

OVERVIEW

This document outlines the preparation of the closure of the site at the end of its lifetime. The purpose of this procedure is to ensure that any site operative working on site is aware of the procedures in place to ensure when the site is closed the environment is protected.

1.0 PROCEDURE

The Operator (SAR) and the Senior Management Team are responsible for ensuring the delivery of all procedures described in the Environmental Management System.

In the event the decision has been made by Operator to surrender the permit, they need to demonstrate that the necessary measures have been taken to avoid any pollution risks resulting from site activities must be provided along with the site has been returned to a satisfactory state.

2.0 DECOMISSIONING

SAR at the start of the decommission process will implement a programme of design improvements.

These design improvements must make sure that they will:

- avoid using subsurface tanks and pipework
- drain and clean out vessels and pipework before dismantling
- use insulation which can be removed easily without dust or hazard
- use recyclable materials, taking into account operational or other environmental objectives

The company will maintain a decommissioning plan to demonstrate that:

- any fixed plant can be decommissioned without causing pollution
- the site will be returned to a satisfactory condition

They will identify non-productive or redundant items such as tanks, pipework, retaining walls, bunds, reusable waste containers, ducts, filters and security systems and implement a programme of decommissioning and removal.

EA advice and guidance will be followed along with the updating of the site condition report, as part of the surrender of the permit.

3.0 NOTIFICATION

SAR will be responsible for the notification to the Environment Agency and any other relevant authorities when the decision is made to close and cease operations, prior to any official surrender process.

Keeping the Site Condition Report up to date during the life of the permit will help evidence this. When applying to surrender the permit a site condition report must be submitted.

Records relating to regulatory inspections, site inspections, repairs, spillages or non-compliances shall be kept in preparation for this purpose.

4.0 RELATED DOCUMENTS

All site records – including pollution records, non-conformance records, complaints, remediation and Schedule 5 notifications.

Waste Returns

Duty of Care Records

Site testing, sampling and calibration records

Non-Conformance Action Register

5.0 TRAINING RECORD

Training records are maintained to evidence that site operatives have received training and understand all aspects of this procedure.

END OF PROCEDURE



Closure and Decommissioning