

From: [SM-Defra-RESP-notifications \(DEFRA\)](#)
To: [Maggie Dutton](#)
Cc: [Naomi Daniel](#)
Subject: EPR/QP3323MQ/A001 We Need More Information About Your Application CRM:0831158
Date: 18 May 2026 13:32:53

Dear Maggie Dutton

Environmental Permitting (England and Wales) Regulations 2016

Application reference: EPR/QP3323MQ/A001

Operator: GBCTR Limited

Facility: Lincoln Recycling Centre, Camp Road, Lincoln, LN6 9BJ

Thank you for your application received on 16/04/2026. The following is to confirm my answer phone message of 18 May 2026.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with more information to the following questions.

We need to know

Form B2

1: Provide a drainage map plan for the site

The plans provided show emission points but there is no sealed drainage plan showing how effluent is contained and removed from site.

[Develop a management system: environmental permits - GOV.UK](#)

2: Provide evidence of continuing competence

with a EPOC certificate issued within last 2 years.

[Legal operator and competence requirements: environmental permits - GOV.UK](#)

3: Provide certificates for accreditations BS 8555 and ISO14001:2015 advised in your application

[Develop a management system: environmental permits - GOV.UK](#)

Form B3

4: Wastes to be accepted

- a. How do you ensure only non-hazardous solar panels are accepted
- b. Confirm the EWC codes you and activities you are applying for

You have requested 16 02 14 16 05 06, removing 16 02 13 covered in your

enhanced pre application advice. Solar panels can be hazardous waste at end of life, depending on the type of panel, crystalline silicon, thin film Cdte and CIS panels. Demonstrate your process to show how you only accept non-hazardous solar panels.

Form F

5: Date the declaration

The declaration has not been dated. The declaration needs to be dated for it to be valid, please provide the date of signature.

6: Provide contact listed on companies' house for official documents.

7.2 Ben Myles is listed as a contact for official documents but is not registered on companies' house as a director or company secretary. Section 7.2 can list anyone listed on companies' house for the company or anyone listed on companies' house can provide a letter of authorisation for B Myles.

7: Provide further information on the bunded vented storage containers

- a. Are these open vents or emergency pressure relief valves
- b. Are these continuously venting
- c. Are these making occasional spot emissions
- d. These could be point source emissions to air which require assessing.

We note in your site layout plan you list the following

- *Bunded and vented electrolyte storage container*
- *Bunded and vented quarantine storage container*
- *Bunded and vented sodium hydroxide storage container*

The NGR's for the vents will be required for the permit, even if there are no parameters or emission limits for them.

Please reply directly to this email with your information and copy in naomi.daniel01@environment-agency.gov.uk.

You must send us the information by 02/06/2026.

If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't

be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the application charge to cover our costs in reviewing your application. This maximum amount we'll retain is capped at £1,673.78. Further information on charging can be found

at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

Note: Our email system has a file size limit of 25MB, if your information exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

If you have any questions, please phone me on 02087 200395 or email naomi.daniel01@environment-agency.gov.uk.

Yours sincerely,
Naomi Daniel