
Water Resources LICENCE TO

ABSTRACT

WATER

Environment Act 1995
Water Resources Act 1991 as amended by the
Water Act 2003
Water Resources (Abstraction and Impounding)
Regulations 2006

Need for safekeeping

This licence is an important document. The permission or right to abstract water may be valuable to your landholding. So -

- **Keep the licence safe, preferably with your deeds etc.**
- **Take careful note of the comments below about “transfer and apportionment” and “death and bankruptcy”.**

This is to ensure that the permission and any rights granted by the licence continue if you need to pass it on to someone else.

If you want to:

- [revoke \(cancel\) the licence;](#)
- [notify us of the death or bankruptcy of the licence holder ;](#)
- [vary \(change/amend\) the licence in any way](#)
- [change the owner of the licence or](#)
- [change your contact address \(but you continue to hold the licence\).](#)

You can find our forms on [.GOV.UK](#) or alternatively contact us for advice on how to make any changes by calling our National Customer Centre on 03708 506 506.

Transfer and apportionment (split)

If you need to pass this licence or any part of it to someone else, you must contact the Environment Agency and obtain the appropriate application forms. Temporary licences cannot be transferred or apportioned. The licence holder remains responsible for compliance with the terms of the licence and any charges payable until the licence has been transferred or apportioned.

Death or bankruptcy of the licence holder

‘Vesting’ is the transfer of responsibility and ownership of a licence when an existing licence holder is no longer able to hold the licence either through death or bankruptcy.

If a licence has been **‘vested’** in you, as a result of the death or bankruptcy of the licence holder, please contact the Environment Agency in writing, telling us the licence number(s) and the date that the licence vested in you as a personal representative or trustee of the licence holder. This is necessary in order to enable you to subsequently transfer the licence.

You must notify us in writing within **15 months** of the date of vesting, being either death or bankruptcy of the licence holder giving the full names of all personal representatives or trustees and a contact address.

Time limits

Your licence may be subject to a time limit (where appropriate this will be shown on the front of your licence). All new abstraction licences are legally required to include a time limit. For variations to licences, time limits are added in accordance with our policy.

The duration of a time limit is determined in accordance with our time limiting policy. The time limit is linked to the next or subsequent review of water resources within the relevant [Abstraction Licensing Strategy](#) (ALS).

At the end of the time limit, we should be able to renew the licence if:

- there is no damage to the environment;
- the need for the abstraction can still be justified;
- water is being used efficiently; and
- you still meet the legal requirements for getting a licence.

If your licence is time limited and you wish to renew it when it expires, you will need to apply for a new licence to replace the existing one. You are advised to submit this application at least six months before it expires. To allow you to give early consideration to this, we will send you a reminder approximately 18 months before the expiry date.

If your licence cannot be renewed, we will endeavour to give at least six years notice. We will also endeavour to give at least six years notice where the licence is likely to be renewed on different terms and will significantly impact upon the use of the licence.

In exceptional circumstances, for example where there are other overriding statutory duties such as the Habitats Regulations, it may not be possible to provide six years notice.

Charges

Unless specifically exempted, we will levy an annual charge for water authorised to be abstracted by this licence, in accordance with our abstraction charges scheme in force at the time. To work out your charges, please refer to our [Scheme of Abstraction Charges](#) available on GOV.UK. The licence holder specified by the current issue of the licence is responsible for the payment of the annual charge until the date the licence is legally transferred to a new licence holder or the licence ends.

Quantity and quality of water

You must not abstract more than the quantity specified in the licence.

The Environment Agency does not, by issue of this licence or otherwise, in any way guarantee that the source of supply will produce the quantity of water authorised to be abstracted by this licence, nor that the water is fit for its intended use.

The quantity of water authorised for abstraction is given in cubic metres. One cubic metre is approximately 220 gallons.
(The precise conversion is 1 cubic metres = 219.969 gallons).

Source of supply and authorised point of abstraction

You may abstract from the point(s) specified in the licence and from no other points. If you want to add or change the authorised point(s) of abstraction, you must apply to us to vary the licence.

Purpose for which water is authorised to be used

You may only use the water for the purpose(s) specified in the licence. You must apply to us to vary the licence if you wish to add to or change the purpose(s).

Offences

Under the Water Resources Act 1991 it is an offence:-

- to abstract water, or cause or permit any other person to abstract water, unless the abstraction is authorised by and in accordance with an abstraction licence, or is subject to an exemption;
- to do anything to enable abstraction, or to increase abstraction, except in accordance with an abstraction licence or exemption;
- to fail to comply with the conditions of an abstraction licence.
- to interfere with a meter or other device which measures quantities of water abstracted so as to prevent it from measuring correctly;
- **Note in particular that it may be a condition of the licence to maintain the meter or other measuring device etc. and failure to do so will be an offence;**
- to fail to provide information which we have reasonably required for the purpose of carrying out any of the Environment Agency's water resources functions;
- to knowingly make false statements for the purpose of obtaining a licence or consent or in giving required information.

The requirement for a licence is subject to some exemptions, set out in the Water Resources Act 1991, as amended and the Water Abstraction and Impounding (Exemptions) Regulations 2017. If in any doubt as to whether you need a licence, contact us at the address shown at the bottom of the front page of the licence.

Right of appeal

If you are dissatisfied with our decision on your licence application, you have the right to appeal against our decision.

You should write to the Secretary of State for the Environment, Food and Rural Affairs, care of The Planning Inspectorate at:
Environment Appeals
The Planning Inspectorate
3A Eagle Wing
Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

Alternatively you can obtain an on-line appeal form at:

<https://www.gov.uk/government/publications/water-abstraction-and-impoundment-appeal-form>

You must serve notice of appeal within 28 days of the date of receipt of this licence (although the Secretary of State has power to allow a longer period for serving notice of appeal). See [Water Resources Act 1991, section 43](#).

Disclosure of information

Details of this licence are placed on a register, kept by the Environment Agency and open for inspection by the public. The public may also obtain further details about it by virtue of the Environmental Information Regulations 2004 (see also Disclosure of Information) except in special cases (for advice please contact us at the address shown on the front page of the licence).

Members of the public are also entitled to ask us for other “environmental information” it holds, including any activities likely to affect “the state of any water” or any “activities or other measures designed to protect it”. That would include the information additional to the licence document e.g. any related agreement or abstraction returns. In certain restricted circumstances it is possible to claim that information should be kept confidential. If you require more information about keeping this information off the public register because it is confidential, please contact us by writing to the address shown on the front page of the licence within 28 days of receiving this licence.



TRANSFER LICENCE TO ABSTRACT WATER

The Secretary of State for the Environment, Food and Rural Affairs is hereby deemed to grant a licence to:-

Environment Agency

("the Licence Holder")

Horizon House
Deanery Road
Bristol
BS1 5AH

This licence authorises the Licence Holder to abstract water from the source of supply described in the Schedule of Conditions to this licence and subject to the provisions of that Schedule. The licence commences from the effective date shown below and shall remain in force until the date of expiry shown below.

Signed

Date of issue<day/month/year>

<insert name>

Date effective<day/month/year>

Deputy Director of Water Resources
Horizon House
Deanery Road
Bristol
BS1 5AH

Date of expiry 31 March 2030

The licence should be kept safe and its existence disclosed on any sale of the property to which it relates. Please read the 'important notes' on the cover to this licence.

SCHEDULE OF CONDITIONS

1. SOURCE OF SUPPLY

- 1.1 Inland water (River) known as the River Lee Navigation at Stanstead Lock, Stanstead Abbots, Ware, Hertfordshire.

2. POINT OF ABSTRACTION

- 2.1 At National Grid Reference TL 38078 12193 marked 'A' on the map.

3. MEANS OF ABSTRACTION

- 3.1 A pump at a maximum instantaneous rate of 2 litres per second.

4. PURPOSE OF ABSTRACTION

- 4.1 Transfer for the purpose of eel passage.

5. PERIOD OF ABSTRACTION

- 5.1 All year.

6. FURTHER CONDITIONS

- 6.1 The Licence Holder shall construct and operate the eel pass in accordance with the specifications and plans:

Stanstead Sluice Refurbishment, Eel Pass Layout, drawing number 8173-30, revision number C02, dated 23 February 2023.

Stanstead Sluice Refurbishment, Eel Pass GA, drawing number 8173-30, revision number C02, dated 23 February 2023.

Stanstead Sluice Refurbishment, Central Slope, drawing number 8173-30, revision number C02, dated 23 February 2023.

Stanstead Sluice Refurbishment, Typical Eel Pass – X – Section, drawing number 8173-30, revision number C02, dated 23 February 2023.

Stanstead Sluice Refurbishment, Eel Pipework GA, drawing number 8173-3, revision number C02, dated 19 November 2024.

Stanstead Sluice Refurbishment, Pipework Plan View, drawing number 8173-31, revision number C01, dated 19 November 2024.

Stanstead Sluice Refurbishment, Splitter Box Pipework, drawing number 8173-31, revision number C01, dated 19 November 2024.

Stanstead Sluice Refurbishment, Outfall Pipe Supports, drawing number 8173-31, dated 19 November 2024.

Stanstead Tilting Weir Refurbishment, Site Layout, drawing number 8173-01, revision number C.01, dated 11 November 2024.

Stanstead Tilting Weir Refurbishment, Sectional View, drawing number 8173-

01, revision number C01, dated 11 November 2024.

Stanstead Tilting Weir Refurbishment, Plan View, drawing number 8173-01, revision number C01, dated 11 November 2024.

copies of which are appended to this licence document, or such minor amendments to those documents that are accepted in writing by the Agency prior to the date of commencement of construction.

- 6.2
- (i) No abstraction shall take place unless the Licence Holder has installed a wedge wire screen with maximum 9-millimetre aperture spacing to prevent entrapment, entrainment or impingement of fish and eel species at the point of abstraction.
 - (ii) The Licence Holder shall maintain, repair or replace the wedge wire screen to ensure that it remains effective at all times and keep records of such maintenance.
 - (iii) The Licence Holder shall keep records of such maintenance for 6 years and shall make them available during all reasonable hours for inspection by the Agency.
- 6.3
- (i) To prevent the entrapment, entrainment or impingement of eel at the point of abstraction specified in condition number 6.2, the Licence holder shall ensure that the “approach velocity” shall not exceed 0.15 metres per second.
 - (ii) “Approach velocity” or “through slot velocity” is the water velocity perpendicular to and 10 centimetres upstream of the screen at National grid reference TL 38078 12193 marked ‘A’ on the map.
- 6.4
- (i) No abstraction shall take place until the Licence Holder has been granted approval by the Agency for installation at the sluice gate of an eel pass.
 - (ii) The Licence Holder shall maintain, repair or replace the eel pass and ensure that it remains free of obstruction in order that it is effective at all times.
 - (iii) The Licence Holder shall keep records of maintenance, repair or replacement of the eel pass for 6 years and shall make them available during all reasonable hours for inspection by the Agency.
- 6.5
- The Licence Holder shall return all of the water abstracted for condition number 4.1 in pursuance of this licence to the River Lee at National Grid Reference TL 38078 12198 marked ‘Q’ and TL 38093 12162 marked ‘R’ on the map.
- 6.6
- (i) The Licence Holder shall provide written confirmation (including drawing/s listed in condition 6.1 that clearly detail and show the eel pass as it has been built) to the Agency from an independent qualified civil engineer, or other suitably qualified person, that the eel pass has been constructed in accordance with the submitted specification and drawings specified in condition 6.1 of this licence (or such minor amendments to these documents that have been accepted in writing by the Agency).

(ii) The Licence Holder shall provide written confirmation referred to above at least 14 calendar days before the eel pass becomes operational.

(iii) The Licence Holder shall not operate the eel pass unless such confirmation has been submitted and written approval has been given by the Agency.

6.7 The Licence Holder shall ensure that during construction works and any subsequent maintenance works to the eel pass that the flow in the River Lee Navigation is allowed to pass downstream unchanged in quantity or quality at all times.

6.8 The licence shall cease to be of any effect if the abstraction it authorises has not commenced by ### 2028

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ADDITIONAL INFORMATION

Note: the following is provided for information only. It does not form part of the licence.

REASONS FOR CONDITIONS

Water must be returned at the National Grid References specified to protect the environment in the interests of the existing downstream rights and lawful users of water.

The licence is time-limited to a date to reflect the timing of future review of the catchment resources availability.

The licence includes a 'self-destruct' condition in order to secure the proper use of water resources and to avoid commitment of water resources to an abstraction right which cannot be exercised.

IMPORTANT NOTES

Water efficiency note

The Licence Holder should use water abstracted under the terms of this licence in an efficient manner. The Agency may refer to its guidance on water efficiency (or equivalent guidance) in determining whether water is being used efficiently and may offer advice on any measures considered necessary to meet particular recommendations.

Screening

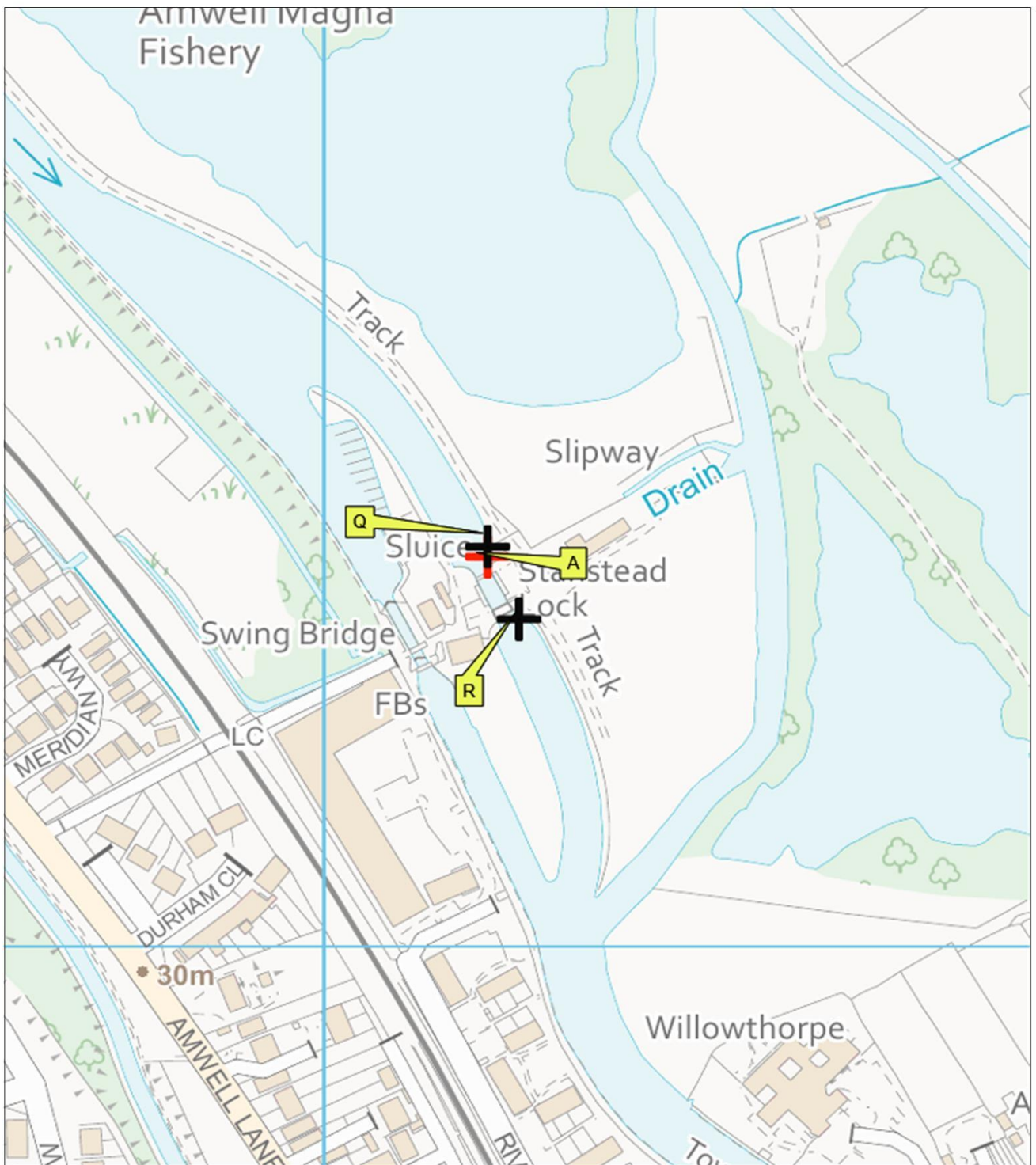
The Agency may have regard to its best practice guidance, Eel Manual: Screening at intakes and outfalls: measures to protect eel (or equivalent guidance) in agreeing where, how and what type of eel screen should be installed and together with the results of any monitoring in determining whether the eel screen is properly effective and maintained, and in judging whether it is necessary to require repair or replacement of the eel screen.

Eel passes

The Agency may have regard to its best practice guide, the Eel Manual: Elver and eel Passes (or equivalent guidance) in agreeing where, how and what type of eel pass should be installed and together with the results of any monitoring in determining whether the eel pass is properly effective and maintained, and in judging whether it is necessary to require repair or replacement of the eel pass.

Contact Details

For the purpose of condition numbers 6.6 (i), 6.6 (ii), and 6.6 (iii) the Licence Holder shall send notifications and the report (with as built drawings) to the Partnership and Strategic Overview Team at Environment Agency, HNL Area, Alchemy House, Bessemer Road, Welwyn Garden City, Herts, AL7 1HE or to PSO-Thames@environment-agency.gov.uk and copy in the Integrated Environment Planning Team at HertsNLondon@environment-agency.gov.uk



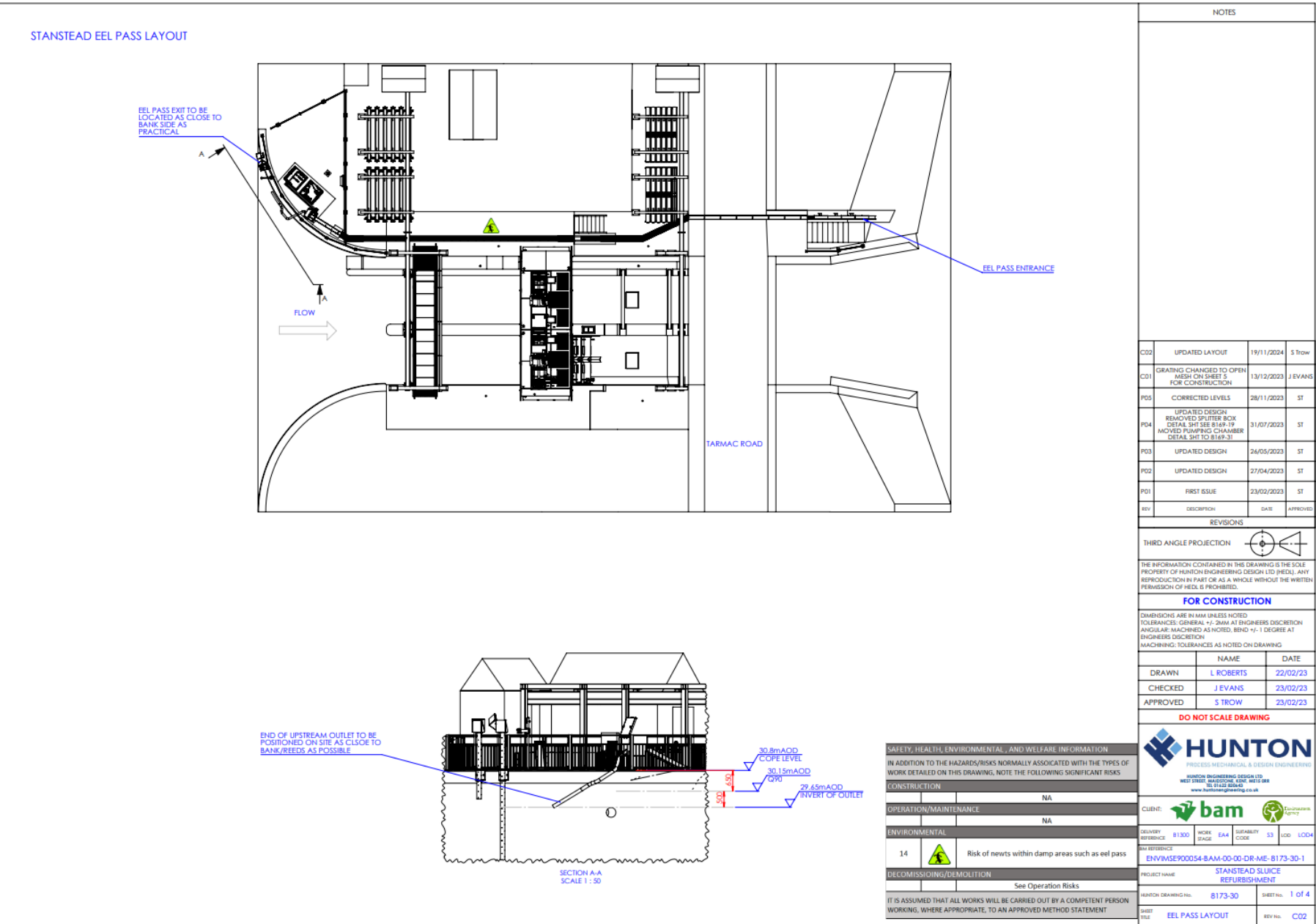
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TH/038/0007/015

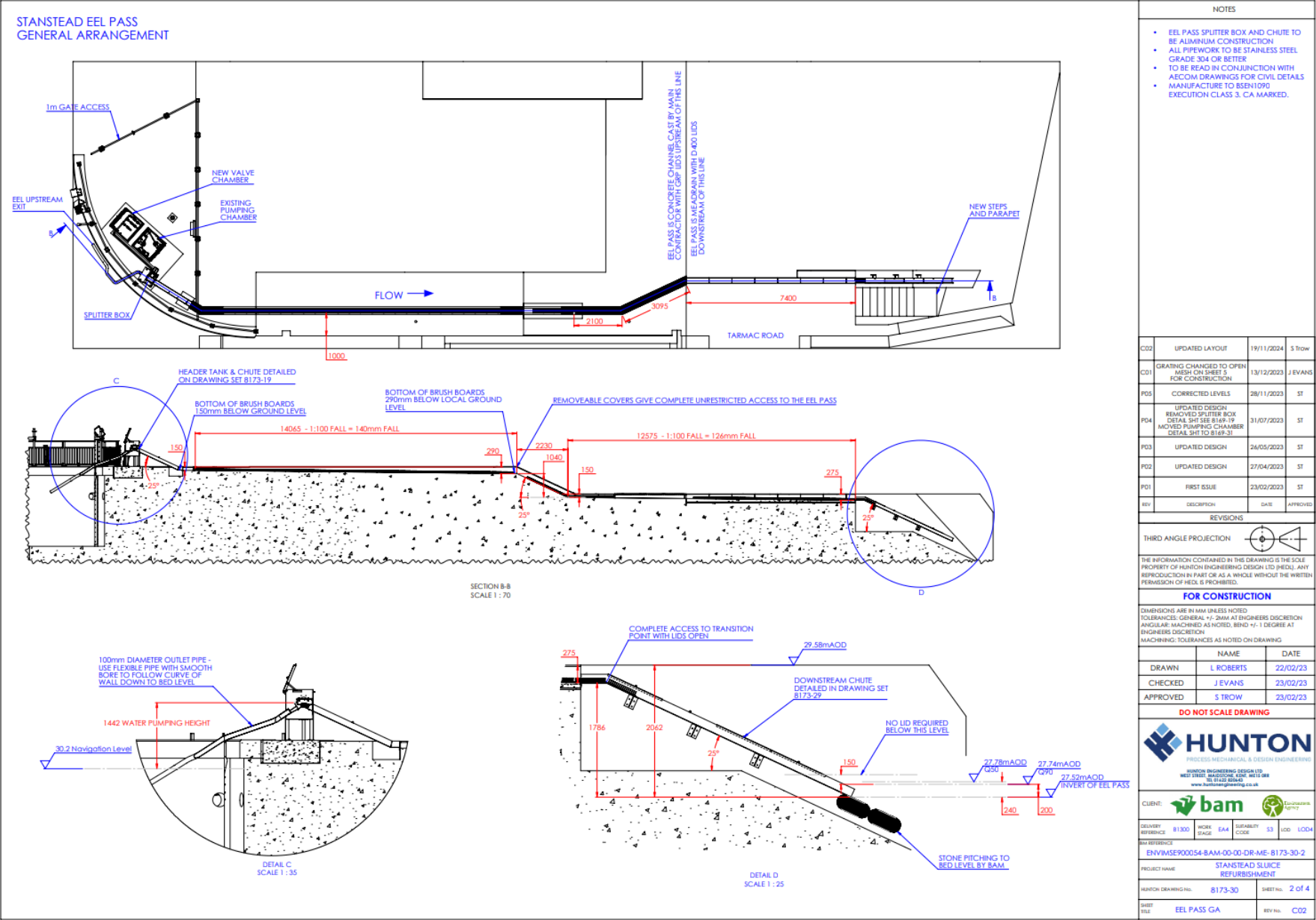
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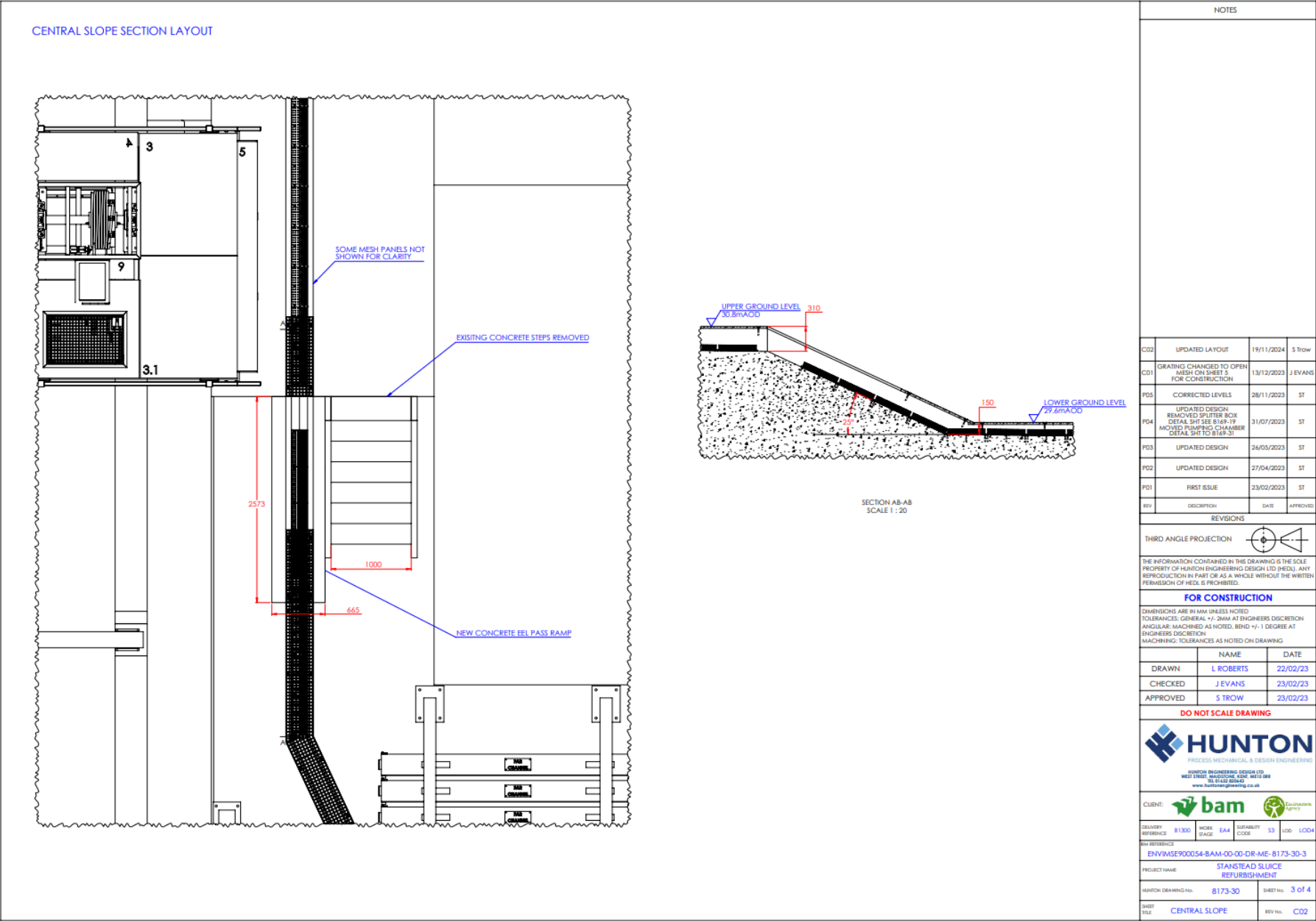
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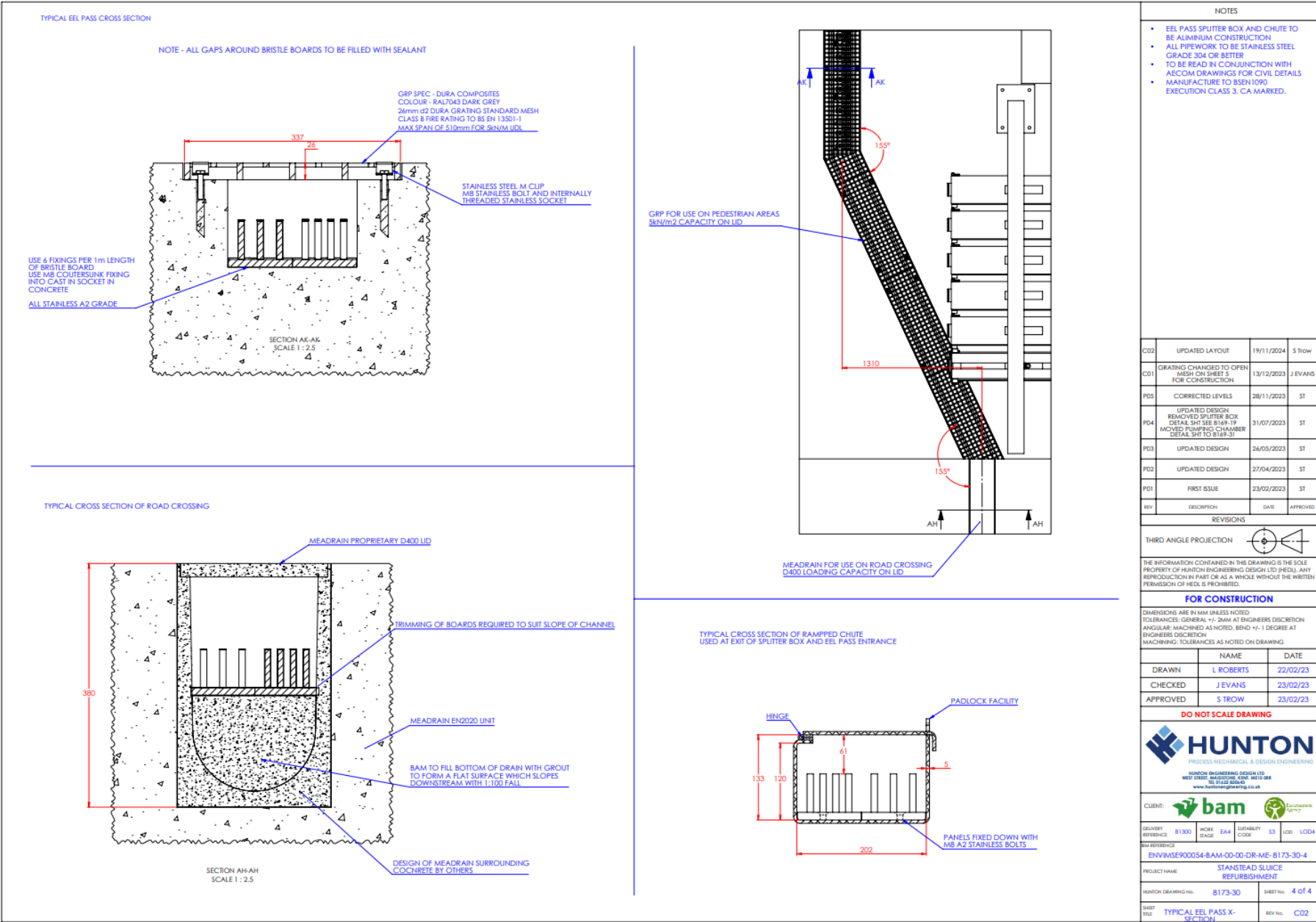


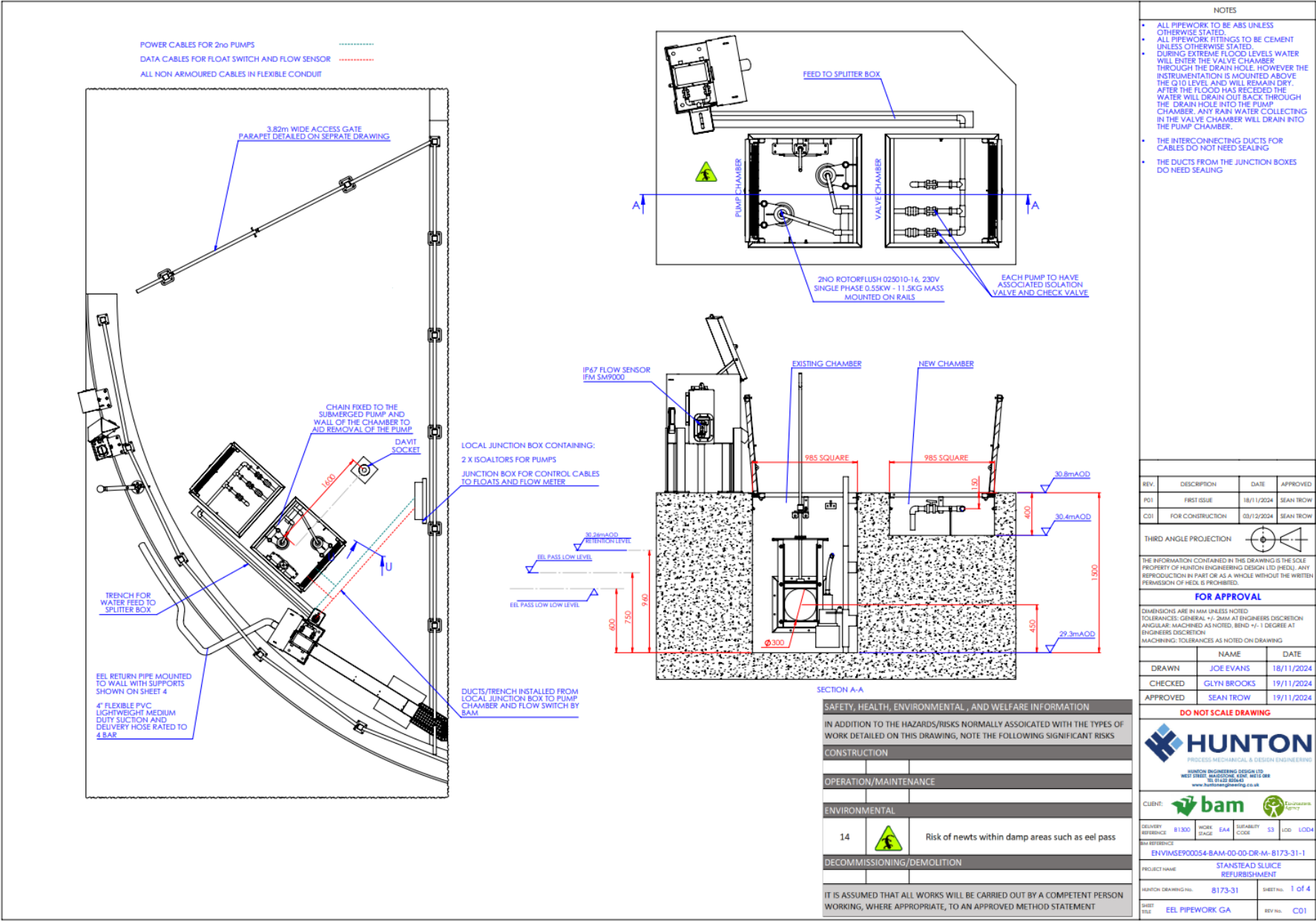
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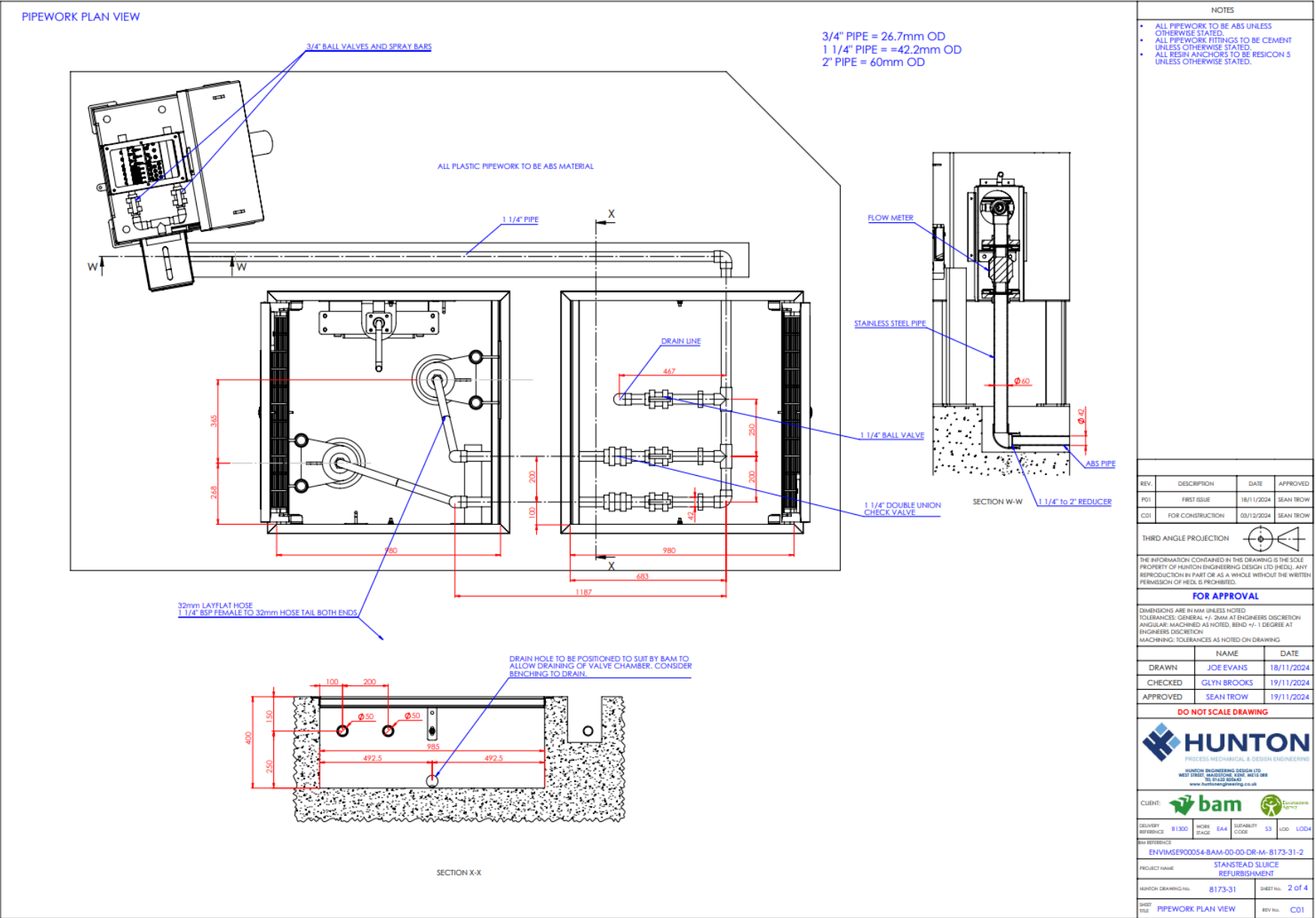


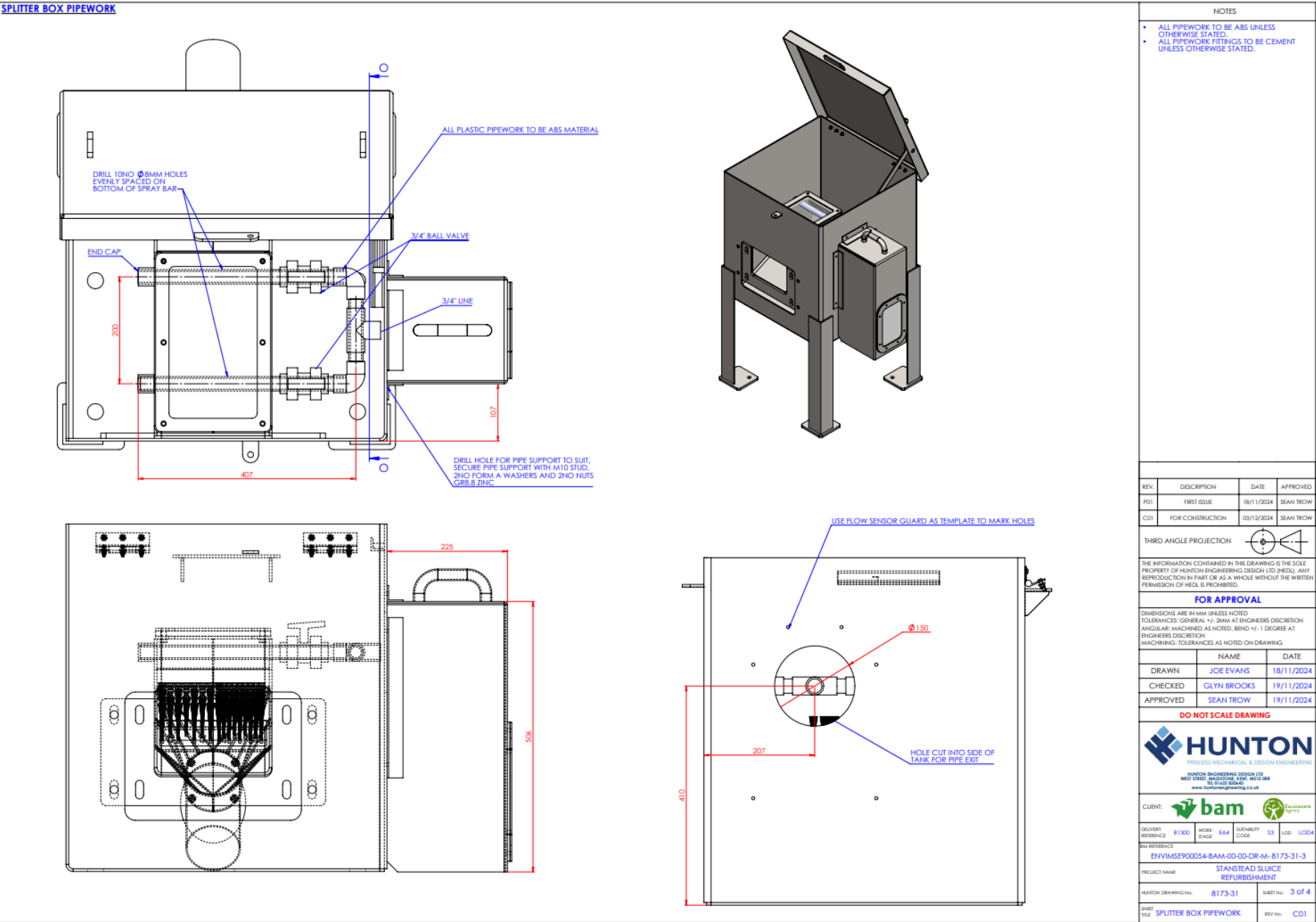


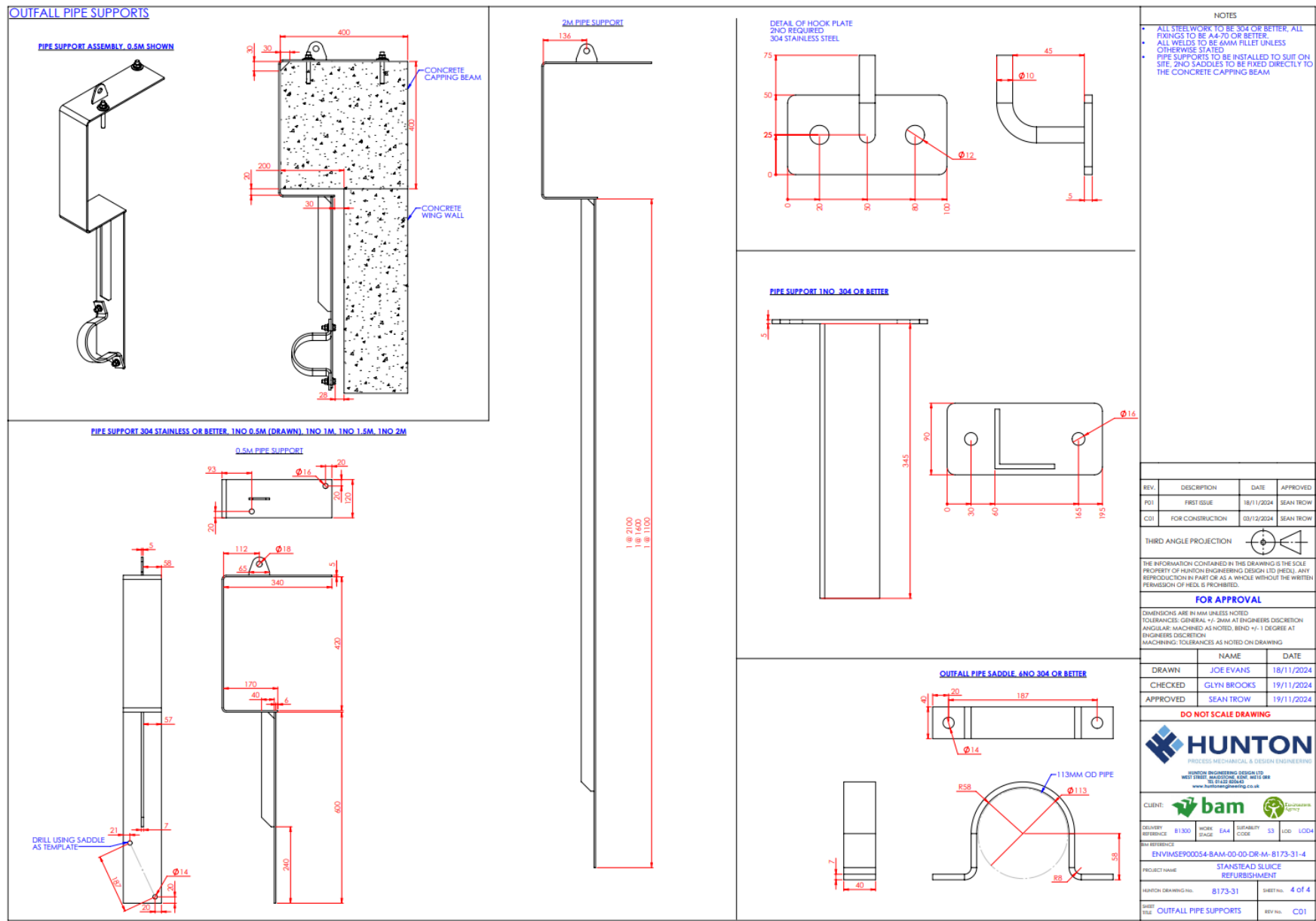


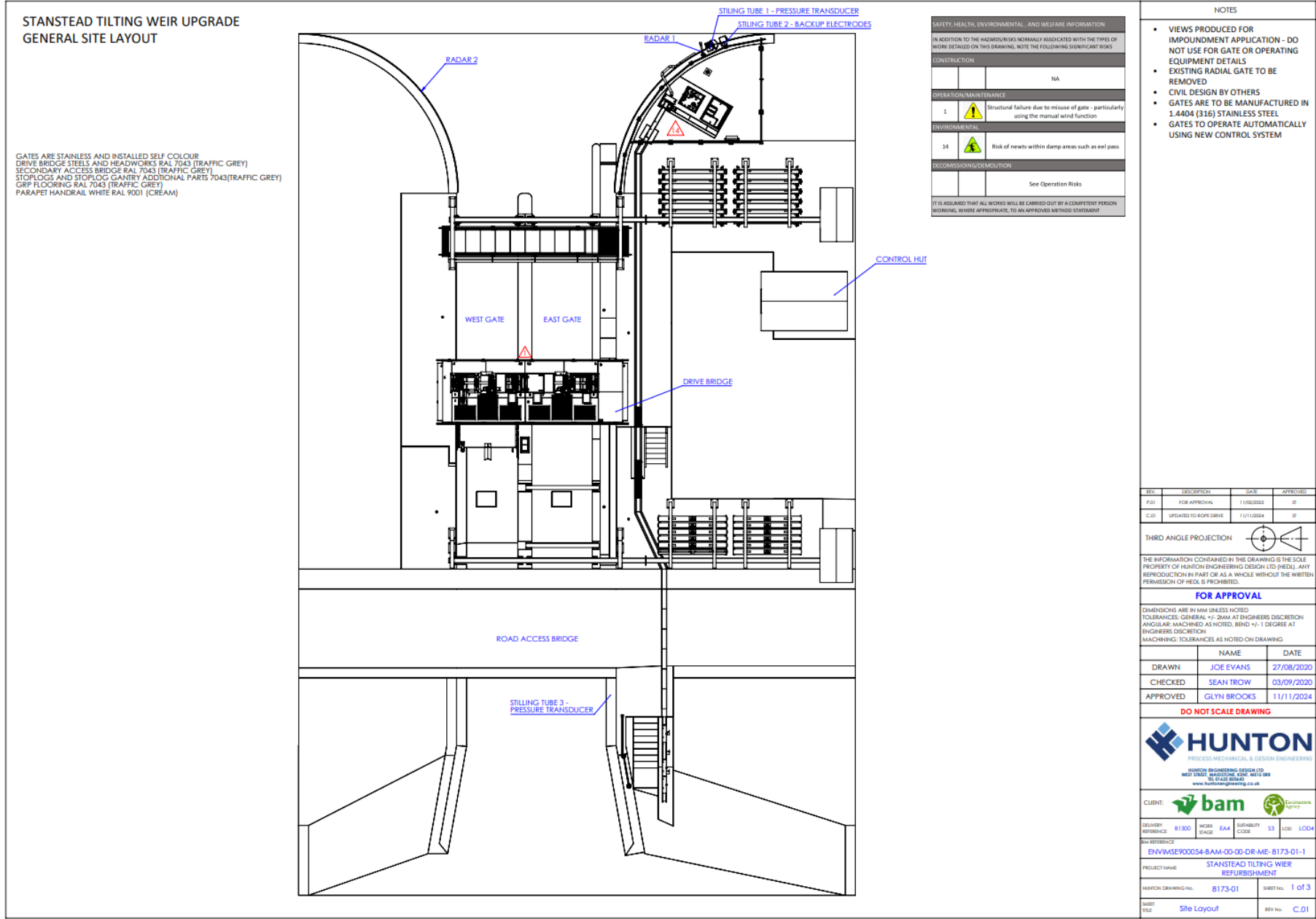




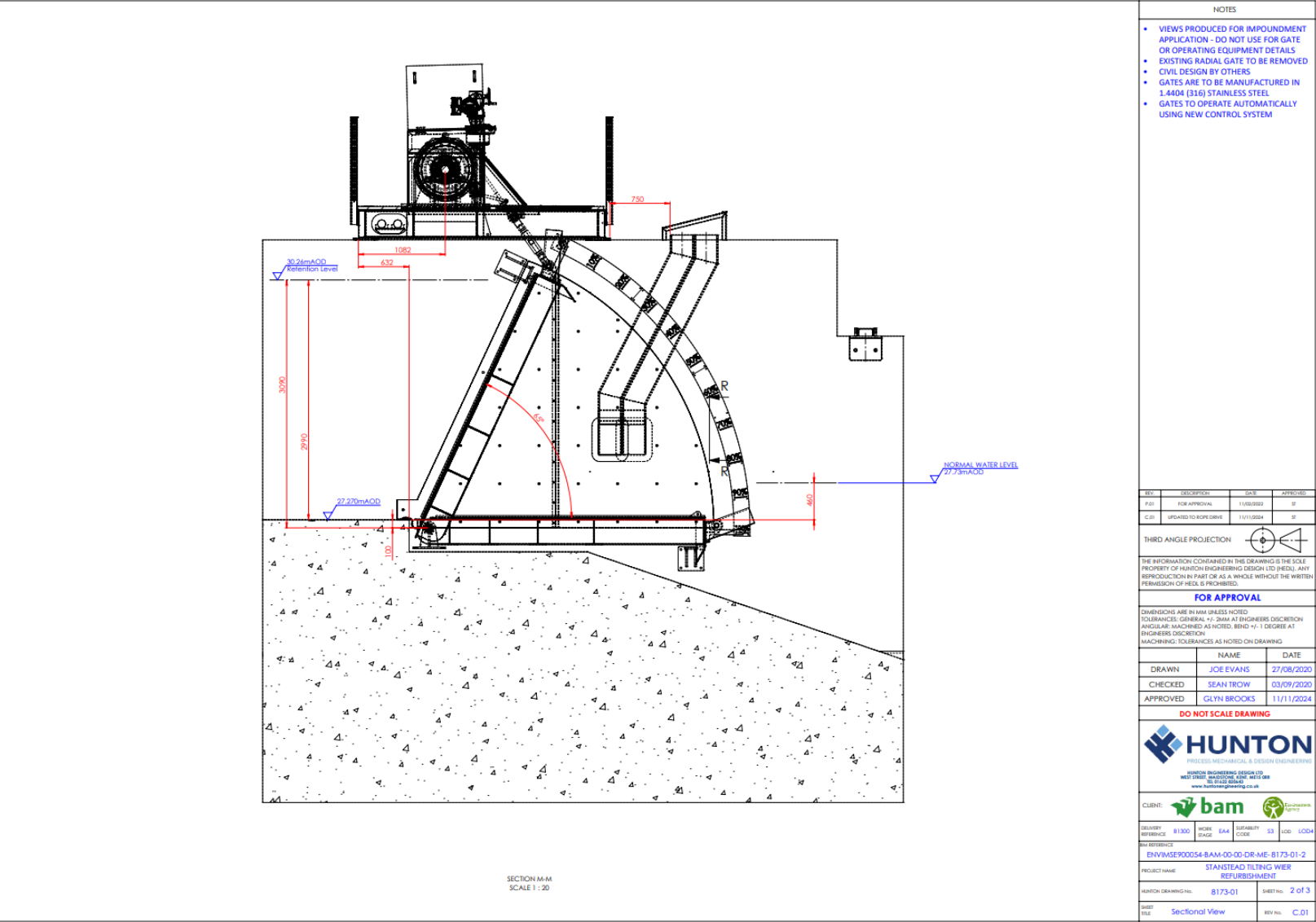


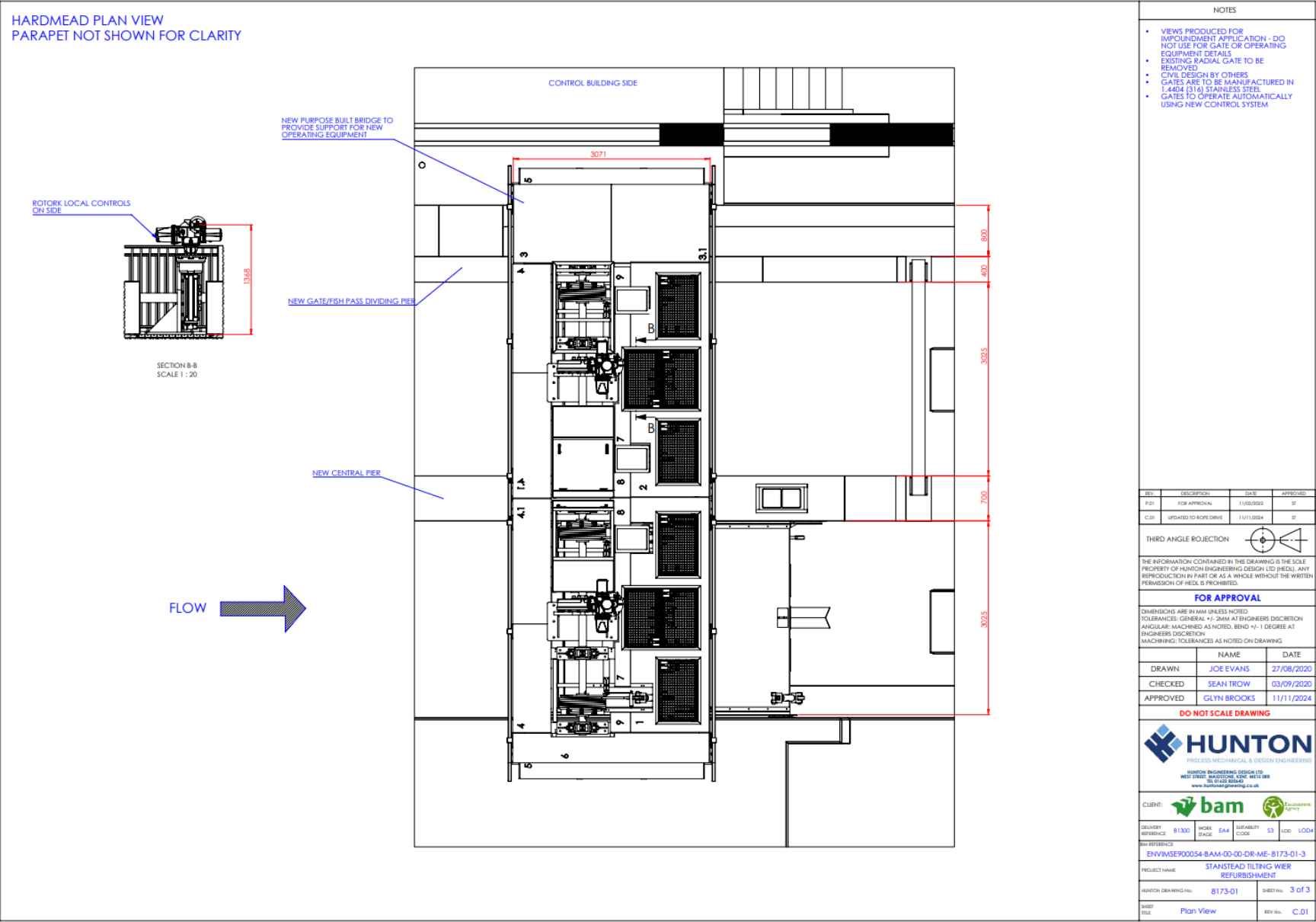






'Stanstead Tilting Weir Refurbishment – Sectional View – Drawing Number – ENVIMSE900054-BAM-00-00-DR-ME-8173-01-2' Revision Number C.01





Would you like to find out more about us, or about your environment?

**Then call us on
03708 506 506 (Mon-Fri 8-6)**

email

enquiries@environment-agency.gov.uk

or visit our website

www.gov.uk/environment-agency

**Incident hotline 0800 80 70 60 (24hrs)
Floodline 0345 988 1188**



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