



# Management System Summary

H Weston & Sons Ltd



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## SITE DETAILS

H Weston and Sons Ltd

The Bounds

Much Marcle

Ledbury

HR8 2NQ

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## OPERATOR DETAILS

H Weston and Sons Ltd

The Bounds

Much Marcle

Ledbury

HR8 2NQ

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## APPLICATION REFERENCE

EPR/QP3420LA/P001

## DOCUMENT REFERENCE

K499.2~09~0301

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## ISSUE DATE

28/07/2026



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## 1 INTRODUCTION

This document is the Management System Summary (MSS), as required by application form Part B2 Section 3d Management Systems, and the associated Environment Agency guidance<sup>1</sup>. The MSS accompanies the application for a new Bespoke Installation permit application.

The application has been prepared by Wiser Environment Limited on behalf of the applicant H Weston & Sons Ltd.

The site is located at The Bounds, How Caple Rd, Ledbury, HR8 2NQ. The site is located at National Grid Reference SO 6433 8714 and is shown on the Permit Boundary Plan K499.1~20~001 in Section 12 of this application pack.

The site is located in a rural area and the primary land-use surrounding the site is agricultural land. The village of Much Marcle is 760m to the southeast of the site boundary. There are a small number of residential houses located close to the site. The Preston Brook is 269m from the site. The site setting can be seen in the Site Setting Plan K499.1~20~002.

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<sup>1</sup> [Develop a management system: environmental permits - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/develop-a-management-system-environmental-permits), updated 3 April 2023

## 2 SCOPE OF MANAGEMENT SYSTEM

H Weston & Sons Ltd operate an accredited Integrated Management System for the following:

- ISO 14001: 2015. Environment Management Systems
- ISO 9001: 2015. Quality Management System.

With reference to ISO 14001: 2015 accreditation, the following details are applicable:

- Certificate Number: ISO 14001-00007340.
- Issue Date: 9 February 2023
- Expiry Date: 8 February 2026

The accredited management system covers *'Activities including and associated with the manufacture and distribution of ciders, perries and other drinks, including cellar services and the management of the visitor's centre and management of the Wetlands'*.

The Certificate can be seen in Appendix A.

The site is operated in accordance with management procedures and controls outlined within this Management System Summary ('MSS').

The benefits of operating an effective and efficient Management System are to ensure sustainable business practices, reduce risks and losses, reduce operational costs, to help obtain business and a good reputation, and to ensure legal compliance.

A controlled copy of the MSS will be available at H Weston & Sons Ltd, The Bounds.

H Weston & Sons Ltd will ensure that copies of all relevant permits and approved supporting documents are provided to all personnel with nominated responsibility for the management or control of the site.

The locations of the documents will be made known to all relevant personnel and will always be readily available for inspection by regulatory bodies when the site is operational.

The key contact regarding the operation of the site's Environmental Permit is the HS&E Manager.

### 3 INTERGRATED SYSTEM SUMMARY

H Weston & Sons Ltd have an Integrated Management System ('IMS') Manual as part of the Management System on site. This is designed to ensure the implementation of the Integrated Management System and outline the key areas for ISO compliance. This consists of:

**Table 1- IMS Manual Content**

| Section | Manual Reference                                                                                                          | Section |
|---------|---------------------------------------------------------------------------------------------------------------------------|---------|
| A       | Context of the organisation                                                                                               | A1      |
| B       | Needs and expectations of interested parties                                                                              | B1      |
| C       | Scope of the Management System                                                                                            | C1-4    |
| D       | Leadership & Commitment: Management Responsibility, customer focus.                                                       | D1-2    |
| D       | Policies                                                                                                                  | D3      |
| D       | Roles & Responsibilities                                                                                                  | D4      |
| E       | Planning: Interested parties, Environmental Aspects and Impacts, Compliance Obligations, business objectives and targets. | E1 & E2 |
| E       | Emergency Planning & Response                                                                                             | E3      |
| F       | Resources, communications, organisational knowledge, work environment & Infrastructure                                    | F1      |
| G       | Documented Information and Control, including procedures and work instructions.                                           | G1      |
| H       | Performance Evaluation                                                                                                    | H1      |

## 4 OPERATIONAL PROCEDURES

Due to the significant size of the site, there are currently circa 92 procedures within the IMS in total, each with forms associated. The procedures have been summarised in Table 2 below, which also highlights if they are relevant to the permitted activities. As the Management System is a dynamic improvement system, the list may change after issue of the document and will be reviewed regularly in accordance with Section 7 of this document.

**Table 2: Operational Procedures**

| Reference | Name                                         | Relevant to Permit?<br>(Yes where ✓) |
|-----------|----------------------------------------------|--------------------------------------|
| OP01      | Business Management Review                   |                                      |
| OP02      | Internal Audit Procedure                     | ✓                                    |
| OP03      | Archived with OP9                            |                                      |
| OP04      | Complaints Procedure                         | ✓                                    |
| OP05      | Archived                                     |                                      |
| OP06      | Handling of Product, Chemicals and Fuel      | ✓                                    |
| OP07      | HACCP Procedure                              |                                      |
| OP08      | Environmental Aspects and Impacts            | ✓                                    |
| OP09      | Recycling Procedure                          | ✓                                    |
| OP10      | Business Objectives & Targets                |                                      |
| OP11      | Environmental Performance Monitoring (Draft) | ✓                                    |
| OP12      | Legislative Requirements                     |                                      |
| OP13      | Document Control & Record Retention          |                                      |
| OP14      | Record Retention                             | ✓                                    |

| Reference | Name                                                       | Relevant to Permit?<br>(Yes where ✓) |
|-----------|------------------------------------------------------------|--------------------------------------|
| OP15      | Training Procedure                                         | ✓                                    |
| OP16      | Crisis Management Procedure (including Emergency Response) | ✓                                    |
| OP17      | Traceability Procedure                                     |                                      |
| OP19      | Non-Conformance Procedure                                  | ✓                                    |
| OP20      | Archived                                                   |                                      |
| OP21      | NPD Innovation Procedure                                   |                                      |
| OP22      | Sales Support Procedure                                    |                                      |
| OP23      | CCTV Operations                                            |                                      |
| OP24      | Supplier Approval Procedure                                |                                      |
| OP25      | Archived                                                   |                                      |
| OP26      | Yard Procedure                                             |                                      |
| OP27      | Apple Intake Procedure                                     | ✓                                    |
| OP28      | Animal Feed Procedure                                      |                                      |
| OP29      | Fermentation and Maturation Procedure                      | ✓                                    |
| OP30      | Blending                                                   | ✓                                    |
| OP31      | Filtration Procedure                                       | ✓                                    |
| OP32      | Glass Breakage Procedure                                   |                                      |
| OP33      | Archived                                                   |                                      |
| OP34      | Kegging Procedure                                          | ✓                                    |

| Reference | Name                                    | Relevant to Permit?<br>(Yes where ✓) |
|-----------|-----------------------------------------|--------------------------------------|
| OP35      | Positive & Early Release by Concession  |                                      |
| OP36      | Archived                                |                                      |
| OP37      | Vat Shed                                | ✓                                    |
| OP38      | Quality testing and Analysis            |                                      |
| OP39      | Hygiene Audit                           |                                      |
| OP40      | Calibration Procedure                   |                                      |
| OP41      | Warehouse Storage                       |                                      |
| OP42      | Site and Plant Development              | ✓                                    |
| OP43      | Site and Plant Maintenance Procedure    | ✓                                    |
| OP44      | Vehicle Maintenance and Distribution    |                                      |
| OP45      | Contractor Control                      | ✓                                    |
| OP46      | Contract Filling Procedure              |                                      |
| OP47      | Technical Services Procedure            |                                      |
| OP48      | Finance                                 |                                      |
| OP49      | Spillage procedure                      | ✓                                    |
| OP50      | Water Drainage and Effluent Management  | ✓                                    |
| OP51      | Energy Management Procedure             | ✓                                    |
| OP52      | Waste Management Procedure              | ✓                                    |
| OP53      | Producer Responsibility Packaging Waste |                                      |

| Reference | Name                                         | Relevant to Permit?<br>(Yes where ✓) |
|-----------|----------------------------------------------|--------------------------------------|
| OP54      | Archived                                     |                                      |
| OP55      | Bulk Cider                                   |                                      |
| OP56      | COSHH procedure                              | ✓                                    |
| OP57      | PET Bottle production                        |                                      |
| OP58      | Climate Change Agency Data                   | ✓                                    |
| OP59      | Water Treatment Plant                        | ✓                                    |
| OP60      | Pest Control                                 |                                      |
| OP61      | Service Glass Breakage Procedure             |                                      |
| OP62      | Fruit Purchasing Procedure                   |                                      |
| OP63      | Use of Rework Cider in Blending Procedure    |                                      |
| OP64      | Recipe specification amendment procedure.    |                                      |
| OP65      | BIB Procedure                                |                                      |
| OP66      | Archived                                     |                                      |
| OP67      | NPD Artwork Approval Procedure               |                                      |
| OP68      | Distribution Procedure                       |                                      |
| OP69      | Control of Velcorin Spillages and Evacuation |                                      |
| OP70      | Organic procedure                            |                                      |
| OP71      | Petainer Procedure                           |                                      |
| OP72      | Final Product Testing                        |                                      |

| Reference | Name                                        | Relevant to Permit?<br>(Yes where ✓) |
|-----------|---------------------------------------------|--------------------------------------|
| OP73      | Contract Packing of Westons Cider           |                                      |
| OP74      | Adverse Weather                             | ?                                    |
| OP75      | MCERTs Procedure                            | ✓                                    |
| OP76      | Evaporator                                  |                                      |
| OP77      | Line 8 Bottle Breakage Procedure            |                                      |
| OP78      | Export Sales Support                        |                                      |
| OP79      | Excessive Working Hours Approval            |                                      |
| OP80-81   | Archived                                    |                                      |
| OP82      | Use Samara System Procedure                 |                                      |
| OP83      | Pandemic Contingency Plan                   |                                      |
| OP84      | Site Security & Flood Defence (Draft)       | ✓                                    |
| OP85      | Dispatch and Transport Haulage agreement    |                                      |
| OP86      | Canning Packaging                           |                                      |
| OP87      | Control of Physical Contaminants            |                                      |
| OP88      | Traffic Management (draft)                  |                                      |
| OP89      | Drug and Alcohol                            |                                      |
| OP90      | Lone working                                |                                      |
| OP91      | Odour Management Plan                       | ✓                                    |
| OP92      | Climate Change Risk Assessment & Adaptation | ✓                                    |

## 5 FORMS & RECORDS

The following Master forms are available and used as part of the Management System. Forms relevant to the requirements of the Environmental Permit's Management System's permit condition are included in Table 3 below.

**Table 3: Relevant Forms and Records**

| Owner                        | Name                                                   |
|------------------------------|--------------------------------------------------------|
| Technical                    | Complaint Submission Form - Customer                   |
| Health, Safety & Environment | Complaint Submission Form - Environment                |
|                              | Effluent Monitoring Form                               |
|                              | Environmental Incident Investigation Report (Internal) |
| Engineering                  | Daily Lubrication and walk around                      |
|                              | Daily PPM to mill 1                                    |
|                              | Daily PPM to mill 2                                    |
|                              | Weekly PPM Bulk Water Tanks                            |
|                              | Weekly PPM Flume System Tanks                          |
|                              | Weekly PPM Flume top up tank (sausage)                 |
|                              | Weekly PPM Flume Pump 1                                |
|                              | Weekly PPM Flume Pump 2                                |
|                              | Weekly PPM Flume Pump 3                                |
|                              | Weekly PPM to Apple Table Line 1                       |
|                              | Weekly PPM to Apple Table Line 2                       |
|                              | Weekly PPM to cold water system                        |
|                              | Weekly PPM to Compressed Air system                    |
|                              | Weekly PPM to hot water system                         |
|                              | Weekly PPM to Line 1 Hasp unit                         |
|                              | Weekly PPM to line 1 Vaughn Pump                       |
|                              | Weekly PPM to line 2 Hasp unit                         |
|                              | Weekly PPM to line 2 Vaughn Pump                       |
|                              | Weekly PPM to Mill 1                                   |
|                              | Weekly PPM to Mill 2                                   |
|                              | Weekly PPM to Pit 1 Gate                               |
|                              | Weekly PPM to Pit 2 Gate                               |
|                              | Weekly PPM to Pit 3 Gate                               |
|                              | Weekly PPM to Pit 4 Gate                               |
|                              | Weekly PPM to Pit 5 Gate                               |
|                              | Weekly PPM to Press 1                                  |
|                              | Weekly PPM to Press 2                                  |
|                              | Weekly PPM to Press 3                                  |
|                              | Weekly PPM to Press 4                                  |
|                              | Weekly PPM to Press 5                                  |

| Owner | Name                                |
|-------|-------------------------------------|
|       | Weekly PPM to Press 6               |
|       | Weekly PPM to rotary Screen 1       |
|       | Weekly PPM to rotary Screen 2       |
|       | Weekly PPM to Russel Finex Screen 1 |
|       | Weekly PPM to Russel Finex Screen 2 |
|       | Weekly PPM to stone slides line 1   |
|       | Weekly PPM to stone slides line 2   |
|       | High Risk Area Commissioning        |

## 6 CLIMATE CHANGE

The site and associated operations have been assessed against the risk of Climate Change on current operations, operations in 2050 and 2100.

The Climate Change Risk Assessment is included within Section 15 of the Environmental Permit Application (K499.2~09~1601) and forms part of this management system. H Weston & Sons Ltd will use this information to facilitate site planning going forward to ensure permit compliance.

The effects of climate change and management will be reviewed on an annual basis, along with the Management System or following an extreme climate event.

## 7 REVIEW THE MANAGEMENT SYSTEM

The Management System Summary will be reviewed as per the IMS review requirements or following any substantial change in site operations.

Other activities which may prompt review of the Management System are variations to the environmental permit, accident, complaint, breach or a change in the site setting or sensitive receptors.

Where the review results in required changes, this will be documented and maintained with the site records, for example, changes to environmental management measures, new or altered equipment.

## 8 SITE CLOSURE

Following completion of restoration works on site, H Weston & Son Ltd will plan for the closure of the site through maintaining records of site development and maintenance, incidents, accidents and non-conformances. Following any pollution incidents, records of actions taken, any remedial works, and verification reports undertaken shall be kept, as well as any monitoring results.

To evidence that the site operation has not caused a detrimental impact to the surrounding environment, the information collated during the lifetime of the permit will be utilised to prepare the permit surrender.

## APPENDIX A: ISO 14001 Certificate



Current issue date: 9 February 2026  
Expiry date: 8 February 2029  
Certificate identity number: 10734411

Original approval(s):  
ISO 14001 - 9 February 2005

# Certificate of Approval

This is to certify that the Management System of:

**H Weston & Sons Ltd**

The Bounds, Much Marcle, Ledbury, HR8 2NQ, United Kingdom

has been approved by LRQA to the following standards:

## ISO 14001:2015

Approval number(s): ISO 14001 – 00007340

This certificate is valid only in association with the certificate schedule bearing the same number on which the locations applicable to this approval are listed.

The scope of this approval is applicable to:

Activities including and associated with the manufacture and distribution of ciders, perries and other drinks, including cellar services and the management of the visitors centre and management of the Wetlands.

David Demin

David Derrick

Regional Director, UKAM

Issued by: LRQA Limited



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LRQA



Certificate identity number: 10734411

# Certificate Schedule

| Location                                                                 | Activities                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The Bounds, Much Marcle, Ledbury, HR8 2NQ, United Kingdom                | <b>ISO 14001:2015</b><br>Activities including and associated with the manufacture and distribution of ciders, perries and other drinks, including cellar services and the management of the visitors centre and management of the Wetlands. |
| The Wetlands, Watery Lane, Much Marcle, Ledbury, HR8 2NQ, United Kingdom | <b>ISO 14001:2015</b><br>Management for Wetlands.                                                                                                                                                                                           |



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