

From: [SM-Defra-RESP-notifications \(DEFRA\)](#)
To: [Arabella Sharrock](#)
Subject: We cannot process your application due to missing information or payment EPR/LP3521LW/A001 CRM:0452031
Date: 04 September 2025 15:58:09
Attachments: [image.jpeg](#)



Dear Arabella Sharrock

We cannot process your application due to missing information or payment

Application reference: EPR/LP3521LW/A001

Operator: KAS Metal Trading Ltd

Facility: Unit J Prestwich Industrial Estate Coal Pit Lane Atherton

Thank you for your application received on 02/09/2025.

Your application is missing key information. We cannot process your application further until we receive this information. Please send the information below by the end of Thursday 11th September.

1. Missing technically competent manager evidence. On the B2 form, section 3B you have ticked "The technically competent manager will complete their qualification within four weeks of starting the permitted activities and I have enclosed evidence of their registration with WAMITAB or their EPOC booking as appropriate". This has not been included in your application email.

If you cannot provide the information in this time please let us know and we will return the application.

Please reply directly to this email with your information and copy in psc@environment-agency.gov.uk.

Note: Our email system has a file size limit of 25MB, if your information exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

Why are we asking for this

We require key information requested by our application forms before we can process applications. We want to give applicants who may have this information prepared but have forgotten to provide this an opportunity to send this to us quickly. Where this information has not been prepared we will return applications so applicants can re-apply when the information is ready.

What happens next

If we receive the information by the deadline we will process your application and allocate this to a Permitting Officer for checking. If we do not receive this information we will return your application.

Environment Agency Pre-application Service

We recommend that you talk to us if you do not have the information prepared and wish to re-apply. We offer limited pre-application advice on how to prepare your application at no extra charge. If more help is needed, we also offer a discretionary enhanced pre-application service. This service is chargeable at a rate of £100 per hour plus VAT.

For further details and a pre-application request form, please see our website:
<https://www.gov.uk/guidance/get-advice-before-you-apply-for-an-environmental-permit>

If you would prefer a paper copy of the pre-application request form, please phone our Customer Contact Centre on 03708 506 506.

If you have any questions, please email me on holly.lewis@environment-agency.gov.uk.

Yours sincerely

Holly Lewis

Permitting Support Advisor - Permitting Service

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ips_admin@environment-agency.gov.uk

