

# Port of Wisbech

784- B059539

## Non-Technical Summary

## Environmental Permit Application

**Port of Wisbech Limited**

**May 2024**

**Document prepared on behalf of Tetra Tech Limited. Registered in England number:  
01959704**

# DOCUMENT CONTROL

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<b>Client:</b>	Port of Wisbech Limited
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## 1.0 NON-TECHNICAL SUMMARY

### 1.1 PERMIT APPLICATION

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- 1.1.1 This Bespoke Environmental Permit Application has been prepared by Tetra Tech on behalf of the Operator, Port of Wisbech Limited (PWL), in accordance with the requirements of the Environmental Permitting (England and Wales) Regulations 2016 as amended. It is a requirement of these Regulations that any application is accompanied by a Non-Technical Summary of the submitted documentation.
- 1.1.2 The application relates to the proposed PWL facility at Port of Wisbech (the site), Nene Parade, Wisbech, PE13 3BB, at approximate National Grid Reference TF 45689 11023. The site location and permit boundary are presented on Drawing Number PWL/B059539/PER/01.
- 1.1.3 PWL initially purchased the site in 2004 and have since been running an established load and discharge operation, currently holding the sole stevedoring licence from Fenland District Council enabling the company to load and un-load all the ships that use Port of Wisbech. The Site predominantly stores timber product within the ownership boundary. Due to the nature of this activity a permit has not been required at the site.
- 1.1.4 It is the intention of PWL to apply for a new bespoke environmental permit to allow the operation of an RDF Waste Transfer Station to allow for the storage of baled RDF prior to export to near continent. The facility will accept up to 75,000 tonnes of RDF per annum, and due to all waste storage taking place outdoors, a bespoke environmental permit is required. There will be no waste processing undertaken on site, only storage pending export.
- 1.1.5 This application is accompanied by all relevant documentation, as required by the aforementioned Regulations, and in the format set out in the Environment Agency's (EA) guidance documents. Details of the supporting documents are provided in the following section.

## 2.0 SUPPORTING INFORMATION

### 2.1 PRE-APPLICATION DISCUSSIONS

*Part B2, Question 1a*

- 2.1.1 A request for enhanced pre-application advice (EPR/CP3222SF/P001) was requested from the EA for this application. A copy of the advice letter is provided as Appendix B of the Environmental Permit Application.

### 2.2 APPLICATION FORMS

- 2.2.1 As detailed in the enhanced pre-application advice letter, application forms Part A, B2, B4, F1 form would be required as part of the proposed application. The forms are provided as Appendix A of this application.

### 2.3 TECHNICAL ABILITY

*Part B2, Question 3b*

- 2.3.1 The site will be managed by an individual who possesses the required level of technical competence.
- 2.3.2 Evidence of technical competence for the site has been provided as part of the Operating Techniques (BATOT) document (Appendix C of the Environmental Permit Application).

### 2.4 MANAGEMENT SYSTEM

*Part B2, Question 3d*

- 2.4.1 PWL have an Environmental Management System which is consistent with Environment Agency guidance on management systems.
- 2.4.2 According to the guidance notes that accompany the Part B2 application form, a summary of the management system must be provided for all permits. As such, an indicative summary of the site's environmental management system is provided as part of the Operating Techniques document (Appendix C of the Environmental Permit Application).

### 2.5 SITE PLAN

*Part C2, Question 5a*

- 2.5.1 A site layout plan (Drawing Number PWL/B059539/LAY/01) has been prepared to show where the proposed activity will take place on site.
- 2.5.2 In addition, a permit boundary plan (Drawing Number PWL/B059539/PER/01) has been prepared to show the permit boundary of the site.

### 2.6 FIRE PREVENTION PLAN

*Part C2, Questions 5d and 5e*

- 2.6.1 A Fire Prevention Plan has been provided as Appendix E to this application to comply with the current guidance.

## 2.7 ENVIRONMENTAL RISK ASSESSMENT

*Part B2, Question 6*

- 2.7.1 An Environmental Risk Assessment (Appendix D) has been prepared to consider the potential impact of the proposed activity. The Environmental Risk Assessment (ERA) is concerned with the nature and extent of any linkages between the source of any environmental hazards and the receptors which may be susceptible to harm; such linkages being termed pathways. Where potential for harm is identified, the assessment identifies the management techniques which will be utilised to mitigate such impacts.

## 2.8 OPERATING TECHNIQUES

*Part B4, Question 3*

- 2.8.1 An Operating Techniques document has been prepared that describes how the site will operate.
- 2.8.2 A copy of the Operating Techniques is provided as Appendix C of the Environmental Permit Application.

## 2.9 GENERAL REQUIREMENTS

*Part B4, Table 2*

- 2.9.1 According to the EA's 'Control and monitor emissions for your environmental permit' guidance indicates that a dust management plan is required if a site is "keeping or treating (or both) aggregates, soils, ashes or similar materials". As such, a Dust Management Plan (Appendix G of the Environmental Permit Application) has been prepared to describe the measures that will be in place to prevent occurrence of dust from the proposed activities.
- 2.9.2 As noted in Section 1.1.4, PWL are seeking to apply for a new bespoke permit for the operation of a Waste Transfer Station that will accept a up to 75,000 tonnes per annum of both baled RDF per annum. As such there is no intention to accept any waste streams that are putrescible in nature and therefore the risk of odour is expected to be low. However, following pre-application advice, an Odour Management Plan (Appendix I of the Environmental Permit Application) has been provided to support the application to address how the risk of odour from the proposed activities will be minimised.
- 2.9.3 A Noise Impact Assessment (NIA) has been prepared which provides an assessment of noise from the proposed activities in accordance with the EA's 'Noise and Vibration Management: Environmental Permits guidance (Updated 31<sup>st</sup> January 2022) and the BS 4141:2014 standard. In addition, a Noise Management Plan (NMP) has been prepared to describe the measures that will be in place to minimise the risk of noise from the proposed activities. Copies of the NIA and NMP are provided as Appendix F of the Environmental Permit application.

## 2.10 APPLICATION FEES

*Part F1, Question 1*

- 2.10.1 Based on the advice that was provided in the pre-application advice letter and the additional documents that have been prepared to support this application, it's considered that the application fee will comprise the following: -

**Table 1: Summary of Application Fees**

Activity Reference	Description	Application Type	Fee
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Port of Wisbech  
Non-Technical Summary

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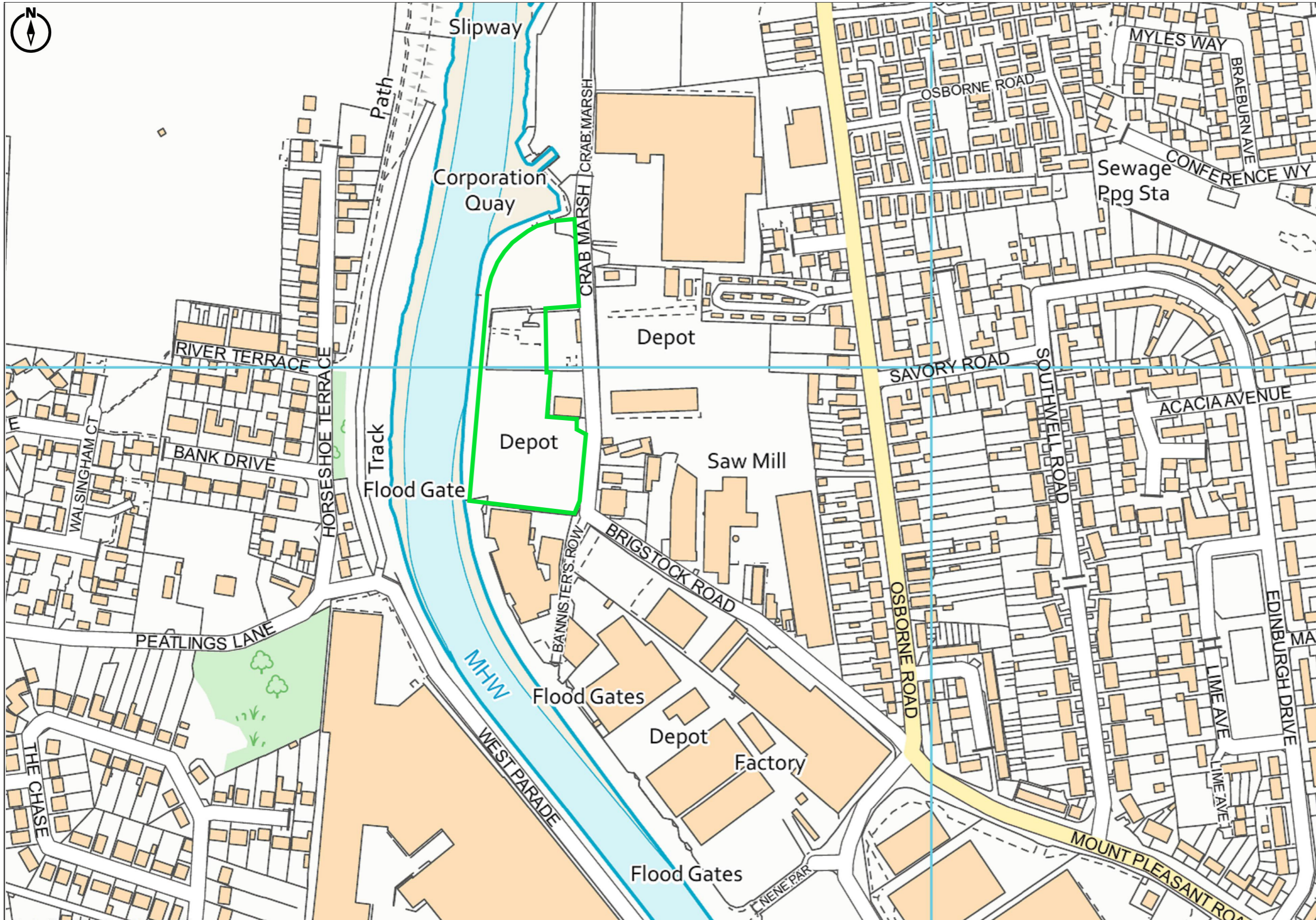
1.16.6	Household, commercial and industrial waste transfer station; includes assessment of fire prevention plan and odour management plan	New Bespoke Permit	£9,176
1.19.3	Fire Prevention Plan		£1,241
1.19.5	Emissions Management Plan		£1,241
1.19.6	Odour Management Plan		£1,246
1.19.7	Noise and Vibration Management Plan		£1,246
<b>Total</b>			<b>£14,150</b>

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## DRAWINGS

Boundary Plan – PW/B059539/PER/01  
Proposed Site Layout – PER/B059539/LAY/01





Client: Port of Wisbech Limited

Project: Port of Wisbech Waste Transfer Station

Title: Permit Boundary Plan

Drawing No: PWL/B059539/PER/01

Created: GA

Checked: LS

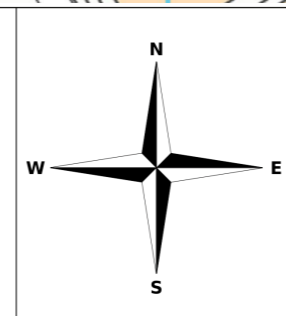
Date: 12/01/2024

Version: 1

Scale: 1:25,000

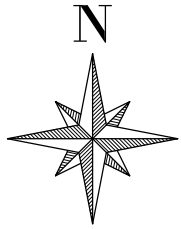
Key:

ENVIRONMENTAL PERMIT BOUNDARY



2nd Floor,  
11 York Street,  
Manchester,  
M2 2AW

+44 161 874 4659



Quarantine Area  
(Fire wall bay constructed from Legio blocks)

Fire Hydrant

Access for Forklifts

Access for Firefighting Vehicles

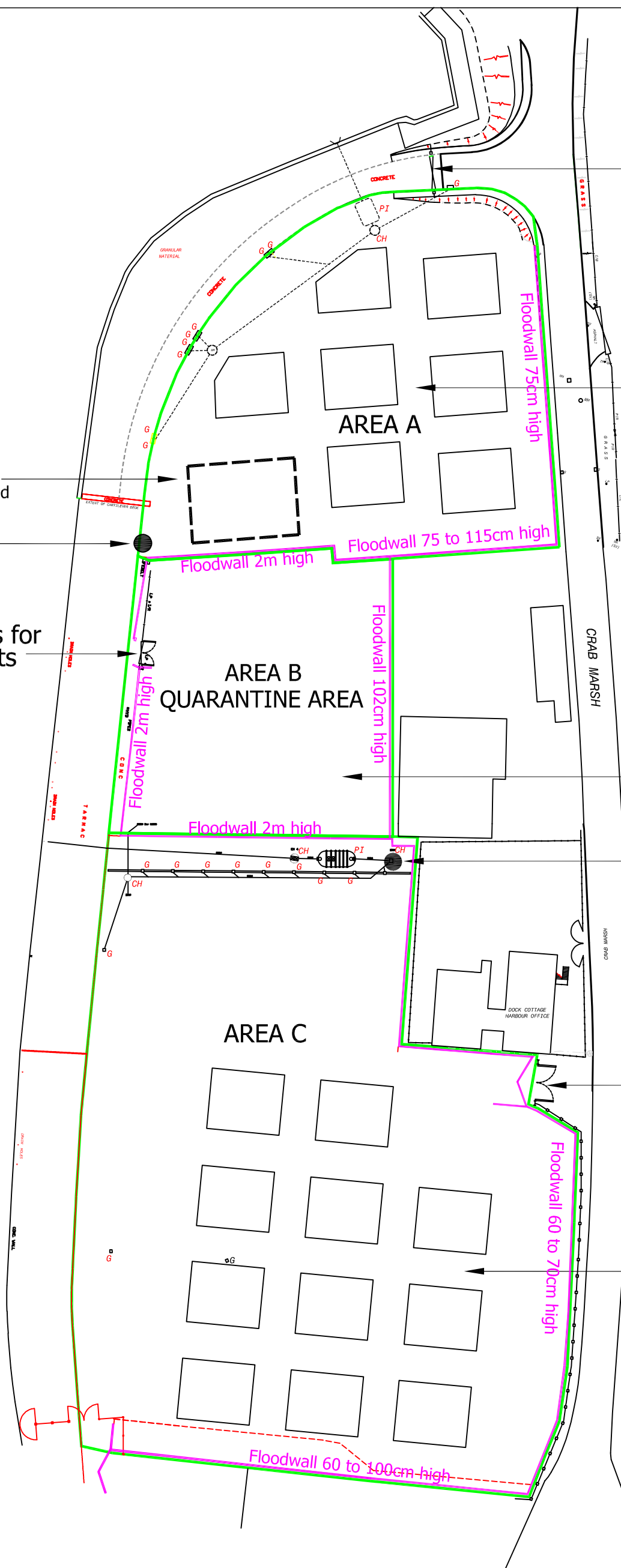
Impermeable Surface with Sealed Drainage

Impermeable Surface

Interceptor Tank with Penstop Valve

Access for Firefighting Vehicles

Impermeable Surface with Sealed Drainage



- Notes:-
- No firewalls, all 6m between piles of 450m3
  - No Buildings
  - No storage of hazardous or flammable materials e.g. fuels, gas cylinders
  - No ignition sources
  - No storage of vehicles or mobile plant
  - Spill kits stored outside of permitted area at Port of Wisbech offices to the south

This drawing should solely be used for permitting purposes, it is not intended as a design drawing.

REV	DESCRIPTION	BY	CHK	APP	DATE
Port of Wisbech Nene Parade, Wisbech Cambridgeshire PE13 3BB					
<b>Tetra Tech Leeds</b> 3 Sovereign Square, Sovereign Street, Leeds, United Kingdom, LS1 4ER Tel: +44 (0)11 3278 7111 www.tetrateteurope.com					

Project: PORT OF WISBECH PERMIT APPLICATION						
Drawing Title: PERMIT BOUNDARY AND LOCATION OF RDF STOCKPILES						
Scale @ A3 1:750	Drawn MJ	Date 16.2.24	Checked LS	Date 19.2.24	Approved AB	Date 19.2.24
Project No. B059539	Office 784	Type ENV	Drawing No. PER-01		Revision -	

## APPENDICES

## APPENDIX A - APPLICATION FORMS

## APPENDIX B – PRE-APPLICATION DISCUSSIONS WITH THE EA

## APPENDIX C – OPERATING TECHNIQUES DOCUMENT

## APPENDIX D – ENVIRONMENTAL RISK ASSESSMENT

## APPENDIX E – FIRE PREVENTION PLAN



## APPENDIX F – NOISE IMPACT ASSESSMENT AND MANAGEMENT PLAN

## APPENDIX G – DUST MANAGEMENT PLAN

## APPENDIX H – SITE CONDITION REPORT

## APPENDIX I - ODOUR MANAGEMENT PLAN