

<b>To be completed by Commercial Support once received from Sales Team</b>			
Weighbridge Contract A/C#		Date added to approved customer list:	
ABP Received?		RAMS Received?	
Date Duty Of Care completed:		Date haulier added to haulier list:	
Portal Login requested:			

<b>FEEDSTOCK PRE-ACCEPTANCE FORM</b>			
<b>1. CUSTOMER INFORMATION</b>			
Primary Customer (Invoiced)		Date:	
Account (Contract Name)			
Contact Name:		Contact telephone number:	
Contact email address:			
Customer Address:			
Nature of business:			
<b>2. WASTE DESCRIPTION</b>			
Secondary Origin (Site waste collected from)			
Description of the waste:			
Description of process giving rise to the waste:			
Biogen site(s) to be delivered into:			
Is this a high risk feedstock? <i>to be completed by Biogen</i>		<i>If yes, ensure sign off is provided by Operations Director on Page 3</i>	
EWC Code:			
SIC Code:			
Is it Local Authority waste?			
Representative waste sample to be provided?			
Ofgem Sustainability Code <i>list all applicable</i>			
Expected KWPT:			
State of waste:			
Packaging present in waste?		If yes, type of packaging:	
Animal by-products present?		If yes, list category:	
Quantity of waste (tonnes)?			
Frequency of collections?			
PO Number (If Applicable):			
Date of contract:	From		To

3. CONTAMINATION INFORMATION			
Are compostable bags present in the waste to any extent?		Overall % of non-organic materials that are <u>not</u> packaging within the waste:	
Overall % of <u>packaging</u> within the waste:		Description of non-packaging contaminants ( <i>if applicable</i> )	
Is it possible that the waste could contain any other non-organic contaminants?			
4. WASTE TESTING			
Has this waste stream been analysed?			
If yes, what specifically has been tested? <i>Please provide reports for any analytical data you have for the waste</i>			
If the waste is liquid, what is the temperature of the waste?			
Are inspection and testing results recorded and traceable?			
Has a member of Biogen staff visited the source of material and understood the production process?			
5. HAULIER DETAILS			
Haulier:			
Haulier address:			
Contact name:		Contact number:	
Email address:			
Waste Carrier Licence Number:		WCL expiry date:	
ABP number:			
Haulage cost (£):			
Are we recharging this load? YES/NO: (If Yes, please who this is being charged to)			
Is this we used this haulier before			
If No, Has Rams been requested?			
6. HANDLING REQUIREMENTS			
Does the waste require any special handling requirements with respect to the health of personnel and protection of the environment?			
If yes, please specify the details:			
7. SCHEDULE OF SERVICES			
Delivery vehicle type:			

Anticipated date of 1 <sup>st</sup> delivery:			
Pre-Acceptance Form Completed by:		Date:	
Job Title:			

<b>8. BIOGEN SIGN OFF (TO BE COMPLETED BY BIOGEN ONLY)</b>			
<b>Biogen Representatives Sign Off</b>			
<b>Additional Comments by Biogen Sign Off Team:</b> (include the initial of the person making the comment)			
<b>Team</b>	<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>
Commercial			
Compliance			
Research			
Operations			
<b>HIGH RISK WASTE SIGN OFF</b>			
<b>Operations Director</b>			
<b>Returned to</b>			