

CODE	CATEGORY
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EWS1 Asbestos

EWS62 Dangerous substances

EWS63 Dangerous substances

EWS65 Dangerous substances

EWS66 Dangerous substances

EWS68 Dangerous substances

EWS69 Dangerous substances

EWS70 Dangerous substances

EWS71 Dangerous substances

EWS72 Dangerous substances

EWS73 Dangerous substances

EWS74 Dangerous substances

EWS75 Dangerous substances  
EWS76 Dangerous substances

EWS78 Dangerous substances

EWS79 Dangerous substances

EWS80 Dangerous substances

EWS81 Dangerous substances

EWS82 Dangerous substances

EWS83 Dangerous substances

EWS4079 Electromagnetic fields

EWS4080 Electromagnetic fields

EW324 Fire safety

EW326 Fire safety

EW329 Fire safety

EW333 Fire safety

EW336 Fire safety

EW337 Fire safety

EW339 Fire safety

EW340 Fire safety

EW341 Fire safety

EW347 Fire safety

EW348 Fire safety

EW349 Fire safety

EW350	Fire safety
EW353	Fire safety
EW354	Fire safety
EW355	Fire safety
EW356	Fire safety
EW359	Fire safety
EWS1837	Fluorinated greenhouse gases
EWSN1820	Fluorinated greenhouse gases
EWSN1821	Fluorinated greenhouse gases
EWSN1824	Fluorinated greenhouse gases
EWSN1828	Fluorinated greenhouse gases
EWSN1833	Fluorinated greenhouse gases
EWSN239	Fluorinated greenhouse gases
EWS2341	Gas safety
EWS2342	Gas safety
EWS2351	Gas safety
EWS2375	Gas safety
EWS2395	Gas safety
EWS2397	Gas safety
EWS2401	Gas safety
EWS2402	Gas safety

EWS60	General prohibitions
EWS61	General prohibitions
EWS38	Noise
EWS41	Noise
EWS42	Noise
EWS43	Noise
EWS44	Noise
EWS45	Noise
EWS47	Noise
EWS49	Noise
EWS51	Noise
EWS294	Packaging
EWS297	Packaging
EWS298	Packaging
EWS305	Packaging
EWS308	Packaging
EWS309	Packaging
EWSN3130	Packaging
EWSN3131	Packaging

EWSN3132 Packaging

EWSN3133 Packaging

E2658 Pollution

E2659 Pollution

E1800 Smoking

E262 Waste

E265 Waste

E266 Waste

E267 Waste

E271 Waste

E277 Waste

E278 Waste

EW182 Waste

EW187 Waste

EW4492 Waste

EW4494 Waste

EW701	Waste
EW705	Waste
EWS190	Waste
EW4093	Water
EW706	Water
EW707	Water
EW710	Water
EW714	Water
EW715	Water
EW716	Water
EW721	Water

COMPLIANCE STATEMENT

The premises were constructed/refurbished after 2000 so there is no asbestos present

OR

An Asbestos Survey has been completed by <insert who did it> on <insert date>. Removal of asbestos will be conducted in accordance with an Asbestos Removal Plan and asbestos removal will be completed by an approved supplier. The Asbestos Risk Assessment was viewed.

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

EWS262

EWS262

EWS262

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

The use of personal protective equipment is not required due to the substances used by the organisation

OR

Personal protective equipment provided for protection against hazardous substances is in accordance with the COSHH Risk Assessment and the following PPE inspection records were viewed: <insert details>

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

The use of respiratory protective equipment and exhaust ventilation equipment is not required due to the hazardous substances used by the organisation

OR

<insert details of RPE or EVE used if the organisation works directly with hazardous substances>

EWS263

EWS2186

EWS69

EWS69



COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

Where PPE is identified as necessary, it is issued to employees as required. The following records were viewed: <insert details>

When not in use, PPE is stored in <insert details> and is subject to inspection <insert details>

EWS74

EWS263

No COSHH Risk Assessments have identified the need for health surveillance

OR

The process for exposure monitoring is recorded in Process X.X. The following health surveillance records were viewed: <insert details>

An Accident and Near Miss Management Procedure is maintained which outlines the reporting procedures should employees have an identifiable disease.

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

COSHH Risk Assessments have been completed and the following records were viewed: <insert details>

The following COSHH training records were viewed: <insert details>

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. A COSHH Register is maintained

The following COSHH Risk Assessments were viewed: <insert details>

All containers are appropriately labelled and Material Safety Data Sheets maintained

The Emergency Plan outlines appropriate response in the event of an emergency. There have been 0 incidents in the last 12 months. Emergency Contact Details are maintained for use in an emergency situation, and control measures are outlined in the Spill Control Procedure

First aid equipment is available and a First Aid Assessment has been completed. There are X first aiders at the organisation and the following first aid training records were viewed: <insert details>

EWS82

No equipment is in use that is likely to expose employees to levels of electromagnetic fields that exceed exposure limit values

OR

An Exposure to Electromagnetic Fields Risk Assessment has been completed (date: <date>; rating: <insert rating, e.g. low/medium/high>)

EWS4079

A Fire Risk Assessment has been completed by <insert who did it> on <insert date>, and Fire Procedure is maintained. Fire drills are completed and the following records were viewed: <insert details>

Emergency Contact Details are maintained for use in an emergency situation.

EW324

EW324

EW324

Maintenance requirements for all equipment used by the organisation is listed on the Equipment and Maintenance Register.

Fire extinguishers are subject to inspections <insert frequency> by an approved supplier and the following records viewed: <insert details>

Fire alarms are subject to maintenance <insert frequency> by an approved supplier and the following records viewed: <insert details>

Emergency lighting is subject to maintenance <insert frequency> by an approved supplier and the following records viewed: <insert details>

X Fire Wardens have been appointed and the following training records were viewed: <insert details>

EW324

EW324

X Fire Wardens have been appointed and the following training records were viewed: <insert details>

Fire drills are completed and the following records were viewed: <insert details>

OR

There are no restricted areas

EW336

<name> has been appointed to assist the employer in implementing preventative and protective measures. The following training records were viewed: <insert details>

X Fire Wardens have been appointed and the following training records were viewed: <insert details>

EW348

Fire safety training has been provided to all employees and the following records viewed: <insert details, including Induction Checklists and other training>

Fire drills are completed and the following records were viewed: <insert details>

EW2464

EW2464

EW350

EW350

Luminous signs are appropriate and emergency lighting is subject to maintenance <insert frequency> by an approved supplier and the following records viewed: <insert details>

Air conditioning units are maintained <insert frequency> by an approved supplier and the following records viewed: <insert details>

Equipment containing fluorinated greenhouse gases is subject to inspections <insert frequency> by an approved supplier and the following records viewed: <insert details>

EWSN1820

EWS1837

EWSN1820

EWSN1820

EWS1837

The organisation occupies its own premises and the gas supply cannot be altered by anyone other than approved suppliers or the water company. The gas supply is not accessible by any third parties.

EWS2341

EWS2341

EWS2341

EWS2341

EWS2341

EWS2341

EWS2341

COSHH Risk Assessments have been completed and outline appropriate handling of hazardous substances. The following COSHH Risk Assessments were viewed: <insert details>

No substances are used for prohibited purposes

No matches made with white phosphorous are used by the organisation.

A Noise Risk Assessment has been completed (date: <date>; rating: <insert rating, e.g. low/medium/high>)

Training has been provided and the following training records were viewed: <insert details>

A Noise Risk Assessment have been completed (date: <date>; rating: <insert rating, e.g. low/medium/high>)

The use of personal protective equipment is not required due to the level of noise employees are exposed to

OR

Personal protective equipment provided for protection against noise is in accordance with the Noise Risk Assessment and the following PPE inspection records were viewed: <insert details>

EWS38

EWS2606

EWS41

EWS41

EWS41

EWS38

EWS38

The organisation is a member of <insert packaging compliance scheme, including membership number>. The following packaging records were viewed: <insert details of evidence submitted to the packaging compliance scheme>

EWS294

EWS294

EWS294

EWS294

EWS294

EWS294

No packaging issued by the organisation is declared to be reusable

No packaging is used by the organisation that contains levels of lead, cadmium, mercury or hexavalent chromium that exceed 100ppm

OR

<insert details of packaging used and evidence of report if needed>

Technical documentation is retained and the following records viewed: <insert details>

Operations completed by the organisation that could cause pollution or environmental damage are recorded in the Environmental Aspects Register. Emergency Contact Details are maintained for use in an emergency situation, and control measures are outlined in the Spill Control Procedure and Waste Management Procedure.

The Accident and Near Miss Management Procedure outlines the reporting procedures in the event of a reportable incident. There have been 0 incidents in the last 12 months.

E2658

A No Smoking Policy is enforced and no smoking signs were viewed at the premises  
All hazardous waste is handled and disposed of in accordance with the Waste Management Procedure, and is collected by an approved supplier. Details are recorded on the Waste Management Register.

Consignment Notes are retained for all hazardous waste collected from the premises and the following records were viewed: <insert details>

E265

E265

E265

E265

E265

E2658

All controlled waste is handled and disposed of in accordance with the Waste Management Procedure, and is collected by an approved supplier. Details are recorded on the Waste Management Register.

Duty of Care Certificates and Waste Transfer Notes or Duty of Care Certificates are retained for all controlled waste collected from the premises and the following records were viewed: <insert details>

EW182

EW182

EW182

The waste hierarchy is imposed where possible and all waste is handled and disposed of in accordance with the Waste Management Procedure

EW182

EW182

The premises was constructed/refurbished in <insert date> and water fittings are maintained by approved suppliers where required.

The organisation occupies its own premises and the water supply cannot be altered by anyone other than approved suppliers or the water company. The gas supply is not accessible by any third parties.

EW706

EW4093

EW706

EW706

EW706

The organisation only completes planned construction works in according to appropriate planning and environmental permissions.

REQUIRED EVIDENCE		
1	2	3

Asbestos Survey

Asbestos Removal Plan

Approved Suppliers Register

COSHH Risk Assessments

COSHH Register

0

COSHH Risk Assessments

COSHH Register

0

COSHH Risk Assessments

COSHH Register

0

COSHH Risk Assessments

COSHH Register

0

COSHH Risk Assessments

COSHH Register

PPE inspection records

COSHH Risk Assessments

COSHH Register

RPE inspection records

COSHH Risk Assessments

COSHH Register

0

Equipment and Maintenance  
Register

Equipment maintenance records

0

COSHH Risk Assessments

COSHH Register

RPE inspection records

COSHH Risk Assessments

COSHH Register

RPE inspection records

COSHH Risk Assessments

COSHH Register

PPE inspection records

COSHH Risk Assessments  
COSHH Risk Assessments

COSHH Register  
COSHH Register

PPE inspection records  
0

HSE Process

Health surveillance records

0

Accident and Near Miss  
Management Procedure

COSHH Risk Assessments

COSHH Register

COSHH Risk Assessments

COSHH Register

Manual handling training  
records

COSHH Risk Assessments

COSHH Register

Material Safety Data Sheets

Emergency Plan

Spill Control Procedure

First Aid Assessment

Emergency Plan

Spill Control Procedure

First Aid Assessment



HSG281 (2016)	Exposure to Electromagnetic Fields Risk Assessment	0
HSG281 (2016)	0	0
Fire Risk Assessment	Fire Procedure	Fire drill records
Fire Risk Assessment	Fire Procedure	Fire drill records
Fire Risk Assessment	Fire Procedure	Fire drill records
Fire Risk Assessment	Fire Procedure	Fire drill records
Equipment and Maintenance Register	Fire extinguisher maintenance records	Fire alarm inspection records
Fire Warden training records	Skills and Competencies Register	0
Fire Risk Assessment	Fire Procedure	Fire drill records
Fire Risk Assessment	Fire Procedure	Fire drill records
Fire Warden training records	Skills and Competencies Register	Fire drill records
Equipment and Maintenance Register	Fire extinguisher maintenance records	Fire alarm inspection records
Fire Warden training records	Skills and Competencies Register	0
Fire Warden training records	Skills and Competencies Register	0



COSHH Risk Assessments	COSHH Register	0
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0	0	0
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Noise Risk Assessment	Noise training (e.g. Toolbox Talk)	Skills and Competencies Register
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Noise Risk Assessment	PPE inspection records	PPE Register
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Noise Risk Assessment	Noise training (e.g. Toolbox Talk)	Skills and Competencies Register
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Employment Contract	Company Handbook	0
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Noise Risk Assessment	PPE inspection records	PPE Register
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Noise Risk Assessment	PPE inspection records	PPE Register
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Noise Risk Assessment	PPE inspection records	PPE Register
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Noise Risk Assessment	Noise training (e.g. Toolbox Talk)	Skills and Competencies Register
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Noise Risk Assessment	Noise training (e.g. Toolbox Talk)	Skills and Competencies Register
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging Scheme Certificate	Packaging records	0
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Packaging technical specifications

0

0

Environmental Aspects Register

Emergency Contact Details

Spill Control Procedure

Environmental Aspects Register

Emergency Contact Details

Spill Control Procedure

No Smoking Policy

Company Handbook

0

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Environmental Aspects Register

Emergency Contact Details

Spill Control Procedure

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register

Waste Management Procedure

Approved Suppliers Register

Waste Management Register



4	5

Asbestos Risk Assessment 0

0 0

0 0

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0 0

PPE Register 0

RPE Register 0

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RPE Register 0

RPE Register 0

PPE Register 0

PPE Register 0  
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Skills and Competencies Register 0

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First Aid training certificates Skills and Competencies Register

First Aid training certificates Skills and Competencies Register

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Emergency Contact Details 0

Emergency Contact Details 0

Emergency Contact Details 0

Emergency Contact Details 0

Emergency lighting maintenance records 0

0 0

Emergency Contact Details 0

Emergency Contact Details 0

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Emergency lighting maintenance records 0

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Fire drill records 0

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Fire drill records 0

Fire drill records 0

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Air con maintenance company certificates 0

Air Conditioning maintenance records Air con maintenance company certificates

Air Conditioning maintenance records Air con maintenance company certificates

Air con maintenance company certificates 0

Air con maintenance company certificates Fire extinguisher inspection records

Air con maintenance company certificates Fire extinguisher inspection records

Air con maintenance company certificates 0

Gas company certificates 0

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Waste Management Procedure

Accident and Near Miss  
Management Procedure

Waste Management Procedure

Accident and Near Miss  
Management Procedure

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Consignment Notes

0

Consignment Notes

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Consignment Notes

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Consignment Notes

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Consignment Notes

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Consignment Notes

0

Waste Management Procedure

Accident and Near Miss  
Management Procedure

Waste Transfer Notes or Duty of  
Care Certificates

0

Waste Transfer Notes or Duty of  
Care Certificates

0

Waste Transfer Notes or Duty of  
Care Certificates

0

Waste Transfer Notes or Duty of  
Care Certificates

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