

# Application for an environmental permit Part B2 – General – new bespoke permit



**Fill in this part of the form together with parts A, F1 or F2 if you are applying for a new bespoke permit. You also need to fill in part B3, B4, B5, B6, or B7 (this depends on what activities you are applying for). Please check that this is the latest version of the form available from our website.**

**Please read through this form and the guidance notes that came with it.**

The form can be:

- 1 Saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.

- 2 Printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this part of the application form.

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## 1 About the permit

### 1a Discussions before your application

If you have had discussions with us before your application, give us the permit reference or details on a separate sheet. Tell us below the reference you have given this extra sheet.

Permit or document reference

### 1b Is the permit for a site or for mobile plant?

Site

- 
- Now go to section 2

Mobile plant

- 
- Now go to question 1c

Note: The term 'mobile plant' does not include mobile sheep dipping unit.

### Mobile plant

#### 1c Have we told you during pre-application discussions that we believe that a mobile permit is suitable for your activity?

No

Yes

#### 1d Have there been any changes to your proposal since this discussion?

No  Now go to section 3

Yes  You should send us a description of the activity you want to carry out, highlighting the changes you have made since our pre-application discussions.

Document reference

Now go to section 3

## 2 About the site (but not mobile plant)

### 2a What is the site name, address, postcode and national grid reference?

Site name

Address

Postcode

National grid reference for the site  
(for example, ST 12345 67890)

### 2b What type of regulated facility are you applying for?

Note: if you are applying for more than one regulated facility then go to 2c.

Installation  Now tick the relevant box in question 2b1

Waste operation  Now tick the relevant box in question 2b2

Mining waste operation  Now tick the relevant box in question 2b3

Water discharge activity  Now go to question 3d

Groundwater activity (point source)  Now go to question 3d

Groundwater activity (discharge onto land)  Now go to question 3d

What is the national grid reference for the regulated facility (if only one)? (See the guidance notes on part B2.)

As in 2a above

Different from that in 2a  Please fill in the national grid reference below

National grid reference for the regulated facility

### What is the type of activity?

#### 2b1 Installation

Intensive farming installation

Local authority (Part A (2) and Part B)

Low impact installation (see question 2d below)

Opra charged activity

Paragraph-17 installation

#### 2b3 Mining waste operation

Non-Opra charged activity

Opra charged activity

#### 2b2 Waste operation

Landfill gas facility

Opra charged activity

Pet cemetery

Tier 2 charged bespoke activity

(see charging guidance for list)

Now go to question 2d

## 2 About the site, continued

### 2c If you are applying for more than one regulated facility on your site, what are their types and their grid references?

See the guidance notes on part B2.

#### Regulated facility 1

National grid reference

#### What is the regulated facility type?

- Installation
- Waste operation
- Mining waste operation
- Water discharge activity
- Groundwater activity (point source)
- Groundwater activity (discharge onto land)
- What is the type of activity?

- Now tick the relevant box in question 2c1
- Now tick the relevant box in question 2c2
- Now tick the relevant box in question 2c3
- Now go to question 3d
- Now go to question 3d
- Now go to question 3d

#### 2c1 Installation

- Intensive farming installation
- Local authority (part A (2) and part B)
- Low impact installation (see question 2d below)
- Opra charged activity
- Paragraph-17 installation

#### 2c2 Waste operation

- Landfill gas facility
- Opra charged activity
- Pet cemetery
- Tier 2 charged bespoke activity
- (see charging guidance for list)

#### 2c3 Mining waste operation

- Non-Opra charged activity
- Opra charged activity

#### Regulated facility 2

National grid reference

#### What is the regulated facility type?

- Installation
- Waste operation
- Mining waste operation
- Water discharge activity
- Groundwater activity (point source)
- Groundwater activity (discharge onto land)
- What is the type of activity?

- Now tick the relevant box in question 2c1
- Now tick the relevant box in question 2c2
- Now tick the relevant box in question 2c3
- Now go to question 3d
- Now go to question 3d
- Now go to question 3d

#### What is the type of activity?

#### 2c1 Installation

- Intensive farming installation
- Local authority (part A (2) and part B)
- Low impact installation (see question 2d below)
- Opra charged activity
- Paragraph-17 installation

#### 2c2 Waste operation

- Landfill gas facility
- Opra charged activity
- Pet cemetery
- Tier 2 charged bespoke activity
- (Charging guidance for list)

#### 2c3 Mining waste operation

- Non-Opra charged activity
- Opra charged activity

Use several copies of this page or separate sheets if you have a long list of regulated facilities. Send them to us with your application form. Tell us below the reference you have given these extra sheets.

Document reference for the extra sheets

Now go to question 2d

## 2 About the site, continued

### 2d Low impact installations (installations only)

Are any of the regulated facilities low impact installations?

No

Yes  If yes, tell us how you meet the conditions for a low impact installation. (See the guidance notes on part B2 – Appendix 1.)

Document reference

\_\_\_\_\_

Tick the box to confirm you have filled in the low impact installation checklist in appendix 1 for each regulated facility.

### 2e Treating batteries

Are you planning to treat batteries? (See the guidance notes on part B2.)

No

Yes  Tell us how you will do this, send us a copy of your explanation and tell us below the reference you have given this explanation.

Document reference for the explanation

\_\_\_\_\_

### 2f Ship recycling

Is your activity covered by the Ship Recycling Regulations 2015? (See the guidance notes on part B2.)

No

Yes  Tell us how you will do this. Please send us a copy of your explanation and your facility recycling plan, and tell us below the reference numbers you have given these documents

Document reference for the explanation

\_\_\_\_\_

Document reference for the facility recycling plan

\_\_\_\_\_

### 2g Multi-operator installation

If the site is a multi-operator site (that is there is more than one operator of the installation) then fill in the table below the application reference for each of the other permits.

**Table 1 – Other permit application references**


## 3 Your ability as an operator

If you are only applying for a standalone water discharge or for a groundwater activity, you only have to fill in question 3d.

### 3a Relevant offences (applies to all except standalone surface water discharges and groundwater discharges – see the guidance notes on part B2)

Have you, or any other relevant person, been convicted of any relevant offence?

No  Now go to question 3b

Yes  Please give details below

Name of the relevant person

Title (Mr, Mrs, Miss and so on)

\_\_\_\_\_

First name

\_\_\_\_\_

Last name

\_\_\_\_\_

Date of birth (DD/MM/YYYY)

\_\_\_\_\_

Position at the time of the offence

\_\_\_\_\_

Name of the court where the case was dealt with

\_\_\_\_\_

Date of the conviction (DD/MM/YYYY)

\_\_\_\_\_

Offence and penalty set

\_\_\_\_\_

### 3 Your ability as an operator, continued

Date any appeal against the conviction will be heard

(DD/MM/YYYY)

If necessary, use a separate sheet to give us details of other relevant offences and tell us below the reference number you have given the extra sheet.

Document reference of the extra sheet

#### 3b Technical ability (for specified waste management activities and waste operations only – see the guidance notes on part B2)

Please tick the scheme you are using to show you have the suitable technical skills and knowledge to manage your facility.

CIWM/WAMITAB

ESA/EU

Please send in a registration letter from your scheme as above

Now go to question 3c

#### 3c Finances (for installations, waste operations and mining waste operations only)

Please note that if you knowingly or carelessly make a statement that is false or misleading to help you get an environmental permit (for yourself or anyone else), you may be committing an offence under the Environmental Permitting (England and Wales) Regulations 2010.

Do you or any relevant person have current or past bankruptcy or insolvency proceedings against you?

No

Yes  Please give details below, including the required set-up costs (including infrastructure), maintenance and clean up costs for the proposed facility against which a credit check may be assessed.

We may want to contact a credit reference agency for a report about your business's finances.

#### Landfill, Category A mining waste facilities and mining waste facilities for hazardous waste only

How do you plan to make financial provision (to operate a landfill or a mining waste facility you need to show us that you are financially capable of meeting the obligations of closure and aftercare)?

Bonds

Escrow account

Trust fund

Lump sum

Other

Provide a plan of your estimated expenditure on each phase of the landfill or mining waste facility.

Give the document plan reference

Now go to question 3d

#### 3d Management systems (all)

You must have an effective, written management system in place that identifies and reduces the risk of pollution. You may show this by using a certified scheme or your own system.

Your permit requires you (as the operator) to ensure that you manage and operate your activities in accordance with a written management system.

You can find guidance on management systems on our website at [www.gov.uk/environment-agency](http://www.gov.uk/environment-agency).

Tick this box to confirm that you have read the guidance and that your management system will meet our requirements.

### 3 Your ability as an operator, continued

What management system will you provide for your regulated facility?

- EC Eco-Management and Audit Scheme (EMAS)
- EMAS Easy
- ISO 14001
- BS 8555 (Phases 1–5)
- Acorn
- Green Dragon
- Own management system

Please make sure you send us a summary of your management system with your application.

Document reference or references

### 4 Consultation (fill in 4a to 4c for installations and waste operations and 4d for installations only)

Could the waste operation or installation involve releasing any substance into any of the following?

#### 4a A sewer managed by a sewerage undertaker

No

Yes  Please name the sewerage undertaker

#### 4b A harbour managed by a harbour authority

No

Yes  Please name the harbour authority

#### 4c Direct into relevant territorial waters or coastal waters within the sea fisheries district of a local fisheries committee

No

Yes  Please name the fisheries committee

#### 4d Is the installation on a site for which:

4d1 a nuclear site licence is needed under section 1 of the Nuclear Installations Act 1965?

No

Yes

4d2 a policy document for preventing major accidents is needed under regulation 5 of the Control of Major Accident Hazards Regulations 1999, or a safety report is needed under regulation 7 of those Regulations?

No

Yes

### 5 Supporting information

#### 5a Provide a plan or plans for the site (but not any mobile plant)

Clearly mark the site boundary or discharge point, or both – see the guidance notes on part B2.

Document reference or references of the plans

#### 5b Provide the relevant sections of a site condition/baseline report if this applies (see the guidance notes on part B2 for what needs to be marked on the plan)

Document reference of the report

If you are applying for an installation, tick the box to confirm that you have sent in a baseline report.

#### 5c Provide a non-technical summary of your application (see the guidance notes on part B2)

Document reference of the summary

#### 5d Are you applying for an activity that includes the storage of combustible wastes?

This applies to all activities excluding standalone water and groundwater discharges.

Yes  Provide a fire prevention plan (see the guidance notes on part B2). You need to highlight any changes you have made since your pre-application discussions.

No

Document reference of the plan

## 6 Environmental risk assessment

Provide an assessment of the risks each of your proposed regulated facilities poses to the environment. The risk assessment must use H1 or an equivalent method.

Document reference for the assessment \_\_\_\_\_

## 7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.gov.uk/environment-agency

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form? \_\_\_\_\_

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

No thank you



### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_

**Plain English Campaign's Crystal Mark does not apply to appendix 1.****Appendix 1 – Low impact installation checklist (see the guidance notes on part B2)**

Installation reference	Response		Do you meet this?
Condition	Response		Do you meet this?
A – Management techniques	Provide references to show how your application meets A.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
B – Aqueous waste	Effluent created	m <sup>3</sup> /day	Yes <input type="checkbox"/> No <input type="checkbox"/>
C – Abatement systems	Provide references to show how your application meets C.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
D – Groundwater	Do you plan to release any hazardous substances or non-hazardous pollutants into the ground?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
E – Producing waste	Hazardous waste	Tonnes per year	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Non-hazardous waste	Tonnes per year	
F – Using energy	Peak energy consumption	MW	Yes <input type="checkbox"/> No <input type="checkbox"/>
G – Preventing accidents	Do you have appropriate measures to prevent spills and major releases of liquids? (See 'How to comply'.)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Provide references to show how your application meets G.		
	References		
H – Noise	Provide references to show how your application meets H.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
I – Emissions of polluting substances	Provide references to show how your application meets I.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
J – Odours	Provide references to show how your application meets J.		Yes <input type="checkbox"/> No <input type="checkbox"/>
	References		
K – History of keeping to the regulations	Say here whether you have been involved in any enforcement action as described in Compliance History Appendix 1 explanatory notes.	Yes <input type="checkbox"/> No <input type="checkbox"/>	