

Complaints Log Form

1. Site details

Site name: SHELFORD LANDFILL MRF
 Site address: SHELFORD FARM ESTATE, SHALLOAK ROAD, CANTERBURY, KENT, CT2 0PU
 Operator name: VALENCIA WASTE MANAGEMENT LTD
 Permit number: EPR/XP3434HX

2. Complaints Log

Complaints are received through the site telephone number or via the site email, details of these complaints will be recorded in the below complaints log. The Name and details of the complainant will be recorded along with the date, time and type of complaint (dust, mud, litter or odour etc.)

Table 1 – Complaints log Form

Date & Time	Name of Complainant	Address/ Location of complaint	Type of Complaint	Direction From Site	Distance from Site	Direction of Wind at Time of complaint	Complaint addressed? (Y/N)