

From: SM-Defra-RESP-notifications (DEFRA) <RESP-notifications@defra.gov.uk>
Sent: 03 September 2025 15:50
To: Emma Gibson <emma@oaktree-environmental.co.uk>
Cc: Tim Ross <tim.ross@environment-agency.gov.uk>
Subject: EPR/DP3525LW/A001 We Need More Information About Your Application - Highworth Skip Hire Ltd, Broadway Trading Unit 8 Broadway Trading Estate, Cirencester CRM:03711131



Dear Emma Gibson

Environmental Permitting (England and Wales) Regulations 2016

Application reference: EPR/DP3525LW/A001

Operator: HIGHWORTH SKIP HIRE LIMITED

Facility: Highworth Skip Hire Ltd, Broadway Trading Unit 8 Broadway Trading Estate, Cirencester, GL7 5UH

Thank you for your application received on 14/03/2025. The following is to confirm our conversation of 03/09/2025.

Unfortunately the application payment you sent is incorrect. The correct application charge is £12,476 for a hazardous waste transfer station and assessment of the associated management plans and habitat assessment. This leaves a balance of £2,059 to pay.

Please note if it is confirmed through the response to the questions below that the site will not be accepting hazardous waste then this leaves a balance of £779 to pay to cover the habitat assessment.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with more information to question/the following questions.

We need to know

1. Please confirm if the site will be accepting the 2 hazardous waste codes (17 06 01* and 17 06 05*) for asbestos containing material. Note: The acceptance of these wastes changes the site activity to a hazardous waste transfer station.
2. For any hazardous waste please confirm the amount of waste that will be stored on site at anyone time (Form Part B4 table 1a).
3. Can you please confirm the recovery and disposal codes for the site, the application form Part B4, table 1a indicates R13 and D15. While the Non-Technical Summary identifies the operations mirroring the standard rules permit SR2022 No 5 which also includes R3, R4, R5, D9 and D14.
4. The site is in proximity to a protected species (Code 2) please provide an updated Environmental Risk Assessment addressing potential harm to this species through operations or attraction of predatory species to the location. Note: Details on the protected species can be obtained through the local environmental records centre for the area.
5. Please provide a copy of the WAMITAB award and Continued Competency certificate for the Technically Competent Management, referenced in the application as BIE-3309-H. Note: These documents though referenced in the application do not appear to have been submitted.

Please reply directly to this email with your information and copy in tim.ross@environment-agency.gov.uk.

You must send us the information and or payment by 17/09/2025.

Details of how to pay are given in Part F of the application form.

If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the correct application charge to cover our costs

in reviewing your application. This maximum amount we'll retain is capped at £1,613. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

Please reply directly to this email with your information and copy in psc@environment-agency.gov.uk.

Without this additional information we will be unable to issue your permit.

Note: Our email system has a file size limit of 25MB, if your returns exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

If you have any questions please phone me on 02030253423 or email tim.ross@environment-agency.gov.uk.

Yours sincerely,
Tim Ross

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