



Procedure No. XX Waste Rejection Procedure

Purpose: To ensure non-compliant waste is rejected and that records of rejected loads are kept.

	RESPONSIBLE PERSON	RECORD
1. The implementation of the waste acceptance procedures will verify whether the characteristics of the waste received at the site matches the information obtained during pre-acceptance. If the waste is not acceptable, then it must be rejected.	Site Manager / Chemist	
<u>Reasons for Rejection</u>		
2. A waste may be rejected from the Site for the following reasons: <ul style="list-style-type: none"> • Delivery vehicle is unsuitable for site operations / conditions. • The waste is not acceptable at the site under the Environmental Permit. • There is a prohibited waste within the load. • The storage container for the waste is damaged. • The load is not accompanied by the correct documentation. • The waste does not match the description on the accompanying documentation. • The waste is unsuitable for treatment. • The waste contains putrescible waste. <p>The list is not exhaustive, if you are unsure speak to the Site Manager.</p>	Site Manager	
3. If a waste is identified as being unacceptable at the Site entrance or at the point of offloading the Site Manager is contacted and a Waste Rejection Form is issued to the driver.	Site Manager	Form No. XX Waste Rejection
4. The driver of the load is informed of the load's rejection. The driver will be informed of the reasons for this and requested to leave the Site.	Site Manager	
5. If the load is being rejected because the description of the waste on the Waste Transfer Note is incorrect, the driver may be given the opportunity to correct the mistake so long as the waste is acceptable at the Site.	Site Manager	Waste Transfer Note
6. Loads not accompanied by a Hazardous Waste Consignment / Waste Transfer Note or that do not match the description on the transfer documentation will be raised as non-conforming wastes. The Site Manager will review and assess whether the non-conforming waste is permitted to be accepted for on-Site storage and / or treatment.	Site Manager	
7. If the load is not safe to be sent back onto the road, then the vehicle is kept in the quarantine area until appropriate arrangements can be for its removal.		Drawing No. 23/009c 002 Site Layout Plan

Waste Rejected after Offloading of the Vehicle

8. If appropriate, a rejected load should be reloaded onto the delivery vehicle.		
9. If waste cannot be reloaded onto the delivery vehicle, the waste will be stored in the quarantine area. The customer will be contacted, arrangements to remove the quarantined waste will be made and a copy of the rejection form containing reasons for the rejection will be supplied.		Drawing No. 23/009c 002 Site Layout Plan Form No. XX Waste Rejection


**RESPONSIBLE
PERSON**
RECORD
Quarantined Waste

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| <p>10. Quarantined wastes are managed to ensure that they do not give rise to pollution or nuisance. For example, excessively dusty wastes will be subject to dust control measures.</p> <p>11. Wastes will be stored for a maximum of five working day in the Quarantine Area unless it has the potential to cause significant risk of pollution in which case it will be removed in less than five working days.</p> <p>12. The customer will be contacted and arrangements to remove the quarantined waste will be made.</p> <p>13. If arrangements for the customer to remove the waste cannot be made, Soil UK Treatment Limited will make these arrangements themselves. The quarantined waste material will be removed from Site by a registered Upper Tier Waste Carrier to a suitably licenced facility and accompanied with a Waste Transfer or Consignment Note.</p> | <p>Site Manager</p> |
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Notification and Records

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| <p>14. A copy of the Waste Rejection Form containing the reasons for the rejection will be provided to the customer.</p> <p>15. Soil Treatment UK Limited may contact the Environment Agency regarding the rejection of the waste if it has caused or has the potential to cause, significant environmental pollution.</p> <p>16. Details provided to the Environment Agency include:</p> <ul style="list-style-type: none"> • Nature and quantity of the waste involved • Time and date of receipt • Name and address of the Customer/Producer • Haulier name and address • Vehicle registration of delivering vehicle <p>17. Details and records relating to the storage and removal of rejected waste will be recorded and retained.</p> | <p>Site Manager</p> <p>Site Manager</p> |
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