ENVIRONMENTAL MANAGEMENT SYSTEM

4 Groby Road North, Audenshaw, Manchester M34 5HG

Kenny Services Limited

Version:	1.3	**Date:**	12 January 2026		
Doc. Ref:	GRO-477-A	**Author(s):**	JU	**Checked:**	MM
Client No:	477	**Job No:**	002		

Oaktree Environmental Ltd

Waste, Planning & Environmental Consultants

Oaktree Environmental Ltd, Lime House, 2 Road Two, Winsford, Cheshire, CW7 3QZ
Tel: 01606 558833 | E-Mail: sales@oaktree-environmental.co.uk | Web: www.oaktree-environmental.co.uk
REGISTERED IN THE UK | COMPANY NO. 4850754

Document History:

Version	Issue date	Author	Checked	Description
1.0	26/02/2025	JU	MM	Draft for review
1.1	27/02/2025	JU	MM	Submission copy
1.2	22/10/2025	JU	MM	Resubmission Copy
1.3	12/01/2026	JU	MM	Resubmission copy amendments based on operational changes

THIS DOCUMENT IS DUE FOR REVIEW IN **JANUARY 2027** OR AS A RESULT OF ANY INCIDENTS WHICH MAY LEAD TO THE REQUIREMENT FOR IMMEDIATE REVIEW, WHICHEVER IS THE SOONER

CONTENTS

List of Tables

List of Appendices:

Appendix I - Drawings

Drawing No. GRO/477/01 – Site Location Map

Drawing No. GRO/477/02 – Permit Boundary Plan

Drawing No. GRO/477/02A – Existing & Proposed Permit Boundary

Drawing No. GRO/477/03 – Site Layout Plan

Drawing No. GRO/477/04 – Sensitive Receptor Plan

Appendix II - Record Keeping Forms (advisory only)

GRO/RF/2	-	Rejected Waste
GRO/RF/4	-	Site Diary/Inspection Form
GRO/RF/6	-	Employee Training Needs Assessment / Review
GRO/RF/7	-	Complaints Form

Appendix III - Environmental Permit

Appendix IV - Health & Safety – Conditions of Site Use for Staff and Visitors

Appendix V - Underground Attenuation Pipe Drawings

Site Information & Key Contacts List

Site Address:	4 Groby Road North, Audenshaw, Manchester M34 5HG		
Site Operator:	Kenny Services Limited	**National Grid Ref:**	SJ 91971 97667

CONTACT	DESCRIPTION	OFFICE HOURS	OUT OF HOURS
Neil Mackey	Director	0161 7903737	07802155800
Paul Eagleton	Technical Director (Kenny WM)	0161 7903737	07976 406888
Richard Miller	TCM	0161 7903737	07803 849827
Lauren Ball	TCM	0161 790 3737	0161 667 4850
Ted Kenny	Out of hours contact	0161 7903737	07850976319
Tameside & Glossop Integrated Care NHS Foundation Trust Fountain Street, Ashton Under Lyne, Lancashire OL6 9RW	General Enquiries	0161 9226000	999
	NHS Direct	111	999
Guide Bridge Medical Practice Guide Lane, Audenshaw, Manchester M34 5HY	Local Doctor Surgery (GP)	0161 3442609	999 or 111
Greater Manchester Police Service-Denton Police Station Market Street, Manchester M36 6AA	Local Police Non-Emergency	0161 856 9484	999 or 112
	Police Emergency	999 or 112	999 or 112
Greater Manchester Fire & Rescue Ashton Community Fire Station, Slate Lane, Audenshaw, Ashton-under-Lyne, Manchester M34 5FS	Fire and Rescue Service (in Emergency Dial 999)	0161 609 7627 (non-emergency)	999 or 112
Environment Agency Richard Fairclough House, Knutsford Road, Warrington WA4 1HT	Environmental Regulator / River Contact	03708506506	0800 80 70 60
Tameside Metropolitan Borough Council Town Hall, King Street Dukinfield SK16 4LA	Local Council General Enquires	0161 342 8355	999 or 112
	Environmental Health Dept.	0161 342 8355	999 or 112
United Utilities Mere Business Park, Lingley Green Ave, Great Sankey, Lingley WA5 3LP	Mains water and sewerage supplier	0345 672 3723	0345 672 3723
Oaktree Environmental Ltd – Lime House, 2 Road Two, Winsford, Cheshire CW7 3QZ	Specialist waste and permitting compliance advisors	01606 558833	-

1 General Considerations

1.1 Site Operator/Permit Holder

1.1.1 Kenny Services Limited (the operator) have commissioned Oaktree Environmental to undertake this Environment Management System (EMS) for a new bespoke permit (BP) application.

1.1.2 The purpose of this BP application is to allow the storage of wastes to be conducted within the external yard as the current standard rules permit would not be suitable to allow for this activity. Kenny Services Limited are also seeking to increase the current permit boundary as shown on Drawing No. GRO/477/02A. The existing permit for the site, held by Kenny Waste Management Limited, is a SR2015No10. A surrender application has been submitted for the existing sites permit and evidence of this will be sent as part of the new bespoke permit application.

1.1.3 The recycling centre allows for the reception, storage and sorting of household, industrial and commercial (HIC) waste to permit recycling and recovery. Recycled/recovered materials include hardcore, wood, plastics, paper/card, scrap metal. Non-recyclable general wastes are bulked up and sent to an appropriately permitted sites.

1.1.4 Developments in legislation and the regular increases in the Landfill Tax have increased the need for effectiveness and scope of operations at waste transfer and recycling centres, leading to greater recovery rates for recyclable waste.

1.1.5 This EMS has been prepared in accordance with the following guidance:

a) The Environmental Permitting (England and Wales) Regulations 2016.
b) Develop a management system: environmental permits.
c) Technical Guidance WM3: Waste Classification - Guidance on the classification and assessment of waste.
d) The Waste duty of care: code of practice – 2018.

e) Non-hazardous and inert waste: appropriate measures for permitted facilities published 01/08/2023.

f) Climate change: risk assessment and adaption planning in your management system.

1.2 Relevant Contacts

1.2.1 The registered Companies House address and contact details for the operator are shown below:

Kenny Waste Services Lester Road, Worsley Trading Estate, Little Hulton Worsley M38 6PT	**Contact:** Paul Eagleton (Operations Manager & Director of Kenny Waste Management Ltd) **Position:** Director **Phone** 07976 406888

1.2.2 Oaktree Environmental Ltd have been engaged to act as consultants for Kenny Services Limited to assist in the preparation of this Environmental Management System (EMS). This EMS has been prepared to meet the requirements of The Environmental Permitting (England and Wales) Regulations 2016 and the Environment Agency's (EA's) Guidance.

1.2.3 Contact details for Oaktree Environmental are as follows:

Oaktree Environmental Ltd Lime House 2 Road Two Winsford Cheshire CW7 3QZ	**Contact:** Joshua Ulyatt **Position:** Consultant **Tel:** 01606 558833 **E-mail:** josh@oaktree-environmental.co.uk

1.2.4 A full list of relevant contacts (including key emergency contact numbers) is provided in the Site Information & Key Contacts List section in the pre-pages of this document.

1.3 Permit Area/Waste Management Operations

1.3.1 The permit boundary is outlined in green on Drawing No. GRO/477/02. All references to 'the site' in this EMS shall mean this area and the associated infrastructure, plant, and equipment. This EMS should be read in conjunction with the site's Fire Prevention Plan (FPP) which is referenced as GRO-477-B.

1.3.2 The permit will authorise the acceptance, storage and treatment of HCI waste in the open including construction and demolition waste for recycling and recovery. Waste treatment processes which will be carried out on site include the following:

- Sorting (with loading shovel/360^{o} excavator or by hand).
- Manual separation (by picking line)
- Sorting (with loading shovel / 360° excavator or by hand)

1.3.3 Specified waste management operations include waste disposal and waste recovery operations listed Annex IIA and IIB of The Waste Framework Directive 2008/98/EC as listed below:

D9: Physico-chemical treatment of waste for disposal.
D14: Repackaging of waste prior to disposal.
D15: Storage of waste pending disposal.
R3: Recycling or reclamation of organic substances.
R4: Recycling or reclamation of metals.
R5: Recycling or reclamation of other inorganic materials.
R13: Storage of waste pending recovery.

1.4 Hours of Operation

1.4.1 The site will be open during the following hours for the delivery, receipt, and processing of waste:

Monday to Saturday	07:00 - 18:00
Sundays, Bank/Public holidays	Closed

1.4.2 The only activities on site which will be permitted outside of these hours are onsite maintenance works, emergency deliveries of waste/plant/machinery and general office use.

1.4.3 During times where the site is closed or not in operation, the site will be locked and secured to prevent unauthorised vehicular and/or pedestrian access.

1.5 Waste Types and Quantities

1.5.1 The waste types handled on site will consist of dry non-hazardous household, commercial and industrial waste arising from activities within the surrounding area. This is as defined in the Controlled Waste (England and Wales) Regulations 2012 and Section 75 of the Environmental Protection Act 1990.

1.5.2 A detailed breakdown of the waste types allowed for acceptance at the site is shown in Table 2.2 of the Existing Standard Rules Permit (SR2015 No10). The waste types for this bespoke permit application are not proposed to change. The list is attached as Appendix III of this EMS.

1.5.3 The throughput of the site will be <75,000 tonnes per annum, the same as the existing standard rules permit for the site.

1.5.4 On average working day, 5 loads would be tipped at the site per hour. Such loads will be delivered to the site contained within skips. The waste is to be bulked and removed from the site at the end of each working day.

1.5.5 The maximum amount of waste to be stored on site is shown on Drawing No. GRO/477/03 with residence times for each waste type.

1.5.6 If the maximum storage capacity of the site is reached, then no further waste will be accepted until waste can be removed from the site and taken to a suitably permitted or exempt site.

1.5.7 Strict requirements will apply to certain types of wastes i.e.,

- Empty used containers which have contained chemicals or hazardous waste must be cleaned or certified as clean before they are accepted. Paint tins or other containers are accepted if they have residues in as long as those residues are solid and non-hazardous.
- Potentially dusty loads or loads containing powder have to be notified in advance to ensure that suitable plant and equipment is available to reduce dust emissions. Some powdered wastes are bagged prior to receipt to prevent a dust problem. No whole loads of powdered waste are accepted.
- Tyres are not routinely accepted - any discovered will be stored for submission to a retreading/shredding operation.

1.6 Exempt Activities

1.6.1 Activities which are outside the scope of the Environmental Permit for the site (listed in Schedule 3 of The Environmental Permitting (England and Wales) Regulations 2016) will be carried out at the recycling centre and the relevant details have been registered with the EA prior to commencement.

1.6.2 Current and future exemption notifications and register entries are held in the site office. Registered exemptions are valid for a period of 3 years. If the activity is to be carried on after 3 years, a renewal will be submitted to the EA.

1.6.3 Wastes brought onto site as part of any exempt waste activities will be kept clearly segregated and identified from those wastes imported for the specified waste management operations as shown on Drawing No GRO/477/03.

1.7 Staffing and management

1.7.1 Table 1 below details the minimum number of staff when the site is open for the reception and processing of waste and available to tackle a fire on site. Only the site manager, machine/plant operators and general operatives will be permitted to tackle fires on-site.

Table 1 - Staffing Levels

Position	Employees	Responsibilities
Director	1	Ensuring the site is being operated in accordance with Environmental Permit and in-line with attendant regulations
Site Manager & TCM	1	Ensuring the site is being operated in accordance with Environmental Permit and in-line with attendant regulations
Administrative Staff	1	Office/administrative duties
Machine/ Plant Operatives & Drivers	7	Waste handling/processing, reception and plant operation

1.8 Health and safety

1.8.1 All operations on site will be carried out in accordance with the relevant requirements of the Health and Safety at Work Act 1974. Conditions of site use for employees, visitors and contractors are shown in Appendix IV. These conditions will be shown to all site users and must be signed prior to using the site. Anyone refusing to comply with the conditions of use will be asked to leave the site.

1.9 Technically Competent Management (TCM) schedule

1.9.1 The TCM is required to attend site for a minimum of 20% of the operational hours per week, unless agreed otherwise with the Environment Agency.

1.9.2 Attendance requirements for the TCM must be met on a weekly basis. If the operator increases their operating hours the TCM attendance hours shall be increased accordingly. A

record of the TCM attendance, including start and finish times will be recorded in the site diary. These records will be made available to the Environment Agency for inspection on request.

1.9.3 A copy of the qualification certificate and any continuing competence certificate for the nominated TCM will be provided to the Environment Agency and without delay in the case of continuing competence certificates.

1.9.4 The Operator will ensure that in the absence of the Technically Competent Manager (TCM) a nominated person will take on the TCM responsibilities and act as competent person. The Environment Agency will be informed of any changes to the TCM and relevant replacement details.

1.10 Waste carrier registration

1.10.1 The existing operator, Kenny Waste Management Limited holds an upper tier waste carrier certificate, reference CBDU76122 which is valid until 12/01/2028.

1.11 Convictions

1.11.1 At the time of application, neither Kenny Services Limited nor any of the relevant people within the company had been convicted of a relevant offence.

2 Site Engineering and Infrastructure

2.1 Site location

2.1.1 The site is located at 4 Groby Road North, Audenshaw, Manchester M34 5HG as shown on Drawing Nos. GRO/477/01 and GRO/477/02. The National Grid Reference of the site SJ 91971 97667.

2.1.2 The site is accessed from Groby Road North, which lies to the northwest of Audenshaw Road. Audenshaw Road leads onto the M60 which provides access to the wider highway network.

2.2 Site Description

2.2.1 The recycling centre comprises an impermeably surfaced external yard and impermeably surfaced skip storage area. A Fabrication shed is present in the west of the site whilst the out of hours plant storage building is present in the east of the site. The location of the operational areas and storage areas are shown on Drawing No. GRO/477/03.

2.3 Access and Parking

2.3.1 The site is located as shown on Drawing Nos. GRO/477/01and GRO/477/02. Access to the site is gained off Groby Road north. The site benefits from an existing staff and visitor car park.

2.4 Site Office

2.4.1 The site office will be located as shown on Drawing No. GRO/477/03. The documents listed below will be retained in the site office.

Documents to be retained in site office
The Environmental Permit (original & any subsequent variations)
This Environmental Management System (EA agreed document)
The Fire Prevention Plan (EA agreed document)
Current site diary (to record all inspections/visitors to the site)
Environment Agency inspection (CAR) forms
In-house inspection sheets/recording forms
Duty of care transfer notes (for 2 years minimum)
Hazardous waste consignment notes (kept for 5 years)
Waste delivery tickets
Accident book (& 1st aid kit)

2.5 Weighbridge

2.5.1 The site has a weighbridge for accurate weighing of loads to and from the site. During instances where the weighbridge is out of action, the weight of each load into and out of the site will also be estimated using the standard EA/WRAP agreed volume-to-weight conversion factors.

2.6 Notice Board and Signs

2.6.1 A notice board is erected at the site entrance displays the following information:

- The site name and address.
- The name of the permit holder and operator.
- The Environmental Permit number and accompanying statement stating that the site is permitted by the Environment Agency.
- Environment Agency contact details, Emergency No. 0800 80 70 60 and
- General Enquires No. 03708 506 506.
- Operator's "out of hours" emergency contact

- Operating hours.

2.6.2 Additional signs are displayed around the site for operational / health & safety purposes. All staff and visitors will be required to comply with the requirements of all signs whilst on site.

2.7 Site Security

2.7.1 The site's boundaries comprise of a mixture of palisade fencing located near the sites egress and ingress, interlocking concrete panel walls located at the southern boundary and 4m high concrete panel walls to the northeast corner of the site.

2.7.2 The site will benefit from site-wide CCTV coverage with 24-hour off-site supervision with an incorporated intruder alarm system is remotely accessible via a mobile phone. Any intrusions would alarm the site manager or director who are on call 24 hours and can be at the site within 15 minutes of a call. The intruder alarm system will be designed, installed and maintained by a UKAS accredited third party to ensure it meets the BS requirements.

2.7.3 The site security features will be inspected on a daily basis and any defects which impair the effectiveness of the security will be repaired to the same or better standard within 5 working days. All repairs will be noted on the site diary within 24 hours of the event. The checklist in Appendix II provides further information.

2.7.4 The security measures at the site are under constant daily review under the site's inspection regime. If unauthorised access becomes apparent as a problem at the site, the security measures will be reviewed and improvements implemented.

2.8 Fuel Storage

2.8.1 No gas cylinders or aerosols will be accepted for storage at the site, nor will there be chemicals present on site. The operator has dedicated storage cages on site to quarantine orphaned gas cylinders prior to removal off site.

2.8.2 The procedures for fuel storage on site are as follows:

a) Tanks are surrounded by a bund capable of containing a minimum of 110% of the volume of fuel stored in the tank.
b) All pipework and associated infrastructure will be enclosed within the bund.
c) A lock will be fitted to the tank valve to prevent unauthorised operation.
d) All valves and gauges on the bund will be constructed to prevent damage caused by frost.
e) No combustible waste will be stored within 6 metres of any fuel/fluid storage without a fire wall in place. Refer to the Fire Prevention Plan for further information

2.8.3 All tanks storing fuel, oil or hazardous material are clearly marked showing the product within and their capacity.

2.9 Rejected / Quarantined Waste

2.9.1 Clearly labelled enclosed skips/containers will be provided for the deposit of rejected waste which cannot be removed from the site immediately. The location may be varied as operating conditions permit (i.e. to permit the loading of rejected wastes) but clear labelling and management control will ensure its use as specified. A free standing stockpile Quarantine area has been labelled on the sites layout plan to be used as an area of rejected waste stockpiling and in the event of a fire, this area is clearly shown on Drawing No. GRO/477/03.

2.10 Drainage

2.10.1 The sites drainage consists of a series of aco drains and surface gullies. The sites proposal for an underground attenuation pipe is shown in Appendix V. This pipe is along the perimeter adjacent to the canal embankment and is situated underneath the empty skip storage area. The pipe is directed to the oil interceptor where this drains into the foul sewer network.

2.10.2 All mixed wastes that are stored externally in the newly developed northwestern yard, which drains to a low point and is directed to the attenuation pipe which drains into the foul sewer network. The above drainage system and aco drains are all shown on Drawing No. GRO/477/03.

2.10.3 Inspections of the site surfacing will take place daily to ensure there is no standing surface water present on site.

2.11 Vehicles, Plant and Equipment

2.11.1 Waste will be handled using the plant listed in the below Table. Only trained, certified operators will be permitted to drive/operate the plant. Any changes to the list will be notified to the EA prior to implementation.

Table 2 - Plant & Equipment

Item	Number	Function
Weighbridge	1	Determine load weights in/out
Telehandlers	1	Loading/unloading/movement/sorting
Loading Shovels	1	Loading/unloading/movement/sorting
JCB/shovels	3	Loading/unloading/movement/sorting
Grab Wagon	2	Loading/unloading/movement/sorting

2.11.2 Note: The plant/equipment on site will vary depending on the amount of waste accepted at the site. The preexisting permit allows for the mechanical processing of waste but there are currently no mechanical processing plant/equipment installed at the site apart from the handling equipment detailed in the Table above.

2.11.3 Note: The plant/equipment on site may vary and additional equipment may be hired-in to cope with busy periods, larger jobs, or jobs with specific requirements.

2.11.4 For maintenance of the plant, please refer to Section 2.5 of the FPP.

3 Site Operations

3.1 Preliminary Procedures

3.1.1 Guidance will be given by the site management to all employees, sub-contractors, other waste carriers and customers regarding the waste types and operations which are acceptable at the site i.e. a copy of Appendix III of this document. The site will be used for the waste collection by Kenny Services Limited own skip hire operations and for waste from third-party users, whose details will be checked prior to delivery of waste to the site. The procedures below are followed prior to the receipt of waste on site.

3.1.2 For in-house collections, the driver employed by the permit holder will arrive at the waste producer's premises he/she will inspect the load for conformity with relevant regulations and safety procedures.

a) If the load is satisfactory the driver will sign the relevant paperwork (Duty of Care transfer note/delivery ticket) and remove the load from the premises.
b) If the waste does not meet the description stated on the controlled waste transfer note the customer is advised to check the note and give a more detailed description of the waste.
c) If the more detailed description of the waste reveals that the waste is not/permitted at the recycling centre, then the customer is advised that the waste must be taken to another site which is appropriately permitted to accept the waste(s).
d) If further instructions are needed the driver may also report back to the site manager.
e) Where it is suspected that the details given on the transfer note are incorrect the EA may be contacted for advice.
f) Where the load contains soil from an industrial site the EA may be contacted for advice to ensure that the load to be removed does not contain contaminated soil.

3.2 Checking &Inspection of Loads

3.2.1 All incoming vehicles are required to report to the site office. The details of the load will be recorded, and the Duty of Care transfer note and company documentation will be further checked by the operator to ensure that the load is acceptable at the site. Any deviation from these procedures or problems with any loads will be reported to the site manager.

3.2.2 Once a load has been accepted by the operator, the driver will be asked to unsheet the vehicle (if it is sheeted) and a visual inspection of the contents will be carried out to ensure that the waste types comply with the EP. The nature of mixed construction/demolition and general skip waste makes full inspection difficult until the load is deposited. If rejected waste is discovered before deposit, the load will remain on the delivery vehicle and will be returned to the producer if possible or disposed of at an approved facility.

3.2.3 In cases where the presence of unauthorised waste is likely to lead to a breach of permit conditions, the EA will be contacted immediately to agree a course of action.

3.2.4 If the load is acceptable the driver will be instructed to deposit it within the relevant waste reception areas as shown on Drawing No. GRO/477/03. If the load is unacceptable after deposit, it will be loaded back onto the delivery vehicle or stored until it can be taken to an approved facility to be disposed of. Otherwise, the EA will be contacted, and the load will be taken to a suitably permitted or exempt site.

3.3 Waste Acceptance Procedure

3.3.1 Transfer notes and documentation will be checked to ensure they contain the following information, as relevant, some of which may already be held on site:

a) Vehicle Registration and drivers name and signature.
b) Waste haulier name and valid waste carriers' registration number.
c) Name address (of source site) and signature of transferor.

d) Name, address (of destination site) and signature of the person receiving the waste (transferee).
e) Permit number or exemption reference of person receiving the waste (if applicable).
f) Description of waste including waste type, waste source, waste containment and waste quantity.
g) List of Waste (LoW) EWC code.
h) SIC code of the waste holder.
i) Date and time of waste transfer and waste transfer note number.
j) Waste hierarchy declaration has been completed.

3.3.2 All loads are visually inspected prior to offloading, if non-compliant waste is discovered upon visual inspection, there is a discrepancy with the load or its paperwork, then the site manager shall be informed immediately. If the load is not acceptable under the Permit conditions then it will be rejected from the site and deposited at a suitably permitted facility.

3.3.3 Accepted waste will be directed to the appropriate tipping / reception area. Loads are also examined at the point of offloading. If loads are discovered to be unacceptable at this point, where possible the waste should be re-loaded back onto the vehicle and rejected from site. If it is impossible to load a rejected load back ono the delivery vehicle, the load will be put into the quarantine area for removal. In cases where the presence of unauthorised waste is likely to lead to a breach of permit conditions the Environment Agency will be contacted immediately to agree a course of action.

3.3.4 If only small levels of contamination are noted, they are handpicked and reject material placed in a skip for safe disposal.

3.3.5 If hazardous waste or suspected hazardous waste is deposited on the site, the material will be left alone with precautions taken to absorb any spillages and the area cordoned off. The EA will be contacted as a matter of urgency and the material left in situ until removed under the EA's instruction unless the risk is deemed to be low.

3.4 Gypsum & Plasterboard Assessment

3.4.1 Waste gypsum when mixed with biodegradable material results in the production of hydrogen sulphide which is a toxic gas so all waste gypsum will be kept separate from all other waste on site. This will be done by applying the following procedures which all staff will undergo refresher training on following issues of this EMS:

i) All waste transfer notes will be updated advising **no plasterboard is to be deposited in a mixed skip**. All existing and new customers will be told the importance of segregating plasterboard at the place of production due to the above issue.

ii) The site will only knowingly accept plasterboard in single stream loads and not part of any mixed loads.

iii) Prior to delivering a skip to a property, the operator will ask the customer if any plasterboard is likely to be present in the load, i.e. what is the nature of the skip. If the customer is a builder or a householder having building works undertaken at their property, the customer will be provided with a separate bag for plasterboard / gypsum waste and a separate transfer note detailing the EWC code for plasterboard which is **17 08 02**.

iv) The customer will be advised to place the bag of plasterboard on top of the skip or to the side of the skip prior to collection. The operator, when collecting the skip would ensure the bag is sealed and segregated from the mixed skip when loading on to the HGV.

v) If the customer refuses to segregate the plasterboard from other waste on the place of production, the skip will be subject to a more rigorous sort (shown in the sections below) when delivered to the site and the operator would inform the customer of a penalty charge.

vi) Once a mixed load of waste is tipped, plasterboard contamination may still be present, so the driver will take photographs the load before processing. This system is used to prove the presence of contrary items or misdescription, to enable the sales team to levy additional costs on the customer for their correct handling as shown in point iv above.

3.5 Waste Treatment, Storage & Handling

3.5.1 Once a load has been accepted by the operator, the contents will be discharged into the appropriate reception, storage and treatments area as shown o Drawing No. GRO/477/03.

3.5.2 The operator accepts waste from householders and builders on behalf of householders, the site will very rarely receive waste from any industrial and commercial sites, which would be the subject to more detailed site investigation. The operator's tickets inform waste producers of their responsibility to ensure anything which is disposed in the skip is suitable. The following conditions will apply:

a) The householder/builder will be informed of their duty to make sure all the waste received is non-hazardous.
b) Plasterboard will be segregated from other wastes.
c) No asbestos will be deposited.
d) Once the waste has been collected by the driver, the customer will provide both written and verbal confirmation that the waste inside the skip is non-hazardous and plasterboard has not been disposed in the skip with the mixed waste.
e) Once the load has been tipped, it is checked by staff for any signs of contamination i.e. hazardous materials or plasterboard. If suitable, the waste will be sorted and deposited in the relevant area of the site.

3.6 WM3 – Waste Classification Assessment

3.6.1 All mixed loads of waste or waste which could contain excavated soil i.e. EWC codes 17 05 04 or 17 09 04 arising from construction, demolition and excavation (CDE) sites or householders, builders etc. will undergo a full inspection in the current reception area (**AREA 1**). The inspection will be visual after to tipping to ensure there are no non-conforming loads in the pile which could consign the waste as being hazardous. This inspection is also to demonstrate that the waste is not contaminated by way in line with the EA's Technical Guidance WM3 "Guidance on the classification and assessment of waste (1st Edition v1.1)". Any material found in the load which could lead contamination of other

wastes on site will be loaded back into the skip or delivery vehicle and removed off site as soon as practicable. If the load is acceptable then it should be considered non-hazardous in line with WM3 along with any waste processed and then removed off site for further recycling or disposal.

3.6.2 If the site receives wastes directly from industrial sites, to ensure that only non-hazardous wastes are accepted, the following information will be requested from waste producers at the start of each contract to ensure compliance with the EP and WM3:

a) A desk survey and/or site condition report which has identified past uses of the excavation/construction site.
b) A ground sampling plan including both surface and sub-surface sampling.
c) Following analysis of the samples, an environmental / human health risk assessment which identifies areas of the site that require remediation or soil removal will be undertaken.
d) Waste soil classification in line with WM3
e) All information relating to the site investigation was retained and passed to subsequent holders of waste.
f) Name and address of the site where the waste was excavated/produced from
g) Detailed waste description, including EWC code

3.6.3 The operator will reserve right to refuse such loads if there is risk of the material being contaminated with hazardous material.

3.6.4 All incoming vehicles upon arrival are required to report to the person in charge of waste acceptance at the site. The details of the load will be recorded, and the duty of care note/company documentation will be further checked by the operator to ensure that the load is acceptable at the site, including a visual check prior to the vehicle proceeding to the tipping area. Any deviation from the procedures or problems with any loads will result in tipping facilities being suspended for the offending company. Loads which are not acceptable within the above terms will be rejected.

3.7 Waste/product removal and export

3.7.1 When a collection vehicle arrives at the site to remove waste material or product, the driver will be instructed to report to the site office to confirm their identity. All relevant documentation will be completed, and the vehicle will be passed to pick up the load and take it to the designated recycler/disposal site (if the outgoing material has not been fully recovered on site). The product or waste will then be loaded using the loading shovel or 360^0 excavators.

3.7.2 The operational outputs and residues produced by the site and the disposal or recovery routes envisaged are detailed as follows:

a) Brick/rubble – stored and sent for crushing to produce 6F5 aggregate or similar product at an aggregates processing site.
b) Plasterboard/gypsum – sent to a permitted site for further recycling
c) Some materials will not be recovered after processing (or will not be fit for use at recovery sites) such as clays and some soils. These materials may be disposed at a permitted landfill or recovery site.
d) Metals – separated metals will be taken to a permitted site for further recovery.
e) Residual waste – mixed residual waste that has been shredded is used in an EfW facility.
f) Plastic – separated plastic will be taken to a suitably permitted site for further recovery.
g) Rejected material will be removed from site as detailed in Section 2.9.
h) Waste unsuitable for processing will be sent to a permitted site.

3.8 Waste Storage, Types and Quantities

3.8.1 The locations of the operational and storage areas are shown on Drawing No. GRO/477/03. The nature of operations at waste facilities means that certain operational areas may change depending on processing requirements.

3.8.2 The waste types handled on site are shown in Appendix III (Table S2.1 of the permit) of this document and consist of dry, inert and non-hazardous construction, demolition and excavation waste as defined in the Controlled Waste (England and Wales) Regulations 2012 and Section 75 if the Environmental Protection Act 1990.

3.8.3 The site will accept no more than 75,000 tonnes per annum (tpa).

3.8.4 The Table overleaf details the wastes which are stored at the site which is also shown in Drawing No. GRO/477/03.

Table 3 - Storage Area Details Table

Waste Storage Area Details - PILE SIZES BASED ON AREA OF STOCKPILE ON SITE PLAN NOT LENGTH X WIDTH												
Plan Ref	Description	EWC code/s	Processed / unprocessed	Containment	Max Width (m)	Max Length (m)	Height (m)	Max area (m2)	Conversion factor used	Volume (m3)	Tonnage (approx.)	Storage duration
AREA 1	Mixed HCI waste reception, tipping and sorting area	17 09 04, 19 12 12, 20 03 01, 20 03 07	Unprocessed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21	7	3	147	0.75	331	165	<24 hours
AREA 2	Plastic	15 01 02, 15 01 10, 20 03 01, 02 01 04, 20 01 39, 19 12 04	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21	8	3	168	0.75	378	189	<7 days
AREA 3	Wood	17 02 01, 19 12 07,	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 4	Stone / concrete / hardcore	17 01 07	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 5	Mixed HCI waste reception, tipping and sorting area	17 09 04, 19 12 12, 20 03 01, 20 03 07	Unprocessed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21.5	6	3	129	0.75	290	145	<7 days
AREA 6	Light General C&D Waste	17 09 03, 19 12 01	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	11.5	5	3	58	0.75	129	65	<7 days
AREA 7	Wood	17 02 01, 19 12 07,	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 8	Mixed scrap metal	17 04 07, 19 12 02, 19 12 03	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 9	Plasterboard	17 08 02	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 10	Plastic Pipes & Rigid Plastics	17 02 03	Partially processed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days

3.9 Conversion Factors

3.9.1 The following conversion factors for calculating waste pile sizes are set out below.

Table 4 - Conversion Factors

Conversion Factors
Conversion factors for waste piles are worked out using the following methods set out by the Environment Agency
The maximum length width pile is based on the largest dimension – the volume of the pile has been calculated using the area x height x relevant conversion factor
Conversion of 1 for materials stored within containers, area of storage in stackable containers and waste/bale stacks
Conversion of 0.75 for waste stored within a bay comprising volume of rectangle + pyramid
Conversion of 0.3333 for waste stored in a free-standing stockpile
All containers can be moved and are accessible from one side so a fire can be extinguished

3.10 Record keeping

3.10.1 Kenny Services Limited use detailed waste transfer and product notes in paper and electronic form to ensure compliance with the Waste Duty of Care Code of Practice - 2018 (Section 34(9) of the Environmental Protection Act 1990). The following points detail the correct information required in order to comply with the Waste Duty of Care Code of Practice which the operator will provide on all documentation:

a) A written description of the waste which has been agreed and signed by the operator and the next holder. The description is part of the waste information the operator will provide.

b) A statement confirming that the operator has fulfilled the duty to apply the waste hierarchy as required by regulation 12 of the Waste (England and Wales) Regulations 2011.

c) The description of the waste is accurate and contains all the information required to ensure the lawful and safe handling, transport, treatment, recovery or disposal by subsequent holders, including classification of the waste by using the appropriate codes (referred to as the List of Wastes (LoW) or European Waste Catalogue (EWC)) - Appendix A of the Waste Classification Technical Guidance provides a list of the codes as well as advice on how to assess and classify waste.

d) The quantity and nature and whether it is loose or in a container, if in a container, the type of container.

e) The time and place of transfer.

f) The SIC code of the transferor (current holder of the waste).

g) The name and address of the transferor and transferee (person receiving the waste) and their signatures (the signature can be electronic as long as an enforcement officer can view it).

h) The capacity in which the transferor and transferee are acting (e.g. as a producer, importer or registered waste carrier, broker, or dealer) and their relevant authorisation to act in that capacity (e.g. their permit number or registration number).

3.10.2 For non-hazardous waste this will be done by using:

a) A paper WTN and form to fill in or alternative documentation e.g. an invoice, as long as it contains all the required information.

b) a season ticket which is a single waste transfer note that covers a series of non-hazardous waste transfers. The season ticket will last up to one year and be used for regular transfers of the same type of non-hazardous waste with the same carrier. If the operator has several sites serviced by the same carrier with the same types of waste collected, these can be listed in a schedule to the season ticket. The operator will keep a record of the collection times and the quantity of waste.

3.10.3 A waste information note will not be required for non-hazardous waste if the waste holder does not change on the transfer of waste e.g. the waste is moved to other premises belonging to the same business. However, it is best practice that the business understands who has responsibility for that waste and a record is kept of internal transfers for audit purposes.

3.10.4 Hazardous waste: The site will not be accepting any hazardous waste into the site and if any hazardous waste or non-conforming waste is to be removed, it will be done so using a fully completed hazardous waste consignment note and sent to a suitably permitted site. The records of which will be kept for 5 years.

3.10.5 A summary of waste types and quantities deposited at and removed from the site and origin and destination details are then forwarded to the EA using the standard Generic Operator Returns electronic spreadsheet(s), with submission due within one month of the end of each quarter as below:

a) Quarter 1: January to March (due on or before 30th April)
b) Quarter 2: April to June (due on or before 31st July)
c) Quarter 3: July - September (due on or before 31st October)
d) Quarter 4: October - December (due on or before 31st January of the following year)

3.10.6 Outcomes of inspections of waste types, hardstanding areas, transfer/treatment areas, storage areas, drainage channels, etc. are recorded using the site inspection form GRO/RF/4 or similar document and detailed comments are entered into the site's diary (including action taken or proposed).

3.10.7 Visitors to the site are required to sign the visitor's book upon arrival and exit stating the purpose of their visit and whom they represent.

3.10.8 Complaints will be recorded on form GRO/RF/7 or in the site diary. Section 4.9 demonstrates further action on the event of any complaints received.

3.11 Management Techniques

3.11.1 All measures necessary to achieve a high level of protection of the environment and to ensure that the site is operated in accordance with the various management systems and permit conditions will be strictly adhered to.

3.11.2 The manner in which the facility is managed is a critical element in ensuring emissions from the site operations are minimised. Therefore, management of this facility ensures:

a) Staff are competent to manage and operate the facility i.e. fit and proper persons;
b) Waste acceptance procedures are in place;
c) Appropriate storage and handling procedures are in place;

d) Waste/product dispatch procedures are in place;

e) Procedures and control techniques in place to minimise potential emissions to air, land and water;

f) There is an EMS, i.e. this document, in place to ensure standards are maintained, including incidents and complaints management procedures;

g) A communication programme is in place; and,

h) A health and safety programme is in place and is coherently conveyed to all staff and rigorously enforced throughout the whole of the organisation.

3.12 Site Closure Plan

3.12.1 In the event that the site ceases to operate as set out in the site's EP, the following steps will be followed to achieve site closure:

a) Contact the EA to advise the Environment Officer(s) that the site is planned to cease / have ceased the acceptance of wastes under the permit.

b) The amount of residual processed and unprocessed waste on site will be assessed by the TCM to set a timetable for the final processing and timely removal of waste from site.

c) Following removal of all waste, plant, and machinery from site a Site Investigation will be undertaken to ascertain the ground conditions of the land to which the site relates.

d) A surrender application will then be submitted to the EA for determination.

4 Environmental Control, Monitoring and Reporting

4.1 Breakdowns and spillages

4.1.1 In the event of breakdown of the loading plant, an alternative machine will be brought on site until it is repaired. If an alternative machine cannot be used, then waste will be stored securely until the plant is repaired. The repair will be carried out at the most convenient location with absorbents used to clear oil or fuel spillages.

4.1.2 All site surfaces will be inspected daily when the site is in operation. Debris will be swept as required and placed in a skip for disposal to a suitably permitted site.

4.1.3 Any spillages of fuel/oil will be cleared immediately by depositing sand or absorbents on the affected area. The sand or absorbents will be placed in a skip to be taken to a suitably permitted site for disposal. All spillages of waste and windblown litter will be cleared by the end of the working day in which they occur. Spillage clearance procedures are detailed in Section 5.3.

4.1.4 All wastes liable to give rise to contamination will be removed from the site if the site is not secure or if operations cease or are temporarily suspended.

4.2 Site Inspections and Maintenance

4.2.1 The inspection frequencies for maintenance/housekeeping are listed on record form GRO/RF/4. The inspection form will be completed by a person who is familiar with the requirements of the EMS and EP for the site. All details of defects, problems and repairs carried out will be recorded on the form on the day that each event occurs. Detailed comments may also be recorded in the site diary. All repairs will be carried out as soon as practically possible.

4.2.2 All repairs to site security will be made within 5 working days of the discovery of the damage and the site will be made secure until the repair has been carried out.

4.2.3 Any major defects found during the daily site inspection which are likely to lead to a breach of permit conditions will be repaired by the end of the working day in which they are found, where possible. If a repair is not possible by the end of the working day and a potential breach of permit conditions may occur, the EA will be contacted to agree a suitable timescale for repair.

4.2.4 All defects and problems likely to give rise to pollution will be recorded on the form GRO/RF/4 with repairs/solutions being carried out immediately.

4.3 Control of Mud and Debris

4.3.1 Vehicles will be visually inspected before exit to check that loads are safe and that no mud is carried out onto the site's access road from the wheels or bodies of vehicles and HGVs. Visual inspections of the vehicle running surfaces at the site will be carried out daily (see GRO/RF/4), however, staff will report any problems with mud or debris on the site roads immediately to the site manager.

4.3.2 The deposit of material on the access road will be treated as an emergency and will be cleared immediately by the operator using either a brush and shovel or vacuum tanker/road sweeper if necessary.

4.4 Control of Dust

4.4.1 The site operates in accordance with a site-specific dust management plan covering all aspects of dust control and mitigation, this document is referenced as GRO-477-F.

4.5 Odour Control

4.5.1 The site operates in accordance with a site specific odour management plan covering all aspects of odour control and mitigation, this document is referenced as GRO-477-E.

4.6 Litter Control

4.6.1 Given the nature of wastes accepted at the site (i.e. light wastes including paper/cardboard), there is a risk of litter from the site and therefore careful management is required to reduce the risk to low/negligible.

4.6.2 Daily inspections for litter will be carried out for the presence of windblown litter and operatives will be instructed to collect the litter and place it in a skip for disposal/recovery before the end of the working day. In any event, all light waste will be placed in skips before the end of the working day. Regular checks of the areas immediately beyond the site boundary will be carried out by site operatives.

4.7 Control of Pests, Birds and Other Scavengers

4.7.1 The site will be inspected daily for the presence of vermin and the results of the inspection noted in the site diary or site inspection form. If any occurrences are noted, a pest controller will be called to site to eradicate the problem.

4.8 Control and Monitoring of Noise &Vibration

4.8.1 As previously mentioned, the waste operations will be carried out using Best Practicable Means at all times. No operations will be undertaken on site outside of the hours outlined in Section 1.4. A site-specific Noise Impact assessment and noise management plan has prepared as part of this new bespoke permit application. Measures put in place on the site are included in the Table overleaf, these measures will ensure the noise levels at the site are managed appropriately by identifying the likely sources of noise arising from the development and the actions to be taken/ procedures to be followed or planned in order to prevent or minimise levels.

Table 5 - Noise Management Table

Potential Noise Source	Action to be taken to prevent or minimise noise
HGVs travelling to and from the site for delivery/collection of wastes/products.	• All vehicles are required to be driven onto and off site with due consideration. • HGV movements will be spread out evenly throughout the day. • 5 mph site speed limit to be introduced and adhered to.
Loading/unloading of waste delivery vehicles	• Vehicles must be well maintained and operated with silencers. • Moving parts to be regularly lubricated. All vehicles must be driven slowly around the site (5mph site speed limit). • Engines to be switched off when not in use. • Reversing alarms to be preferentially fitted with white noise alarms to minimise impacts. • No shaking of vehicle bodies whilst raised.
Operation of loading plant	• Drop heights to be kept to a minimum, particularly when loading empty tipper wagon/skip/container to minimise noise/vibration. • Engines to be switched off when not in use. • Plant to be well maintained and operated with silencers. • Moving parts to be regularly lubricated. All vehicles must be driven slowly around site. • Loading plant/machinery will only be operated at ground level, i.e. never on stockpiles.
Small vehicles travelling to and from the site (e.g. staff and visitor's cars, courier van deliveries etc.)	• All those working on and visiting the site to be made aware of need for considerate driving and keeping vehicles well maintained. • Small vehicles will arrive marginally earlier than the main site operating hours.

4.9 Complaints Procedure

4.9.1 Any third-party complaints received will be recorded on form GRO/RF/7 and will include a record of the complaint, particulars of the complainant and details of any action taken to alleviate the problem to ensure the likelihood of a future third party complaint is minimised.

5 Emergency Procedures & Contingencies

5.1 General

5.1.1 In addition to obligations imposed by RIDDOR '13 (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) the permit holder will notify the EA of any serious injuries to employees of Kenny Services Limited, other site users or members of the public arising as a result of operations on site. Minor injuries such as cuts and grazes etc. will be recorded in the accident book on site. Separate procedures will be used for different types of emergencies. An emergency at the site is defined by the site management as follows:

"Any incident which is likely to result in harm to human health or pollution of the environment or serious breach of permit conditions and serious detriment to the amenities of the locality."

5.1.2 For all emergency situations, the deposit of any further waste will be suspended where necessary to allow action to be taken safely. If necessary, staff and other users of the site will be evacuated to an area which is a safe distance away from the hazards. Staff handling the emergency will be provided with and trained to use the necessary PPE (personal protective equipment) unless the manager instructs them that the hazard is too severe, and outside help is needed from the emergency services or specialist waste contractors. A visitor's book will be kept checking who is on site at all times.

5.2 Fire

5.2.1 No waste will be burnt, and no fires will be allowed on site. In the event of a fire occurring on site, the operator/site supervisor will exercise his judgement and extinguish the fire with the water hose or suitable fire extinguisher and/or call the fire service for assistance. Any fires will be reported to the EA on the working day that they occur. All staff will be evacuated from the site if necessary. Smoking is not permitted on site. Firefighting residues will be disposed of to a permitted waste management facility.

5.2.2 The site will be operated in accordance with an approved Fire Prevention Plan which is a stand-alone document dealing with the prevention, mitigation, and handling of any fires on site.

5.2.3 For quick reference, the following actions will be taken when fire is detected or suspected (Site operatives):

a) DON'T PANIC
b) RAISE THE ALARM (IF NOT DONE SO ALREADY)
c) NOTIFY THE SITE MANAGER (IF SAFE TO DO SO)
d) DO NOT TRY TO TACKLE THE FIRE YOURSELF UNLESS YOU ARE TRAINED IN DOING SO AND YOU ARE SURE OF THE NATURE OF THE FIRE
e) LEAVE THE USING THE MAIN ACCESS GATES AS QUICKLY AND AS ORDERLY AS POSSIBLE
f) ASSEMBLE AT THE SPECIFIED FIRE ASSEMBLY POINTWHICH IS LOCATED BY THE SITE ACCESS GATES.
g) THE SITE MANAGER OR DELEGATED OPERATIVE WILL BE IN CHARGE OF CALLING THE EMERGENCY SERVICES ON "999" AND ENSURING THAT ALL PERSONS WHO WERE WORKING ON THE SITE OR WHO SIGNED IN TO THE VISITOR'S BOOK ARE ASSEMBLED SAFELY
h) INFORM ALL NEIGHBOURING PREMISES WHO ARE LIKELY TO BE AFFECTED
i) INFORM THE ENVIRONMENT AGENCY
j) DO NOT RETURN TO THE SITE UNTIL YOU HAVE BEEN GIVEN THE ALL CLEARBY THE EMERGENCY SERVICES AND THE SITE MANAGER

5.3 Spillages

5.3.1 Fuel which is stored on site will be contained within a bunded receptacle/container to contain any primary leaks. If any oil and vehicle maintenance chemicals are kept on site, they will be stored securely. In the event of a spillage a spill containment kit (absorbent pads, booms, or granules) will be used to prevent further spillage and the contaminated absorbents placed in a skip for disposal to a suitably permitted facility.

5.3.2 All site surfaces will be inspected daily for the presence of spillages when the site is in operation. Debris will be swept as required and placed in a skip for further processing on site and sent to a suitably permitted site.

5.3.3 All wastes liable to give rise to contamination will be removed from the site within an EA agreed timescale.

5.4 Breakdowns

5.4.1 In the event of plant breakdowns, alternative plant will be sourced until the existing plant is repaired to prevent potential over stockpiling of waste. If an alternative plant cannot be used then waste will be stored securely until the plant is repaired and if necessary, waste will be diverted to an alternative site. The repair will be carried out at the most convenient location with absorbents used to clear oil or fuel spillages, most likely on the concrete surface.

5.4.2 The operator has contact numbers for mobile plant engineers who are dedicated to respond to a malfunction within 48 hours, the engineers carry spare parts on their vehicle.

5.4.3 Essential spares for plant maintenance are kept on site to ensure a repair can be carried out efficiently.

5.5 Drums

5.5.1 The deposit of drummed waste will not be allowed at the site. If a drum is concealed within a skip and is not observed until the skip is deposited in the waste transfer area, then the following procedure will apply:

a) The staff member will visually check the condition of the drum from a safe distance, noting any labels referring to the possible contents or hazards.
b) The site manager will be contacted to verify the observations and to decide on further action.

c) The producer of the waste and the EA will be contacted for advice and further information if necessary and both will be informed that a breach of the Duty of Care and site permit conditions has occurred as the result of the unauthorised deposit.

d) No further waste will be deposited until the emergency has been dealt with.

e) All spillages will be cleared using a spill containment kit and all contaminated absorbents placed in a skip for disposal to a suitably permitted waste management site.

f) If the deposit results in serious reactions with other waste or harmful emissions or the drum contents cannot be identified, then the emergency services and/or specialist waste contractors will be brought in to assist. If necessary, staff will be evacuated from the site or to a safe area within the site and all occupants of neighbouring properties will be informed.

5.6 Adverse Reactions

5.6.1 No wastes are accepted which will react to present such a hazard. If unauthorised waste is found and does present such a hazard the same procedures as for the deposit of drums (above) shall apply.

5.7 Staff shortages

5.7.1 In the event of unforeseen staff shortages arising from illness, suspension or no shows, the operator will make a judgement whether to reduce the number of incoming loads and divert material to an alternative site. The operator will then seek further employment within a timely manner to ensure the site can continue to operate at its required capacity.

5.8 Adverse weather conditions

5.8.1 High winds - There will be no sorting, processing or treatment of any wastes which are likely to be blown around during conditions of high winds. Vehicles leaving the site will be sheeted to comply with the requirements of the Duty of Care legislation.

5.8.2 Poor visibility- The site will not operate in conditions of poor visibility such as dense fog to reduce the risk of vehicle collision.

5.8.3 Droughts / warm weather – There are procedures set out in the operator's FPP which detail stock rotation procedures and how waste will be monitored during these events. The site would also source further dust suppression equipment such as bowsers if dust became a nuisance due to these weather conditions.

5.8.4 Long periods of rainfall or flood events– Due to the site's concrete surface and waste types accepted at the site, it is considered there is a low potential for mud being tracked off site. All vehicles will undergo a more stringent check and vehicle chassis would be sprayed using hoses to reduce the risk of mud tracking off site. If this isn't suitable, the operator would source a road sweeper until weather conditions improve.

5.8.5 The operator will set up a notification alert with the Met Office to receive prior notifications of the above unforeseen adverse weather conditions to ensure mitigation can be put in place prior to the event. The site may be forced to close during events which could cause a significant risk to staff, human health, or the environment.

5.9 Closure of destination sites

5.9.1 In the event of destination site closures or seasonal demands for wastes leading to a longer storage duration, the operator can divert incoming waste and send stored waste to an alternative site using the EA's public register for alternative sites who could take this material, or they would contact the destination site. The operator has more than one contract set up for outlets of material to plan for this event.

5.10 Operational failure

5.10.1 The manager will be contacted by staff in the event of any operational failure such as the breakdown of plant, systems or equipment and will decide whether operations are to continue or be suspended prior to corrective action being taken. Serious operational failures, which result in the closure of the site, will be recorded in the site diary.

5.11 Bomb Scare

5.11.1 In the unlikely event of a bomb scare, the site will be evacuated, and the police contacted. The police will then assume control of the site until the threat has been verified or the device defused and removed. The EA will be kept informed of the events on site.

6 Training for Site Staff

6.1 Training Needs Assessment

6.1.1 All new and existing site staff are subject to a specific training regime based on their responsibilities to ensure all operations are carried out without harm to the environment or amenity of the surrounding area. Training in all aspects of the site and waste operations at the site with regard to the individual responsibilities of the site staff will help to prevent incidents occurring which may have an adverse impact on the environment and/or the employees and their co-workers.

6.1.2 An employee training record GRO/RF/6 is provided in Appendix II which details a list of the training needs of all new site staff and also serves as a training review for existing site staff which will be carried out annually or a period set at the operator's preference.

6.2 Site Rules and Infrastructure Training

6.2.1 This information is provided to all employees, visitors, and contractors with a full understanding of the site's conditions of use, which is communicated and documented at induction for all staff with specific induction for visitors and contractors.

6.2.2 Competency should be demonstrated within this field to ensure the employee is fully aware of the site's surroundings and operations to ensure their safety and compliance with specific operating conditions at the site.

6.3 Emergency Procedures Training

6.3.1 All employees are required to be familiar with the Environmental Controls in Section 4.0 and the Emergency Procedures as detailed in the Section 5.0.

6.3.2 In addition to normal operating conditions as specified in the site rules, employees must also be trained in dealing with eventualities which may occur outside the scope of normal

operating conditions, so they are aware of how to deal with these situations in advance of an occurrence.

6.4 Fire Safety / Firefighting Training

6.4.1 Management must provide all employees with appropriate fire safety training regarding their individual responsibilities as detailed in the site's FPP.

6.4.2 Emergency procedures detailing what measures employees should adopt should a fire occur at the site are detailed in Section 5.2 and are covered by the 'emergency procedures' training (see Section 6.3).

6.4.3 Regular fire drills are undertaken by site management to ensure proper procedures are followed by employees in the unlikely event that a fire incident occurs. These will be unannounced drills and will not form part of the induction or review training as specified in Section 6.1.

6.4.4 All training in relation to fire will be undertaken by site management who have been trained by a suitable Fire Risk Consultant. All training records will be kept within the site office.

6.5 Recognition of Waste Types Training

6.5.1 All employees are given induction training and subsequent regular training to identify those waste types which are permitted for acceptance at the site under the site's EP and those wastes which are not. This will include specific training to identify those common wastes which may be found following deposit and are not permitted at the site and will also include more obscure wastes and how to handle these wastes safely. All employees are advised that they should refer any unrecognisable or unknown wastes to senior management, who should, in turn, follow procedures outlined in the EMS and/or contact the EA to agree a suitable method for removal.

6.5.2 Training is provided to all site users who handle waste on site and those in charge of administration and reporting. In-depth training will also be provided to drivers responsible

for collecting wastes from the site of production in accordance with Section 3.0. They will be trained to identify any wastes not covered by the EP for the site and inform the producer that an alternative facility must be sought for any non-compliant wastes.

6.6 Storage Areas / Limits Training

6.6.1 Those employees who carry out their responsibilities at the site and those in senior posts must be trained to identify appropriate waste storage areas to ensure that waste storage operations comply with the requirements of the EP for the site.

6.6.2 Employees in these roles must also be trained to recognize storage limits to ensure that they are in accordance with those specified in Section 1.5.

6.7 Vehicle / Plant Preventative Maintenance Training

6.7.1 This training is provided specifically for the vehicle and plant operators to ensure that all plant and machinery is checked regularly to prevent any occurrences which may lead to any adverse impacts on the environment or human health.

6.7.2 Training will be in accordance with this document and will be based on the preventative maintenance schedule supplied by the plant/equipment manufacturer.

6.7.3 The same training will be provided to senior management enabling a dual-level maintenance programme.

6.8 Duty of Care Training

6.8.1 All employees dealing with consignments of waste are trained in the completion of Duty of Care Waste Transfer Notes and the appropriate auditing of destination sites and/or contractors to ensure compliance.

6.9 Plant Operation Training

6.9.1 Any employees who are required to operate loading or treatment plant for the movement or processing of waste will be required to undertake the necessary qualifications for the operation of the specific item of plant in question. This will be required prior to operating the plant and will be obtained through necessary external certification programmes.

6.9.2 Regardless of general plant operation certification, all operatives will be fully inducted in the operation of the specific make and/or model of plant used on site.

6.10 Permit / Management System / Fire Prevention Plan training

6.10.1 All employees will be inducted into the operating conditions as prescribed in the EP for the site. Whilst much of the above training will provide specific guidance on many aspects of these documents, all employees will be made aware of the location of the EP and EMS in the site office. All managerial positions will be made fully aware of the site's operating conditions.

6.11 Training for Contractors

6.11.1 General site training will be provided to any contractors who are working on the site on a temporary basis as described in Sections 6.2, 6.3 and 6.4 above.

6.11.2 Additional training will be provided to contractors in their area of expertise. If they are dealing with specific items of plant/machinery, site operating conditions and a general understanding of the EP conditions will be provided to prevent any adverse impacts on the environment.

7 Weather conditions & adapting to climate change

7.1 Weather conditions

7.1.1 The site is set up to receive weather alerts from the Met Office for the following weather conditions which could hinder site operations, cause a potential complaint off site or potential breach of permit:

i) Prolonged periods of heavy rainfall causing mud and surface water ponding; this could also lead to waste becoming wet and causing odour
ii) Periods of cold weather leading to an inability to operate machinery on site leading to over stockpiling of wastes and obviously accidents.
iii) High winds (above 7 on the Beaufort Wind Scale) creating a risk of litter and dust escaping beyond the site boundary
iv) Droughts or periods of hot weather which could lead to heating of combustible waste, water shortages, hosepipe bans and excessive dust.
v) Dense fog leading to poor visibility causing accidents.

7.1.2 The site will install the following preventative measures to ensure the above do not hinder operations:

HEAVY RAINFALL

- Vehicles exiting the site will undergo a more thorough check to ensure mud is not tracked off site.
- Should long periods of rainfall be likely, the site may consider hiring (as a result of daily inspections) a third-party road sweeper to cover the wet period to ensure surfaces are swept thoroughly throughout the day.
- Inspect and empty storage tanks more frequently i.e. daily instead of weekly.
- Increase site inspections to three times daily to ensure any potentially contaminated surface water is being contained within sealed drainage areas.

HIGH WINDS

- There will be no sorting, processing or treatment of any wastes which are likely to be blown around during conditions of high winds.
- Vehicles leaving the site will be sheeted to comply with the requirements of the Duty of Care legislation.
- Stockpiles will be reduced to a suitable height to prevent the material escaping beyond the site boundary.
- In the event of high winds, the site will deploy the above measures and may be forced to close operations until conditions have improved.

DROUGHTS/WARM, DRY WEATHER

- In extreme cases such as a hosepipe ban or water shortage, the site will ensure there is additional water available i.e. tanks.
- Increase site inspections for combustible waste three times daily for any early fire signs i.e. smells, smoke, flames.
- Reduce stockpile durations for combustible thus reducing their inability to become hot
- These measures are shown within the operator's FPP.

DENSE FOG (POOR VISIBILITY)

- The site will not operate in conditions of poor visibility such as dense fog to reduce the risk of vehicle collisions or other potential accidents.

7.2 Climate change

7.2.1 The Met Office UK Climate Projections (UKCIP) has developed scenarios of climate change, which are summarised as:

- Warmer, wetter winters
- Hotter, drier summers
- Increased frequency and intensity of extreme weather (storms, droughts, intense downpours)

7.2.2 Reflecting these, the UK Climate Change Risk Assessment (CCRA) identifies a number of priority risks and opportunities. The likely direct climate change-related threats that can be considered to be of most relevance to minerals planning and management are:

- Increases in the probability and severity of flooding (fluvial, groundwater, surface);
- Exposure to high temperatures and heatwaves; and
- Shortages in availability of water.

7.3 Flood Risk

7.3.1 The site is located within Flood Zone 1, meaning there is very low risk of flooding from rivers and the sea. The site has a low risk of flooding from surface water.

7.3.2 The existing sites surface water drainage system includes a series of aco drains and manholes which all lead to the main combined sewer. The site is not within a ground water source protection zone.

7.3.3 The proposed sites drainage includes the installation of the attenuation pipe which includes a series of heavy duty crating as shown in Appendix V of this report.

7.3.4 The external yard is fully sealed by the existing retaining walls and kerbing which would prevent run-off. Lighter materials are stored in sealed skips or within a building.

7.4 High temperatures and heatwaves

7.4.1 Staff operating outside or within the building would be potentially vulnerable to high temperatures and heatwaves.

7.4.2 The retention and enhancement of vegetation surrounding the site will also provide a degree of shelter from wind and help to reduce the risk of dust being blown off-site, while also providing for shade and carbon sequestration.

7.5 Summer daily maximum temperatures

7.5.1 The summer daily maximum temperatures may be around 7°C higher compared to average summer temperatures now, with the potential to reach extreme temperatures as high as over 40°C with increasing frequency based on today's values. Impacts of these temperature changes are outlined below:

a) Impact 1: Potential for increased waste reaction or fires involving heat sensitive or combustible waste. The site uses the following mitigation measures:

- All wastes are inspected prior to tipping to prevent combustion of wastes
- All wastes are stored and monitored daily by staff

b) Impact 2: Potential for fire if the temperature exceeds the heat rating of components in electrical equipment or components are subjected to intense and direct sunlight. The site uses the following mitigation measures:

- The site will regularly review the heat rating of components that have high workloads or are likely to be exposed to direct sunlight and heat.
- The site will shade electrical equipment if it is subject to direct sunlight for prolonged periods of time.

c) Impact 3: Potential increase in high temperature expansion and stress of plant, pipework and fittings. UV degradation of plastic pipes and hoses causing them to fail. The site uses the following mitigation measures:

- The site will regularly inspection and preventative maintenance of site, plant and equipment.
- Preventing prolonged UV exposure of plastic pipes and hoses by re-routing them in conduits or within buildings.
- Replacing exposed pipes and hoses with metal or other types of material less susceptible to photo-degradation.

d) Impact 4: Potential increased dust emissions from processing areas, stockpiled material, and site roads. Reduced availability of water for dust suppression. The site uses the following mitigation measures:

- The site does not accept any wastes with the potential to cause dust or create dust.
- All residues from waste treatment are stored in sealed bags prior to removal

e) Impact 5: Long periods of hot and dry weather could lead to a drought and may have an impact on water supplies for: Emergency water usage, cooling systems, firefighting, processes that require water as input. The site uses the following mitigation measures:

- Reference should be made to section 6.1.2 in terms of droughts, it is considered the site has suitable measures in place.

7.6 Winter daily temperatures

7.6.1 This could be 4°C higher than the current average with the potential for more extreme temperatures, both warmer and colder than present.

a) Impact 1: Potential increased site surface water and flooding. The site uses the following mitigation measures:

- Reference should be made section 2.10 in terms of daily inspections for drainage. Reference should also be made to Section 5.7 in terms of mitigating for heavy rainfall events.

b) Impact 2: Lower winter temperatures could result in an increased risk of pipes (or similar) freezing.

- The site will mitigate this through regular inspection (minimum daily) and preventative maintenance of the site, plant, and equipment.

7.7 Availability of water

7.7.1 The main water use on site would be dowsing and dampening stockpiles and surfaces, during dry and windy conditions. Mains water will be used for this purpose, this being said the waste that will be stored on site is unlikely to be dust generating.

7.8 Other climate change factors

7.8.1 Climate projections show that over the coming decades we will face an increased risk of climate change impacts, including:

a) Extreme rainfall, leading to more frequent and severe flooding events

- Reference should be made to section 7.1.2

b) Heatwaves

- Reference should be made to section 7.1.2

c) Drought

- Reference should be made to sections 7.1.2

d) Rise in sea levels and tidal surges

- Due to the location of the site, it is considered this impact would not affect the site.

e) Storms

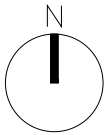
- Reference should be made to sections 7.1.2

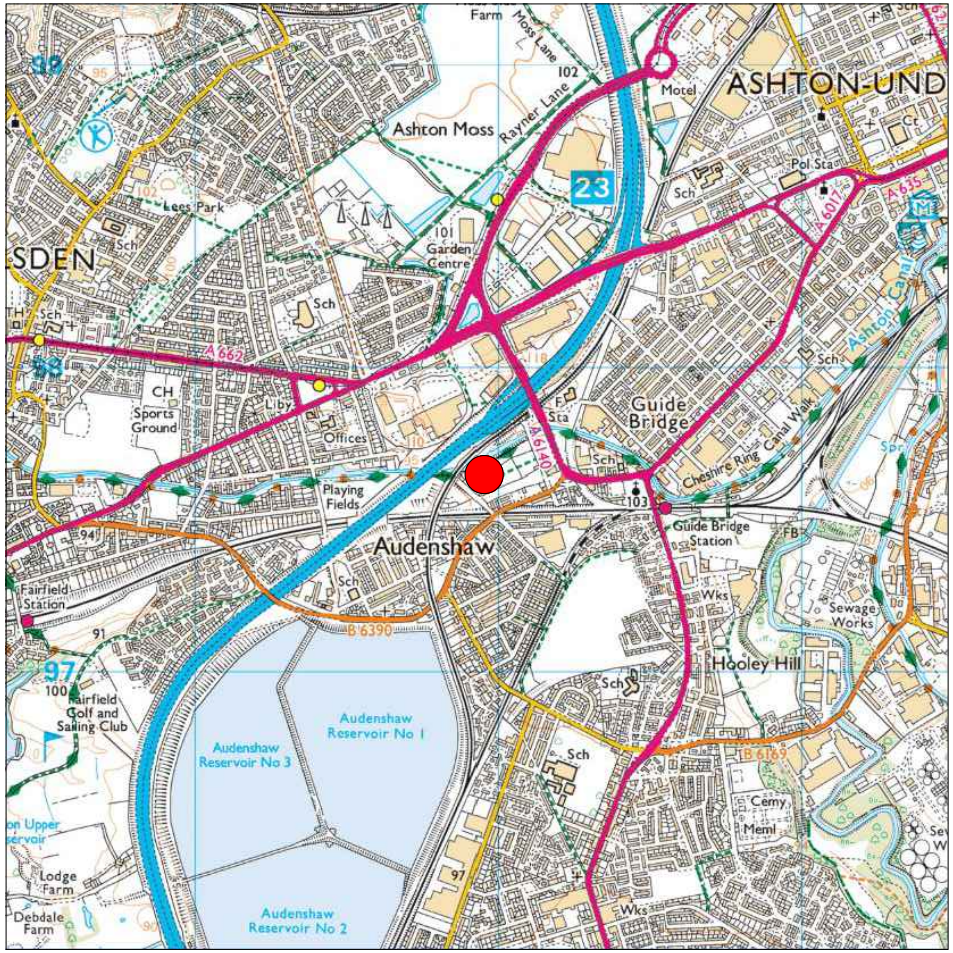
7.9 Conclusion

7.9.1 The options to mitigate and adapt to climate change are also limited. The options identified in this section are considered to be proportionate, practicable and deliverable and it is considered this site would not be affected by climate change or adverse weather conditions.

Appendix I

Drawings





Scale Bar (1:25,000)

0 200 400 600 800 1000m

NOTES

Drawing for indication only. Reproduced with the permission of the controller of H.M.S.O. Crown copyright licence No. 100022432. This drawing is copyright and property of Oaktree Environmental Ltd.

REVISION HISTORY

Rev:	Date:	Init:	Description:
-	24.02.25	JH	Initial drawing

KEY:

Site location

TITLE:

SITE LOCATION MAP

CLIENT:

Kenny Services Limited

PROJECT/SITE:

Groby Road North, Audenshaw M34 5HT

SCALE @ A4:	CLIENT NO:	JOB NO:
1:25,000	477	001

DRAWING NO:	REV:	STATUS:
GRO-477-01	-	Issued

DATE:	DRAWN:	CHECKED:
24.02.25	JH	RS

Oaktree Environmental
Waste, Planning & Environmental Consultants

NOTES

REVISION HISTORY

Rev:	Date:	Init:	Description:
-	18.12.25	JH	Initial drawing

KEY:

Proposed permit boundary

Existing permit boundary

N

Scale Bar (1:1,250)

0 10 20 30 40 50m

TITLE:

EXISTING & PROPOSED PERMIT BOUNDARY PLAN

CLIENT:

Kenny Services Limited

PROJECT/SITE:

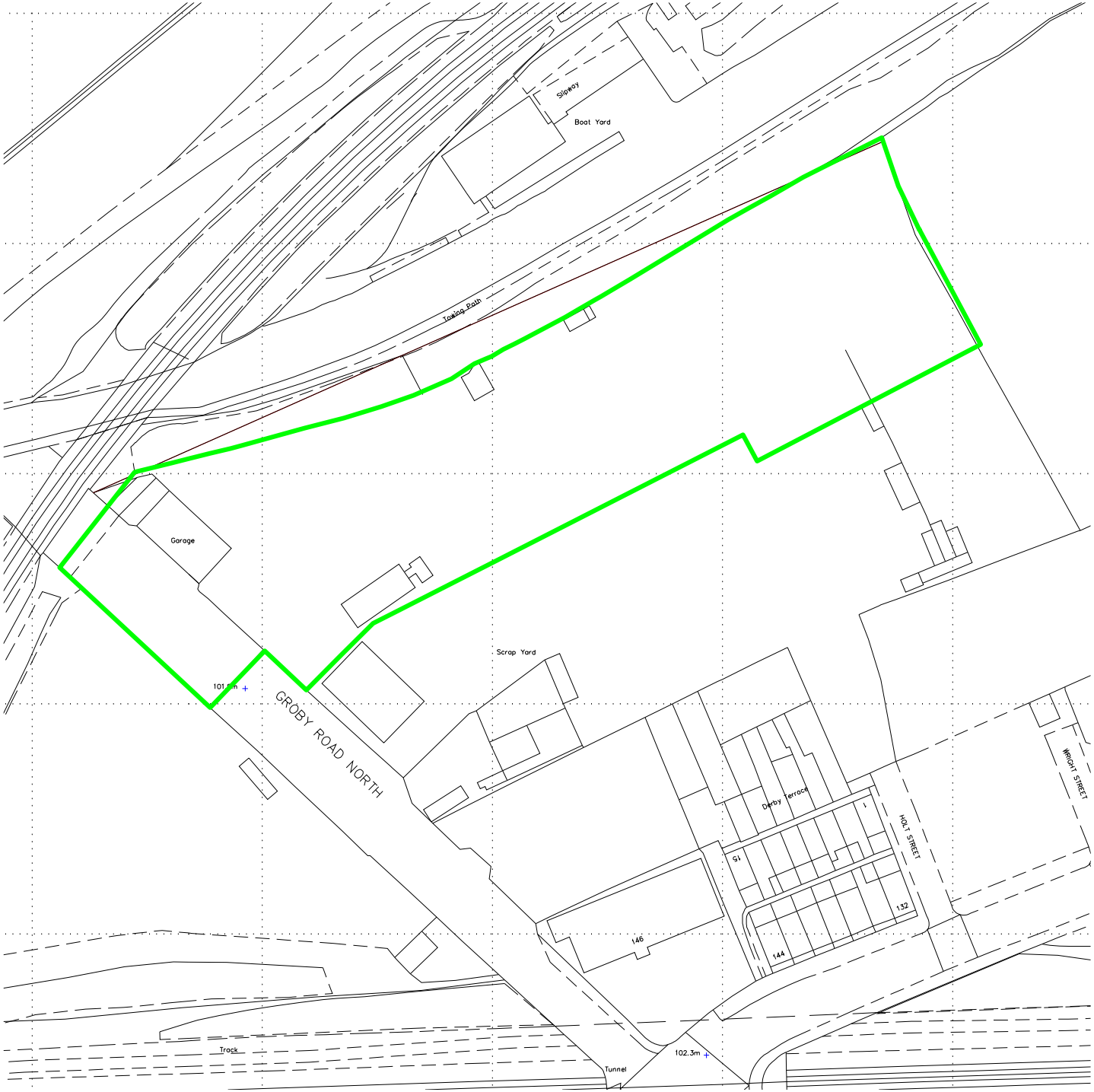
Groby Road North, Audenshaw M34 5HT

SCALE @ A4:	CLIENT NO:	JOB NO:
1:1,250	477	001

DRAWING NO:	REV:	STATUS:
GRO-477-02A	-	Issued

DATE:	DRAWN:	CHECKED:
18.12.25	JH	CP

Oaktree Environmental
Waste, Planning & Environmental Consultants



NOTES

REVISION HISTORY

Rev:	Date:	Init:	Description:
-	24.02.25	JH	Initial drawing
A	18.12.25	JH	Amendment

KEY:

Permit boundary

N

Scale Bar (1:1,250)

0 10 20 30 40 50m

TITLE:

PERMIT BOUNDARY PLAN

CLIENT:

Kenny Services Limited

PROJECT/SITE:

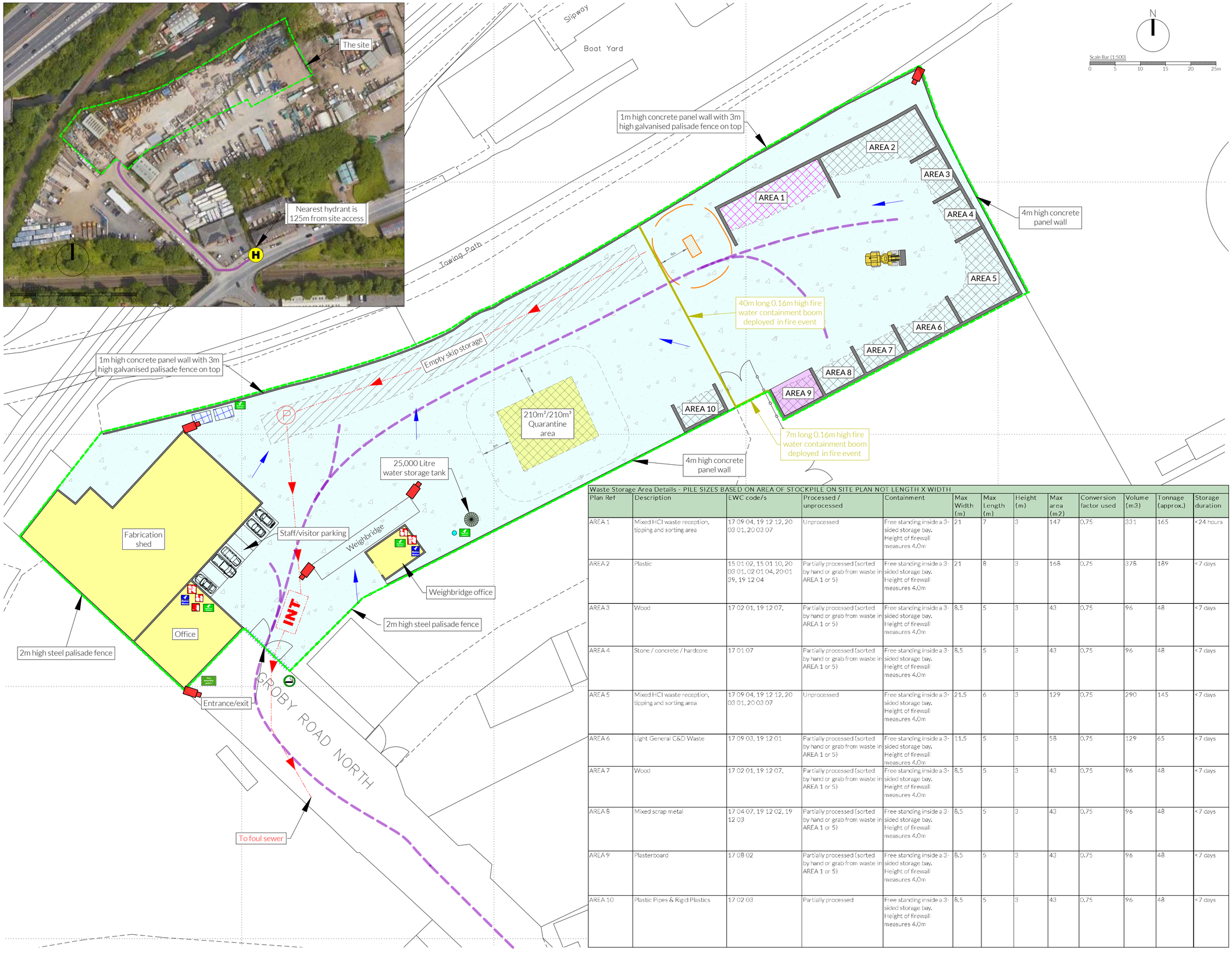
Groby Road North, Audenshaw M34 5HT

SCALE @ A4:	CLIENT NO:	JOB NO:
1:1,250	477	001

DRAWING NO:	REV:	STATUS:
GRO-477-02	A	Issued

DATE:	DRAWN:	CHECKED:
18.12.25	JH	RS

Oaktree Environmental
Waste, Planning & Environmental Consultants



Waste Storage Area Details - PILE SIZES BASED ON AREA OF STOCKPILE ON SITE PLAN NOT LENGTH X WIDTH

Plan Ref	Description	EWC code/s	Processed / unprocessed	Containment	Max Width (m)	Max Length (m)	Height (m)	Max area (m2)	Conversion factor used	Volume (m3)	Tonnage (approx.)	Storage duration
AREA 1	Mixed HCI waste reception, tipping and sorting area	17 09 04, 19 12 12, 20 03 01, 20 03 07	Unprocessed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21	7	3	147	0.75	331	165	<24 hours
AREA 2	Plastic	15 01 02, 15 01 10, 20 03 01, 02 01 04, 20 01 39, 19 12 04	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21	8	3	168	0.75	378	189	<7 days
AREA 3	Wood	17 02 01, 19 12 07,	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 4	Stone / concrete / hardcore	17 01 07	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 5	Mixed HCI waste reception, tipping and sorting area	17 09 04, 19 12 12, 20 03 01, 20 03 07	Unprocessed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	21.5	6	3	129	0.75	290	145	<7 days
AREA 6	Light General C&D Waste	17 09 03, 19 12 01	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	11.5	5	3	58	0.75	129	65	<7 days
AREA 7	Wood	17 02 01, 19 12 07,	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 8	Mixed scrap metal	17 04 07, 19 12 02, 19 12 03	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 9	Plasterboard	17 08 02	Partially processed (sorted by hand or grab from waste in AREA 1 or 5)	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days
AREA 10	Plastic Pipes & Rigid Plastics	17 02 03	Partially processed	Free standing inside a 3-sided storage bay. Height of firewall measures 4.0m	8.5	5	3	43	0.75	96	48	<7 days

NOTES

REVISION HISTORY

Rev:	Date:	Init:	Description:
-	26.02.25	JH	Initial drawing
A	09.12.25	JH	Amendment
B	18.12.25	JH	Layout amendment

KEY:

- Permit boundary
- Waste storage areas
- Storage areas
- Non-waste fuel, fluids
- Temporary storage/sorting areas
- Covered areas
- Concreted areas
- Waste recycling/ storage buildings (impermeable concrete floor)
- Office/welfare
- Out of hours plant storage
- 300mm thick solid concrete wall
- Quarantine area
- Firefighting equipment/extinguishers (indicative locations)
- Fire alarms (indicative locations)
- Spill kits (indicative locations)
- Plant shut off
- Hose reel
- Mains Water
- Designated smoking area
- Access route for emergency services
- Fire hydrant
- Fire assembly points
- Pan,tilt & zone cameras with 360 50cm coverage
- Interceptor
- Surface water fall direction
- Foul drainage
- ACO drain
- Bore hole
- Pump
- Firewater containment boom

TITLE: SITE LAYOUT & FIRE PLAN

CLIENT: Kenny Services Limited

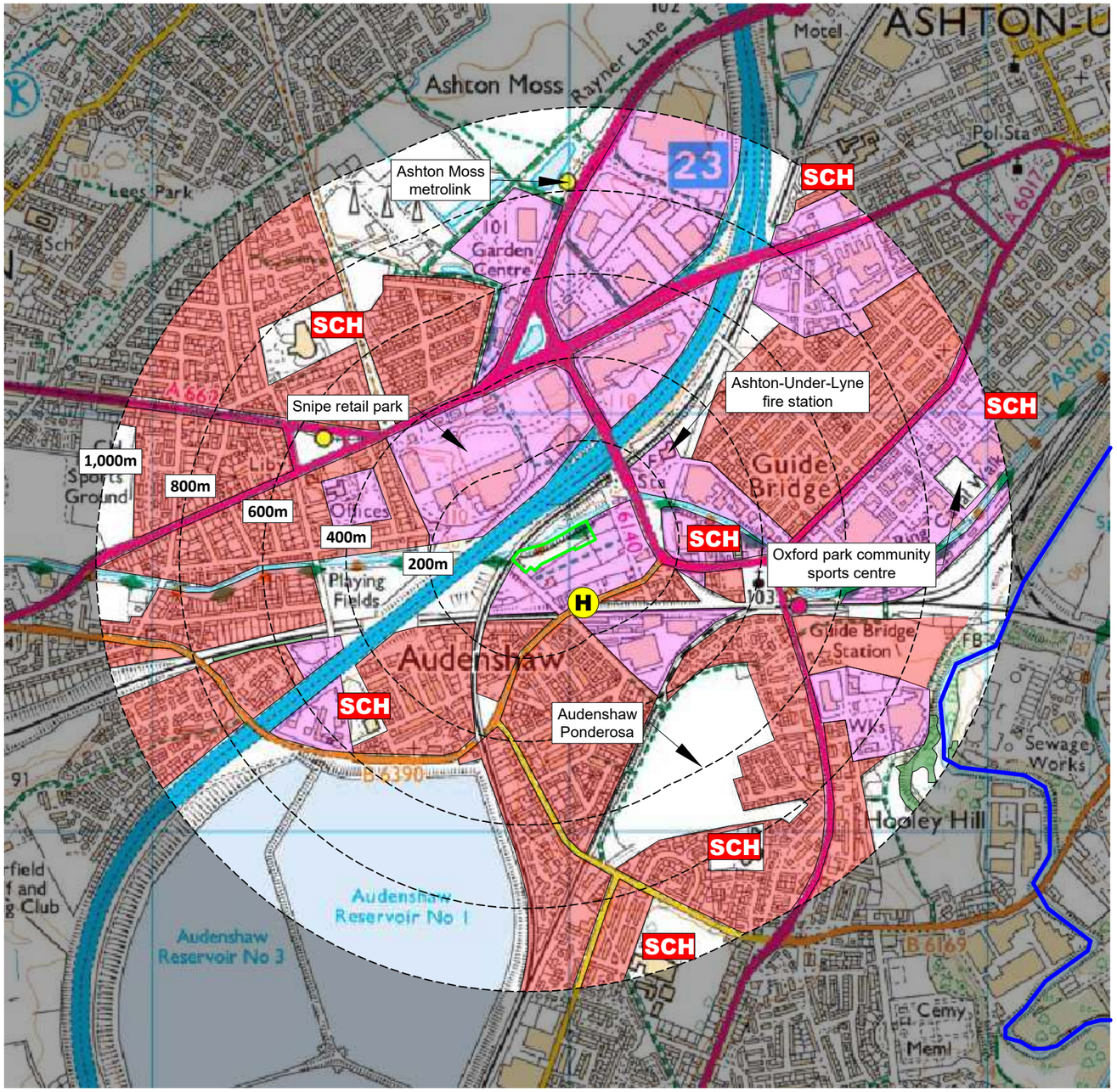
PROJECT/SITE: Walkers Yard, Groby Road, Manchester M34 5HT

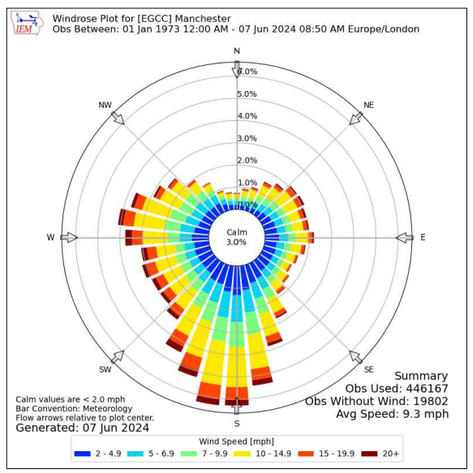
SCALE @ A2:	CLIENT NO:	JOB NO:
1:500	0477	001
DRAWING NO:	REV:	STATUS:
GRO-477-03	B	Issued
DATE:	DRAWN:	CHECKED:
18.12.25	JH	CP

Oaktree Environmental
Waste, Planning & Environmental Consultants

KEY:

- Permit boundary
- Main River
- Surface water body (river / stream / pond / pool / lake)
- Workplaces (includes agriculture industry, commerce and retail)
- Areas with mix of residential, retail and commercial properties
- Residential blocks
- Class A, B, C roads
- Nearest fire hydrant
- Railway line
- School
- Woodland areas
- Priority habitat inventory (deciduous woodland)





Compass Wind Rose for (EGCC) Manchester
Period 1973-2024
- source: Iowa State University

NOTES

1. Boundaries are shown indicatively.
2. Wind rose data shows the prevailing wind direction to be Southerly.

REVISION HISTORY

Rev:	Date:	Init:	Description:
-	18.12.25	JH	Initial drawing

N

Scale Bar (1:12,500)
0 100 200 300 400 500m

TITLE:
RECEPTOR PLAN

CLIENT:
Kenny Services Limited

PROJECT/SITE:
Groby Road North, Audenshaw M34 5HT

SCALE @ A3:	CLIENT NO:	JOB NO:
1:12,500	477	001
DRAWING NO:	REV:	STATUS:
GRO-477-04	-	Issued
DATE:	DRAWN:	CHECKED:
18.12.25	JH	RS

Oaktree Environmental
Waste, Planning & Environmental Consultants

Appendix II

Record Keeping Form

KENNY SERVICES LIMITED
REJECTED WASTE - RECORD FORM GRO/RF/2

DATE	
TIME	
WASTE DESCRIPTION	
QUANTITY OF WASTE	
PRODUCER/HOLDER'S NAME, ADDRESS & TELEPHONE No.	
NAME OF CARRIER	
VEHICLE REGISTRATION	
CARRIER REG. No.	
REASON FOR REJECTION OF WASTE	
ACTION TAKEN	

KENNY SERVICES LIMITED
SITE INSPECTION FORM – GRO/RF/4

WEEK STARTING

TYPE OF INSPECTION	FREQ	DAY						
		M	T	W	T	F	S	S
SITE ENTRANCE/NOTICE BOARD	**WEEKLY**							
SECURITY - GATES	**WEEKLY**							
SECURITY - FENCING	**WEEKLY**							
SITE ROADS (CLEAR FROM HAZARDS)	**DAILY**							
BUILDING INFRASTRUCTURE (INTERNAL)	**DAILY**							
IMPERMEABLE CONCRETE AREAS	**DAILY**							
KERBING / SEALS AROUND SITE	**DAILY**							
DRAINS CLEAR & FUNCTIONING	**DAILY**							
SITE SURFACES SUITABLE	**WEEKLY**							
WASTE CONTAINERS	**DAILY**							
WASTE STORAGE LIMITS TYRES	**WEEKLY**							
REJECTED WASTE TYPES / STORAGE	**WEEKLY**							
NOISE LEVELS	**DAILY**							
FIRES (ANY INCIDENTS REPORTED)	**DAILY**							
NO SMOKING SIGNS IN PLACE	**MONTHLY**							
SPILLAGES & ABSORBENTS	**DAILY**							
LITTER	**DAILY**							
DUST	**DAILY**							
ODOUR	**DAILY**							
VERMIN	**DAILY**							
RECORDS	**WEEKLY**							
COMPLAINTS RECEIVED	**AS REQUIRED**							
OTHER (SEE NOTES BELOW)	**AS REQUIRED**							
INSPECTION CARRIED OUT BY								

	NOTES/ACTION (CONTINUE ON A SEPARATE SHEET IF NECESSARY):

CHECKED BY			**SIGNATURE**	
POSITION			**DATE**	
Sheet			***of***	

KENNY SERVICES LIMITED - EMPLOYEE TRAINING NEEDS ASSESSMENT / REVIEW (GRO/RF/6)

EMPLOYEE NAME				**DATE COMPLETED**			
POSITION				**REVIEW DUE**			
TRAINER				**OUTCOME**	**PASSED**		
POSITION					**FURTHER TRAINING REQUIRED**		
CARRIED OUT /SIGN OFF >	**Y/N**	**SIGNED BY EMPLOYEE**	**SIGNED BY TRAINER**		**Y/N**	**SIGNED BY EMPLOYEE**	**SIGNED BY TRAINER**
ENVIRONMENTAL PERMIT				**FIRE PREVENTION PLAN**			
MANAGEMENT SYSTEM				**FIRE SAFETY**			
SITE RULES				**EMERGENCY PROCEDURES**			
RECORD KEEPING / TRANSFER NOTES				**STORAGE /PILE SIZE LIMITS**			
RECOGNITION OF WASTE TYPES				**STORAGE DURATION**			
SECURITY				**FIRE DETECTION**			
VEHICLE CHECKS				**FIRE ALARMS**			
PLANT OPERATION				**FIRE FIGHTING EQUIPMENT**			
PLANT CHECKS				**FIRE WATER CONTAINMENT MEASURES**			
AMENITY - LITTER, ODOUR, PESTS etc.				**SPILL CLEARANCE**			

NOTES AND ACTIONS:

KENNY SERVICES LIMITED
COMPLAINTS REPORT FORM (GRO/RF/7)

Date Recorded:	**Reference Number:**
Name and address of caller	
Telephone number of caller	
Time and Date of call	
Nature of complaint (noise, odour, dust, other) (date, time, duration)	
Weather at the time of complaint (rain, snow, fog, etc.)	
Wind (strength, direction)	
Any other complaints relating to this report	
Any other relevant information	
Potential reasons for complaint	
The operations being carried out on site at the time of the complaint	
Follow Up	
Actions taken	
Date of call back to complainant	
Summary of call back conversation	
Recommendations	
Change in procedures	
Changes to Environmental Management System (EMS)	
Date changes implemented	
Form completed by	
Signed	
Date completed	

COMPLAINT RECORDING PROCEDURE:

Any complaints received will be recorded on form GRO/RF/7. This form will normally be completed, signed, and dated by the Site Manager; if they are not available the Office Manager will complete the form.

1) The name, address and telephone number of the caller will be requested.

2) Each complaint will be given a reference number.

3) The caller will be asked to give details of:

    a) the nature of the complaint;
    b) the time;
    c) how long it lasted;
    d) how often it occurs;
    e) Is this the first time the problem has been noticed; and
    f) what prompted them to complain.

4) The person completing the form will then, if possible, make a note of:

    a) the weather conditions at the time of the problem (rain, snow, fog etc.);
    b) strength and direction of the wind; and
    c) the activity or activities taken place on the site at the time the noise was detected, particularly anything unusual.

5) The reason for the complaint will be investigated and a note of the findings added to the report.

6) The caller will then be contacted with an explanation of the source of the complaint if identified and the action taken to prevent a recurrence of the problem in future.

7) If the caller is unhappy about the outcome or unwilling to identify themselves the caller will be invited to contact the Environment Agency and or the Local Authority.

Note: Following any complaint the relevant management plan(s) will be reviewed to ensure appropriate actions are in place to counter any problems.

Appendix III

Environmental Permit

(to be inserted on issue)

Appendix IV

Health & Safety – Conditions of Site Use

HEALTH AND SAFETY - CONDITIONS OF SITE USE

The following guidelines apply to all site personnel, contractors and visitors using the site (where applicable).

1) The site is covered by the Health and Safety at Work Act 1974 and its associated regulations, and all users must abide by any relevant provisions. Any person found to be in contravention of the requirements of this Health and Safety Statement will be asked to leave the site.

2) All visitors and contractors must sign the visitor's book upon entry to and exit from the site. All vehicle drivers must report to the office and await instruction from the site manager/deputy before proceeding to deposit waste at the site.

3) All accidents, diseases, injuries or dangerous occurrences shall be reported to the site manager. All instructions issued by the site manager in respect of health and safety at the site must be followed by all site users.

4) A first aid box (including eye-wash bottles) is kept in the site office. If you are injured on site, please alert a member of staff/trained first-aider for assistance.

5) All persons must wear the appropriate PPE on site including high visibility jackets and hard hat.

6) Safety boots must be worn by all persons in the waste treatment/storage areas.

7) Protective gloves must be worn for any operations which present a hazard of puncture to or laceration of the skin or for any manual handling work carried out on site.

8) Ear defenders, safety helmets (hard hats) and eye protection will be issued when deemed necessary and must be worn by all employees and contractors where required by the site manager or other site representatives.

9) Fire extinguishers are kept on site to deal with any fires - fires shall only be dealt with by employees of Kenny Services Limited unless alternative instructions are given by the site manager. Access to fire exits and firefighting equipment must be kept clear at all times. When the fire alarm sounds, please follow instructions and leave the site in an orderly fashion.

10) Persons who are suspected to be under the influence of drugs or alcohol will be removed from the site.

11) Smoking is not permitted on the site.

12) Observe and follow all traffic directions and traffic/safety signs.

13) Drivers must comply with all safety instructions given by the site manager or appointed deputy.

14) All drivers are responsible for ensuring that their vehicle is safely loaded. Unsafe loads will not be accepted at the site and will not be allowed to leave the site until they have been made safe.

15) Drivers waiting to tip at the facility shall follow the instructions of the operator and shall only tip in the designated area, unless advised otherwise. No tipping shall take place over sorted stockpiles.

16) Drivers must remain in the cab or stand well clear of the vehicle during loading or tipping. Once the vehicle has been loaded it must be securely sheeted (if necessary) before leaving the site. When sheeting and unsheeting the vehicle ensure that the engine is switched off, the ignition key removed, and the parking brake is on. Do not gain access using the mudguards and wheels. Ensure that your ropes, hooks, and sheets are in good condition.

17) Never travel with the vehicle body raised. Ensure you know the maximum height of the raised body of your vehicle.

Declaration: To be completed by site users

I have read and understand the conditions of use for this site and agree to comply with them at all times. I accept that neither Kenny Services Limited nor their employees shall be liable for any loss or injury arising from my non-compliance with the above conditions.

Signed..... Print name.....

Company/Organisation..... Date.....

Note: these conditions are included in the EMS for information only and may be revised regularly as part of the site health and safety policy.

Appendix V

Underground Attenuation Pipe Drawings

2.5 M HIGH PALADIN FENCE PANELS + LITTER NETTING. FROM TOP OF CONC PANEL.

ARMCO BARRIER INSTALLED IN ACCORDANCE WITH MANUFACTURERS DETAILS

TRIEF KERB FIXED TO SLAB USING 700mm LONG x 32ø BAR RESIN ANCHORED INTO SLAB USING RAWL R-KEX RESIN OR SIMILAR APPROVED MIN 300mm EMBEDMENT AT c/c TO SUIT KERB HOLES. KERB HOLES TO GROUTED AFTER INSTALLATION

GST 2A TRIEF KERB WITH PRE FORMED DOWEL HOLES OR SIMILAR APPROVED

1000 x 6000 x 95 CONCRETE PANEL.

1500 x 6000 x 95 CONCRETE PANEL

PROPOSED ROAD

DOWEL TO CONNECT FLAT SLAB TO UPSTAND.

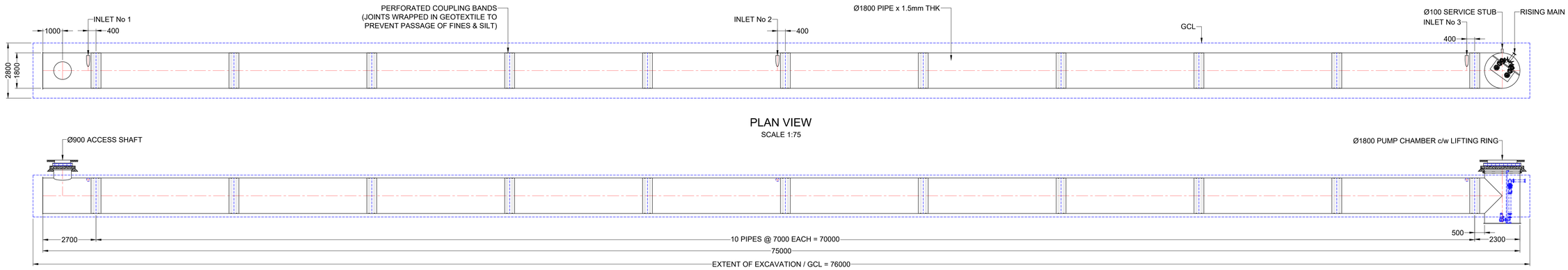
EXISTING GROUND FALLS TO CANAL

SLAB EDGE THICKENING REINFORCED WITH A393 MESH TOP & BTM WITH 40mm COVER

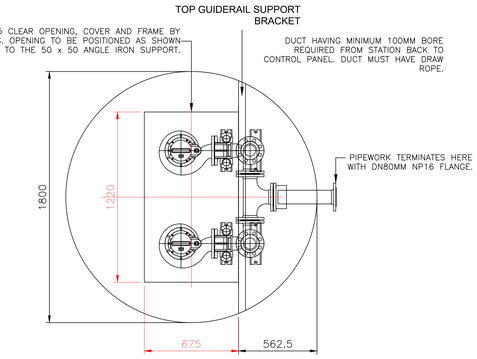
A393 MESH TOP & BTM WITH 40mm COVER ON 50mm SAND BLINDING ON MIN 150mm WELL COMPACTED HARDCORE

1800 ø ATTENUATION PIPE.

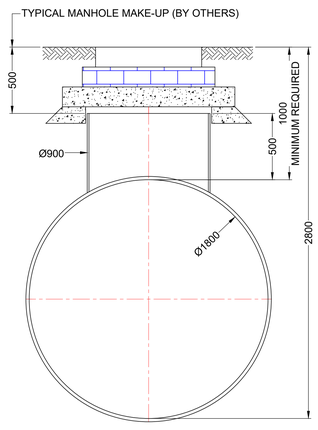
SECTION A-A
(1:20 AT A1)



NOTES:
1. INLETS/OUTLET CAN BE POSITIONED TO SUIT REQUIREMENTS

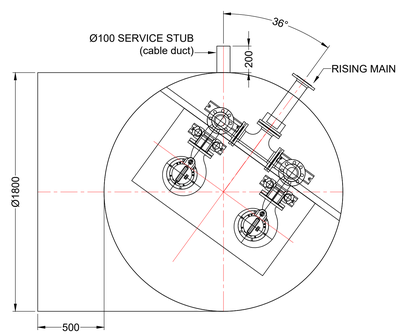


IMPORTANT NOTE:
FAILURE TO POSITION AND MAINTAIN
CLEAR OPENING AS SHOWN MAY RESULT
IN CANCELLATION OF INSTALLATION.

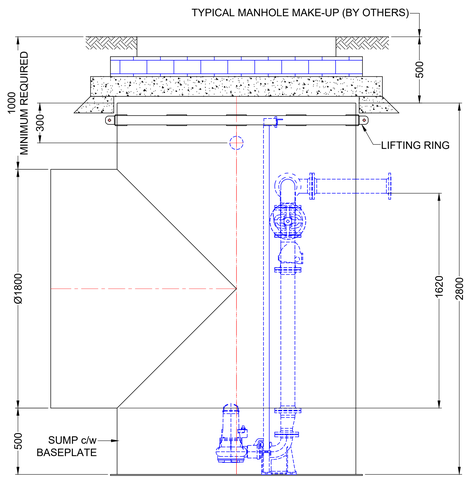


SECTION THROUGH
ACCESS SHAFT
SCALE 1:20

A MINIMUM COVER OF 1000mm IS REQUIRED ABOVE THE CROWN OF A Ø1800mm x 1.5mm PIPE



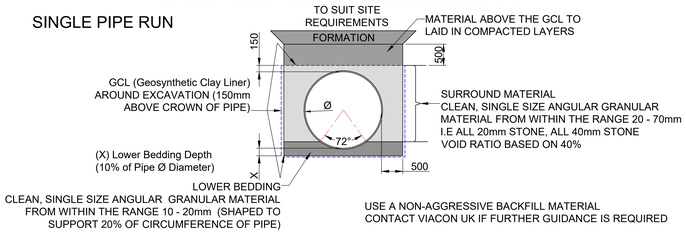
PLAN VIEW
SCALE 1:20



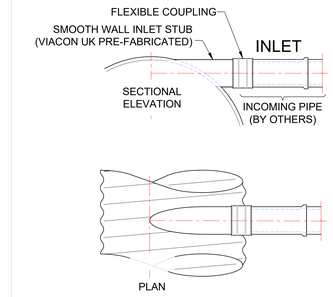
ELEVATION THROUGH
PUMP CHAMBER
SCALE 1:16

EXCAVATION AND BACKFILL REQUIREMENTS

SINGLE PIPE RUN

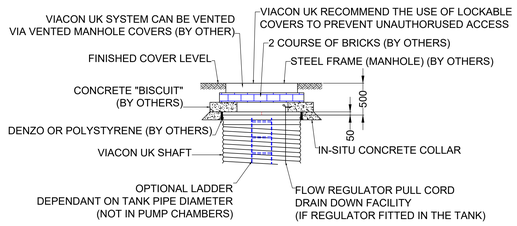


USE A NON-AGGRESSIVE BACKFILL MATERIAL
CONTACT VIACON UK IF FURTHER GUIDANCE IS REQUIRED

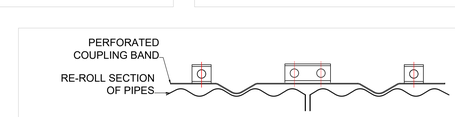


FLEXIBLE BAND DETAIL

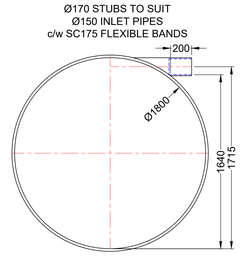
TYPICAL MAINTENANCE,ACCESS AND PUMP CHAMBER SHAFT FINISHING DETAIL



NOTES:
1. When calculating shaft heights ViaCon UK allow 500mm between finished cover level (FCL) and top of shaft.
2. The 500mm is typically made up of a concrete "biscuit" 2 courses of bricks and a steel manhole frame. Any discrepancy in levels can be taken up within the brickwork
3. Prior to placing the "biscuit" the top of the shaft should be wrapped with denzo or polystyrene and the concrete ring should be cast with the top approximately 50mm above the top of the shaft (the shaft must not become load bearing). The "biscuit" should then be bedded onto the concrete ring with sand and cement mortar.
4. Concrete "biscuit", bricks,cover and frame supplied by others.



SECTION THROUGH
PERFORATED COUPLING BAND



SECTION THROUGH
INLET No's 1,2 & 3
SCALE 1:20

Rev.	Date	Drawn	Description
C	24.01.25	MH	Inlets Added
B	21.01.25	MH	For Comment/Approval
A	29.11.24	JS	Sales Drawing - updated volume/layout
-	09.08.24	JS	Sales Drawing

TITLE
ViaCon UK Tank For
Groby Road North
Audenshaw

Cubic Capacity = 280m3
EN24_09488

SCALE @ A0	VIACON UK DRAWING No.	REV.	SHEET
AS SHOWN	03784_TUB18437_C		1

10 SUTTON FOLD,
ST HELENS,
MERSEYSIDE,
WA9 3QL

TEL: 01744 452900
Fax: 01744 452949
Website: www.viacon.co.uk
Email: sales@viacon.co.uk

TWINSTORE

*The patented ViaCon UK Twinstore system combines the volume of storage in the pipes, with the volume of storage in the voids of the single size stone backfill. The sum of these two volumes is the gross capacity of the system which is stored within the extents of the geosynthetic clay liner (GCL). The gross cubic capacity of this system is shown in the title block.

NOTE THAT VIACON UK "TWINSTORE * " ATTENUATION SYSTEM HAS UK PATENTS - No 2461142 & No 2469770