

From: Alison Crooks
To: [SM-Defra-RESP-notifications \(DEFRA\)](#)
Cc: [Kate Ellis](#)
Subject: RE: EPR/AP3828LS/A002 We Need More Information About Your Application CRM:0276112
Date: 17 December 2025 07:39:14
Attachments: [image001.jpg](#)
[Drainage Plan.pdf](#)
[EMS-ERA-V2.xlsx](#)
[Payment Confirmation EA £3965.00 11-12-25.pdf](#)
[Wash Water Management.pdf](#)
[RMS-PW-WP-V1 Water Management Plan.pdf](#)

Dear Kate

Further to your email below, please find attached the following:

Updated Risk Assessment
Drainage Plan
Water Management Plan.

The fee has been transferred by BACS, as confirmed by the proof of payment.

Please let me know if you need anything else.

Kind regards
Alison

Alison Crooks BSc AssocRTPI MCIWM CEnv

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Email: acrooks@integrated-skills.com

Upcoming leave:



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From: SM-Defra-RESP-notifications (DEFRA) <RESP-notifications@defra.gov.uk>
Sent: 11 December 2025 10:34
To: Alison Crooks <acrooks@integrated-skills.com>
Cc: Kate Ellis <kate.ellis@environment-agency.gov.uk>
Subject: EPR/AP3828LS/A002 We Need More Information About Your Application CRM:0276112

Environment Agency Logo



Dear Alison Crooks

Environmental Permitting (England and Wales) Regulations 2016

Application reference: EPR/AP3828LS/A002

Operator: RECYCLED MATERIAL SUPPLIES LIMITED

Facility: Recycled Material Supplies Limited, Primrose Wharf, Knights Road, Silvertown, E16 2AT

Thank you for your application received on 06/11/2025. The following is to confirm my phone message of 11/12/25.

Unfortunately the application payment you sent is incorrect. The correct application charge is £ 13,136. This leaves a balance of £ 3,965 to pay.

We consider your site to be multiple activity. The charges breakdown is as follows:

1.16.12 physical treatment of non-hazardous waste – 100% of application charge.

1.19.5 dust emissions management plan.

The additional payment is for the following:

1.16.14 physical and chemical treatment of waste £3,965 – 50% of the relevant application charge for any secondary activities that can reasonably be considered to be part of the same operation.

For your information, please see attached the Bespoke Activity Descriptors – Waste document. This explains in section 1.16.12 that washing is not classed as a physical treatment activity.

We need to ask you for some missing information before we can do any more work on your application. Please provide us with more information to the following questions:

1. Please provide a revised environmental risk assessment that includes protected species and local wildlife sites. This includes the following:

Protected species: within 152 metres of site - Atlantic Salmon, Allis Shad, River Lamprey, Sea Lamprey, Twaite Shad.

Also Protected species within 152 metres: European Eel, Smelt migratory route.

Local Wildlife Sites: River Thames and tidal tributaries within 156 metres of site; and Lyle Park within 247 metres of site.

2. Please provide further details about the management of wash water in a separate named document, including the following:
 - the source of the water.
 - how the water will be checked to make sure it is suitable for reuse.
 - The processes for replacing the water should it become contaminated.
 - Details of the appropriate containment for any stored contaminated water.
 - Details of contingency measures for leaks or spills.

Explain how the wash water will be monitored.

3. Please provide the site drainage plan which is referred to in your application in section Part B2 Section 5 as EMS OP 01. There is no plan in this document.

You must send us the information and payment by 31/12/25 or another date agreed with us, due to the holiday period.

Please reply directly to this email with your information and copy in kate.ellis@environment-agency.gov.uk.

Pay online by credit or debit card

Pay online at this link www.gov.uk/payments/permitting-applications-waste/permitting-application-payment-waste

You need to create your own reference number. Your reference number should follow this format: PSCAPPWASTEXXXXXXYY. It should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). I have seen your comment about the word limit for the reference number and passed this on to the permitting support team. I suggest that you enter a unique reference as far as the word limit will allow and email the reference with the payment date, so we can identify the payment.

Details of how to pay by other methods are given in Part F1 of the [application form](#).

If we do not receive this by this deadline we will return your application.

If we receive what is missing by the deadline, we will continue to check your application. We'll check to see if there's enough information for the application to be 'duly made'. Duly made means that we have all the information we need to begin determination. Determination is where we assess your application and decide if we can allow what you've asked for.

We'll let you know by email whether your application can be duly made. If it can't be duly made, we'll return your application to you.

If we do have to return your application we'll send you a partial refund of your application payment. We'll retain 20% of the correct application charge to cover our costs in reviewing your application. This maximum amount we'll retain is capped at £1,613. Further information on charging can be found at: <https://www.gov.uk/government/publications/environmental-permits-and-abstraction-licences-tables-of-charges>

Note: Our email system has a file size limit of 25MB, if your returns exceed this limit you will have to arrange an online file transfer. Please ensure the file transfer link does not have a time limit on it.

If you have any questions please phone me on 020302 53294 or email kate.ellis@environment-agency.gov.uk.

Yours sincerely,
Kate Ellis

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