

790101_CMS_MSD_MAIN_AllSites

Anglian Water have provided copies of the CMS training material, to Southern Water, along with other relevant documentation to allow SW to achieve accreditation. SW are not allowed to change the material (apart from some specific areas) for training purposes, for 12 months from the date of signing the contract (25th February 2021). However, given the nature of the training material and how it does not currently align with SW operations, it is proposed to seek accreditation based on training material developed by SW, which will be rolled out 12 months from the contract date with AW.

The plans for developing the CMS are as follows, taking into account the need to meet the requirements to implement an accredited CMS within 12 months of the permit determination date:

1. Develop proposed CMS based on AWS submission – customising to our sites / procedures etc and incorporating the AD elements
Timescales: August through to end of October 2021
2. Submit request to Lloyds for gap analysis and subsequent audits (stage 1 and 2)
Timescales – this can be done at any time when we are confident we will have a system available
3. Review output of gap analysis and amend CMS as appropriate
Timescales - Assume this happens at end of October with amendments completed November 2021
4. Hold stage 1 audit – review documentation and identify where there are shortfalls in requirements
Timescales - Suggest we aim for end Jan 22 (note there is a max period of 6 months between stage 1 and stage 2 audits)
5. Amend documentation as necessary to address actions coming out of the audit and get training courses booked for relevant staff members.
Timescales: address actions from audit in Feb and then programme training to then commence 26th Feb 2022 (12 months after purchase of material from AWS)
6. Implement training (2-3 months training rolled out prior to commencing stage 2 audit)
Timescales: Training to commence with our new material on 26th Feb 2022.
7. Undertake stage 2 audit to review actual training and internal feedback
Timescales stage 2 audit around mid-May 2022
8. Receive accreditation approx. 2 weeks after stage 2 audit
Timescales for accreditation – June 2022