

From: [SM-Defra-RESP-notifications \(DEFRA\)](#)
To: [Stephen Raasch](#)
Cc: [Cummins, Kate](#)
Subject: EPR/VP3520LB/A001 Setchey Poultry Farm - We Need More Information About Your Application (not duly made request for further information) CRM:0270081
Date: 10 April 2025 16:03:23
Attachments: [image.png](#)

Dear Steve,

Environmental Permitting (England and Wales) Regulations 2016

Application reference: EPR/VP3520LB/A001

Operator: ECD Poultry Limited

Facility: Setchey Poultry Farm, Setchey, Norfolk (correct address to be confirmed)

Thank you for your application received on 15/03/2025.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with the following:

1. **Installation address** - in the application you have stated the address for Setchey Poultry Farm is Manor Farm, West Winch, Setchey, Norfolk PE32 1SL. However the postcode where the farm is located is PE33 0FB, and after checking nearby property addresses, I suggest the address should be **Setch Road, Setchey, King's Lynn, Norfolk PE33 0FB**. Please confirm you agree with this or provide an alternative address with the correct postcode PE33 0FB.
2. **Ammonia modelling electronic data input files** - please submit these to enable the audit for the detailed ammonia modelling report submitted with the application. Note: Our email system has a file size limit of 25MB, if your returns exceed this limit you will have to arrange an online file transfer.
Please ensure the file transfer link does not have a time limit on it that falls within my non-working days, as I have reduced my working hours and days and now work Tuesday - Thursday only.

You must send us the information by **28/04/2025** or sooner if at all possible please. If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the correct application charge to cover our costs in reviewing your application. This maximum amount we'll retain is capped at £1,500. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>.

If you have any questions please get in touch with me as soon as possible (details below).

Please reply directly to this email with your information and copy in me in (by replying to all).

Yours sincerely,
Kate

Kate Cummins

Senior Permitting Officer
Installations Intensive Farming Permitting Team



Environment Agency | Richard Fairclough House, Latchford, Warrington WA4 1HT

kate.cummins@environment-agency.gov.uk

External: 02030 250727 | Mobile: 07342 060495

Working days: Tuesday to Thursday

Website: www.gov.uk/environment-agency

Help us to improve our service and complete our customer survey - click [NPS Survey](#).

This is a thanks in advance. Please be carbon considerate and only reply if necessary – a standard email approximately costs 4g of CO2e!