

Accident Management Plan

Site Name:	Bill and Ben Recycling Centre	Operator:	Bill and Ben Skip Hire Ltd
SITE LOCATION DETAILS - Brunswick Wharf, Brook Street, Congleton, CW12 1RG			
Unit phone no.	01782 517800		
Mobile contact	07702 196649		
Grid Reference of Unit	SJ 86589 63355		
Grid Reference of Access	SJ 86506 63339		
EMERGENCY CONTACT DETAILS			
Emergency services:	999		
Local police:	101		
NHS :	111		
Hospital:	01260 294800		
Environment Agency hotline:	0800 80 70 60 (24 hour emergency hotline)		
Local office:	0370 850 6506		
	Office hours	Out of hours	
Electricity supplier:	British Gas 0800 111 999 Western Power Distribution 0800 6783 105	British Gas 0800 111 999 Western Power Distribution 0800 6783 105	
Gas supplier:	No Gas Supply		No Gas Supply
Local authority:	Cheshire East Council 0300 123 5500	Cheshire East Council 0300 123 5500	
Sewage undertaker:	United Utilities 0345 672 3723	United Utilities 0345 672 3723	
Electrician:	Barnes Electrical 01260 280130	Barnes Electrical 01260 280130	
Plumber:	Stanley Plumbing & Heating 07909 911219	Stanley Plumbing & Heating 07909 911219	
COMPANY CONTACTS (Out of hours)			
Operator:	Mr Ben Daniels - 07702 196649		
Unit Manager:	Mr Ben Daniels - 07702 196649		
Head Office contact:	Mr Ben Daniels - 07702 196649		
	Date	Signature	
Date of Plan:	27/07/2016		
Date of subsequent review:			

Accident Management Plan

This accident management plan contains the following information:

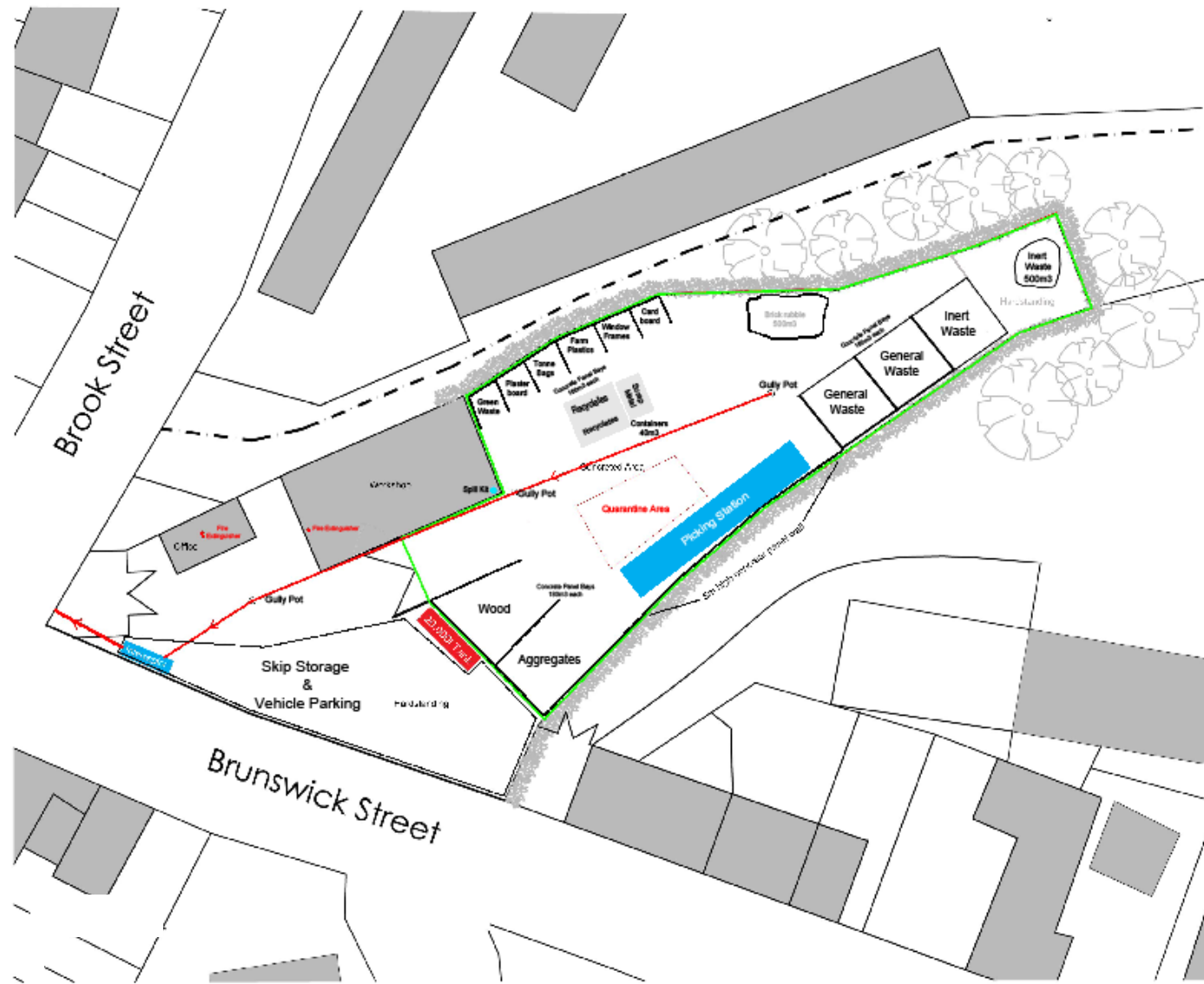
- Accident management site plan
- Inventory of tanks and stores
- Inventory of raw materials
- Emergency procedures:
 1. Immediate actions
 2. Secondary actions – depending on type of accident.

Accident Management Site Plan

The Accident Management Site Plan includes information of relevance for dealing with accidents that may pose a risk of environmental pollution and pin points the location of key equipment.

This includes;

- Site drainage details
- Mains water stop tap
- Main electrical supply isolator
- Location of fire extinguishers
- Storage areas e.g. chemicals, fuel,
- Drain inlets vulnerable to contamination
- Spill kits or emergency materials e.g. sand bags
- Damming points e.g. culverts, boom anchor points etc
- Potentially sensitive areas of porous or unmade ground.



Client	Bill and Ben Skip Hire Ltd Brunswick Street B146 2JW Cambridge CB2 3RS		
Project	Waste Management Separation and Recycling Facility at Skip Hire Ltd		
Title	Waste Management - Environmental	Drawing No.	Rev.
Date	20/02/2016	Scale	1:500 - Key Reception
			8

Inventory of Tanks and Stores

Note: this is a “maximum” level of stockholding, some, all or none of the stock identified may be on site at any one time.

Building / Facility	No. of tanks or stores	Size of tanks (m) (Effective depth is stated excluding freeboard)	Total storage capacity (Excluding freeboard volume)
Site Office	0	0	0
Interceptor	1	na	20,000 litres
Yard - fuel tank	1	3,000l	3,000l
Site Workshop			
Oils	2	205l	410l

Recording Incidents

All incidents that have caused or could result in environmental pollution are recorded immediately following the event on the Site Incident Record.

Emergency Procedures

In the event of an emergency, the following procedures shall be followed;

Immediate Actions:

- Raise alarm where human safety is at risk.
- If necessary contact emergency services, dial 999 and ask for the relevant service.
- Extinguish all naked flames
- Obtain help from other members of staff nearby.
- In all cases wear and use appropriate Personal Protective Equipment.

Secondary Actions:

Follow appropriate procedures for type of accident as described in the following tables.

Accident Type	Anticipated Consequences	Action to be taken (listed in order of priority)
<p>1. Overflow or failure of;</p> <ul style="list-style-type: none"> • Below ground dirty water tank • Fuel, Oil tank or drum <p>Chemical spillage.</p> <p>Spillages during loading, unloading or internal transport operations.</p> <p>Failure of automatic liquid level control sensors and devices</p> <p>Surface water flooding from adjacent land/nearby watercourse.</p> <p>Off-site pollutants at risk of entering site.</p> <p>Contaminated surface water from fire fighting or other emergency activity.</p>	<p>Potentially polluting liquids flow over yard to interceptor.</p>	<ul style="list-style-type: none"> • If possible quickly stem source of liquid • Assess route of discharge and identify easiest method and location to prevent further discharge. Key points identified; <ul style="list-style-type: none"> ○ Surface Water Drains in Brook Street <ul style="list-style-type: none"> ▪ insert emergency barrier boards. ▪ block with sandbags ▪ Drain inlets ▪ cover top with sandbags ▪ insert drain bung (if safe to do so) ○ Runoff from edge of yard, stem flow <ul style="list-style-type: none"> ▪ use sand bags ▪ excavate sump to contain flow • Contact Manager (note; this may be whilst any of the above is being carried out. • Consult Product Data Sheets (COSHH) if appropriate • If necessary, contact Environment Agency 0800 80 70 60 or on local office number. • If possible stop further additions to tank. • Use vacuum tanker or pump to clean up spillage and dispose of safely either by; <ul style="list-style-type: none"> ○ Transfer to local treatment facility, or ○ place in another appropriate storage vessel. • Reduce tank contents to a safe level. • Make temporary repairs if appropriate • Clean up yard/land/ditch/contaminated areas. • Dispose of contaminated materials safely • Assess cause and take action to prevent repeat. • Record incident, measures taken and to be taken.

Accident Type	Anticipated Consequences	Action to be taken (listed in order of priority)
<p>2. Power outage</p> <ul style="list-style-type: none"> • failure of automatic liquid level control sensors and devices 	<p>Overflow of storage facilities</p>	<ul style="list-style-type: none"> • As above – see (1) • Start emergency generator/obtain and have qualified electrician install generator
<p>3. Fire</p> <ul style="list-style-type: none"> • fuels & oils • chemicals • buildings – those with a large timber component at highest risk 	<p>Spreading between buildings and stores.</p> <p>Toxic and polluting smoke.</p> <p>Wind dispersion of pollutants.</p> <p>Surface runoff from fire fighting water.</p>	<ul style="list-style-type: none"> • Raise alarm on site. • Ensure all persons are evacuated from danger area. • If safe do so, fight fire using hoses or extinguishers as appropriate. • If safe to do so, turn off electricity/fuel supplies . • Ensure all staff on site are alerted. • Call fire brigade and other emergency services necessary. • Contact Manager. • If necessary, contact Environment Agency 0800 80 70 60 or on local office number. • Post member of staff at Public Highway to direct emergency services. • Liaise and follow instructions of emergency services making them aware of risks and hazards, provide copy of Accident Management Plan. • Consult Product Data Sheets (COSHH) if appropriate. • Do not enter or permit others to enter affected area unless it is safe to do so to evacuate persons • Ensure fire fighting water and other liquids cannot cause pollution – follow steps as outlined above – see (1). • Make temporary repairs if appropriate. • Clean up any materials that may be a hazard to the environment – where materials identified as containing asbestos are present specialist services are to be employed. • Dispose of contaminated materials safely. • Assess cause and take action to prevent repeat. • Record incident, measures taken and to be taken.

Accident Type	Anticipated Consequences	Action to be taken (listed in order of priority)
<p>4. Severe weather</p> <ul style="list-style-type: none"> • flooding • wind damage 	<ul style="list-style-type: none"> • Overflow of storage facilities • Power outage • Fire 	<ul style="list-style-type: none"> • As above – see (1) • Start emergency generator/obtain and have qualified electrician install generator • As above – see (2) • As above – see (3)