


| | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------------------------------|------------|
|  HSEC Services <small>INTEGRATED HEALTH SAFETY ENVIRONMENTAL COMPLIANCE SERVICES</small> | | Health, Safety & Environmental Compliance Services Limited Integrated Management System | |
| Document Title: Joining Instructions VRQ - Online | | Mandatory | |
| | | Guidance | |
| | | CPD / Professional Update | |
| 1. Document Number | J0001 | 2. Relevant Documents | |
| 3. Target Audience | Customers / Centre Staff / IQA / Candidates / Tutor / Trainer | 4. Version Number | 005 |
| 5. Latest Document Review Date: | 24/07/2023 | 6. Next Document Review Date: | 24/07/2024 |
| 7. Developed By | B.Saville | | |

Welcome

Welcome and thank you for choosing, Health, Safety & Environmental Compliance Services Limited.

Please see below joining instructions, for the CIWM (WAMITAB) Level 4 Certificate in Waste and Resource Management VRQ qualification.

Please ensure you read these instructions in full, prior to joining your chosen online course.

- ✓ **Delegate(s):** Colin Metivier
- ✓ **Booking / Unique Learner number:** H00622S
- ✓ **Course:** Level 4 Certificate in Waste and Resource Management – VRQ
- ✓ **Optional Unit(s):** VRQ407 – Principles and practices of managing a biological treatment processing facility

Note: Depending on the number of optional units selected by Delegates, the most popular optional unit(s) will be delivered on course day 5, with all other optional units being scheduled to run on additional course days. Optional units take ½ a day each to deliver.

- ✓ **Course Date(s):** 13th & 14th of December 2023, 18th & 19th of January and 21st of February 2024
- ✓ **Venue:** Online
- ✓ **Starting At:** 09:00
- ✓ **Finishing At:** 16:00

If there are any queries regarding this booking, or if you would like to talk to us about further training requirements, please do not hesitate to contact us on 01502 712209 or email info@hsecservices.co.uk.

Please do be aware that if payment is overdue to Health, Safety & Environmental Compliance Services Limited, we regretfully reserve the right to refuse attendance on any course, until the overdue amount is settled in full.

Yours sincerely,

B. Saville

Ben Saville
Centre Manager

Index (Click on the heading within the Index, to be directed to the correct section)

1. Course Details
2. Guidance
3. Attendance
4. Equipment
5. Prerequisites
6. Centre Contact