

ENVIRONMENTAL MANAGEMENT SYSTEM CONTENTS AND SUMMARY

Unit 145, Elm Drive, Hartlebury Trading Estate, DY10 4JB

Chloros Environmental Ltd

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Oaktree Environmental Ltd

Waste, Planning & Environmental Consultants

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Appendix I - Drawings

Drawing No. 3922/2385/01 – Site Location Map
Drawing No. 3922/2385/02 – Permit Boundary Plan
Drawing No. 3922/2385/03 – Site Layout and Fire Plan
Drawing No. 3922/2385/04A &4B – Receptor Plans
Drawing No. 3922/2385/05 – Boundary Schematic
Drawing No. 3922/2385/07 - Retention Tank Details
Drawing No. 3922/2385/09– Concrete Panel Details

Appendix II - Record Keeping Forms

CEL/RF/1 - Waste Input Record Form
CEL/RF/2 - Rejected Waste
CEL/RF/3 - Waste Output Record Form
CEL/RF/4 - Site Diary/Inspection Form
CEL/RF/5 - Visitors Log
CEL/RF/7 - Complaints Form
CEL/RF/10 - Carrier Registration Check Form
CEL/RF/12 - Employee Training Record
CEL/RF/13 - Bay Capacity Form
CEL/RF/14 - Chemist Check Sheet

Appendix III - Accepted Waste Types (European Waste Catalogue Waste Code List)

Appendix IV - Site Rules For Visitors

Appendix V - Process Flow Charts

Appendix VI - Site Procedures

Site Information & Contacts List

Site Address:	145 Elm Drive, Hartlebury Trading Estate, Hartlebury Worcestershire		
Postcode:	DY10 4JB	National Grid Ref:	SO 85832 69556

<u>CONTACT</u>	<u>Description</u>	<u>Office Hours</u>	<u>Out of Hours</u>
<i>Andrew Sawers</i>	<i>Director</i>	<i>01285 721110</i>	<i>07825 642951</i>
<i>Steve Hegerty</i>	<i>General Manager</i>	<i>01285 721110</i>	<i>07741 560348/01905 358333</i>
<i>Nick Deacon</i>	<i>Operations Manager</i>	<i>01285 721110</i>	<i>07825 162754</i>
<i>Kidderminster Hospital Worcestershire Royal Hospital</i>	<i>Local NHS Hospital (Main)</i>	<i>01562 823424</i>	<i>999</i>
	<i>Accident & Emergency (A&E)</i>	<i>01905 763 333</i>	<i>999</i>
	<i>NHS 111</i>	<i>111</i>	<i>111</i>
<i>Stourport Health Centre</i>	<i>Local Doctor Surgery (GP)</i>	<i>01299 827141</i>	<i>999</i>
<i>Kidderminster Police Station</i>	<i>Local Police Non-Emergency</i>	<i>101</i>	
	<i>Police Emergency</i>	<i>999</i>	<i>999</i>
<i>Stourport Fire Station</i>	<i>Fire and Rescue Service (in Emergency Dial 999)</i>	<i>01527 572084</i>	<i>999</i>
<i>Environment Agency</i>	<i>Environmental Regulator</i>	<i>0800 80 70 60</i>	<i>0800 80 70 60</i>
<i>Worcestershire County Council</i>	<i>General Enquiries</i>	<i>01905 765765</i>	<i>01905 763763</i>
	<i>Planning</i>	<i>01905 763763</i>	<i>01905 763763</i>
<i>Wyre Forest District Council</i>	<i>General Enquiries</i>	<i>01562 732928</i>	<i>01562 850053</i>
	<i>Environmental Health</i>	<i>01905 822799</i>	
	<i>Electricity Provider</i>		
<i>Severn Trent Water</i>	<i>Local Water Supplier / Sewerage Provider</i>	<i>024 7771 5000</i>	
	<i>Gas Company</i>	<i>NO GAS ON SITE</i>	
<i>Oaktree Environmental Ltd</i>	<i>Specialist Advisor (Waste and Planning Issues)</i>	<i>01606 558833</i>	

1 Summary

1.1 Site Operator/Permit Holder

1.1.1 Chloros Environmental Ltd are applying for a permit for a transfer station with treatment at Unit 145, Elm Drive Hartlebury Trading Estate Hartlebury Worcestershire DY10 4JB, hereinafter referred to as "Unit 145".

1.1.2 The site will be used to store and bulk a wide range of hazardous non-hazardous and difficult to handle wastes.

1.1.3 The site is a large industrial warehouse with good access to trunk routes and the Motorway network.

1.1.4 All measures necessary to achieve a high level of protection of the environment and to ensure that the facility is operated in accordance with the various management systems and permit conditions will be strictly adhered to. The manner in which the facility is managed is a critical element in ensuring emissions from the site operations are minimised. The applicant is working towards ISO 14001 registration for its management systems and procedures these will ensure:

- Staff are competent to manage and operate the facility i.e. fit and proper persons.
- Procedures and control techniques in place to minimise potential emissions to air, land and water
- Waste pre acceptance and acceptance are procedures are in place
- Appropriate storage and handling procedures are in place
- Waste dispatch procedures are in place
- Provision of impermeable surface with kerbing and sealed drainage systems to protect any adjacent permeable areas
- Waste is stored in designated purpose built containment bays
- Wastewater management procedures in place

- There is an environmental management system in place to ensure standards are maintained, including incidents and complaints management procedures,
- Communication program in place
- Techniques in place for prevention and minimisation of resource consumption e.g. Energy efficiency, use of raw materials
- Fire and Emergency Plans in Place including regular drills and training for site staff.