Working Procedures
 - 2.0.1 Fire Risk Assessment
- 2.1 Environmental Aspects
- 2.2 Legal and Other Requirements
- 2.3 Objectives, Targets & Management Programmes
- 2.4 Training, Awareness & Competence
- 2.5 Customer Focus and Related Processes
- 2.6 Complaints
- 2.7 Control of Documents
- 2.8 Assessment and Approval of Suppliers and Contractors
- 2.9 Communication & Consultation
- 2.10 Purchasing & Verification of Products and Services
- 2.11 Accident Investigation & Reporting
- 2.12 Site Inspection, Audit and Reporting
- 2.13 Managing Non-Conformance, Corrective & Preventive Action
- 2.14 Control of Records
- 2.15 Audits
- 2.16 Management Review
- 2.18 H&S Specific Responsibilities

3 IMS Operational Procedure All Sites

- 3.1 Duty of Care

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- 3.2 Hazardous Waste Administration
 - 3.3 Persistent Organic Pollutants (POPs) in Soft Furnishings
 - 3.4 Animal By-Products Regulations
 - 3.4.1 ABPR SUEZ Internal Guidance
 - 3.6 Surface Water Management
 - 3.7 Oil & Fuel Storage
 - 3.8 Emergency Preparedness & Response
 - 3.8.1 Serious Incidents Protocol
 - 3.8.2 Critical Incident Communications Procedure
 - 3.9 Control of Contractors and Visitors
 - 3.10 Service Enquiries & Sales
 - 3.11 Control & Operation of Vehicles, Plant & Equipment
 - 3.12 Handling & Storage of Hazardous Substances
 - 3.13 Avery Weighman
 - 3.14 Offices, Premises & Welfare Facilities
 - 3.15 Manual Handling
 - 3.16 Asbestos Management
 - 3.18 Control of Legionella
 - 3.19 Lifting Equipment
 - 3.20 Use of Abrasive Wheels
 - 3.22 Construction Design & Management (CDM)
 - 3.23 Provision of First Aid
 - 3.24 Working At Height
 - 3.25 Work Equipment
 - 3.26 Noise
 - 3.27 Occupational Health
 - 3.28 Zone Access Restriction (Traffic & Pedestrian Management)
 - 3.29 Mobile Plant
 - 3.30 Radio Communications
 - 3.31 Hand Arm Vibration (HAVs)
 - 3.32 Lone Working
 - 3.33 Control of Ozone and Fluorinated Green House Gases
 - 3.34 Transfrontier Shipment of Waste (Notifiable Wastes)
 - 3.35 Transfrontier Shipment of Waste (Annex VII/Green List)
 - 3.36.1 Amenity Control and Monitoring
 - 3.36.2 Amenity Complaints
 - 3.37 PERNS
 - 3.38 Security Shredding and Destruction of Information
 - 3.39 Personal Protective Equipment (PPE)

3.41 Containment Wall Selection and Management

4 IMS Activity Specific Requirements

- 4.1 Landfill Safety
- 4.2 Refuse Transfer Station & HWRC Safety
- 4.3 Composting Safety
- 4.4 Waste Collection Safety
- 4.5 MRF and Paper Recycling Safety
- 4.6 Cleansing Services Safety
- 4.7 SUEZ recycling and recovery UK Power Safety
- 4.8 Energy from Waste Plants Safety
- 4.9 Quarry Safety
- 4.10 Vehicle & Fabrication Workshops Safety
- 4.11 Road Gritting & Snow Clearance Safety
- 4.12 Works On Highways Safety

5 IMS Production Quality Management

- 5.1 Materials Acceptance, Sampling & Testing Procedure (Schedule 9A Sites)
- 5.3 Methodology for Input Sample Collection
- 5.4 Methodology for Product Sample Collection
- 5.5 Material Testing Table Methodology
- 5.6 Customer Review & Validation
- 5.7 Trading Claims Process

6 IMS Production Quality Management Wood Processing

- 6.1 Wood Materials Acceptance Criteria
- 6.2 Waste Wood Regulatory Position Statements 249 and 250

7 IMS Radioactive & NORM Waste Disposal

- 7.1.1 Clifton Marsh Prior Risk Assessments

8 IMS Process Safety

- 8.1 Application of Dangerous Substances and Explosive Atmosphere Regulations (DSEAR)
- 8.2 Process Hazard Analysis and Review (PHA/R)
 - 8.2.1 Hazard and Operability (HAZOP) Study
 - 8.2.3 Structured 'What-If' Technique (SWIFT)
 - 8.2.4 Access, Lifting and Maintenance Study (ALM)
 - 8.2.5 Failure Mode and Effect Analysis (FMEA)
- 8.3 Permit to Work
- 8.4 Isolation of Energy Sources
- 8.6 Mechanical Integrity
- 8.7 Management of Plant and Equipment Change
 - 8.7.1 Temporary Operating Instruction
 - 8.7.2 Override Management

8.8 Electrical Safety

8.8.1 High Voltage rules

8.9 Pre Start-Up Safety Check

8.9 Pre Start-Up Safety Review

8.10 Confined Space

9 IMS Landfill Energy

9.1 SUEZ recycling and recovery UK G01 Procedure to measure Methane, Carbon Dioxide and Oxygen

9.2 SUEZ recycling and recovery UK GWL01 Procedure to measure Groundwater levels

9.3 SUEZ recycling and recovery UK S01: Procedure to Sample Raw Waters and Leachate

9.4 SUEZ recycling and recovery UK A01 Procedure to measure Methane and Hydrogen Sulphide in Air

9.5 L01 Procedure to Measure and Record Leachate Levels

9.6 CAL 1 Procedure for the calibration of site testing equipment